



the dpsa

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

## PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 28 OF 2023  
DATE ISSUED 11 AUGUST 2023

### 1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

### 2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

### 3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

### 4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za).

### AMENDMENT

**PROVINCIAL ADMINISTRATION: NORTH WEST: OFFICE OF THE PREMIER:** Kindly note that all the positions below SMS level advertised in the DPSA circular 27 dated 04 August 2023 with the closing date of 21 August 2023. The Office of the Premier as an equal opportunity employer is committed to promote gender equality and empowerment of women, employment of persons with disabilities and youth. In terms of the Employment Equity Plan of the Office, preference will be given to women, persons with disabilities and youth for filling the following posts. The new closing date 25 August 2023.

**PROVINCIAL ADMINISTRATION: FREE STATE  
DEPARTMENT OF HEALTH**

**CLOSING DATE**  
**NOTE**

: 25 August 2023

: Applications must be submitted on new Z83 form that came to effect from 1 January 2021, the new application for employment form can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). Should an individual apply for a post using the incorrect application for employment (Z83), the application will be disqualified. All required information on Z83 must be provided. In terms of DPSA circular 19 of 2022, Z83 must be completed and declaration must be signed, Part A all fields must be completed in full, Part B all fields must be completed in full (except when SA Applicant need not provide Passport numbers, when response is No, and official registration is not required), Part C all fields must be completed in full, Part D all fields must be completed in full, Part E,F,G may say refer to CV, or CV attached (Part F, the fields with questions related to conditions that prevent re-appointment, must be completed in full). Further, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae (ensure where required they indicate the drivers licenses). Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. SMS pre-entry certificate is not a requirement for shortlisting is submitted prior to appointment. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme>. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. The successful candidate must disclose to the Head of Department particulars of all registrable financial interests, sign a performance agreement and employment contract with the Head of Department within three months from the date of assumption of duty. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The recommended candidate(s) for OSD production posts MUST submit endorsed service certificates from the previous employer and endorsed PERSAL service records where applicable within 2 days of accepting the offer. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The employment offer to successful candidate will be subject to verified educational qualifications, previous experience, citizenship check, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates. Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

**MANAGEMENT ECHELON**

**POST 28/102**

: **DIRECTOR: CORPORATE SERVICES: REF NO: H/D/16**

**SALARY**

: R1 162 200 - R1 365 411 per annum, all -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional).

**CENTRE**

: Universitas Academic Hospital: Bloemfontein

<b><u>REQUIREMENTS</u></b>	:	Matric, an undergraduate qualification (NQF 7) in Administration or Public Management as recognized by SAQA. A minimum of five (5) years relevant experience at Senior Management/ middle management level. Successful completion of the Senior Management Pre-entry program as endorsed by the NSG is compulsory. Valid driver's license. A postgraduate qualification at NQF 8 will be an added advantage. Knowledge and Skills: Good interpersonal, problem solving and dispute resolution, communication analytic and writing skills. Strong leadership, managerial, organizational strategic operational and contingency planning skills. Core- competency includes strategic capabilities and leadership, program and project management and empowerment. Competency in service delivery innovation, knowledge management, problem solving and analysis, communication, proven high level of liaison, integrity, diplomatic, trustworthy, client orientation and customer focus. Experience in health hospital environment will be an advantage. Knowledge of Human Resource, Administrative Support Services, sound financial management, facility management and supervision. Valid driver's license. Willingness to work extra hours and be on standby when need arises. Computer literacy (MS Word, Excel) Good written communication skills. Good planning and organizing skills. Knowledge of Public Service Regulations 2001, Public Service Act 1994, Empowerment Equity Act 55 of 1998, Labour Relations Act 66 of 1995 and other related prescripts of the Department of Health.
<b><u>DUTIES</u></b>	:	Overall management of the hospital administration, facility and security management. Oversee and manage the human resource within the sub-directorate and support to sections to achieve the pre-determined performance indicators and service delivery imperatives, motivated, competent, appreciate, performance-orientated staff, and sound labour relations. Ensure efficient and effective strategic and operational plan targets are implemented. Oversee the provision of information technology services. Monitor and facilitate the effective implementation of governance structures. Ensure the elimination and monitoring of risks in the hospital. Ensure the effective and efficient functioning of the directorate. Monitor compliance with relevant prescripts and legislative bodies to which the Department accounts to.
<b><u>ENQUIRIES</u></b>	:	Dr BE Mzangwa Tel No: (051) 405 3557
<b><u>APPLICATIONS</u></b>	:	To be send to: The Chief Executive Officer: Universitas Hospital, Private Bag X20660, Bloemfontein, 9301 or hand deliver @ Room 1110, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301.
<b><u>FOR ATTENTION</u></b>	:	Mr MJ Baleni

#### **OTHER POSTS**

<b><u>POST 28/103</u></b>	:	<b><u>MEDICAL SPECIALIST: (PAEDIATRICS) GRADE 1-3 REF NO: H/M/31</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R1 214 805 - R1 288 095 per annum, OSD, (excluding Commuted Overtime) Grade 2: R1 386 069 - R1 469 883 per annum, OSD, (excluding Commuted Overtime) Grade 3: R1 605 330 - R1 972 647 per annum, OSD, (excluding Commuted Overtime) all-inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	:	Centre of Excellence - Pelonomi Hospital: Bloemfontein
<b><u>REQUIREMENTS</u></b>	:	Matric, Appropriate qualification that allows registration with the HPCSA as Medical specialist in Paediatrics. Current valid registration with HPSA as a Medical Specialist in Paediatrics. Current registration with the HPCSA for the period of 2023/2024. Experience <b>Grade 1</b> : None after registration as a Medical Specialist with Health Professional Council of South Africa (HPCSA) in respect of South African qualified employees. <b>Grade 2</b> : A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a recognised normal speciality <b>Grade 3</b> : A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a recognised normal speciality. Valid driver's license. Knowledge And Skills: Special interest in Infectious diseases. Knowledge of public service, policies, and procedures.
<b><u>DUTIES</u></b>	:	Service delivery and medical administration: Paediatric Infectious diseases, including HIV, TB, and other communicable conditions at the CEO at Pelonomi and supporting the whole Province of the Free State. Provide outreach, in-reach, and support services to the rest of the province. Rendering commuted

		overtime is compulsory. Involvement in teaching and training. Perform clinical governance and ensure compliance with all legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, and UFS. Perform all reasonable duties as directed by the Head of the Department at the Centre of Excellence. Conducting clinical audits. Monitoring of relevant clinical effectiveness indicators.
<b><u>ENQUIRIES</u></b>	:	Dr D Steyn Tel No: (051) 405 1462
<b><u>APPLICATIONS</u></b>	:	To be send to: Acting Director: HRM & Planning, Bophelo House, Private Bag X227, Bloemfontein, 9300, or hand deliver @ room Main Building, Ground floor entrance, Cnr Charlotte Maxeke and Harvey Road, Bloemfontein.
<b><u>FOR ATTENTION</u></b>	:	Me RD Stellenberg
<b><u>POST 28/104</u></b>	:	<b><u>MEDICAL SPECIALIST: (OBSTETRICS &amp; GYNAECOLOGY) GRADE 1-3</u></b> <b><u>REF NO: H/M/32</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R1 214 805 - R1 288 095 per annum, OSD, (excluding Commuted Overtime) Grade 2: R1 386 069 - R1 469 883 per annum, OSD, (excluding Commuted Overtime) Grade 3: R1 605 330 - R1 972 647 per annum, OSD, (excluding Commuted Overtime) all-inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	:	Bongani Regional Hospital: Welkom
<b><u>REQUIREMENTS</u></b>	:	Matric, Appropriate qualification that allows registration with the HPCSA as Medical specialist in Obstetrics & Gynaecology. Current valid registration with HPSA as a Medical Specialist in Obstetrics & Gynaecology. Current registration with the HPCSA for the period of 2023/2024. Experience <b>Grade 1:</b> None after registration as a Medical Specialist with Health Professional Council of South Africa (HPCSA) in respect of South African qualified employees. <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Medical Specialist after registration with HPCSA in a recognised normal speciality <b>Grade 3:</b> A minimum of 10 years' appropriate experience as Medical Specialist after registration with HPCSA in a recognised normal speciality. Valid driver's license. knowledge and skills: Courteous towards patients; good customer or patient care; time management
<b><u>DUTIES</u></b>	:	Rendering Provide obstetrics and gynaecology services in designation area of responsibility within the accepted guidelines and protocols, provide support to the Head Clinical Unit: O & G in the management of the department including human and financial resources, perform, interpret and report obstetrics and gynaecology procedures and studies; active participation in continuing medical education programs, participate in quality improvement program in the department, participate in clinical audit activities within the department. Maintain clinical, professional, and ethical standards related to obstetrics and gynaecology services; actively participate in academic for post graduate teaching in the O & G training program including teaching. Perform and supervise operational research and outreach and in reach programs for O & G department. Rendering clinical services. To fulfil the administrative, academic and research requirements of Medical Interns; Community Service Medical Officers and Junior Doctors in the hospital. To supervise pre and post-graduate training and examinations in the department including intermediate training programmes. Render outreach and support service to other levels of care i.e. District hospitals.
<b><u>ENQUIRIES</u></b>	:	Dr. RL Mkatsane Tel No: (057) 916 8000
<b><u>APPLICATIONS</u></b>	:	To: The Chief Executive Officer, Bongani Regional Hospital, Private Bag X29, Welkom, 9460, No. 1 Mothusi Road, Thabong, Welkom.
<b><u>FOR ATTENTION</u></b>	:	Mr. T Tsoho
<b><u>POST 28/105</u></b>	:	<b><u>PROVINCIAL MANAGER REF NO: H/P/37</u></b>
<b><u>SALARY</u></b>	:	R1 065 009 – R1 214 805 per annum. All -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	:	Corporate Office: Bloemfontein

<b><u>REQUIREMENTS</u></b>	:	Matric, Successful completion of the following courses or obtaining of one of the following qualifications that allows registration with HPCSA as Paramedic. Critical Care Assistant (CCA) programme or Recognised National Diploma or Successful completion of qualifications that allows registration with the HPCSA as Emergency Care Practitioner (ECP) Recognised B-Tech degree. Registered as Paramedic of ECP. 3 years after registration with the HPCSA as Paramedic or ECP. Current registration with the HPCSA as Paramedic ECP. Driver's license Knowledge and Skills: Computer skills. Good interpersonal as well as written and verbal communication skills. Good mathematical and measurement skills are essential. Knowledge of Critical Care Assistant protocols. Up to date CPDs. Ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency Ambulance, Obstetrics ambulance, inter-facility ambulance, communication centres, Aero-Medical, Rescue or Patient Transport services as per the allocation or deployment by management of EMS. Be flexible to be deployed to any shift as per service delivery needs. Be available for disaster relief emergency deployment nationally and/or internationally.
<b><u>DUTIES</u></b>	:	Overall management of EMS within the District. Develop and implement a sound emergency strategy for the district. Coordinate emergency service within the District. Ensure that all emergency vehicle are fully equipped and in compliance with relevant standards and legislation. Ensure that all EMS station are complaint to the minimum standards. Ensure policy compliance with relevant legislation. Management of the EMS District office of all aspects such as fleet management, operations, finance, SCM, data and HR matters. Authorise expenditure and supply units on budget requirements in line with delegations. Manage expenditure within allocated budget. Ensure effective compliance with Emergency Medical Service regulations, norms and standards. Quality check and verify DHIS data before submitting. Required to be on twenty-four-hour stand-by for the district. Ensure performance management of subordinates. Submission of reports on a regular basis. Management of discipline.
<b><u>ENQUIRIES</u></b>	:	Dr RS Mokoena Tel No: (051) 408 1846
<b><u>APPLICATIONS</u></b>	:	To be send to: Acting Director: HRM & Planning, Bophelo House, Private Bag X227, Bloemfontein, 9300, or hand deliver @ room Main Building, Ground floor entrance, Cnr Charlotte Maxeke and Harvey Road, Bloemfontein.
<b><u>FOR ATTENTION</u></b>	:	Me RD Stallenberg
<b><u>POST 28/106</u></b>	:	<b><u>MEDICAL OFFICER: (OBSTETRICS &amp; GYNAECOLOGY) GRADE 1-3 REF NO: H/M/33 (X3 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R906 540 - R975 738 per annum, OSD, (excluding commuted overtime) Grade 2: R1 034 373 - R1 129 116 per annum, OSD, (excluding commuted overtime) Grade 3: R1 197 150 - -R1 491 627 per annum, OSD, (excluding commuted overtime) all-inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Dihlabeng Regional Hospital: Bethlehem
	:	Matric, Appropriate qualification that allows registration with the HPCSA as Medical Practitioner in Obstetrics & Gynaecology Current valid registration with HPSA as a Medical Practitioner in Obstetrics & Gynaecology. Current registration with the HPCSA for the period of 2023/2024. Experience <b>Grade 1:</b> None after registration as a Medical Practitioner with Health Professional Council of South Africa (HPCSA) in respect of South African qualified employees. <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Medical Practitioner after registration with HPCSA as a Medical Practitioner. <b>Grade 3:</b> A minimum of 10 years' appropriate experience as Medical Practitioner after registration with HPCSA in a recognised normal speciality. Valid driver's license. Knowledge And Skills: Post-internship experience in Obstetrics & Gynaecology, Ophthalmology or Surgery, responsible management of resources. Team player willing to support other clinical disciplines when they are short staffed.
<b><u>DUTIES</u></b>	:	Daily clinical management of patients at secondary level as part of a team in a clinical discipline, Gaining skills in the relevant disciplines under the guidance of the specialists. Supervising and training of medical interns 7 students.

		Academic presentations in the relevant disciplines. Group 3 overtime calls covering anaesthesia and an option of non-surgical calls or surgical calls. Completion of all relevant documents relating to patient care including clinical records, J88's, RAF, COLD, etc.
<b><u>ENQUIRIES</u></b>	:	Dr WJ Selfridge Tel No: (058) 307 1032
<b><u>APPLICATIONS</u></b>	:	To be sent to: The Chief Executive Officer, Dihlabeng Regional Hospital, PO Box X3, Bethlehem, 9700 or hand delivered Dihlabeng Regional Hospital, Bethlehem, 9700.
<b><u>FOR ATTENTION</u></b>	:	Mr S Shabangu
<b><u>POST 28/107</u></b>	:	<b><u>DEPUTY DIRECTOR RADIOGRAPHIC SERVICES REF NO: H/D/18</u></b>
<b><u>SALARY</u></b>	:	R946 461 - R1 048 197 per annum, (OSD)
<b><u>CENTRE</u></b>	:	Pelonomi Tertiary Hospital
<b><u>REQUIREMENTS</u></b>	:	Matric, Appropriate qualification that allows registration with HPCSA in the relevant profession. A minimum of 5 years appropriate experience after registration with HPCSA in the relevant profession after registration with HPCSA of which 3 years must be appropriate experience on Management level. Current registration for 2023/2024. Valid driver's License. Knowledge And Skills: Knowledge of the philosophy underpinning practice in radiography. Extensive knowledge of Radiography principles, system and procedure Sound knowledge of radiation safety regulations. Sound knowledge of Public Service Act regulations, Labour Act, Health and Safety Act, Public Finance Management Act and other acts applicable in executing the duties. Problem solving, decision-making, negotiation and conflict resolution skills. Knowledge of health care system and health professional ethics. Excellent communication and leadership skills.
<b><u>DUTIES</u></b>	:	Overall management of various radiology sub-departments and supervision of Assistant Directors in Radiography. Provide a comprehensive strategic and operational leadership and management of radiography services through development, review and implementation of strategic and operational plans. Ensure radiation equipment complies with Radiation Control Directorate licensing requirements and complies with Quality Assurance tests. Register radiation workers with SABS Radiation Protection Service, ensure effective dosimetry service/monitor radiation dose levels, and liaise with Radiation Control Directorate. When over exposure occurs. Ensure adherence of Infection Control policies, Health and Safety policies. Budget and expenditure control in compliance with PFMA. Ensure equitable distribution of resources to achieve optimal service delivery. Conduct internal audits and inspection (i.e. clinical audits, patient satisfaction survey and patient waiting time). Provide HPCSA accredited environment conducive for student radiography training and sub-speciality training for radiographers. Conduct quality assurance and quality improvement programmes, in-service trainings and ensure compliance with National Core Standards and clinical governance.
<b><u>ENQUIRIES</u></b>	:	Mr T.E Makume Tel No: (051) 405 1929
<b><u>APPLICATIONS</u></b>	:	To be sent to: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
<b><u>FOR ATTENTION</u></b>	:	Me F.M Letlhoo
<b><u>POST 28/108</u></b>	:	<b><u>DEPUTY DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: H/D/17</u></b>
<b><u>SALARY</u></b>	:	R811 560 – R952 484 per annum. All -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	:	Universitas Academic Hospital: Bloemfontein
<b><u>REQUIREMENTS</u></b>	:	Matric, National Diploma (NQF 6) in Supply Chain Management/ Purchasing/ Logistics/ Finance. Plus 3- 5 years functional experience which 3 years must be on management level. Valid driver's license. Thorough knowledge and understanding financial system such as Standards Charts of Accounts (SCOA), Basic Accounting System (BAS). Logis 1 Certificate. Understanding of procurement related legislations, including Public Finance Management Act (PFMA); Framework for Supply Chain Management; Code of Conduct for Supply Chain Management Practitioners; Treasury Regulations; Broad Based Black Economic Empowerment Act, Preferential Procurement Policy Framework Act (PPPFA), Construction Management and Facilities Management and Property Management Act. Knowledge and Skills: Financial

management; Sound analytical and problem identification and solving skills; computer skills; numeracy; database management; relationship management; interpersonal skills; decision making skills; Leadership and motivation skills; presentations; communication skills (Including report writing) at all levels. Personal Attributes: Ability to interact with clients and stakeholders in a professional and assertive manner; high ethical standards; able to conduct business with integrity and in a fair and reasonable manner; ability to promote mutual trust and respect; innovative; creative; solution orientated, people orientated; hard-working; highly motivated; ability to work effectively and efficiently under sustained pressure; ability to meet tight deadlines whilst delivering excellent results, willing to adapt to work schedule in accordance with professional requirements.

## **DUTIES**

: Plan, manage and coordinate institutional SCM processes. Plan, Organize, Lead, and control all activities of the sub-directorate. Manage and provide overall support to the sub-directorate. Facilitate the compliance of the operational plan; ensure that government fleet is managed according to standards. Develop the plan for effective SCM practice in line with PFMA. Manage the Sub-directorates Bid administration, acquisition and procurement management of goods and services. Effective management of assets and ensure effective travel and logistics management. Develop the business plan for sub-directorate. Appointment of Committees in line with National Treasury guidelines. Manage and monitor the Procurement strategies and processes. Ensure procurement and acquisition plans for all sections are compiled, submitted and approved accordingly before and SCM processes can unfold. Manage all relevant register involved in all SCM processes. Compile a database of approved of approved suppliers. Manage and monitor the sourcing of suppliers from the database according to the threshold values determined by the National Treasury. Management and monitoring of directorates budget. Management of procurement processes related to goods and services and accommodation. Management of applicable National Treasury Services Levels Agreements and Terms of Contracts pertaining to Transversal Contracts such as (Fleet Vehicles, Mobile telecommunication devices, Labour saving devices machines photocopies machines, Courier Services, Furniture removals). Prepare monthly, quarterly and annual statements. Manage movable assets management and ensure Asset Registers are in place. Ensure monthly Reconciliation of assets. Manage and supervision of subordinates.

## **ENQUIRIES APPLICATIONS**

: Dr BE Mzangwa Tel No: (051) 405 3557  
: To be send to: The Chief Executive Officer, Universitas Hospital. Private Bag X20660, Bloemfontein, 9301 or hand deliver @ Room 1110, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301.

## **FOR ATTENTION**

: Mr MJ Baleni

## **POST 28/109**

: **PHARMACIST GRADE 1-3 REF NO: H/P/38**

## **SALARY**

: Grade 1: R768 489 - R814 437 per annum, (OSD)  
Grade 2- R830 751 - R880 521 per annum, (OSD)  
Grade 3: R906 540 - R961 614 per annum, (OSD)

## **CENTRE REQUIREMENTS**

: Pelonomi Tertiary Hospital, Bloemfontein  
: Appropriate Bachelor of Pharmacy Degree. Registration with the SAPC as Pharmacist. Current registration for 2023/2024. Valid driver's license. **Grade 1:** Registration with the SAPC as a Pharmacist. None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Registration with the SAPC as a Pharmacist. Minimum of 5 years after registration a Pharmacist with the SAPC as a Pharmacist of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Registration with the SAPC as a Pharmacist. Minimum of 13 years after registration as a Pharmacist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 14 years relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign

	qualified employees, of whom it is not required to perform Community Service, as required in South Africa Knowledge And Skills: Computer literacy.
<b><u>DUTIES</u></b>	: Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with relevant policies, standard operational procedures and legislation. Reading and preparation of prescripts, the selection, manipulation or compounding of the medicine, labelling and supply of the medicine in an appropriate container. Dispensing of medication: Giving medicine information and patient counselling in order to supply patients with their prescribed medicine to ensure better health and patient outcomes. Deliver emergency service. Management and control of medicine stock: Issuing of ward stock and scheduled medication, calculating stock levels, conducts rounds, check emergency trolley, control expired medication. Ordering and receiving of stock. Ensure adherence to Good Pharmacy Practice rules and regulations. Training of staff: Pharmacist Assistant, Interns and other Pharmacy personnel. Implement all relevant policies and procedures. Participate in hospital committees and programs of IPC, Quality, Risk and Disaster Management.
<b><u>ENQUIRIES</u></b>	: Mr CJ Combrink Tel No: (051) 405 1538
<b><u>APPLICATIONS</u></b>	: Must Be Sent To: The Chief Executive Officer, Pelonomi Tertiary Hospital Private Bag X20581, Bloemfontein, 9300.
<b><u>FOR ATTENTION</u></b>	: Me F.M Letlhoo
<b><u>POST 28/110</u></b>	: <b><u>MEDICAL PHYSICIST (DIAGNOSTIC RADIOLOGY) REF NO: H/M/34</u></b>
<b><u>SALARY</u></b>	: Grade 1: R734 81 - R813 369 per annum, OSD Grade 2: R829 668 - R918 630 per annum, OSD Grade 3: R946 461 - R1 063 611 per annum, OSD
<b><u>CENTRE</u></b>	: Pelonomi Tertiary Hospital, Bloemfontein
<b><u>REQUIREMENTS</u></b>	: Matric, Bachelor of Medical Sciences in Radiation Sciences or Bachelors of Science (Honours in Medical Physics), Post-Graduate Diploma in Medical Physics. Registration with the HPCSA as a Medical Physicist. Current registration for 2023/2024. <b>Grade 1:</b> Experience: None after registration with the HPCSA as a Medical Physicist. <b>Grade 2:</b> 8 years appropriate experience after registration with HPCSA as a Medical Physicist. <b>Grade 3:</b> 16 years appropriate experience after registration with HPCSA as a Medical Physicist. Knowledge And Skills: Knowledge of the philosophy underpinning practice in radiography as a medical physicist. Knowledge of code of conduct arising from professional and statutory sources. Knowledge of ionizing and non-ionizing radiation and their effects on human tissue. Knowledge of imaging techniques, exposure parameters and imaging equipment. Knowledge of operation and application of all x-ray and non-ionizing equipment at the department. Engaging in technical procedures, which form part of patient care and treatment e.g. monitoring the spinal cord during spinal cord during spinal surgery or assessing the results of physiological measurement to assess organ function or blood flow.
<b><u>DUTIES</u></b>	: Delineation of the Physical Aspects of Diagnostic Imaging Systems including Magnetic Resonance Imaging (MRI) Systems. Establishing and maintaining a Radiation Safety Program in line with Provincial, National and International Standards. Optimization of the Clinical Imaging Procedures. Participation in Planning for Resources Allocation. Participation in Educational Programs.
<b><u>ENQUIRIES</u></b>	: Mr TA Banda Tel No: (051) 405 1706
<b><u>APPLICATIONS</u></b>	: To be sent to: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
<b><u>FOR ATTENTION</u></b>	: Me F.M Letlhoo
<b><u>POST 28/111</u></b>	: <b><u>EMS DISTRICT GRADE 2 REF NO: H/E/7</u></b>
<b><u>SALARY</u></b>	: R598 653 - R643 389 per annum. All -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<b><u>CENTRE</u></b>	: Lejwelwputswa District
<b><u>REQUIREMENTS</u></b>	: Matric, Successful completion of the ECT course that allows registration with HPCSA as ECT or Successful completion of CCA course or National Diploma that allows registration with the HPCSA as Paramedic. 3 years after registration with the HPCSA as ECT. 3 years after registration with the HPCSA as Paramedic. Current registration with HPCSA as ECT OR Paramedic. Driver's

		license. Knowledge And Skills: Computer skills. Good interpersonal as well as written and verbal communication skills. Good mathematical and measurement skills are essential. Knowledge of Critical Care Assistant protocols. Up to date CPDs. Ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency Ambulance, Obstetrics ambulance, inter-facility ambulance, communication centres, Aero-Medical, Rescue or Patient Transport services as per the allocation or deployment by management of EMS. Be flexible to be deployed to any shift as per service delivery needs. Be available for disaster relief emergency deployment nationally and/or internationally.
<b><u>DUTIES</u></b>	:	Overall management of EMS within the District. Develop and implement a sound emergency strategy for the district. Coordinate emergency service within the district. Ensure that all emergency vehicles are fully equipped and in compliance with relevant standards and legislation. Ensure that all EMS station are complaint to the minimum standards. Ensure policy compliance with relevant legislation. Management of the EMS District office of all aspects such as fleet management, operations, finance, SCM, data and HR matters. Authorise expenditure and supply units on budget requirements in line with delegations. Manage expenditure within allocated budget. Ensure effective compliance with Emergency Medical Service regulations, norms and standards. Quality check and verify DHIS data before submitting. Required to be on twenty-four-hour stand-by for the district. Ensure performance management of subordinates. Submission of reports on a regular basis. Management of discipline.
<b><u>ENQUIRIES</u></b>	:	Me NF Gigi Tel No: (057) 352 2706
<b><u>APPLICATIONS</u></b>	:	To be sent to: The Acting District Director, Lejweleputswa District, Private Bag X15, Welkom, 9460, or hand deliver Kopano Building Meulen Street, Welkom, 9460.
<b><u>FOR ATTENTION</u></b>	:	Me NF Gigi
<b><u>POST 28/112</u></b>	:	<b><u>CHIEF OCCUPATIONAL THERAPIST GRADE 1 REF NO: H/C/57</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R520 785 – R578 367 per annum, plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements
<b><u>CENTRE</u></b>	:	Health Support Services, Bloemfontein
<b><u>REQUIREMENTS</u></b>	:	Matric, BSc/B Degree in Occupational Therapy. Appropriate qualification that allows registration with the HPCSA in the relevant profession. Registration with the HPCSA in the relevant profession. A minimum of 3 years appropriate vocational- evaluation and rehabilitation experience as an Occupational Therapy Independent Practitioner. Valid HPCSA Registration for 2023/2024. Valid driver's license. Knowledge And Skills: Computer Literacy. Ability to work in a multi-disciplinary team. Active participation in planned programs/projects/plans to enhance involvement, capacity building, open communication and participative management in Disability and Rehabilitation as well as Clinical and Health Support Services. Proof of clinical occupational therapy experience with specific vocational- evaluation and rehabilitation experience recommended.
<b><u>DUTIES</u></b>	:	Development, management and implementation of effective, efficient and expert clinical Occupational Therapy service rendered according to the Occupational Therapy Scope of practice and related legislation to Vocational Evaluation and Rehabilitation. Management of quality assurance projects related to Vocational Evaluation and Rehabilitation service delivery. Training and supervision to relevant staff and students of different professions. Participate in intra and inter departmental collaboration with relevant stakeholders e.g. University of the Free State, Department of Labour, COID, Licensed NGO's and Rehabilitation services. Participate in information and risk management in Occupational Therapy in alignment with Free State Department of Health. Management of resources requested and allocated (consumables and equipment). Ongoing professional development and research in Vocational- evaluation and rehabilitation services in Occupational Therapy. Policy and/or SOP's, etc. development, implementation, evaluation and monitoring thereof when required at the centre as well as within the province. Travel when required. Execute administrative functions required by the job area practice profile. Advocate, promote and market vocational-evaluation and rehabilitation occupational therapy services.
<b><u>ENQUIRIES</u></b>	:	Me C.A. Vrey Tel No: (051) 408 1533

<b><u>APPLICATIONS</u></b>	:	To be sent to: The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads. Bloemfontein, 9300.
<b><u>FOR ATTENTION</u></b>	:	Me R Stellenberg
<b><u>POST 28/113</u></b>	:	<b><u>CHIEF RADIOGRAPHER GRADE 1 REF NO: H/C/58 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R520 785 – R578 367 per annum, plus 13th Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pelonomi Tertiary Hospital
	:	Matric, A recognized B Degree/Diploma in Diagnostic Radiography. Appropriate qualification that allows registration with the HPCSA in the relevant profession. Registration with the HPCSA in the relevant profession. A minimum of 3 years appropriate experience in the relevant profession after registration with HPCSA. Current registration for 2023/2024. Valid driver's licence. Knowledge and Skills: Knowledge of the philosophy of Radiography. Knowledge of codes of conduct arising from professional and statutory sources. Knowledge of ionising and non-ionising radiation and their effects on the human tissue. Knowledge of the technology used in diagnostic imaging.
<b><u>DUTIES</u></b>	:	Exercise clinical responsibility to ensure optimal service delivery: Ensure patient care during imaging for optimal diagnostic purpose of more advanced or specialized nature\ Apply the correct protocols to obtain optimal imaging. Practice radiation protection to minimize radiation dose to staff, patients and general public develop and implement quality control system in line with the national and international standards. Implement quality assurance programs for quality service delivery Formulate, implement and monitor the execution of policies and protocol at institution level Management of resources to ensure optimal service delivery at institutional level. Supervision and evaluation of subordinates for effective workflow in the department. Organization of staff to provide efficient service delivery. Training of a more advanced nature of subordinates, identify skills development needs, Monitor proper utilization of equipment, store and expenditure.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr T.A Banda Tel No: (051) 405 1706
<b><u>FOR ATTENTION</u></b>	:	Must Be Sent To: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
	:	Me F.M Letlhoo
<b><u>POST 28/114</u></b>	:	<b><u>CLINICAL TECHNOLOGIST GRADE 1 – 3 REF NO: H/C/59</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R359 622 - R408 201 per annum Grade 2: R420 015 – R477 771 per annum Grade 3: R491 676 - R595 251 per annum Plus 13 <sup>th</sup> Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Clinical Technologist Department, Pelonomi Tertiary Hospital
	:	Matric, B-Tech Degree in Clinical Technology. Registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist. Current registration for 2023/2024 Experience <b>Grade 1</b> : None after registration with the HPCSA in the relevant profession as a Clinical Technologist in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the as Clinical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 2</b> : Minimum of 10 years relevant experience after registration with the HPCSA as a Clinical Technologist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years relevant experience after registration with the HPCSA in the as a Clinical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 3</b> : Minimum of 20 years relevant experience after registration with the HPCSA as a Clinical Technologist in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA as a Clinical Technologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Good Interpersonal and

<b><u>DUTIES</u></b>	:	Communication Skills, Problem Solving abilities, work well under pressure, Ability to work independently and in a team context.
	:	Set up, pre-test: maintenance and troubleshooting of mechanical ventilators and cardiac output machine. Able to perform continuous dialysis for critically ill patients with acute kidney injury. Ensure safe and effective use of electro physiological equipment used in ICU. Troubleshooting of electro physiological equipment. Provide demonstrations/training on the functioning of mechanical ventilators and other ICU equipment to other healthcare professionals. Will be required to work after hours, weekends and holiday. Perform hemodynamic studies. Assist with cardio version in ICU. Assist with transport of the critically ill patients.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr E Arko Cobbah Tel No: (051) 405 1900/1901
	:	To be send to: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300 or hand deliver @ HR Office, Pelonomi Tertiary Hospital, Bloemfontein 9301.
<b><u>FOR ATTENTION</u></b>	:	Me F.M Letlhoo
<b><u>POST 28/115</u></b>	:	<b><u>DIAGNOSTIC RADIOGRAPHER GRADE 1 REF NO: H/D/19 (X4 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R359 622 - R408 201 per annum Grade 2: R420 015 – R477 771 per annum Grade 3: R491 676 - R595 251 per annum Plus 13 <sup>th</sup> Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pelonomi Tertiary Hospital, Bloemfontein
	:	Matric, Degree Radiography. Registration with HPCSA. <b>Grade 1:</b> None after registration with Health professional council (HPCSA) in the relevant profession. Experience Grade 1: None after registration with the HPCSA in the relevant profession as a Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the as a Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Current registration for 2023/2024 <b>Grade 2:</b> Minimum of 10 years relevant experience after registration with the HPCSA as a Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 11 years relevant experience after registration with the HPCSA in the as a Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 3:</b> Minimum of 20 years relevant experience after registration with the HPCSA as a Radiographer in respect of South African qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA as a Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge And Skills: Knowledge of the philosophy underpinning practice in radiography. Knowledge of codes of conduct arising from professional and statutory sources. Knowledge of the pathological processes and their imaging appearances.
<b><u>DUTIES</u></b>	:	Ensure patient care during imaging for optimal diagnostic purpose. Perform quality control daily on imaging modalities for quality service delivery. Practice radiation protection to minimize radiation dose to staff, patients and the general public. Participate in education and training programs for continuous professional development and quality service delivery. Exercise clinical responsibility to ensure optimal diagnostic imaging of a more advanced nature. Perform specialist imaging examinations and interventions.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr AT Banda Tel No: (051) 405 1706
	:	Must be sent to: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9301.
<b><u>FOR ATTENTION</u></b>	:	Me F.M Letlhoo
<b><u>POST 28/116</u></b>	:	<b><u>SPEECH THERAPIST &amp; AUDIOLOGIST - GRADE 1-3 REF NO: H/S/20</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R359 622 - R408 201 per annum Grade 2: R420 015 – R477 771 per annum Grade 3: R491 676 - R595 251 per annum

**CENTRE  
REQUIREMENTS**

Plus 13<sup>th</sup> Cheque, Housing Allowance, Medical Aid (Optional), Employee must meet the prescribed requirements.

: Bongani Regional Hospital: Welkom  
:  
: Matric, Baccalaureus Degree. Registration with the HPCSA as an independent Speech Therapist / Audiologist. Registration with HPCSA as a Speech Therapist / Audiologist for 2023/2024. **Grade 1:** None after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist respect of South African qualified employees who perform community service, as required in South Africa. One-year relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist in respect of Foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist respect of South African qualified employees who perform community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist in respect of Foreign qualified employees, of whom it is not required to perform Community service, as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist respect of South African qualified employees who perform community service, as required in South Africa. Minimum of 21 years relevant experience after registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Speech Therapist and Audiologist in respect of Foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Current registration for 2023/2024. Knowledge And Skills: Articulation; fluency in local languages; voice resonance; receptive and expressive language; hearing; including the impact on speech and language; cognitive aspects of communication and social aspects. Computer literacy and administrative skills. Time management; organized with positive attitude.

**DUTIES**

: Render Speech Therapist and Audiology service that comply with standards and norms as indicated by the health policies of South African. Vocational rehabilitation and clinical assessments and treatment of speech and hearing problems. Adhere to sectional and provincial quality assurance measures in sub-section. Participate in continued professional development. Responsible for administration tasks e.g patient record keeping, undertaking and other reasonable tasks as directed by Head of Speech Therapy and Audiology Department and Head of Clinical Service. Provision of comprehensive audiology screening, diagnostic assessment and therapeutic management of paediatrics and the general population. Conduct special tests including advanced Electrophysiology Tests, Auditory Processing Tests, Vestibular, Assessments for and lifting of assertive hearing advices. Provide Aural rehabilitation, may include group therapy in a multidisciplinary team. Develop, monitor and evaluate intervention programmes. Host health education and training workshop. Facilitate support service and perform outreach as required. Provide training, support and monitoring to develop, monitor and evaluate screening programmes (e.g. toxicity, early hearing detention and intervention (EDHI), ear and hearing care), Cerumen management, basic hearing assistive device troubleshooting and ear mold modification. Recommend school/ vocational placement following assessment and management. Liaise with relevant stakeholders. Administrative tasks e.g. record keeping, report writing, referrals, participate in departmental meetings, quality improvement tests, clinical guidelines, audits and infection and prevention control.

**ENQUIRIES  
APPLICATIONS**

: Ms. R Van Zyl Tel No: (057) 916 8000  
:  
: The Chief Executive Officer, Bongani Regional Hospital, Private Bag X29, Welkom, 9460. No. 1 Mothusi Road, Thabong, 3<sup>rd</sup> Floor – Human Resource Management.

**FOR ATTENTION**

: Mr. T Tsoho

**DEPARTMENT OF ECONOMIC, SMALL BUSINESS DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS**

***Free State Provincial Government is an equal opportunity affirmative action employer. We intend to promote representativity (race, gender, and disability) in the province through the filling of these posts,***

***and candidates whose appointment/promotion/transfer will promote representativity will receive preference.***

- APPLICATIONS** : Quoting the reference number, applications must be forwarded to the Head of Department: Economic, Small Business Development, Tourism, and Environmental Affairs, Private Bag X20801, Bloemfontein, 9300, or delivered by Hand at the Ground Floor Security Entrance, 113 St Andrews Building, St Andrew Street, Bloemfontein.
- FOR ATTENTION** : Mesdames. M Parkies/ K Majafa/N. Ramaebebe/Mr. T. Chaka
- CLOSING DATE** : 01 September 2023 at 16:00
- NOTE** : Directions to applicants: Applications must be submitted on a new Z.83 form (applications submitted on the old Z83 forms will not be considered), obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) and must be accompanied by a recently updated comprehensive CV only (separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short course certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and proof of the level of their qualifications after evaluation will be required when shortlisted. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Please take note that communication will only be limited to short-listed candidates. The Department reserves the right not to appoint. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement, and an employment contract. Note: Only shortlisted candidates will be required to submit certified copies of their qualifications. Failure to do so will result in your application being disqualified.

#### **OTHER POST**

- POST 28/117** : **DEPUTY DIRECTOR: TOURISM MANAGEMENT PLANNING REF NO: DESTEA 31/08/23**
- SALARY** : R811 560 per annum (Level 11), (an all-inclusive salary package). The total package includes 70% 75% basic salary, a state contribution to the Government Employee Pension Fund, and a flexible portion that may be structured in terms of the applicable guidelines.
- CENTRE** : Bloemfontein
- REQUIREMENTS** : An undergraduate NQF level 7 in Tourism or equivalent qualifications. 5 years and more relevant experience in the Tourism environment of which 3 years should be at the junior management level. Knowledge of all relevant prescripts and legislation regulating Tourism Industry. Computer literacy. A valid driver's license.
- DUTIES** : Develop tourism policies and regulatory frameworks for the province and ensure implementation thereof and on continuous basis monitor and evaluate the tourism policies and frameworks developed. Develop the tourism plans for inclusion in the Free State Growth and Development Strategy. Work closely with Municipalities to ensure that their Integrated Development Plans (IDP's) includes tourism development projects earmarked for the province. Conduct research that relates to tourism and come up with tourism projects that will growth in the province and alleviate poverty. Partner with Development Funding Institutions (DFI's) for capacity building of tourism industry. Compile reports on issues relating to tourism planning as well as EXCO resolutions. Management of resources of the Sub-directorate, i.e. human, asset, and financial resources.
- ENQUIRIES** : Mr. K. Tau at (082)-833 9595