
GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT

NO. 4249

12 January 2024

**NATIONAL ENVIRONMENTAL MANAGEMENT: AIR QUALITY ACT, 2004
(ACT NO. 39 OF 2004)****NATIONAL GREENHOUSE GAS EMISSION REPORTING REGULATIONS, 2016, AS
AMENDED****NOTICE REGARDING MANUAL REGISTRATION OF DATA PROVIDERS AND REPORTING
OF GREENHOUSE GAS EMISSIONS FOR THE 2023/2024 & 2024/2025 REPORTING CYCLES**

I, Barbara Dallas Creecy, Minister of Forestry, Fisheries and the Environment, hereby in terms of regulation 5(4) and 7(5) of the National Greenhouse Gas Emission Reporting Regulations 2016, as amended, give notice regarding the manual registration of data providers and reporting of greenhouse gas emissions for the 2023/2024 and 2024/2025 reporting cycles. Data providers must register and report greenhouse gas emissions data and information manually using the templates attached to the Schedule hereto.

The reasons for manual registration of data providers and reporting of greenhouse gas emissions is that the South African Greenhouse Gas Emission Reporting System (SAGERS) will no longer be used for registration and reporting during the 2023/2024 and 2024/2025 reporting cycles due to planned system upgrades.

Data providers must submit the reports as per the stipulated timeframes in the National Greenhouse Gas Emission Reporting Regulations 2016, as amended, by email to: GHGreporting@dffe.gov.za

Any inquiries in connection with this Notice can be directed to Mr Jongikhaya Witi, the Chief Director: Climate Change Mitigation and Specialist Monitoring Services on **Cell:** 0674173831, **Tel:** 0123999048, **Email:** JWITI@dffe.gov.za

**BARBARA DALLAS CREECY****MINISTER OF FORESTRY, FISHERIES AND THE ENVIRONMENT**

SCHEDULE

ANNEXURE 2
REGISTRATION AS DATA PROVIDER AND OF FACILITIES

Information to be provided during registration

Registration Item		Details	Comments
Data Provider Name	Company registration number		
	Data Provider ID		To be generated by the system
	Physical Address of the Data Provider		
	Contact Person		Name, designation, contact number, e-mail address
Facility/ies			
Facility 1	Name of Facility 1		Name used to identify the facility
	Facility ID		To be generated by the system
	Physical Address		Physical address of the facility, Global Positioning System (GPS) Coordinates of the facility
	Relevant IPCC Code for the facility		See Annexure 1 for IPCC codes
	Installed capacity of the facility		Quantity and units
	Description of Non – combustion Sources and installations		Description of process, technology and products, number of installations relevant for this category and their individual capacity

Registration Item		Details	Comments
	Description of stationary combustion sources and installations		Description of process, technology and fuel types, number of installations relevant for this category and their individual capacity
Facility 2	Name of Facility 2		Name used to identify the facility
	Facility ID		To be generated by the system
	Physical Address		Physical address of the facility, Global Positioning System (GPS) Coordinates of the facility
	Relevant IPCC Code for the facility		See Annexure 1 for IPCC codes
	Installed capacity of the facility		Quantity and units
	Description of Non – combustion Sources and installations		Description of process, technology and products, number of installations relevant for this category and their individual capacity
	Description of stationary combustion sources and installations		Description of process, technology and fuel types, Number of installations relevant for this category and their individual capacity.
	Name of Facility 3		Name used to identify the facility
	Facility ID		To be generated by the system
	Physical Address		Physical address of the facility, Global Positioning System (GPS) Coordinates of the facility

Registration Item		Details	Comments
Facility 3	Relevant IPCC Code for the facility		See Annexure 1 for IPCC codes
	Installed capacity of the facility		Quantity and units
	Description of Non – combustion Sources and installations		Description of process, technology and products, Number of installations relevant for this category and their individual capacity.
	Description of stationary combustion source and installations.		Description of process, technology and fuel types, Number of installations relevant for this category and their individual capacity

Additional rows should be added to the table above to accommodate registration of all facilities as contemplated in Regulation 5.

ANNEXURE 3: ANNUAL REPORTING

Name of Data Provider													
Data Provider ID													
Company Registration number													
Date of Submission:													
Year of data:													
Comments:													
Facility 1: Name and ID													
IPCC Code (see Annexure 1)	Sub category ¹ (disaggregated by fuel / product type / production process)	Activity data			Emissions (tonnes/year)								
		Name of activity data	Value of activity data ²	Units of activity data ³	GHG-1 ⁴			GHG-2			GHG-3		
					Value	Tier	Ref	Value	Tier ⁵	Ref ⁶	Value	Tier	Ref
Facility 2: Name and ID													
IPCC Code (see Annexure 1)	Sub category (disaggregated by fuel / product type / production process)	Activity data			Emissions (tonnes/year)								
		Name of activity data	Value of activity data	Units of activity data	GHG-1			GHG-2			GHG-3		
					Value	Tier	Ref	Value	Tier	Ref	Value	Tier	Ref

¹ Sub-category is applicable in cases whereby more than one fuel type, technology, product or production process is relevant for a specific IPCC code. In steel production for example, Basic Oxygen Furnace (BOF) and Electric Arc Furnace (EAF) are commonly used to produce steel. Each of these processes has a unique greenhouse gas emission factor.

² As specified for each activity type in chapter 9 of the Methodological Guidelines for Quantification of Greenhouse Gas Emissions

³ As specified for each activity type in chapter 9 of the Methodological Guidelines for Quantification of Greenhouse Gas Emissions

⁴ Please consult the "Methodological Guidelines for Quantification of Greenhouse Gas Emissions" to identify the relevant greenhouse gases that must be considered for each activity listed in Annexure 1 of these regulations.

⁵ For higher tier methods and specifically tier 3 methods (i.e. material balance, models or direct measurements) supporting material demonstrating how such methods were compiled, must be attached during reporting

⁶ "Ref" refers to the section in the "Methodological Guidelines for Quantification of Greenhouse Gas Emissions" where the methodology to quantify greenhouse gas emissions is sourced