

DEPARTMENT OF SOCIAL DEVELOPMENT

NO. R. 3321

21 April 2023

SOCIAL SERVICE PROFESSIONS ACT, 1978 (ACT NO. 110 OF 1978)**ALLOWANCES PAYABLE TO MEMBERS OF COUNCIL**

I, **Lindiwe Zulu**, Minister of Social Development, has in terms of Sections 28(1)(b) of the Social Service Professions Act, 1978 (Act No. 110 of 1978), and on the recommendation of the South African Council for Social Service Professions, made the regulations set out in the Schedule hereto.



Ms L. Zulu, MP
MINISTER OF SOCIAL DEVELOPMENT
DATE:14/12/2022

SCHEDULE

Definitions

1. In these Regulations any word or expression to which a meaning has been assigned in the Act, shall have been [sic] such meaning, unless the context indicates otherwise-

'Act' means the Social Service Professions Act 110 of 1978 and includes the regulations, schedules and rules;

'chairperson' means a person appointed as a chairperson of the Professional Board or the chairperson of a committee;

'committee' means a committee established under sections 9, 10, 14C(1)(f), 21(7) and 28(1)(gD)(vi) of the Act;

'meeting' means any scheduled or special meetings of the Council, a Professional Board, a Committee, a task team established through a resolution of the Council or a Professional Board, or an *ad hoc* meeting that is convened for a purpose related to the business of the Council whether virtually or physically;

'member' means a member of the Council, Professional Board or a committee;

'other business' means any activity where a member must attend to matters pertaining to the mandate of Council, a Professional Board, or a Committee, which does not include the attendance of a prescribed meeting; and

'president' means the president of the Council.

Allowances payable to members

2. (1) The Council shall pay allowances to members as provided for in subregulation (2).

(2) Members shall be paid the following allowances with the amounts as prescribed in Annexure A:

(a) An allowance as set out in Annexure A is payable to a member attending a meeting or other business irrespective of the duration of such meeting or other business;

(b) Where more than one meeting or other business is attended on the same day, the allowance will be limited to the amount payable for one meeting or other business only as contemplated in paragraph (a);

(c) A working allowance is payable to a member for the purpose of preparing for a meeting of the Council or a Professional Board to maximum of eight hours per meeting;

(d) A communication allowance is payable to a member as set out in Annexure A;

(e) An allowance for subsistence is payable to a member when a member is away from his or her place of residence for the purpose of attending a meeting or for conducting of any such other business and shall be calculated per night that the member is away from his or her place of residence;

(f) The travel costs payable to a member attending a meeting or to conduct other business include, where applicable-

- (i) fee for the parking of a member's private vehicle at an airport or the taxi or shuttle fee from the member's residence to the relevant airport;
- (ii) airfare for economy class;

- (iii) the taxi or shuttle fee from the airport at the destination of the meeting to the place where the meeting is held and/or to the place of overnight accommodation;
- (iv) hotel accommodation, meals and soft drinks, as prescribed, if a member, subject to the permission of the Registrar, arranges and pays for his or her own accommodation;
- (v) motor vehicle allowance if a member uses his or her own private transport to attend a meeting or conduct business per kilometre based on the applicable Automobile Association rates: Provided that the distance shall not exceed five hundred (500) kilometres for single direction from the member's home and back;
- (vi) motor vehicle allowance if a member uses his or her own private transport to attend a meeting or conduct business for a distance exceeding 500 kilometres for single direction, an amount payable shall be the lesser of the amount of an airfare (VAT excluded), if there are scheduled flights for the route; or the prescribed kilometre allowance.

(3) The provisions of subregulation 2(a) shall be applicable in the same manner, to a member who, during a meeting or other business, is obliged to travel to his or her place of residence or other place and back to the venue of that meeting or business, if the President or chairperson is convinced of the necessity of such journey.

(4) The Council shall on an annual basis determine the maximum cost or cost range for the travel, accommodation and meals for members attending a meeting or other business, arranged directly by the Registrar or designated person.

(5) Any changes to arrangements after costs have been incurred by the Council or agreed upon in terms of subregulations (2)(f) and (4) in respect of airfares, the additional cost shall be at the cost of a member, unless the motivation for such a change is at the direction of the Council, a Professional Board, a Committee, or the Registrar or in case of personal reasons that warrant such a change.

Submission and payment of claims

3. All claims for allowances or other expenditure by a member shall be submitted with the necessary proof, to the Registrar in the form determined by the Council within 14 calendar days.

Repeal

4. The regulations made under the Social Service Professions Act, 1978, published as GN R76 in GG 42980 of 31 January 2020 are hereby repealed.

Short title and commencement

5. These Regulations are called the Regulations regarding allowances payable to members.

ANNEXURE A**ALLOWANCES PAYABLE IN ACCORDANCE WITH REGULATION 2**

S/N	ALLOWANCE	AMOUNT
(a)	Allowance for the President or a chairperson in terms of the regulation 2(2)(a).	R1 184.00 per day or R 132.00 per hour
(b)	Allowance for a member in terms of the regulation 2(2)(a).	R1 038.00.00 per day or R 129,50 per hour
(c)	For president and chairmen ordinary members	R 132.00 per hour per hour for the President and Chairperson R 129 50 per hour for ordinary member
(d)	Allowance for the President and chairperson in terms of regulation 2(2)(c).	R 132.00 per hour
(e)	Communication allowance to the President and a chairperson of a Professional Board in terms of regulation 2(2)(d).	R720.00 per month for the President and a chairperson of a Professional Board R600.00 per month for ordinary member
(f)	Subsistence allowance in terms of the regulation 2(2)(e)	R600.00 per night

S/N	ALLOWANCE	AMOUNT
(g)	Airfare in terms of regulation 2(2)(j)(ii)	The value of an economic class ticket
(h)	The motor vehicle kilometre allowance in terms of regulation 2(1)(j)(v) and (vi)	Automobile Association rates
(i)	Hotel accommodation in terms of regulation 2(2)(f)(iv)	Three-star hotel as per government rates.
(j)	Dinner allowance in terms of regulation 2(2)(f)(iv), if not included in hotel rate contemplated in paragraph (j)	Maximum of R235.00 per person per dinner
(k)	Breakfast allowance in terms of regulation 2(2)(j)(iv), if not included in hotel rate contemplated in paragraph (j).	R170.00 per person