

## DEPARTMENT OF SOCIAL DEVELOPMENT

NO. R. 1611

17 December 2021

## CALL FOR PUBLIC COMMENTS

## SOCIAL SERVICE PROFESSIONS ACT 110 OF 1978

AMENDED REGULATIONS RELATING TO ELECTION OF MEMBERS OF THE SOUTH  
AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

I, Lindiwe Zulu, Minister of Social Development, in terms of sections (3) (k) and (5) of the Social Service Professions Act, 1978 (Act No. 110 of 1978) and on the recommendation of the South African Council for Social Service Professions intends to amend the regulations in the Schedule.

The Draft regulations intend to amend the *Regulations relating to election of members of the SA Council for Social Service Professions*; published in Government Notice No R. 1698, Government Gazette 19644 of 31 December 1998) as "*Regulations relating to election of members of the SA Council for Social Service Professions; quorum for and procedure at the meetings of the Council and the Executive Committee; accounting records; financial statements; appeal against refusal, penalty or removal from the Register.*"

Interested persons or organisations are invited to submit substantiated written comments or representations on the proposed regulations in the Schedule to the Minister for Social Development, Private Bag X 901, Pretoria, 0001 or 134 Pretorius Street, HSRC Building, Pretoria 0001; (for the attention of Ms AG Rapoo) or by email [ProfessionalSupport@dsd.gov.za](mailto:ProfessionalSupport@dsd.gov.za) within 30 calendar days from the date of publication of this Notice in the Government Gazette. Only comments and submissions made in the attached format will be accepted.



MS L ZULU

MINISTER FOR SOCIAL DEVELOPMENT

DATE 27.10.2021



## GOVERNMENT GAZETTE, [DATE]

## DEPARTMENT OF SOCIAL DEVELOPMENT

No. R.

[DATE]

## CALL FOR PUBLIC COMMENTS

## SOCIAL SERVICE PROFESSIONS ACT 110 OF 1978

AMENDED REGULATIONS RELATING TO ELECTION OF MEMBERS OF THE SOUTH  
AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

## FORMAT FOR SUBMISSION OF PROPOSED AMENDMENTS

CLAUSE COMMENTED ON <i>(indicate specific clause commented on)</i>	PROPOSAL <i>(provide a clear proposal on how the particular clause should be amended)</i>	MOTIVATION <i>(provide detailed motivation for the proposal)</i>
Definitions		
Qualification of voters		
Submission of nominations		
Nomination of candidates		
Issuing of ballot papers		
Ballot papers		
Examination and safe- keeping of papers received by the returning officer		
Determination of result of election		
General provisions		
Annexure "Form 1A, B, 2A, 2B, 2C, 2D, 2E, 2F, 2G, Form 3, 4A, 4B and Form 5")	Amendments must be made directly in the applicable annexures and <b><u>bold font and underlined</u></b>	

## GOVERNMENT GAZETTE, [DATE]

**AMENDED REGULATIONS RELATING TO ELECTION OF MEMBERS OF THE  
SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS**

The Minister of Social Development has in terms of sections (3) and (5) of the Social Service Professions Act, 1978 (Act No. 110 of 1978) as amended, and on the recommendation of the South African Council for Social Service Professions, made amendments to the regulations in the Schedule hereto.

**GENERAL EXPLANATORY NOTE:**

[        ] Words in bold type in square brackets indicate omissions from existing enactments.

\_\_\_\_\_ Words underlined with a solid line indicate insertions in existing enactments.

**Amendment of Regulation 1**

1. Regulation 1 of the Regulations is hereby amended:

(a) by the substitution of the definition of "ballot paper" for the following definition-

"**ballot paper**" means an electronic format or hardcopy of the ballot paper referred to in regulation 13;

**Amendment of Regulation 4**

2. Regulation 4 of the Regulations is hereby amended by deletion of the words "or the person deputising for him/her" as follows:

"The registrar [**or the person deputising for him/her**] shall be the returning officer for elections held in terms of these Regulations."

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**Amendment of Regulation 5**

3. Regulation 5 of the Regulations is hereby amended by the substitution of regulation 5 for the following:

- "5 (1) The returning officer shall, not more than 90 days and not less than 45 days prior to election, publish a notice in the Gazette in the form of Form 1A.
- (2) If a member vacates his or her office prior to the expiry of the term of office of the members of the council the notice referred to in sub regulation (1) shall be published in the Gazette as soon as possible after the date on which such member vacates his or her office.
- (3) Nominations of candidates for the election of the number of members to be elected, may be submitted to the returning officer by post, fax, email or by hand up to the date and hour specified in Form 1A which date shall not be later than 30 days after the date of publication of such notice."

**Amendment of Regulation 6**

5. Regulation 6 of the Regulations is hereby amended by the substitution of Regulation 6(1) and (2) for the following-

- 6(1) Each candidate shall be nominated on the nomination form as set out in Form 1A and Form 1B and nominations shall reach-
- (a) in the case of members to be elected in terms of section 5(1)(a) and (b) the returning officer shall not later than the hour and the date indicated in Form 1A; and
- (b) in case of members to be appointed by the Minister in terms of section 5 (1) (c) (i), (iii), (iv), (v) and (vii) the Minister shall no later than the date indicated by the Minister in Form 2A.
- (2) Nominations shall be lodged in respect of section 5(1)(a), (b) and (c) (i) and (iii), (iv-viii) of the Act.

6. Regulation 6 of the Regulations is hereby amended by the substitution of Regulation 6(3(c) and (d) for the following-

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- “(c) The Minister shall for the purposes of any nominations in terms of subsections 1(c)(vi) and (viii), respectively, address a written request for such nominations to the Minister of Higher Education and Training in the national sphere of government and to the heads of the departments responsible for welfare matters in the provincial sphere of government, respectively.
- (d) The Minister shall for the purposes of any nominations in terms of subsection 1(c) (vi) and (vii) respectively address a written request for such nominations to the Minister of Higher Education and Training in the national sphere of government and to the heads of departments responsible for welfare matters in the provincial sphere of government, respectively.”

**Amendment of Regulation 7**

6. Regulation 7 of the Regulations is hereby amended by-

- (a) the substitution, in sub-regulation (1)(e) of the amount of “R50” for the amount of R100 as follows:
- “(e) he or she deposits with the returning officer an amount of [R50] R100.00 before the expiry of the nomination time.”;
- (b) the insertion, in sub-regulation (2)(b), after the word “candidate” of the words “with the minimum number of votes” as follows:
- “(b) if he or she receives a number of votes greater than or equal to at least one third of the total number of votes received by the elected candidate with the minimum number of votes.”

**Amendment of Regulation 12**

8. Regulation 12 of the Regulations is hereby amended by –

- (a) the substitution of sub-regulation (1) for the following sub-regulation:
- “(1) If an election by ballot becomes necessary, the returning officer shall publish a ballot paper, subject to sub-regulation (2), for electronic voting, which shall also contain the directions concerning the procedure to be followed by the voter in order to vote.”

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- (b) the insertion of sub-regulation (1A) after sub-regulation (1) as follows:
- “(1A) The returning officer shall through a written request and by notice in the Gazette inform all eligible voters to indicate in writing if he or she is not able to participate in the electronic voting contemplated in sub-regulation (1) no later than 30 days before the closing date of the polling, where after the returning officer shall dispatch a paper-based ballot paper in the form of Annexure C together with directions concerning the procedure to be followed by the eligible voter in order to vote and the procedure to be followed for the return of the said documents.”
- (c) by the substitution of sub-regulation (2) for the following:
- “(2) The returning officer shall allocate a serial number to each ballot paper dispatched in terms of sub-regulation (1A) and shall record the date of dispatch thereof.”
- (d) the insertion, in sub-regulation (3), after the word “dispatched” of the words “as contemplated in sub-regulation (1A), as follows:
- “(3) Where a letter or identification envelope so dispatched, as contemplated in sub-regulation (1A), is lost or destroyed or spoilt, the returning officer shall, if on the strength of an affidavit, he/she is satisfied of such loss or destruction or spoilage, dispatch or deliver to the voter to whom the original documents were dispatched, at his/her request, a new ballot paper or identification envelope or both.”

**Amendment of Regulation 13**

9. Regulation 13 of the Regulations is hereby amended by –

- (a) the substitution of sub-regulation (3) for the following sub-regulation:
- “(3) An eligible voter voting through an electronic means, as contemplated in regulation 12(1), shall insert his or her registration number in the required space on the electronic ballot paper for the vote to be valid and for the purpose of verification.”
- (b) the insertion of the sub-regulation (3A) after sub-regulation (3) as follows:
- “(3A) An person voting through the post, subject to regulation 12(1A) shall -

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- (a) place his/her ballot paper in the identification envelope and seal it.
  - (b) complete and sign the declaration on the identification envelope in the presence of two witnesses who shall certify his/her signature; and
  - (c) place the identification envelope in a cover envelope addressed to the returning officer and post or otherwise convey it to him/her."
- (c) the substitution, in sub-regulation (4), of the number "(2)" for the number (3A) as follows:
- "(4) On the counterfoil of the ballot paper referred to in sub-regulation **[(2)]** (3A) only the serial number of the ballot paper concerned shall be specified."

**Amendment of Regulation 14**

10. Regulation 14 of the Regulations is hereby substituted for the following:

- "14. The returning officer shall -
- (a) ensure that voting through an electronic vote are done in a manner that is secure and that no other person, except for him/herself has access to the electronic folder for receiving and storing the votes up to and/or on the end of the last day of polling;
  - (b) place each identification envelope for a vote done in terms of regulation 13(4) received by him/her unopened in a ballot box previously sealed by him/her in the presence of a candidate, agent or polling officer while it was empty, and shall keep such ballot box in safe custody up to and/or on the end of the polling day so that no person other than him/herself shall have access to it."

**Amendment of Regulation 15**

11. Regulation 15 of the Regulations is hereby amended by –

- (a) by the substitution of sub-regulation (1) for the following sub-regulation:

- "(1) The returning officer shall, as soon as possible after polling day, but not later than five working days thereafter, in the presence of the candidates, agents and polling officers, commence to determine the result of the election and shall –

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- (a) examine the electronic voting records to determine whether the conditions as contemplated in regulation 14(3) were adhered to as to determine the validity of the votes.
  - (b) examine the identification envelopes received through postal votes to determine whether the declarations were completed in accordance with the provisions of regulation 13(4), where after:
    - (i) open such identification envelopes which in his/her opinion meet the requirements of regulation 13(4) and place the ballot papers in a ballot box sealed in the manner referred to in regulation 14; and
    - (ii) examine the ballot papers and determine the validity of such ballot papers received.
- (b) by the substitution of sub-regulation (2) for the following sub-regulation:
- "(2) The returning officer shall reject a ballot paper in each instance where the voter –
- (a) who has voted through an electronic platform contemplated in regulation 13(3) –
    - (i) has not inserted his or her registration number as a form of unique identification in terms of regulation 13(3);
    - (ii) has not completed the declaration of identity included in the ballot paper similar to Form 3;
    - (iii) has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
    - (iv) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
    - (v) has voted for more candidates than what he or she is allowed to;
    - (vi) has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.
  - (b) who has voted through the post as contemplated in regulation 13(4) –
    - (i) has not returned such ballot paper in the identification envelope;
    - (ii) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions or regulation 13(4);
    - (iii) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty.

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- (iv) has submitted a paper and an electronic ballot paper, in which case both ballot papers will be rejected;
  - (v) has voted for more than one vote per candidate or has returned more than one ballot paper; and
  - (vi) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election."
- (c) by the insertion, in sub-regulation (14) of the words "but not later than the 30 calendar days after the closing date of the polling" as follows:
- "(11) The returning officer shall as soon as possible, but not later than 30 calendar days after the closing date of the polling, cause the result of the election, including the number of votes recorded for each candidate, to be published in the Gazette."

**Amendment of Regulation 16**

12. Regulation 16 of the Regulations is hereby amended by –

- (a) the addition of paragraph (d) after sub-regulation (1)(c) as follows:
- "(d) Seal a printout of all electronic votes which clearly indicates rejected ballot papers as well as valid ballot papers, marked "electronic ballot papers)"."
- (b) by the addition of sub-regulation (3) after subregulation (2) as follows:
- "(3) The Registrar shall destroy the unopened parcels contemplated in sub-regulation (2) in accordance with the prescribed procedures after the period contemplated in sub-regulation (2) has expired."

**Amendment of Regulation 18**

13. Regulation 18 of the Regulations is hereby amended by the insertion between the words "examination of" and "papers" of the word "ballot" as follows:

- "18. The returning officer and every polling officer, candidate or agent who is entitled to be present at the examination of ballot papers or the determination of the

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result of the election in terms of regulation 15 shall, before he or she assumes the office of returning officer or before he or she may be so present as polling officer, candidate or agent, make a declaration on oath or affirmation in the form of Annexure F."

**Amendment of Regulation 19**

14. Regulation 19 of the Regulations is hereby deleted.

**Amendment of Annexure A, B, C, D, E and F.**

15. The wording of Annexures A, B, C, D, E and F are substituted as per the similar numbered Forms to these regulations as follows.
- (a) Annexure A is substituted for the Form 1A and Form 1B,
  - (b) Annexure B is substituted for Form 2A, 2B, 2C, 2D, 2E
  - (c) Annexure C is substituted for Form 3
  - (d) Annexure D is substitute for Form 4A
  - (e) Annexure E is substituted for Form 4B
  - (f) Annexure F is substituted for Form 5

## GOVERNMENT GAZETTE, [DATE]

**[Annexure A] FORM 1A****NOMINATION FOR ELECTIONS OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (a) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by a social worker
- (b) Each candidate shall be nominated separately in one form
- (c) Each social worker may sign not more than six (6) nomination forms.

**PART 1: NOMINATION OF CANDIDATE**

I nominate *(print the full first names, surname and registration number of the candidate as they appear in the Register)*:

First names: .....

Surname: .....

SACSSP Registration number: .....

for election as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(a) of the Social Service Professions Act 110 of 1978.

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I, *(print the full names, surname and registration number as they appear in the register)*

Full first names and surname: .....with

SACSSP registration number: ..... ,

declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

Full names and surname: .....

ID number: .....

.....  
**Signature witness (2)**

Full names and surname:

.....

ID number: .....

## GOVERNMENT GAZETTE, [DATE]

**PART 3: CONSENT TO NOMINATION**

Each candidate shall lodge with the returning officer –

- (a) a curriculum vitae of not more than **150 words**, including, where possible, a telephone and/or fax number where the candidate may be reached;
- (b) a clear passport size photograph on which the candidate's name and SACSSP registration number are indicated on the back;
- (c) a deposit to the amount as indicate in regulation 7(1)(e);
- (d) his or her consent to the nomination in the following form:

I (print full first names, surname and registration number as they appear in the register)

First names: .....

Surname: .....

SACSSP Registration number: .....

declare that –

- (a) I represent the category for which I am nominated;
- (b) I am a South African citizen;
- (c) I am permanently resident in the Republic at (state full residential address)

.....

.....

I agree to accept nomination for election as member of the South African Council for Social Service Professions

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the returning officer by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

## GOVERNMENT GAZETTE, [DATE]

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## FORM 1B

NOMINATION FOR ELECTIONS OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (b) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978**Instruction Note:**

- (a) This is for completion by a Child and Youth Care Worker
- (b) Each candidate shall be nominated separately in one form
- (c) Each Child and Youth Care Worker may sign not more than six (6) nomination forms.

**PART 1: NOMINATION OF CANDIDATE**

I nominate (*print the full first names, surname and registration number of the candidate as they appear in the Register*):

First names: .....

Surname: .....

SACSSP Registration number: .....

for election as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(b) of the Social Service Professions Act 110 of 1978.

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I, (*print the full names, surname and registration number as they appear in the register*)

Full first names and surname: .....with

SACSSP registration number: ....., declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
 .....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....

*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....

*Signature witness (2)*

Full names and surname: .....

ID number: .....

## GOVERNMENT GAZETTE, [DATE]

**PART 3: CONSENT TO NOMINATION**

Each candidate shall lodge with the returning officer –

- (e) a curriculum vitae of not more than **150 words**, including, where possible, a telephone and/or fax number where the candidate may be reached;
- (f) a clear passport size photograph on which the candidate's name and SACSSP registration number are indicated on the back;
- (g) a deposit to the amount as indicate in regulation 7(1)(e);
- (h) his or her consent to the nomination in the following form:

I (print full first names, surname and registration number as they appear in the register)

First names: .....

Surname: ..... SACSSP Registration number:.....

declare that –

- (d) I represent the category for which I am nominated;
- (e) I am a South African citizen;
- (f) I am permanently resident in the Republic at (state full residential address)

.....  
 .....

I agree to accept nomination for election as member of the South African Council for Social Service Professions.

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the returning officer by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

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**[Annexure B] FORM 2A****NOMINATION FOR ELECTIONS OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by persons from Training Institutions
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I .....(full details of the person making a nomination) nominate:

First names: .....

Surname: ..... Qualification.....representing,

Name of training institution: .....

for nomination as a candidate to be appointed by the Minister of Social Development as a member of the South African Council for Social Service Professions representing training institutions as contemplated in section 5(1)(c) (i).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

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Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number are indicated on the back; and
- (c) his or her consent to the nomination.

**PART 3: CONSENT TO NOMINATION**

I, (full names of person being nominated).....

Surname: .....ID number.....

Declare that-

- (a) I represent the category for which I am nominated
- (b) I am a South African citizen;
- (c) I am permanently resident in the Republic at (state full residential address)

.....  
.....and

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (i) of the Social Service Professions Act 110 of 1978.

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

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**[Annexure B] FORM 2B**NOMINATION FOR ELECTIONS OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978**Instruction Note:**

- (a) This is for completion by persons from National Forums & Networks in the sector
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number.....

Name of national forum or network: .....

SACSSP Registration number: ..... (only if applicable / not required)

for nomination as a candidate to be appointed by the Minister of Social Development as contemplated in section 5(1)(c) (iii).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
**Signature witness (1)**

Full names and surname: .....

ID number: .....

.....  
**Signature witness (2)**

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (d) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;

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- (e) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (f) his or her consent to the nomination.

**PART 3: CONSENT TO NOMINATION**

**NOTE:** If the person nominated is unable to complete and sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

I, (full names of person being nominated)

First names: .....

Surname: ..... ID number: ..... declare that

- (a) I represent the category for which I am nominated
- (b) I operate at leadership position in the network as.....
- (c) I am a South African citizen;
- (d) I am permanently resident in the Republic at (state full residential address)  
.....  
.....and

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (iii) of the Social Service Professions Act 110 of 1978.

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

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**[Annexure B] FORM 2C****NOMINATION FOR ELECTIONS OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by persons representing Organised Labour
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number..... representing

Name of trade union: .....

as a candidate to be appointed by the Minister of Social Development as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(c) (iv).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
 .....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
 Signature witness (1)

Full names and surname: .....

ID number: .....

.....  
 Signature witness (2)

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (e) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (f) a clear copy of Identity document (card) or Passport including where candidate's name and ID number are indicated on the back; and

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(g) his or her consent to the nomination.

**PART 3: CONSENT TO NOMINATION**

I, (full names of the person being nominated)

First names: .....

Surname: .....ID number.....

(a) I represent and belong to the category for which I am nominated

(b) I am a South African citizen; and

(c) I am permanently resident in the Republic at the residential address:

.....

.....

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (iv) of the Social Service Professions Act 110 of 1978

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

## GOVERNMENT GAZETTE, [DATE]

**[Annexure B] FORM 2D****NOMINATION OF PERSON TO BE APPOINTED AS MEMBERS OF THE COUNCIL IN  
TERMS OF SECTION (5) (1) (c)****Instruction Note:**

- (a) This is for completion by persons from the Business Sector
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number: .....

Name of company or business sector .....

as a candidate to be appointed by the Minister of Social Development as a member of the Council as contemplated in section 5(1)(c) (v)

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....

**Signature witness (1)**

Full names and surname: .....

ID number: .....

.....

**Signature witness (2)**

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

## GOVERNMENT GAZETTE, [DATE]

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (c) his or her consent to the nomination.

**PART 3: CONSENT TO NOMINATION**

**NOTE:** If the person nominated is unable to complete and sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

I

First names: .....

Surname: .....ID number.....

Confirm that

- (a) I represent the category for which I am nominated
- (b) I possess financial management, strategic management and leadership skills
- (c) I am a South African citizen; and
- (d) I am permanently resident in the Republic at (state full residential address)

.....  
 .....

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (iii) of the Social Service Professions Act 110 of 1978 and regulation 6 (1) (b).

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**GOVERNMENT GAZETTE, [DATE]**

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**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

## GOVERNMENT GAZETTE, [DATE]

**[Annexure B] FORM 2E****NOMINATION OF PERSON TO BE APPOINTED AS MEMBER OF THE COUNCIL SECTION (5) (1)  
(c) OF THE SOCIAL SERVICE PROFESSIONS ACT, ACT 110 OF 1978****Instruction Note:**

- (a) This is for completion by members of the Public
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number.....

as a candidate to be appointed by the Minister of Social Development as a member of the Council for Social Service Professions as contemplated in section 5(1)(c) (v)

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
**Signature witness (1)**

Full names and surname: .....

ID number: .....

.....  
**Signature witness (2)**

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;

## GOVERNMENT GAZETTE, [DATE]

- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and  
 (c) his or her consent to the nomination.

**PART 3: CONSENT TO NOMINATION**

First names: .....

Surname: .....ID number.....

Confirm that

- (a) I represent the category for which I am nominated  
 (b) I meet the set criteria for nomination in the category  
 (c) I am a South African citizen; and  
 (d) I am permanently resident in the Republic at (state full residential address)

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (iii) of the Social Service Professions Act 110 of 1978 and regulation 6 (1) (b) because I meet the following criteria-

Criteria for nomination	Mark X on applicable criteria
Active involvement in social development activities	
Legally qualified and practicing law	
Strategic thinking and leadership skills	
Specialised knowledge in ethics	
Specialised knowledge in marketing	
Person with disabilities	
Knowledge and understanding of social service professions and social service practices	

.....  
**Signature of nominee**.....  
**Date****Co-signed by two witnesses**.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**GOVERNMENT GAZETTE, [DATE]**

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**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

## GOVERNMENT GAZETTE, [DATE]

## [Annexure C] FORM 3

## VOTER'S DECLARATION OF IDENTITY

Full first names as on registration certificate.....

Surname as on ID: .....

SACSSP registration number as it appears on the Register: .....

Profession registered for (must correlate with SACSSP registration number): .....

I declare that:

- (a) an electronic or paper ballot paper was issued to me and that I will only exercise my right to vote on the ballot paper issued to me.
- (b) I am a South African citizen.
- (c) I am resident at the following permanent residential address:
- (d) My permanent postal address is:

I certify the above information is correct and that I am an eligible voter in terms of the regulation 2 of the regulations relating to the appointment of members of the council made under the Social Service Professions Act 110 of 1978

Confirmation by voter in accordance with the Ballot Paper issued. (Click on the appropriate box)

Ballot Paper issued	Mark X
Electronic ballot paper	
Paper ballot paper	

.....  
Signature of voter

.....  
Date

## GOVERNMENT GAZETTE, [DATE]

**[Annexure D] FORM 4 A****BALLOT PAPER****Issued in terms of section 5(1)(a) of the Social Service Professions Act 110 of 1978****VOTER ID:**

SACSSP registration number: .....

Please read the instruction before you vote.

Candidates nominated by social workers in accordance with section 5(1)(a) of the Act

Names of candidates in alphabetical order by surname (surname, full first names)	SACSSP registration number	Vote with X
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**INSTRUCTION TO VOTERS**

- Each voter shall be entitled to vote for a maximum of six (6) candidates and no more, and shall vote by placing a cross (X) opposite the name(s) of the candidate(s) for whom he/she wishes to vote.
- A ballot paper shall be rejected if –  
**(in the case of an electronic ballot paper)**
  - the electronic ballot paper is submitted after the closing date and time of the election, which is ..... (time) ..... (date).
  - has not inserted his or her registration number with the South African Council for Social Service Professions as a form of unique identification in terms of regulation 13(3);
  - has not completed the declaration of identity included in the ballot paper similar to Annexure C;
  - has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
  - has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
  - has voted for more candidates than what he or she is allowed to (more than 6 votes);
  - has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.

**(in the case of a paper ballot paper)**

## GOVERNMENT GAZETTE, [DATE]

- (a) the paper ballot paper is submitted by hand or posted (with the post offices stamp being the identifier) after the closing date and time of the election, which is ..... (time) ..... (date). Provided that posted paper ballot papers reach the returning office no later than 10 working days after the mentioned closing date. Any paper ballot paper sent by post that reaches the returning officer after the aforementioned period shall be rejected.
- (b) has not returned such ballot paper in the identification envelope;
- (c) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions or regulation 13(4);
- (d) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty,
- (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
- (f) has voted for more than one vote per candidate or has returned more than one ballot paper;
- (g) a paper ballot paper that has been scanned and emailed with be rejected; and
- (h) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election.

A voter shall submit:

*(in the case of an electronic ballot paper)*

the electronic ballot paper by pressing the electronic button on marked as "submit" at the end.

An electronic ballot paper must be lodged not later than ..... (time) on ..... (day)

..... (month) ..... (year).

*(in the case of a paper ballot paper)*

by folding the paper ballot paper inwards and placed it in the accompanying identification envelope which shall be sealed and then placed in a covering envelope which shall be sealed and addressed to the returning officer at the following address:

**By hand to:** SACSSP, 37 Annie Botha Avenue, Riviera, Pretoria 0001, South Africa

**By post to:** SACSSP, Private Bag X12, Gezina, 0031

No paper ballot paper may not be scanned electronically and submitted in any electronic format.

A paper ballot paper lodged by hand with the returning officer at must reach the returning officer not later than ..... (time) on ..... (day) ..... (month) ..... (year).

A paper ballot paper lodged by ordinary postal mail must be posted no later than last date of voting at ..... (time) on ..... (day) ..... (month) ..... (year), provided that such a paper ballot paper reaches the returning officer no later than ten (10) working days after the aforementioned date.

## GOVERNMENT GAZETTE, [DATE]

**[Annexure E] FORM 4 B****BALLOT PAPER****Issued in terms of section 5(1)(b) of the Social Service Professions Act 110 of 1978****VOTER ID:**

SACSSP registration number: .....

Please read the instruction before you vote.

Candidates nominated by child and youth care workers in accordance with section 5(1)(b) of the Act

Names of candidates in alphabetical order by surname (surname, full first names)	SACSSP registration number	Vote with X
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**INSTRUCTION TO VOTERS**

1. Each voter shall be entitled to vote for a maximum of six (6) candidates and no more, and shall vote by placing a cross (X) opposite the name(s) of the candidate(s) for whom he/she wishes to vote.
2. A ballot paper shall be rejected if –  
*(in the case of an electronic ballot paper)*
  - (a) the electronic ballot paper is submitted after the closing date and time of the election, which is ..... (time) ..... (date).
  - (b) has not inserted his or her registration number with the South African Council for Social Service Professions as a form of unique identification in terms of regulation 13(3);
  - (c) has not completed the declaration of identity included in the ballot paper similar to Annexure C;
  - (d) has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
  - (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
  - (f) has voted for more candidates than what he or she is allowed to (more than 6 votes);
  - (g) has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.  
*(in the case of a paper ballot paper)*
  - (a) the paper ballot paper is submitted by hand or posted (with the post offices stamp being the identifier) after the closing date and time of the election, which is ..... (time) ..... (date). Provided that posted paper ballot papers reach the returning office no later than 10 working days after the mentioned closing date. Any paper ballot paper sent by post that reaches the returning officer after the aforementioned period shall be rejected.
  - (b) has not returned such ballot paper in the identification envelope;
  - (c) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions or regulation 13(4);

## GOVERNMENT GAZETTE, [DATE]

- (d) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty,
- (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
- (f) has voted for more than one vote per candidate or has returned more than one ballot paper;
- (g) a paper ballot paper that has been scanned and emailed with be rejected; and
- (h) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election.

A voter shall submit:

*(in the case of an electronic ballot paper)*

the electronic ballot paper by pressing the electronic button on marked as "submit" at the end.

An electronic ballot paper must be lodged not later than ..... (time) on ..... (day)

..... (month) ..... (year).

*(in the case of a paper ballot paper)*

by folding the paper ballot paper inwards and placed it in the accompanying identification envelope which shall be sealed and then placed in a covering envelope which shall be sealed and addressed to the returning officer at the following address:

**By hand to:** SACSSP, 37 Annie Botha Avenue, Riviera, Pretoria 0001, South Africa

**By post to:** SACSSP, Private Bag X12, Gezina, 0031

No paper ballot paper may not be scanned electronically and submitted in any electronic format.

A paper ballot paper lodged by hand with the returning officer at must reach the returning officer not later than ..... (time) on ..... (day) ..... (month) ..... (year).

A paper ballot paper lodged by ordinary postal mail must be posted no later than last date of voting at ..... (time) on ..... (day) ..... (month) ..... (year), provided that such a paper ballot paper reaches the returning officer no later than ten (10) working days after the aforementioned date.

## GOVERNMENT GAZETTE, [DATE]

## [Annexure F] FORM 5

**DECLARATION ON OATH OR AFFIRMATION FOR POLLING OFFICERS OR PERSONS  
PRESENT DURING THE EXAMINATION OF BALLOT PAPERS OR THE  
DETERMINATION OF THE ELECTION**

I, .....(full names and surname), herewith declare on oath/affirm that I shall undertake to maintain and to help maintain the confidentiality of the voting at the elections of the South African Council for Social Service Professions in terms of the *Social Service Professions Act 110 of 1978* and not to, except for lawful reasons, disclose any information to anyone else who may reasonably be expected to defeat the confidentiality of such voting.

.....  
**Signature of voter**

.....  
**Date**

I certify that the deponent has acknowledged that he/she understands the contents of this declaration/affirmation. The declaration / affirmation was sworn to/affirmed before me and the deponent's signature was placed thereon in my presence.

.....  
**Commissioner of Oaths**

Office held.....

Date: .....

Place: .....