

## DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

## NOTICE 589 OF 2021



## REPUBLIC OF SOUTH AFRICA

**FORM D**  
**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**  
**(Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))**  
**[Regulation 5A]**

## ENGLISH

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
<b>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):</b>	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p>The Head of Department is the Information Officer in terms of the Act.</p> <p><b>Mr. G.C. Pratt</b>  Head of Department  Tel: 015-298 7000  E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></p> <p><b>Ms. N. Ramuntshi</b>  Deputy Information Officer  Tel: 015-298 7000  E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></p> <p>Fax Number : (015)- 295 7010</p> <p><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></p>

<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
None	None
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)</b>	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p><b>The Head of Department is the Information Officer in terms of the Act.</b></p> <p><b>Mr. G.C. Pratt</b>  <b>Head of Department</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></b></p> <p><b>Ms. N. Ramuntshi</b>  <b>Deputy Information Officer</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></b></p> <p><b>Fax Number : (015)- 295 7010</b></p> <p><b><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></b></p>

<b>AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)</b>	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p><b>The Head of Department is the Information Officer in terms of the Act.</b></p> <p><b>Mr. G.C. Pratt</b>  <b>Head of Department</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></b></p> <p><b>Ms. N. Ramuntshi</b>  <b>Deputy Information Officer</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></b></p> <p><b>Fax Number : (015)- 295 7010</b></p> <p><b><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></b></p>