

## DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

## NOTICE 615 OF 2020



REPUBLIC OF SOUTH AFRICA

## FORM D

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**  
 (Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))  
 [Regulation 5A]

## ENGLISH

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p>The Head of Department is the Information Officer in terms of the Act.</p> <p><b>Mr. C.G. Pratt</b>          Head of Department          Tel: 015-298 7000          E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></p> <p><b>Ms. N. Ramuntshi</b>          Deputy Information Officer          Tel: 015-298 7000          E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></p> <p>Fax Number : (015)- 295 7010</p> <p><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
None	None
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p>The Head of Department is the Information Officer in terms of the Act.</p> <p><b>Mr. C.G. Pratt</b>  Head of Department  Tel: 015-298 7000  E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></p> <p><b>Ms. N. Ramuntshi</b>  Deputy Information Officer  Tel: 015-298 7000  E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></p> <p><b>Fax Number : (015)- 295 7010</b></p> <p><b><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></b></p>

**AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)**

- Organisational Structure
- Departmental contact numbers
- Application Forms for employment and services
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- Acts and Regulations governing the department's mandate
- Procedure /Process Manuals
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- Service standards.
- Service delivery charter.
- Strategic plan.
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- Annual report
- Budget speech
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- Adjustments estimate of payment and receipts
- Departmental Events Calendar

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