

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT**NOTICE 594 OF 2020****PROMOTION OF ACCESS TO INFORMATION ACT, 2000****DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Ronald Lamola, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF HUMAN SETTLEMENTS

As set out in the Schedule

**MR RONALD LAMOLA, MP****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



REPUBLIC OF SOUTH AFRICA

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:

(Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000)

[Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
N/A	N/A
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
N/A	N/A
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> ALL documents falling within the section 15 category can be copied with the exception of certain documents such as tender documents which must always be original. Should the Department incur costs in reproducing the document and where applicable, the provisions of section 15(3) shall be applicable (that is, the prescribed fee for the reproduction of the documents shall be payable). 	<ul style="list-style-type: none"> N/A
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)	
<p>LEGISLATION</p> <ul style="list-style-type: none"> Department of Human Settlements Legislation: <p><u>Acts: (List not exhaustive)</u></p> <ul style="list-style-type: none"> Training manual for Municipal officials on Rental Housing Amended Act SLA: Municipal officials training on Amended Rental Housing Act 	Available on DHS Website.

<ul style="list-style-type: none"> ▪ Housing Act ▪ Social Housing Act ▪ Rental Housing Act ▪ Housing Consumers Protection Measures Amendment Act ▪ Sectional Titles Schemes Management Act ▪ Community Scheme Ombud Service Act ▪ Home Loan and Mortgage Disclosure Act ▪ Prevention of illegal eviction from and Unlawful occupation of Land Act <ul style="list-style-type: none"> • Bills: <ul style="list-style-type: none"> ▪ Community Scheme Ombud Service Bill ▪ Draft Bill for Public Comment ▪ Housing White Paper ▪ Housing Amendment Bill ▪ Housing Consumers Protection Measures Amendment Bill ▪ PIE Amendment Act ▪ Rental Housing Bill ▪ Sectional Titles Schemes Management Bill ▪ Social Housing Bill • Regulations: <ul style="list-style-type: none"> ▪ Compliance Manual 2010 ▪ CSOS Regulations: Levies and Fees ▪ CSOS Sectional Titles Schemes Management Regulations ▪ HDA Priority Development Areas PHSMDA as (Gazette and Maps) ▪ HLAMDA Regulations (as Gazetted) ▪ Regulations on Community Schemes Ombud Services • International Commitments: <ul style="list-style-type: none"> ▪ Habitat III Thematic Meeting on Informal Settlements ▪ Istanbul Declaration on Cities and other Human Settlements 1996 ▪ Johannesburg Declaration on Sustainable Development 2002 ▪ Millennium Declaration 2000 ▪ Millennium Goals and Targets ▪ Vancouver Declaration on Human Settlements 1976 <p><u>STRATEGIC POLICIES</u></p> <ul style="list-style-type: none"> • National Housing Code-2009 • Towards policy foundation for the Human Settlements Legislation (White Paper) • Finance Linked Individual Subsidy Programme (FLISP Policy). 	<p>Available on DHS Website.</p>
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<ul style="list-style-type: none"> • Upgrading of Informal Settlements • Monitoring, Evaluation and Impact Assessment Policy 2013/14-2018/19: Policy Implementation Framework for the Human Settlements Sector • Rapid Appraisal of Outcome 8: Delivery Agreements: Sustainable Human Settlements and Improved Quality of Household Life, Output 1: Accelerated delivery of Housing Opportunities • Framework for Women and Youth (Policy Framework) • Introduction to HS management 	
<p><u>PLANS</u></p> <ul style="list-style-type: none"> • Revised Strategic Plan (2015-2020) • Environmental implementation plan: DHS 2015-2020 • Annual Performance Plans • The Comprehensive Plan for the creation of Sustainable Human Settlements of 2004 • Neighborhood Planning and Design Guideline (The Red Book) 	Available on DHS Website and at DHS Offices.
<p><u>REPORTS</u></p> <ul style="list-style-type: none"> • Department of Human Settlements Annual Reports and Medium-Term Strategic Framework • Reports on Human Settlements Environmental Scanning & Analysis (Economic trends analysis and Markets). • The Office Of Disclosure Annual Report 2016 (the performance of financial institutions) • Quarterly Report on the performance of financial institutions • A Baseline Assessment for future impact evaluation of informal settlements targeted for upgrading • Design and Implementation Evaluation of the Integrated Residential Development Programme • Impact and Implementation Evaluation of the Social Housing Programme 	Available on DHS Website and at DHS Office.
<p><u>MONITORING & EVALUATION</u></p> <ul style="list-style-type: none"> • Evaluation of the impact of the Rural Housing Programme [Website] • Evaluating the performance of Social and Rental Housing programme [Website] • Measuring success in Human Settlements development: an impact evaluation study of the upgrading of informal settlements programme in selected projects in South Africa 	Available at DHS Offices.
<p><u>FINANCES</u></p> <ul style="list-style-type: none"> • Budget (Estimates of National Expenditure for Human Settlements) 	Available at DHS offices and on Website.

<ul style="list-style-type: none"> • Financial audits • Financial Irregularities and, • Financial Statements 	
<u>PARLIAMENTARY QUESTIONS</u> <ul style="list-style-type: none"> • Parliament Approved Replies 	Available on DHS Website
<u>COMMUNICATION SERVICES</u> <ul style="list-style-type: none"> • Press Releases • Profiles of Executive Authorities • Events, campaigns, launches and publicity programmes (includes speeches of the Minister, Deputy Minister and photographs) • Economic opportunities created by the department of Human Settlements (in 3 official languages) • Seminars, conferences and summits (includes campaigns & workshops) • Available Departmental Publications, Brochures, Newsletters, Magazines and Posters • Social contract for the development of sustainable human settlements • BNG Human Settlements Sector Journals • Leading Change (Delivering the New Urban Agenda through Urban and Territorial Planning) • Human Settlements Programmes and subsidies (in 11 official languages) • Human Settlements 20 year book • DHS Media Monitoring (Television series breaking new ground (BNG), which aired on SABC 2.) • Draft White paper on human settlements • Guide to owning a Government Subsidised House. • Project Process Guide for Human Settlements Programmes 2017 • Booklet-Office of Disclosure Complaints Handling procedure manual (8 languages: English; Afrikaans; isiZulu; Sepedi; Setswana; isiXhosa; Xitsonga and Tshivenda). • Your Home your asset • Do not sell your home for short term benefits • What is Title deed • How to enter the property market • Ensuring quality of houses [Saved on J-Drive] • Maintain, Caring and Greening your home 	Available on DHS Website and Office
<u>PAIA RECORDS</u> <ul style="list-style-type: none"> • PAIA Manuals (in all 11 official languages) • Section 32 Reports • PAIA Access Forms • Section 15 List 	Available at DHS offices and on Website.
<ul style="list-style-type: none"> • Establishment matters (Macro Structure) 	Available on DHS Website.