DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT NOTICE 479 OF 2019

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Ronald Lamola, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO DEPARTMENT OF SOCIAL DEVELOPMENT

As set out in the Schedule

MR ROMALD LAMOLA, MP

MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



LIMPOPO

PROVINCIAL GOVERNMENT

REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF SOCIAL DEVELOPMENT

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2 of 2000)
[Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT. 2000

MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b)

FOR INSPECTION IN TERMS OF SECTION 15(1) (a)(i):

- > Budget
- Organizational Structure
- Departmental Annual Report
- > Acts Regulations & White Paper
- Departmental Strategic Plans
- Departmental Annual Performance Plan
- Published Research Reports
- Departmental Policies and Procedure Manuals
- > Departmental File Plans
- Circular of advertisement of Posts
- Advertisement of Tenders
- Citizen Reports
- Domain Specific Standards
- > Service Delivery Improvement Plan
- Departmental Events Calendar
- MEC's speeches
- Departmental contact details

The Records may be inspected at the Department on request addressed to:

The Deputy Information Officer

Department of Social Development

21 Biccard Street, Olympic Towers, Polokwane, 0700

Private Bag x 9710, Polokwane, 0700

Tel: 015-230 4350

Fax: 015-291 2182/2335 & 086 536 6943 Email: Malamulep@dsd.limpopo.gov.za

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):

> Tender Documents

Records can be purchased from:
Budget and Revenue Unit
Department of Social Development
Office No. 157 Ground Floor
21 Biccard Street, Olympic Towers, Polokwane,
0700

Tel: 015-230 4300

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):

- Organizational Structure
- > Departmental Annual Report
- Acts Regulations & White Papers
- > Departmental Strategic Plans
- > Departmental Annual Performance
- Published Research Reports
- Departmental Policies and Procedure Manuals
- Departmental File Plans
- > Circular of advertisement of Posts
- Advertisement of Tenders
- Citizen Reports
- Domain Specific Standards
- Service Delivery Improvement Plan
- Application for Employment (Z83)
- > Departmental Events Calendar
- > MEC's speeches
- > Application forms
- > Departmental contact details

The Records may be accessed on request addressed to the office of the:

The Deputy Information Officer

Department of Social Development

21 Biccard Street, Olympic Towers, Polokwane, 0700

Private Bag x 9710, Polokwane, 0700

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FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):

- Promotion of Access to Information Act (PAIA) Manual
- News Letters
- Posters
- Promotional Materials
- Journal and Magazines

The Records may be accessed or requested from any public office/Institution within the

Department of Social Development in Limpopo Province

OR

From the office of the:

The Deputy Information Officer Department of Social Development

21 Biccard Street, Olympic Towers, Polokwane,

0700 Office No. 033

Ground Floor

Tel: 015-230 4350 Fax: 015-291 2182/2335 & 086 536 6943 Email: Malamulep@dsd.limpopo.gov.za