

## DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM

NO. 610

26 APRIL 2019

I, **Rendani Sadiki**, Acting Director-General of the Department of Rural Development and Land Reform, in terms of Section 8 of the Land Survey Act, No 8 of 1997, hereby prescribe the fees set out in the Annexures, as the fees which shall be charged for products and services provided by the offices of the Chief Surveyor-General, Surveyors-General and Chief Directorate: National Geospatial Information. The fees shall be payable from a date 30 days after the publication of this Notice and shall replace the scales of fees promulgated by **Notice 933 of 2017 in Government Gazette No. 41082**, dated 1 September 2017, which are hereby repealed as from that date.

**ANNEXURE 1**

**SCALE OF FEES TO BE CHARGED IN THE OFFICES OF THE CHIEF SURVEYOR-GENERAL AND THE SURVEYORS-GENERAL FOR PRODUCTS AND SERVICES PROVIDED IN TERMS OF SECTIONS 3 AND 6 OF THE LAND SURVEY ACT, NO 8 OF 1997, AND IN TERMS OF SECTION 7 OF THE SECTIONAL TITLES ACT, NO 95 OF 1986. PROCESSING OF DIAGRAMS, GENERAL PLANS AND DRAFT SECTIONAL PLANS**

1. For the total processing of: -
- |   |             |
|---|-------------|
| a) Each new <b>Diagram</b> submitted for approval .....   | <b>R400</b> |
| Provided that in the case of a servitude diagram, depicting a servitude (or servitudes) over two or more pieces of land, an additional fee of <b>R60</b> is payable for each piece of land in excess of one (1) | <b>R60</b>  |

It should be noted that the above fee covers the supply, by a Surveyor-General in the prescribed circumstances, of the additional copies of the diagram required for registration purposes as well as all survey-related services in connection with or incidental to such registration that are not specified elsewhere in this scale of fees.

- b) Each new **General Plan**, submitted for approval or provisional approval, a basic fee plus an additional amount per piece of land depicted on such plan in accordance with the following table:
- |                          |                       |
|--------------------------|-----------------------|
| (i) 2 to 50 pieces:      | <b>R1250 plus R75</b> |
| (ii) 51 to 300 pieces:   | <b>R1665 plus R70</b> |
| (iii) 301 to 500 pieces: | <b>R4400 plus R65</b> |
| (iv) 501 and upwards:    | <b>R6000 plus R85</b> |
- It should be noted that the above fees cover the supply of such additional copies thereof, as may be prescribed by law for registration purposes, by a Surveyor-General.
- c) Each **Draft Sectional Plan** or plan of cession of real rights, submitted for approval, a basic fee of: **R450**
- In addition, for each Section, Exclusive Use Area, newly-created Servitude or Real Right shown or recorded on such plan, an amount of: **R65**
- The above fee covers the supply of such additional copies thereof, as may be prescribed by law for registration purposes, by a Surveyor-General.
- d) In the case of Multimedia Submissions, the fees for **A0-A2 size diagrams, general plans or sectional plans, which requires to be plotted on film**, shall be consistent with the cost of specific hardcopy prints required by the Surveyor General in terms of the Regulations promulgated under the Land Survey Act, 1997, in addition to the examination fees.
- e) Each set of documents, which has been returned by a Surveyor-General, an administration fee payable upon re-submission. **R80**
- In addition for each **reframed** document:~
- f) (i) **Diagram** (50% of new lodgement) ..... **R200**
- Provided that in the case of a servitude diagram, depicting a servitude (or servitudes) over two or more pieces of land, an additional fee of **R30** is payable for each piece of land in excess of one (1)
- (ii) **General Plan**, ( $\pm$  50% of new lodgement)
- |                          |                       |
|--------------------------|-----------------------|
| (i) 2 to 50 pieces:      | <b>R600 plus R40</b>  |
| (ii) 51 to 300 pieces:   | <b>R800 plus R35</b>  |
| (iii) 301 to 500 pieces: | <b>R2200 plus R30</b> |
| (iv) 501 and upwards:    | <b>R3000 plus R45</b> |

R210

(iii) Sectional Plan .....

R30

In addition, for each Section, Exclusive Use Area, newly-created Servitude or Real Right shown or recorded on such plan, an amount of:

#### **AMENDMENT OR ENDORSEMENT OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

R170

2. For each amendment or endorsement of a diagram, general plan or sectional plan, in terms of any law, per amendment requested...

Provided that if in the opinion of a Surveyor-General the necessary work is of a complicated nature, the fee prescribed in paragraph 8 shall apply.

Provided further that this fee shall not cover the certification and supply by a Surveyor-General of copies of such diagram, general plan or sectional plan necessary for registration or any other purpose.

#### **WITHDRAWAL OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

R170

3. For withdrawing a diagram, general plan or sectional plan, per document. ....

Provided that, where a large number of documents are to be withdrawn simultaneously, the work relating to such withdrawals can be done with the consent of the Surveyor-General on a time charge as prescribed in paragraph 8.

#### **CERTIFICATION OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

R45

4. For the certification of diagrams, general plans or sectional plans, per document.....  
Plus the cost of the required number of prints as prescribed in paragraph 6.

#### **PREPARATION OF CERTIFICATES, REPORTS TO COURT, AFFIDAVITS AND ALPHABETICAL LISTS**

5. For:

(a) Each hour or portion thereof spent on the preparation of a: -

- (i) Certificate. ....
- (ii) Report to Court or Affidavit. ....

R260

R360

(b) The issuing of a **hard copy** of an alphabetical list containing the names of townships, agricultural holdings, farms or sectional title schemes, per list. **R170**

Provided that an additional fee of **R10** per A4-size page shall be charged for each page of an alphabetical list in excess of 100 A4-size pages.

**R10**

**SUPPLY OF PRINTS**

6. For the supply of prints: -

|  |                |
|--|----------------|
| (a) Paper                              |                |
| A4 size. ....                          | <b>R10</b>     |
| A3 size. ....                          | <b>R15</b>     |
| A2 size. ....                          | <b>R20</b>     |
| A1 size. ....                          | <b>R30</b>     |
| A0 size. ....                          | <b>R40</b>     |
|  |                |
| (b) Any other print medium (film, etc) |                |
| A2 size. (or portion thereof).....     | <b>R30.00</b>  |
| A1 size. ....                          | <b>R60.00</b>  |
| A0 size. ....                          | <b>R100.00</b> |

Provided that the fees prescribed in this paragraph do not include packaging and postage.

Provided further that the supply, nature, scale and material used for any print will be at the discretion of the Chief Surveyor-General or a Surveyor-General as the case may be.

**DIGITAL CADASTRAL AND RELATED INFORMATION**

7. For the supply of digital cadastral information :

For bulk extractions, data manipulation or processing, the following charges will apply: -

- (a) For each half-hour or portion thereof spent on the extraction of the information (Computer processing time will not be considered)..... **R175**
- (b) Prints of cadastral spatial data (A1 and larger paper sizes), if required: -

- (i) Per print. .... The fee as prescribed in paragraph 6 plus the fee as prescribed in paragraph 7 (a) will apply
  
- (c) The fee as prescribed in paragraph 7 (a) will apply to prepare the digital information in a format other than the format in which the information is captured. Provided that the required format is supported by the software in use and subject to the discretion of the Chief Surveyor-General or Surveyor-General, as the case may be.
  
- (d) For supply of an image, the fee shall be 40% of the cost of the corresponding paper size quoted in 6(a) above.  
This fee is similarly applicable to images supplied by Auto Emailer.
  
- (e) Compact disks, if not supplied by clients, per disk. .... **R24**

Provided that the fees prescribed in this paragraph do not include packaging and the cost of delivery or transfer medium. There will, however, be no charge in this regard if the required digital information is dispatched via e-mail.

**MISCELLANEOUS**

- 8. For any work or services not specified elsewhere in this scale of fees, the charge per hour or portion thereof shall be.  
..... R200 R150 75 **R350**

**PACKAGING AND POSTAGE**

- 9. The fee for packaging and delivery services will be in accordance with appropriate current rate

**ANNEXURE 2****SCALE OF FEES TO BE CHARGED IN THE CHIEF DIRECTORATE: NATIONAL GEOSPATIAL INFORMATION****Promotion of Access to information Act 2 of 2000**

In terms of section 15(1) of the Promotion of Access to Information Act 2 of 2000, these standard products and services are available free of charge and only the direct costs of copy and supply such as transfer medium, printing, paper, ink, postage and packaging are recovered.

**Products can be ordered via:**

URL: <http://www.ngi.gov.za>

E-mail: [Sales@ddrfr.gov.za](mailto:Sales@ddrfr.gov.za) Fax 021 – 686 9884

Private Bag X10, Mowbray, 7705

**A.****STANDARD PRODUCTS AND SERVICES**

Note that fees prescribed do not include packaging and postage. The fee for packaging and postage is reviewed from time to time in line with the SA Postal Services fees and published on the Chief Directorate National Geo-spatial Information website <http://www.ngi.gov.za> for easy reference.

**1.****MAPS OF THE NATIONAL SERIES**

Maps of the national series specified below, per map/print:

|     |   |               |
|-----|---|---------------|
| (a) | Maps of the 1:10 000 Orthophoto series of the national map series per print:<br>Paper print | <b>R21.50</b> |
| (b) | 1:50 000 topographical, South Africa<br>Black and white orthophotos HP coated paper         | <b>R24.50</b> |
| (c) | 1:250 000 topo-cadastral, South Africa.   | <b>R24.00</b> |
| (d) | 1:500 000 topo-admin edition  | <b>R24.00</b> |

|           |  |                |
|-----------|--|----------------|
| <b>2.</b> | <b>OTHER MAPS</b>  |                |
| (a)       | Aeronautical edition (ICAO symbols)  | <b>R24.00</b>  |
| (b)       | 1:1 000 000 world aeronautical chart (ICAO)  | <b>R24.00</b>  |
| (c)       | 1:1 100 000 South Africa   | <b>R92.00</b>  |
| (d)       | 1:2 000 000 South Africa (2015 Edition)  | <b>R24.00</b>  |
| (e)       | 1:2 500 000 topographical (Southern Africa)  | <b>R24.00</b>  |
| (f)       | Provincial Map (various scales) , South Africa   | <b>R24.00</b>  |
| (g)       | Maps of the Regional Series (various scales)   | <b>R24.00</b>  |
| <b>3.</b> | <b>AERIAL PHOTOGRAPHY – AND IMAGERY RELATED PRODUCTS</b>   |                |
|           | Availability is subject to the following condition: Research and or preparation requirements for aerial photography products or imagery will be free for the first hour, thereafter an hourly rate in terms of paragraph B5 will apply to research and preparation of the information. |                |
| (a)       | Prints produced from Aerial imagery products:<br>Prints on HP coated satin photo paper not exceeding   |                |
|           | i) 125mm x 250mm per sheet   | <b>R11.00</b>  |
|           | ii) 250mm x 250mm per sheet  | <b>R16.00</b>  |
|           | iii) 450mm x 500mm per she   | <b>R34.00</b>  |
|           | iv) 700mm x 900mm per sheet  | <b>R82.00</b>  |
|           | v) 900mm x 1000mm per sheet  | <b>R108.00</b> |
| (b)       | Flight Plans   |                |
|           | i) Paper copy  | <b>R21.50</b>  |

#### 4. PRODUCTS OF THE NATIONAL CONTROL SURVEY SYSTEM

- (a) Co-ordinates and/or heights of trigonometrical stations, town survey marks and bench marks
- (i) Output in digital format, also available on internet, per point **R0.00**
- (ii) Plans of the national control survey network per paper print for every half square metre or portion thereof :
- Trigonometrical stations, town survey marks or bench marks **R21.50**
  - Reconnaissance reports or locality reports **R8.50**
- Note 1: The Chief Director: National Geo-spatial Information cannot guarantee that any trigonometrical station, town survey mark or bench mark for which data have been supplied has not been disturbed or removed
- Note 2: Co-ordinates based on the Cape Datum (Modified Clarke 1880) are no longer kept up to date and may not represent the current position of trigonometrical beacons and town survey marks.
- (b) TrigNet (GPS) Data
- i) Post Processing Data Only
- A standard suite of products can be downloaded directly via http or ftp server (internet). Any non-standard products will be charged in terms of paragraph B5 at the standard hourly rate for preparation and dispatch.
- No charge for client self-download of data**
- ii) Real time differential and kinematic GNSS services **R0.00**
- This data is disseminated as live data streams via Networked Transport of RTCM via Internet Protocol (NTRIP) **R0.00**



## 5. DIGITAL SPATIAL INFORMATION

The fees payable for the supply of listed digital spatial information where available as a standard product:

***Digital data is prepacked on server; only cost to be paid is the medium onto which the data is written. No cost implication on labour, equipment and overheads.***

(a) **Digital topographical and related information:  
(Off-the-shelf products)**

***The proposed tariff structure sets out the fees, products and services that are available.***

|   |       |
|---|-------|
| (i) High resolution elevation data available as a 25 metre grid   | R0.00 |
| (ii) High resolution topographic information, all features, supplied in shape file format only<br>(1:50 000 map series) | R0.00 |
| (iii) Map images, supplied in jpeg format.<br>(1:50 000 map series and 1:250 000 map series)                            | R0.00 |
| (iv) Contours, where available supplied in shape file format only.<br>(1:10 000 map series)                             | R0.00 |
| (v) Ortho-rectified image, panchromatic or colour, per image, where available   | R0.00 |
| (vi) Provincial geodatabase   | R0.00 |
| (vii) Low resolution aerial photographic imagery, panchromatic or colour where available supplied in jpeg format.       | R0.00 |

Provided that the supply of digital information not contained in the off-the-shelf products and/or required in any other format other than that prescribed above, will be charged at an hourly rate to prepare such information. (See para B5)

**B. NON-STANDARD PRODUCTS AND SERVICES**

Note that the fees prescribed do not include packaging and postage. The fee for packaging and postage is reviewed from time to time in line with the SA Postal Services Fees and published on the Chief Directorate National Geospatial Information website <http://www.ngi.gov.za> for easy reference.

**Supply of Non-Standard Products**

- |    |     |   |                  |
|----|-----|---|------------------|
| 1. | (a) | Prints on paper, per sheet:   |                  |
|    |     | (i) A4 size   | R10.00           |
|    |     | (ii) A3 size  | R15.00<br>R20.00 |
|    | (b) | (i) Paper copy of colour grid index guide (includes 1:50 000 and 1:250 000 map series)  |                  |
|    | (d) | Previous edition maps   | R24.00<br>R0.00  |
|    |     | (i) Paper copies  |                  |
|    |     | (ii) Digital copies (Jpeg file format)  |                  |
|    |     | Provided that the supply, nature, scale and material used for any print shall be at the discretion of the Chief Director National Geo-spatial Information.            |                  |
|    | 2.  | <b>Mosaics of aerial photographs (digital process)</b>  |                  |
|    |     | In addition to the cost of the output medium, which shall be according to fees under Standard Products paragraph 3 (b) or (c), the cost of producing each mosaic from |                  |
|    |     | (i) 2 unrectified aerial photographs / images   | R350.00          |
|    |     | (ii) Thereafter for each additional aerial photograph / image, add  | R15.00           |
|    |     | Provided that the supply and nature of mosaics shall be at the discretion of the Chief Director National Geo-spatial Information.                                     |                  |

- 3. Scanning of historical aerial photography**
- (i) 1 – 20 scans at 1200 dots per inch R0.00  
(ii) Prioritisation of scans, for 4 scans R350.00
- 4. Lamination services**
- For every square metre or portion thereof: R30.00  
75 microns thickness
- 5. Specialised services**
- For any work or service not specified elsewhere in this scale of fees, the charge shall be on a time basis at the rate of R350.00 per hour or portion thereof: Provided that searches in the office shall be made subject to such conditions as the Chief Director National Geo-spatial Information may from time to time determine. Requests for customised products or services will be dealt with on a quotation basis, including but not limited to MapAware workshops and the production of specialised maps. R350.00
- 6. Digital data in non-specified formats**
- (a) Fees charged for the supply of digital products using exchange formats not specified in the sections above, excludes the cost of data processing time at R350.00 per hour or part thereof, postage, transfer media and packaging. See proviso on formats:  
Provided that the Chief Director National Geo-spatial Information is able to support the exchange format, the digital information could be supplied in one of the following file formats.  
Topographical Vector data: Map Info(.mif), Micro station(.dgn), Auto Cad(.dwg) and Auto Cad (.Dxf), Shape (.shp).  
Topographical Raster data: TIFF,  
**Note: The proposed tariff structure sets out not only the fees but also the products and services that are available.** R350.00
- (b) RSA Geographical Names  
Both gazette and non-gazette names are available from the topographical integrated system (ITIS).  
Queries can be referred to the South African Geographical Names Committee (SAGNS) @ <http://sagns.dac.gov.za>  
**Note: Digital data (names) is prepacked on server, only cost to be recovered is medium onto which data is written.**  
**No cost implication on labour, equipment and overheads.** R0.00

- (c) Software  
**Note: Software is prepacked on server; only cost to be recovered is medium onto which data is written. No cost implication on labour, equipment and overheads.**
- |   |        |
|---|--------|
| (i) Transformation software WGSTRN ver 2.12 plus Transformation parameters  | R50.00 |
| <ul style="list-style-type: none"> <li>• Transform between Cape Datum and Hartebeesthoek 94 or vice versa</li> <li>• Transformation Parameters covering RSA</li> </ul>  |        |
| (ii) Conversion software GEOTRAN98  | R50.00 |
| <ul style="list-style-type: none"> <li>To convert Y X co-ordinates to geographical co-ordinates (phi)(lambda) and vice versa</li> <li>To convert UTM to geographical co-ordinates (phi)(lambda) and vice versa, geocentric co-ordinates, calculate joins, etc.</li> </ul> |        |
| (iii) Geoid Interpolation Software. To interpolate geoidal heights from SA Geoid models   | R50.00 |
| (d) Digital coastline high resolution of RSA  | R50.00 |
- Note: Digital data is prepacked on server, only cost to be recovered is medium onto which data is written. No cost implication on labour, equipment and overheads.**

### C. PACKAGING, POSTAGE AND COST OF TRANSFER MEDIA

1.

Notes:

SA Postal Mailing services available:

- Domestic surface mail
- Speed service couriers (Priority mail) Postal or street address

The fee for packaging and postage is reviewed from time to time and published on the Chief Directorate National Geo-spatial Information website <http://www.ngi.gov.za> for easy reference.

Collections at Chief Directorate National Geo-spatial Information counter by courier other than SA Postal Services to be arranged and paid for by the client. Packaging will be charged for separately by the Chief Directorate and will depend on the requirements of the order. The fee for packaging is reviewed from time to time and published on the Chief Directorate National Geo-spatial Information website <http://www.ngi.gov.za> for easy reference.

On request transfer media i.e. CD or DVD is available at the following fee.

CD  
DVD

R24.00  
R24.00

The fees for foreign orders, special deliveries and delivery services will be made available on request.



**MS R SADIKI**  
**ACTING DIRECTOR-GENERAL: RURAL DEVELOPMENT AND LAND REFORM**

**DATE:** 2019.01.07