

## GENERAL NOTICES • ALGEMENE KENNISGEWINGS

## DEPARTMENT OF TRADE AND INDUSTRY

## NOTICE 86 OF 2019

**NOTICE TO SERVICE PROVIDERS****REQUEST FOR INFORMATION (RFI) FOR CHARACTER RECOGNITION SOLUTION (OCR)****CIPC RFI NO: 001/2018/2019****1. INTRODUCTION AND PURPOSE OF THE RFI**

Respondents are hereby invited for the supply information for character recognition solution (OCR) for CIPC This RFI is neither a tender, RFP nor RFQ. No award shall be made in terms of this RFI. No conclusions will be drawn between respondents. There is no commitment from CIPC to procure system from any of the suppliers. The purpose of this request is to gather information and acquire a clear understanding of what the market has to offer regarding a technical for character recognition solution (OCR). The description of the process is summarized in the Terms of Reference that will be made available to respondents during the briefing Session. The same information can be requested via email see contact details below

**2. RFI PROCEDURE**

- Service providers to note that the RFI is published in the Government Bulletin and the National Treasury Portal and Newspapers
- The RFI Terms of Reference will be made available on **CIPC WEBSITE UNDER TENDERS**, RFI: [www.cipc.co.za](http://www.cipc.co.za) OR can be requested via email addresses below

**2.1 RFI RESPONSE FORMAT****2.2 SCM QUERIES / REQUESTING OF TOR TO BE ADDRESSED TO**

Ms Ntombi Maqhula OR Mr Solomon Motshweni

Email address: [nmaqhula@cipc.co.za](mailto:nmaqhula@cipc.co.za) / [smotshweni@cipc.co.za](mailto:smotshweni@cipc.co.za)**2.3 TECHNICAL QUERIES TO BE ADDRESSED TO**Mr Sello Ndhlovu: *Technical and System issues:* Email: [sndhlovu@cipc.co.za](mailto:sndhlovu@cipc.co.za)Ms Lunghile Mbedzi: *Technical and System issues:* Email: [lmbedzi@cipc.co.za](mailto:lmbedzi@cipc.co.za)**3 TIMEFRAME**

Below is the timeframe for the RFI

<b>OPENING DATE:</b>	<b>20 FEBRUARY 2019</b>
<b>CLOSING DATE:</b>	<b>22 MARCH 2019</b>
<b>LAST DATE FOR QUESTIONS:</b>	<b>15 MARCH 2019</b>

**DETAIL OF THE BRIEFING SESSION**

<b>BRIEFING SESSION: (NOT A COMPULSORY BRIEFING SESSION)</b>	<b>DATE:</b>	<b>08 MARCH 2019</b>
	<b>TIME:</b>	<b>11:00 AM</b>
	<b>VENUE:</b>	<b>VENUE: CIPC OFFICE, THE DTI CAMPUS, BLOCK D, DG 30, 77 MEINTJIES STREET, SUNNYSIDE, "THE DTI" CAMPUS, PRETORIA.</b>