

**DEPARTMENT OF LABOUR****NO. 1387****14 DECEMBER 2018****COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)****APPLICATION FOR CHANGE OF NATURE OF BUSINESS**

The business is classified according to the nature of industry the employer is currently engaged on.

Requirements for the change of subclass and nature of business activities are:

Affidavit indicating the following:

1. Detailed description of the nature of business activities.
2. Duties of employees.
3. Any other information which will contribute to the appropriate classification of the business activities.

Documents required depending on the type of business are as follows:

1. Proof of registration certificate with CIPC in respect of business entity, close corporation or company.
2. Letter of authority (J246) in respect of the trust.
3. Proof of registration certificate with Department of Social Development in respect of Non Profit Organizations
4. Certified copies of Director's ID in respect of Companies

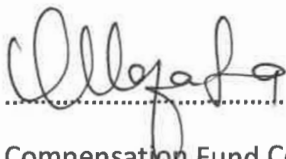
5. Certified Copies of ID of Members in respect of a Close Corporation
6. Certified copy of ID in respect of a Sole Owner
7. A proof of SARS registration
8. Proof of SARS Tax Clearance Certificate

Affidavit must be signed in front of the Commissioner of Oath by the owner, trustee or director (as listed on CIPC document/letter of authority, copy of which must be attached) of the business.

Affidavit must not be commissioned by any employee of the business entity. It must be commissioned by either by a practicing attorney or a police officer or any officer designated as the Commissioner of Oaths by the Minister of Justice.

The turnaround time will be 21 working days from the receipt of all required documents. The Department of Labour (Compensation Fund) reserves the right to conduct an inspection to confirm the accuracy of the nature of business.

The change in business activities and re-classification of business entity will be effective from the date of receipt of request by the Compensation Fund.



.....

Compensation Fund Commissioner

Vuyo Mafata

Date: 2018/12/03