

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
NOTICE 719 OF 2018**

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

As set out in the Schedule



**TSHILILO MICHAEL MASUTHA, MP (ADV)
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



small business
development

Department:
Small Business Development
REPUBLIC OF SOUTH AFRICA

**SECTION 15 REPORT: VOLUNTARY DISCLOSURE AND
AUTOMATIC AVAILABILITY OF RECORDS**

PROMOTION OF ACCESS TO INFORMATION ACT (NO 2 OF 2000)

June 2018

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
Cooperatives Act (No. 14 of 2005) Cooperatives Amendment Act (No. 06 of 2013)	Obtained from Department of Small Business Development Tel: 0861 843 384
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
Publications and Information is available on the DSBD website or by request free of charge.	
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):	
Records available for inspection in terms of Section 15(1)(a)(i), as specified above, is available according to the criteria specified	
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):	
<p><u>Information available by request or some information can be obtained from the DSBD website</u></p> <p>Information relating to the following:</p> <ul style="list-style-type: none"> • Overview of DSBD • SMME development • Events • Contact Details • DSBD Values 	The Information specified is available on the DSBD website: www.dsbd.gov.za or by request.

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
<ul style="list-style-type: none"> • About DSBD • Service Offered by DSBD • Media Releases • Speeches • Operating Hours • Co-operatives • Administration • Acts and Regulations • Mandate, Vision and Mission • DSBD Programmes • Leadership • Downloads • Publications • Careers • Strategic Objectives <p style="text-align: center;"><u>List of publication available</u></p> <ul style="list-style-type: none"> • Service delivery improvement plan 2015 to 2018 • Annual report 2015/16 vote 31 DSBD • Strategic Plan 2015 to 2019 • Strategic Plan Revised 2015 to 2019 • 2017/18 Monthly Financial Report • 2017/18 Quarterly Performance Reports • 2016/17 Annual Report. • PAIA Manual 	<p>Soft and hard copies of Publications can be obtained from Marketing unit.</p> <p>Postal Address Private Bag X84 Pretoria 0001</p> <p>Street Address 77 Meintjies Street Sunnyside Pretoria 0002</p>

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
<ul style="list-style-type: none"> • 2018/19 Technical Indicator Description. • Annual Performance Plan 2018-2019 • Local Economic Development Forums • Draft Regulations Cooperatives 2015 • Integrated strategy on the development and promotion of cooperatives • Co-operatives catalogue • Red tape reduction booklet • Shared economic infrastructure facility guidelines • Youth enterprise development strategy • Youth support programme • Co-operative Incentive Scheme (CIS) • Co-operatives Act 2006 • Co-operatives Amendment Act, 2013 (Act No. 06 of 2013) • Co-operatives handbook • Guidelines to Co-Ops Act • Co-operatives information leaflet • Launch of SEDA-FRENCH Technology Lab • Guide to the Co-Operatives Act 2005 • Local Economic Development Forums • CIS Guidelines • CIS Application Form • CIS Checklist • Request for Expressions of Interest for Consulting Services • The National Informal Business Upliftment Strategy (NIBUS) 	

DESCRIPTION OF CATEGORY OF RECORDS AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))

Recommendation/s Approved	YES		NO		
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Name:	Edith Vries
Designation:	Director General
Date:	