

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT**NOTICE 668 OF 2018****PROMOTION OF ACCESS TO INFORMATION ACT, 2000****DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO DEPARTMENT OF SOCIAL DEVELOPMENT

As set out in the Schedule

**TSHILILO MICHAEL MASUTHA, MP (ADV)****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF
SOCIAL DEVELOPMENT**

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2 of 2000)
[Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1) (a)(i):	
<ul style="list-style-type: none"> ➤ Departmental Strategic Plan ➤ Departmental Annual Performance Plan ➤ Service Delivery Improvement Plan ➤ Approved Organizational Structure ➤ Departmental Annual Reports ➤ Departmental File Plans ➤ Audited Financial Statements ➤ Departmental Policies and Procedure Manuals ➤ Citizen's Reports ➤ Promotion of Access to Information Manuals ➤ Service Standards ➤ Departmental Events Calendar ➤ MEC Speeches ➤ Departmental contact details ➤ Public Service Forms ➤ Departmental Circulars ➤ Journals, magazines and news letters ➤ Circulars of advertised of Posts ➤ Tender Documents 	<p>The Records may be inspected at the Department on request addressed to: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-230 4350 Fax: 015-291 2182/2335 & 086 536 6943 Email: Malamulep@dsd.limpopo.gov.za</p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(i):	
➤ Tender Documents	Records can be purchased from: Supply Chain Unit, Ground Floor, Office 057 Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Tel: 015-230 4300
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):	
<ul style="list-style-type: none"> ➤ Approved Organizational Structure ➤ Departmental Annual Report ➤ Departmental Annual Performance Plan ➤ Departmental Strategic Plans ➤ Published Research Reports ➤ Departmental Policies and Procedure Manuals ➤ Departmental File Plans ➤ Promotion of Access to Information Manual ➤ Circular of advertised of Posts ➤ Departmental Circulars ➤ Advertisement of Tenders ➤ Citizen's Reports ➤ Service Standards ➤ Service Delivery Improvement Plan ➤ Public Service Forms ➤ Departmental Events Calendar ➤ MEC's Speeches ➤ Application forms ➤ Departmental contact details ➤ Journals, magazines and news letters 	<p>The Records may be accessed on request addressed to the office of the: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-230 4350 Fax: 015-291 2182/2335 & 086 536 6943 Email: Malamulep@dsd.limpopo.gov.za</p>
FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):	
<ul style="list-style-type: none"> ➤ Promotion of Access to Information Act (PAIA) Manual ➤ Posters ➤ Promotional Materials ➤ Journals, Magazines and News Letters 	<p>The Records may be accessed or requested from the office of the: The Deputy Information Officer Department of Social Development 21 Biccard Street, Olympic Towers, Polokwane, 0700 Office No. 033 Ground Floor Tel: 015-230 4350 Fax: 015-291 2182/2335 & 086 536 6943 Email: Malamulep@dsd.limpopo.gov.za</p>