

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
NOTICE 413 OF 2018

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN
SETTLEMENTS AND TRADITIONAL AFFAIRS**

As set out in the Schedule



**TSHILOLO MICHAEL MASUTHA, MP (ADV)
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF
CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS**

PAIA MANUAL SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000

| DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000 | MANNER OF ACCESS TO RECORDS (e.g. Website) <u>(SECTION 15 (1) (b))</u> |
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| For inspection in terms of <u>Section 15 (1) (a) (i)</u> | |
| Section 14 manual made available in terms of the Promotion of Access to Information Act 2 of 2000 | Website: www.coghsta.limpopo.gov.za Departmental library |
| For purchasing in terms of Section 15 (1) (a) (ii) | |
| Photographs | Website: www.coghsta.limpopo.gov.za Communication Services Directorate |
| Tender Bulletins | Purchased within the Cashier Office at 20 Rabe Street, Hensa Towers, Polokwane - Department of Co-operative Governance, Human Settlements and Traditional Affairs. |
| For Copying in terms of Section 15 (1) (a) (ii) | |
| Speeches | Website: www.coghsta.limpopo.gov.za Communication Services Directorate, Departmental Library |
| Departmental Circulars | Website: www.coghsta.limpopo.gov.za Information Management Directorate |
| Newsletters | Website: www.coghsta.limpopo.gov.za Communication Services Directorate, Departmental Library |
| Budget and Strategic Plans | Website: www.coghsta.limpopo.gov.za |

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| | <p>Budget Services Directorate</p> <p>Communication Services Directorate</p> <p>Departmental Library</p> |
| Annual Performance Plan | <p>Website: www.coghsta.limpopo.gov.za</p> <p>Departmental Library</p> |
| Departmental Contact Details | <p>Website: www.coghsta.limpopo.gov.za</p> |
| Policies, Acts and Regulations | <p>Website: www.coghsta.limpopo.gov.za</p> |
| Service Standards and norms | <p>Website: www.coghsta.limpopo.gov.za</p> <p>Service Delivery Improvement and Batho Pele Programme Directorate</p> |
| Forms | <p>Website: www.coghsta.limpopo.gov.za</p> <p>Information Management Directorate</p> |
| Financial Records Account Statements (telephone, cell phones) | <p>Departmental Expenditure and Housing Finance Directorate</p> |
| Departmental Structure | <p>Website: www.coghsta.limpopo.gov.za</p> <p>Human Resource Practices and Administration Directorate</p> |
| Registers | <p>Information Management Directorate</p> |
| Maps | <p>Website: www.coghsta.limpopo.gov.za</p> <p>Information Management Directorate</p> |
| Information Brochures | <p>Reception</p> <p>Communication Services Directorate</p> |