

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
NOTICE 296 OF 2018**

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF SPORT AND RECREATION

As set out in the Schedule



**TSHILOLO MICHAEL MASUTHA, MP (ADV)
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

A. RECORDS THAT ARE AUTOMATICALLY AVAILABLE FROM SRSA IN TERMS OF SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000

SCHEDULE

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 (1) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS
1. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR INSPECTION IN TERMS OF SECTION 15 (1) (a) (i)	
1.1 Reports that are no longer available for distribution. That is, where SRSA has run out of such reports and only an office copy is remaining and the requester of information cannot download it from the SRSA website, www.srsa.gov.za	<p><i>Information available in terms of this section can be accessed in the following manner:</i></p> <p>a. Requesters of information can go to SRSA Resource Centre (Mezzanine Floor) at Regent Place Building, 66 Queen Street, (off Madiba Street) in Pretoria, where Ms Tersia Grobler may be of assistance.</p> <p><i>*It should be noted that reports originating from provincial departments responsible for sport and recreation are available from respective departments and not SRSA.</i></p>
1.2 Presentations/speeches made by SRSA senior managers and political principals at public forums	-
1.3 Information about SRSA [Vision & Mission; Functions; Structure; Key Performance Areas and related information]	-
1.4 Public Service Legislation [Sports and Recreation Act; Sport and Recreation Amendment Bill; National Sport & Recreation Plan; White Paper on Sport and Recreation; and other legislation that SRSA may have drafted or is managing].	-
1.5 SRSA contact details	-
1.6 SRSA Organogram	-
1.7 Vacancies within SRSA	-
2. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR PURCHASING IN TERMS OF SECTION 15 (1) (a) (ii)	
None	
3. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR COPYING IN TERMS OF SECTION 15 (1) (a) (ii)	
3.1 Reports that are no longer available for distribution. That is, where SRSA has run out of such reports and only an office copy is remaining and the requester of information cannot download it from the SRSA website, www.srsa.gov.za	<p><i>Information available in terms of this section can be accessed in the following manner:</i></p> <p>a. Requesters of information can go to SRSA Resource Centre (Mezzanine Floor) at Regent Place Building, 66 Queen Street, (off Madiba Street) in Pretoria, where Ms</p>

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 (1) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS
	<p>Tersia Grobler may be of assistance.</p> <p><i>*It should be noted that reports originating from provincial departments responsible for sport and recreation are available from respective departments and not SRSA.</i></p>
3.2 Presentations/speeches made by SRSA senior managers and political principals at public forums	-
3.3 Information about SRSA [Vision & Mission; Functions; Structure; Key Performance Areas and related information]	-
3.4 Public Service Legislation [Sports and Recreation Act; Sport and Recreation Amendment Bill; White Paper on Sport and Recreation; and other legislation that the SRSA may have drafted or is managing].	-
3.5 SRSA contact details	-
3.6 SRSA Organogram	-
3.7 Vacancies within SRSA	-
4. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15 (1) (a) (iii)	
<p>4.1 All SRSA publications that have been published (hard copies and soft copies) and all the other records on SRSA's internet site. These include the Annual Performance Plan; Strategic Plan; Annual Report; programme brochures, and so forth.</p>	<p><i>Information available in terms of this section can be accessed in the following manner:</i></p> <p>a. Information can be downloaded from SRSA's website: www.srsa.gov.za</p> <p>b. Through the post, from: The Information Resource Centre, Attention: Ms Tersia Grobler Private Bag X896, PRETORIA, 0001</p> <p>c. Through e-mail tersia@srsa.gov.za Telephone: (012) 304-5016, or Fax: (012) 323-7872</p> <p>d. Documents can also be obtained from the Information Resource Centre (Mezzanine Floor) at Regent Place Building, 66 Queen Street, (off Madiba Street) in Pretoria.</p> <p>e. Information such as official contact details of officials or offices of political principals can also be obtained telephonically.</p> <p><i>*It should be noted that reports originating from provincial departments responsible for sport and recreation are available from respective departments and not the SRSA.</i></p>
4.2 Presentations/speeches made by	Telephone or e-mail as above

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SRSA senior managers and political principals at public forums	
4.3 Information about SRSA [Vision & Mission; Functions; Structure; Key Performance Areas and related information]	-
4.4 Public Service Legislation [Sports and Recreation Act; Sport and Recreation Amendment Bill; White Paper on Sport and Recreation; and other legislation that SRSA may have drafted or is managing].	-
4.5 SRSA contact details	-
4.6 SRSA Organogram	-
4.7 Vacancies within SRSA	-

MANUAL FOR SPORT AND RECREATION SOUTH AFRICA (SRSA) in terms of Section 14 of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000)

The Manual is available on SRSA's website, www.srsa.gov.za; SRSA Offices; and can also be requested from Tersia as in item 4 above.