

BOARD NOTICE 60 OF 2018**Notice to Invite Nominations to Serve on the Board of the Mining Qualifications Authority**

The Mining Qualifications Authority (MQA) is a Sector Education and Training Authority (SETA) responsible for the administration of skills development programmes for the mining and minerals sector. It was first established under the Mine Health and Safety Act No. 29 of 1996 and later registered as a SETA under the Skills Development Act No. 97 of 1998.

The MQA is listed as a Public Entity (Schedule 3A) according to the Public Finance Management Act (PFMA) No. 1 of 1999 in terms of government funding received for administrative purposes, as legislated by the Skills Development Act.

In terms of the requirements of the Skills Development Act (SDA), the Mine Health and Safety Act (MHSA), the Mine Health and Safety Regulations (MHSR), and as amendments thereto, nominations are herewith invited from registered trade unions and employer organisations operating within the South African mining and mineral sector, to be considered for appointment as members of the MQA's Accounting Authority (Board).

1. Term of Office

The term of office shall commence on 01 October 2018 and terminate on 30 September 2021.

2. Minimum Requirements for Nominees

Every nomination must be submitted in writing within thirty (30) days of publication of this notice and must contain:

- a) the name, address, ID copy, ID number and a short curriculum vitae of the nominee;
- b) if submitted by:
 - i) a registered trade union, a statement of the number of employees registered as members of the union; or
 - ii) an employer organisation, a statement of the number of employees employed by the organisation; and
- c) any other information or documentation as required in this notice.

3. Selection Criteria for Nominees

Nominees should have knowledge, skills and expertise in the following areas:

- The functioning of an Accounting Authority in terms of the requirements relating to corporate governance, stakeholder management and ethics;
- Skills development legislation and the Mine Health and Safety Act;
- The MQA's responsibility in respect of service delivery;
- The Public Finance Management Act;
- The strategic leadership role of an Accounting Authority;
- Education, training, skills development and human resources development;
- Quality assurance of learning provision;
- General management and business skills;
- The communication and marketing role of the MQA in relation to its stakeholders; and
- Any other criteria as per the Mine Health and Safety Regulations.

MQA/COM/04/020

Revision: 0

Approved: EMCS

Date: 20/10/2015

4. Disqualifying Criteria

A nominee will be disqualified for appointment as a member of the Accounting Authority, if such a person:

- is not a citizen and does not permanently reside in the Republic;
- is subject to an order of a competent court declaring such person to be mentally ill or disordered;
- is convicted whether in the Republic or elsewhere, of any offence for which such person is sentenced to imprisonment without the option of a fine;
- at any time prior to the date of commencement of the MHSA, was convicted or, at any time after such commencement, is convicted in the Republic for theft, fraud, forgery and making reference to a forged document, perjury, or an offence in terms of the Prevention of Corruption Act, 1958 (Act No.6 of 1958), the Corruption Act, 1992 (Act No. 94 of 1992), Part 1 to 4, or section 17, 20 or 21 (in so far as it relates to the aforementioned offences) of Chapter 2 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004); and
- whether in the Republic or elsewhere, is convicted of any other offence involving dishonesty.

5. General Information

- All nominations must be in accordance with the MHSA as read with MHSR chapter 18.2;
- Nominations must be accompanied by a letter of the organisation recommending the prospective member(s);
- Proof of qualifications/relevant experience of the nominee must accompany the nomination as well as a copy of a South African ID; and
- All nominations in accordance with the requirements will be submitted to the Honourable Minister of Mineral Resources for the necessary consideration.

Closing Date

Nominations must be submitted by hand or by courier by **12H00** on **Monday 11 June 2018** to the following address: The Chief Executive Officer: MQA, 7 Anerley Road, Parktown, Johannesburg, 2193.

Please ensure that all nominations are addressed for the attention of the Chief Executive Officer and indicate the following outside the envelope: "NOMINATION OF ACCOUNTING AUTHORITY MEMBER(S)".

Nominations received after the closing date and time will not be considered.

For enquiries regarding the nomination process please contact Ms Angela Lehobo on 011 547 2608.