

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT  
NOTICE 703 OF 2016

**PROMOTION OF ACCESS TO INFORMATION ACT, 2000**

**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF PUBLIC  
WORKS, ROADS AND INFRASTRUCTURE**

As set out in the Schedule



**TSHILILO MICHAEL MASUTHA, MP (ADV)  
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



**LIMPOPO**  
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
**PUBLIC WORKS, ROADS  
AND INFRASTRUCTURE**

**AUTOMATIC DISCLOSURE: (SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000, ACT 2 OF 2000))**

**[REGULATIONS 5A]**

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (SECTION 15(1)(b))
<b>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):</b>	
<ul style="list-style-type: none"> <li>▪ Annual Reports</li> <li>▪ Approved organizational structure</li> <li>▪ Budgets</li> <li>▪ Circulars of advertised posts and services</li> <li>▪ Citizens' reports</li> <li>▪ Copies of speeches by the MEC</li> <li>▪ Departmental acts, regulations, policies and procedure manuals</li> <li>▪ Departmental Annual Performance Plan</li> <li>▪ Departmental File Plans</li> <li>▪ Departmental forms</li> <li>▪ Departmental Strategic Plans</li> <li>▪ Employment Equity reports</li> <li>▪ Journals and magazines</li> <li>▪ News Letters</li> <li>▪ Promotion of Access to Information Manual</li> <li>▪ Promotional material</li> <li>▪ Service Delivery Charter</li> <li>▪ Service Delivery Improvement Plan</li> <li>▪ Service Standards</li> <li>▪ Staff contact details (directory)</li> <li>▪ Statement of commitment</li> </ul>	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Public Works, Roads and Infrastructure Private Bag x9490, Polokwane 0700</p> <p>Tel. No. 015 284 7000 Fax: No.: 015 284 7030 e-mail address: <a href="mailto:Makhafolat@dpw.limpopo.gov.za">Makhafolat@dpw.limpopo.gov.za</a> or visit our website <a href="http://www.dpw.limpopo.gov.za">www.dpw.limpopo.gov.za</a></p>
<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>	

Tender Documents	Records can be purchased at the Supply Chain Unit, Works Towers Building. First floor Department of Public Works, Roads and Infrastructure 43 Church Street, Polokwane 0700
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
<ul style="list-style-type: none"> <li>▪ Annual Reports</li> <li>▪ Approved organizational structures</li> <li>▪ Budgets</li> <li>▪ Circulars of advertised posts and services</li> <li>▪ Citizens' reports</li> <li>▪ Copies of speeches by the MEC</li> <li>▪ Departmental acts, regulations, policies and procedure manuals</li> <li>▪ Departmental Annual Performance Plan</li> <li>▪ Departmental File Plans</li> <li>▪ Departmental forms</li> <li>▪ Departmental Strategic Plans</li> <li>▪ Employment Equity reports</li> <li>▪ Journals and magazines</li> <li>▪ News Letters</li> <li>▪ Promotion of Access to Information Manual</li> <li>▪ Promotional material</li> <li>▪ Service Delivery Charter</li> <li>▪ Service Delivery Improvement Plan</li> <li>▪ Service Standards</li> <li>▪ Staff contact details (directory)</li> <li>▪ Statement of commitment</li> </ul>	<p>The records may be accessed at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Public Works Roads and Infrastructure Private Bag x9490, Polokwane 0700</p> <p>Tel. No. 015 284 7000  Fax: No.: 015 284 7030  e-mail address: <a href="mailto:Makhafolat@dpw.limpopo.gov.za">Makhafolat@dpw.limpopo.gov.za</a>  or visit our website <a href="http://www.dpw.limpopo.gov.za">www.dpw.limpopo.gov.za</a></p>
<b>FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):</b>	
<ul style="list-style-type: none"> <li>▪ Circulars for advertised posts</li> <li>▪ News Letters</li> <li>▪ PAIA Manuals</li> <li>▪ Pamphlets</li> <li>▪ Promotional material</li> </ul>	<p>The records may be accessed on request, addressed to the:  Deputy Information Officer  Department of Public Works Roads and Infrastructure  Private Bag x9490  Polokwane  0700</p> <p>Tel. No. 015 284 7000  Fax: No.: 015 284 7030  e-mail address: <a href="mailto:Makhafolat@dpw.limpopo.gov.za">Makhafolat@dpw.limpopo.gov.za</a>  or visit our website <a href="http://www.dpw.limpopo.gov.za">www.dpw.limpopo.gov.za</a></p>