

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 1185

30 SEPTEMBER 2016

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF CORRECTIONAL SERVICES

As set out in the Schedule

**TSHILOLO MICHAEL MASUTHA, MP****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:

(Section 15 of the Promotion of Access to Information Act, No.2 of 2000)

[Regulation 5A]

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 (1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, NO 2 OF 2000	MANNER OF ACCESS TO RECORDS (e.g. website) SECTION 15 (1)(a)
FOR INSPECTION IN TERMS OF SECTION 15 (1)(a)(i)	
<p>ABOUT THE DEPARTMENT</p> <ul style="list-style-type: none"> - Vision, Mission, Strategic objectives, Values, Roles - Political Leaders - Senior Management in the Department - Centres of Excellence - Statistical Information - Programmes - History overview - Museum information - Holiday accommodation - Vacancies <p>PUBLICATIONS</p> <ul style="list-style-type: none"> - Strategic plans - Annual reports - Annual performance plans - Technical Indicator Descriptions - White paper on Corrections - White paper on Remand Detention Management in South Africa - Service Delivery Charter - Maximum incarceration periods of remand detainees - Gazettes - Circulars - Legislations and Acts - Human Resource Policies - Supply Chain Policies - Remand Detention Policies - Strategic Management Policies - Incarceration and Corrections Policies - Community Corrections Policies 	<p>Records listed are available at departmental offices and or on the DCS website homepage: www.dcs.gov.za</p>

NEWS

- Media Releases
- Speeches
- Articles
- Video recordings
- Audio recordings
- Event calendar
- Event based reports

FORMS

- Job application form Z83
- Bursary application
- Internship / learnership application
- Tenders – general conditions and procedures
- Supplier registration forms

SERVICES

- Correctional Supervision and Parole Boards
- Correctional Programmes
- Social Work Services
- Psychological Services
- Community Corrections
 - Halfway Houses
- Formal Education
- Health Services
- Research
 - Application forms
 - Approved research reports
 - Research Agenda
- Complaints / Victims of Crime
 - Victim Notification
 - Information on Complainant Involvement in Parole Boards
 - Directives on Complainant Involvement in Parole Boards
 - Minimum Standards for Victims
 - Service Charter on Minimum Standards for Victims
- Sport, Recreation, Arts and Culture
- Social Re-integration

VISITING OFFENDERS

- Offender visitation information
- Correctional Centre information
- Correctional Centre map
- Visiting hours

<p>PAIA</p> <ul style="list-style-type: none"> - Section 32 reports - Section 14 manuals - Section 15 records (Form D) - Form A – Access to information - Form B – Internal appeal - Section 10 guide on PAIA <p>CONTACT US</p> <ul style="list-style-type: none"> - Contact information - Anti-corruption hotline - Address list 	
FOR PURCHASE IN TERMS OF SECTION 15 (1)(a)(ii)	
Only reproduction costs are applicable	
FOR COPYING IN TERMS OF SECTION 15 (1)(a)(ii)	
See records for Inspection in terms of Section 15 (1)(a)(i) on the DCS website homepage: www.dcs.gov.za	Visit the departmental offices
<p>Copies to be provided against payment of R.60 per page</p> <p>Deputy Information Officer: KJ Katenga, W F Nkomo Street, Pretoria 0001, Private bag X 136, Pretoria, 0001 Tel: (012) 307 2407, Fax: (012) 323 8270, E-mail: Joseph.Katenga@dcs.gov.za</p> <p>PAIA Coordinator: M Lee, W F Nkomo Street, Pretoria, 0001, Private bag X 136, Pretoria, 0001 Tel: (012) 305 8234, Fax: (012) 326 1564, E-mail: Monique.Lee@dcs.gov.za</p>	
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15 (1)(a)(iii)	
<ul style="list-style-type: none"> - SA Corrections Today - Corrections@Work - Team Mangaung - Budget Vote Speech - NCEA Newsletter - Let's Communicate internal notices - Parole public pamphlet - Application forms for employment and services - PAIA request Form A and B - Strategic plans - Annual reports - Annual performance plans 	Visit the departmental offices