

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 1079

23 SEPTEMBER 2016

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**MPUMALANGA PROVINCIAL GOVERNMENT: DEPARTMENT OF
HEALTH**

As set out in the Schedule



**TSHILILO MICHAEL MASUTHA, MP (ADV)
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15 (1) (a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS IN TERMS OF SECTION 15 (1) (b)
FOR INSPECTION IN TERM OF SECTION 15 (1) (a) (i)	
<ul style="list-style-type: none"> • Departmental policies, legislations and regulations • Annual reports. • Annual Performance Plans. • Employment Equity Plans • Employment Equity Reports • Human Resources Management Plan • Court decisions • Arbitration awards • Departmental forms • MEC Speech and Budget vote • Newsletters, Posters and Publications • Health pamphlets • Customer satisfaction reports • Statistics regarding grievances lodged • Bargaining Chambers Resolutions. • Media enquiries and responses. • Health Guidelines • Standard operating procedures • List of Non-Governmental Organization working with the Department 	<p>These documents can be inspected after arrangement has been made with the Deputy Information Officer and or by visiting the Mpumalanga Department website www.mpuhealth.gov.za</p> <p>Dr. S Mohangi Acting Head of Department Tel: (013) 766 3429/3031 Email: SaveraM@mpuhealth.gov.za</p> <p>Mr. JM Khalishwayo Deputy Information Officer Tel: (013) 766 3351 Email: JamesK@mpuhealth.gov.za</p>
FOR PURCHASING IN TERM OF SECTION 15 (1) (a) (ii)	
<ul style="list-style-type: none"> • Duplicate qualification certificates 	<p>By requesting these through the Principal of School/college of Nursing and on payment of fees prescribed by the school.</p> <p>Dr. S Mohangi Acting Head of Department Tel: (013) 766 3429/3031 Email: SaveraM@mpuhealth.gov.za</p> <p>Mr. JM Khalishwayo Deputy Information Officer Tel: (013) 766 3351 Email: JamesK@mpuhealth.gov.za</p>

FOR COPYING IN TERMS OF SECTION 15 (1) (a) (ii)	
<ul style="list-style-type: none"> • Student academic records or results • Departmental policies, legislations and regulations • Annual reports. • Annual Performance Plans. • Employment Equity Plans • Departmental forms • MEC Speech and Budget vote • Newsletters, Posters and Publications • Health pamphlets • Bargaining Chambers Resolutions. • Media enquiries and responses. • Health Guidelines • Standard operating procedures 	<p>For academic records the relevant school or college principal must be contacted</p> <p>The records may be obtained on request in writing to the Deputy Information Officer and on payment of fees prescribed alternatively they may be downloaded by visiting the website.</p> <p>Dr. S Mohangi Acting Head of Department Tel: (013) 766 3429/3031 Email: SaveraM@mpuhealth.gov.za</p> <p>Mr. JM Khalishwayo Deputy Information Officer Tel: (013) 766 3351 Email: JamesK@mpuhealth.gov.za</p>
AVAILABLE FREE OF CHARGE IN TERM OF SECTION 15 (1) (a) (iii)	
<ul style="list-style-type: none"> • College brochures • College prospectus • Contact numbers • MEC speeches • Newsletters, posters and publications • Health pamphlets and posters 	<p>By visiting the schools of Nursing and or the Department.</p> <p>Dr. S Mohangi Acting Head of Department Tel: (013) 766 3429/3031 Email: SaveraM@mpuhealth.gov.za</p> <p>Mr. JM Khalishwayo Deputy Information Officer Tel: (013) 766 3351 Email: JamesK@mpuhealth.gov.za</p>