

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 881

25 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

FREE STATE PROVINCIAL GOVERNMENT: DEPARTMENT OF HEALTH

As set out in the Schedule

**TSHILILO MICHAEL MASUTHA, MP (ADV)****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



REPUBLIC OF SOUTH AFRICA

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))
[Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> • Departmental policies, legislations and regulations • Annual reports • Strategic Plans (Annual performance Plans) • Employment Equity plans • Employment Equity Reports • Human Resources Management Plan • Court decisions • Arbitration awards • Department's Contact numbers • Departmental or Government Forms • MEC Speeches and Budget vote • Newsletters, posters and Publications • Health Pamphlets • Customer satisfaction statistics and reports • Statistics regarding grievance lodged • Bargaining Chamber Resolutions • Media enquiries and responses • Health Guidelines • Standard operating procedures • List of non-Governmental Organizations working with the Department. 	<p>The records may be inspected after an arrangement has been made with the Deputy Information Officer and / or were available by visiting www.fshealth.gov.za.</p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):

- Duplicate qualification certificates
- Free State College of emergency Care standard operating procedures

By requesting those through the Principals of Schools of Nursing and College of Emergency Care and on payment of fees prescribed by the colleges

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)

- Student own academic records or results
- Departmental policies and regulations
- Annual reports
- Strategic Plans (Annual performance Plan)
- Employment Equity plans
- Department's Contact numbers
- Departmental Forms
- MEC Speeches
- Newsletters, posters and Publications
- Health Pamphlets
- Bargaining Chamber Resolutions
- Media enquiries and responses
- Health Guidelines
- Standard operating procedures
- Budgets

- For academic records the relevant school or college principal must be contacted.
- The records may be obtained on request in writing to the Deputy Information Officer and on payment of the fees prescribed / alternatively they may be downloaded by visiting www.fshealth.gov.za where applicable.
- *Copies available on request from DIO

*Copies to be provided against payment of R0.60 per page

Deputy Information Officer: Mr MJ Finger, Bophelo House, cor. Harvey Road and Charlotte Maxeke Street, BLOEMFONTEIN, 9301, PO Box 227, BLOEMFONTEIN, 9300
Tel: (051) 408 1483, **Fax:** (051) 408 1761, **E-mail:** fingermj1@fshealth.gov.za

AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)

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| <ul style="list-style-type: none">• Colleges brochures• Colleges prospectus• Contact numbers• MEC Speeches• Newsletters, posters and Publications• Health Pamphlets and posters• Application forms for employment and services | <ul style="list-style-type: none">• By visiting the Schools of Nursing and College of Emergency or the Department and requesting them at reception and available on website www.fshealth.gov.za• Office visit: Human Resources, 2nd Floor A-West Bophelo House, cor. Harvey Road and Charlotte Maxeke Street, BLOEMFONTEIN |
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