

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 871

25 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**NORTHERN CAPE PROVINCIAL GOVERNMENT: DEPARTMENT OF CO-
OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND
TRADITIONAL AFFAIRS**

As set out in the Schedule



TSHILILO MICHAEL MASUTHA, MP (ADV)

MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



REPUBLIC OF SOUTH AFRICA

**NORTHERN CAPE PROVINCIAL ADMINISTRATION:
DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN
SETTLEMENTS AND TRADITIONAL AFFAIRS**

FORM D

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))
[Regulation 5A]**

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> • Annual and other progress reports • Strategic and operational plans • Budgets and related documentation • All policy files created in terms of the Uniform Support Functions Filing System and the Uniform Personnel Function Filing System; • Annual financial statements of departments • All other previously published records (eg. brochures, newsletters, photographs, calendars etc.) • All records published on the departmental web-site • Approved Organogram of the department. 	<p>Information relating to the above services and access can be obtained from the Department. Our contact details are as follows:</p> <p>9 Cecil Sussman Road Kimberley 8300</p> <p>Private Bag X5005 Kimberley 8300</p>
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> • Annual and other progress reports • Strategic and operational plans 	<p>Information relating to the above services and access can be obtained from the Department. Our contact details are as follows:</p>

<ul style="list-style-type: none"> • Budgets and related documentation • All policy files created in terms of the Uniform Support Functions Filing System and the Uniform Personnel Function Filing System; • Annual financial statements of departments • All other previously published records (eg. brochures, newsletters, photographs, calendars etc.) • All records published on the departmental web-site • Approved Organogram of the department. 	<p>9 Cecil Sussman Road Kimberley 8300</p> <p>Private Bag X5005 Kimberley 8300</p>
<p align="center">AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)</p>	
<ul style="list-style-type: none"> • Annual and other progress reports • Strategic and operational plans • Budgets and related documentation • All policy files created in terms of the Uniform Support Functions Filing System and the Uniform Personnel Function Filing System; • Annual financial statements of departments • All other previously published records (eg. brochures, newsletters, photographs, calendars etc.) • All records published on the departmental web-site • Approved Organogram of the department. 	<p>Information relating to the above services and access can be obtained from the Department. Our contact details are as follows:</p> <p>9 Cecil Sussman Road Kimberley 8300</p> <p>Private Bag X5005 Kimberley 8300</p>