

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 863

25 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF
TRANSPORT**

As set out in the Schedule

**TSHILOLO MICHAEL MASUTHA, MP****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

DEPARTMENT OF TRANSPORT

ACCESS TO RECORDS HELD BY THE DEPARTMENT OF TRANSPORT - SECTION 15 (1)

Automatic Disclosures -Section 15(1)

SCHEDULE

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1) OF THE PROMOTION ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS
1. FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i)	
<ul style="list-style-type: none"> • Departmental Strategic Plans • Departmental Annual Performance Plans • Service Delivery Improvement Plans • Annual Reports • Budgets • Budget Speeches • Speeches by MEC • Employment Equity Reports • Approved Organizational Structure • Departmental File Plans • Departmental Acts, Regulations, policies and Procedure Manuals • Citizens Report • Promotion of Access to Information Manual • Service Standards and Norms • Service Delivery Charter • Statement of commitment • Departmental Events Calendar • Circulars for Advertised posts and services • Staff Contact details Directory • Tender Buletins • Newsletters • Departmental Media Statements • Promotional Material • Publications and magazines • Traffic Stations Infrastructure Plans 	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Transport, Private Bag x9491, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: amajiano@dot Limpopo.gov.za</p>
2. FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii)	
a. Tender document (Specification)	Records can be purchased at the Supply Chain Unit Floor

	Office No. Department of Transport
3. FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> • Departmental Strategic Plans • Departmental Annual Performance Plans • Service Delivery Improvement Plans • Annual Reports • Budgets • Budget Speeches • Speeches by MEC • Employment Equity Reports • Approved Organizational Structure • Departmental File Plans • Departmental Acts, Regulations, policies and Procedure Manuals • Citizens Report • Promotion of Access to Information Manual • Service Standards and Norms • Service Delivery Charter • Statement of commitment • Departmental Events Calender • Circulars for Advertised posts and services • Staff Contact details Directory • Tender Buletins • Newsletters • Departmental Media Statements • Promotional Material • Publications and magazines • Traffic Station Infrastructure Plans 	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Transport, Private Bag x9491, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: ramajiano@dot Limpopo.gov.za</p>
4. FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)	
<ul style="list-style-type: none"> • Annual Reports • Budgets • Budget Speeches • Road Infrastructure Plans • Service Standards and Norms • Publications and magazines • Newsletters • Departmental Strategic Plans • Promotional Material • Journals and magazines 	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Transport, Private Bag x9490, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: ramajiano@dot Limpopo.gov.za</p>