

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 811

04 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**GAUTENG PROVINCIAL GOVERNMENT: DEPARTMENT OF
EDUCATION**

As set out in the Schedule

**TSHILILO MICHAEL MASUTHA, MP (ADV)****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1) OF THE PROMOTION OF ACCESS TO INFORMATION ACT No. 2 OF 2000	
1. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR INSPECTION IN TERMS OF SECTION 15(1)(A)(I)	
SCHOOL CURRICULUM Assessments Foundation Phase; Intermediate and senior Phase Home Schooling Distribution and Monitoring	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
SCHOOL INFORMATION Gauteng General Schools Exam instructions Mark Schedules Guides and District checklists Private schools Special schools Provincial schools Early Childhood Development (ECD) General Education and Training (GET) Further Education and training (FET) Adult Education and Training (AET) Centres	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
SCHOOL CALENDARS School Terms Events diary FET Calendar AET Calendar	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
LEGISLATION Acts Bills Green Papers White Papers Regulations Circulars Gazettes	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
PUBLICATIONS Media Releases, Speeches, Articles Annual Reports and Strategic Plans GDE Newsletter Research reports Research Request Forms	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
Applications for Grade R Applications for Statement of Results Applications for the duplicate Matric Certificate Applications for registration of private schools Applications for correction of Matric Certificates Termination of service Z83/ Employment application form Leave application form	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za

2. DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FOR PURCHASING OR COPYING IN TERMS OF SECTION 15 (1)(a)(ii)	
Tender documents Tender bulletins GPG vendor application form Duplicate certificates Vacancy Lists Proof of payment to suppliers List of GDE telephone numbers List of prescribed books Assessment policies Departmental forms Strategic plans	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za
3. DESCRIPTIONS OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15 (1)(a)(iii)	
Matric Certificates Tender Documents Policy documents Vacancy Lists List of prescribed books Information on schools for learners with special educational needs List of Further Education and Training Colleges and Contact Details Posters Pamphlets Departmental forms Assessment policies Strategic plans	These records are available for inspection at: 111 Commissioner street Johannesburg, 2001. Tel. 011 355 0000 Email: gdeinfo@gauteng.gov.za Website: www.education.gpg.gov.za

UPDATING/ PUBLICATION OF THIS NOTICE

The Gauteng Department of Education Section 15 Notice will be updated on an annual basis. The notice will be published in the Government Gazette at least once a year and its publication shall be at the cost of the Gauteng Department of Education.

FEES PAYABLE

The only fee payable (if any) for access to a record included in a notice in terms of the above, is a prescribed fee for reproduction.

DELETING PART OF THE REQUESTED RECORDS

The Information Officer may delete any part of a record contemplated in (1)(a) (Subsection (1)(a) of Section 15 of the ACT above, which on a request for access, may or must be refused in terms of Chapter 4 of this Part. In terms of Section 15, subsection (5) of the Act, "section 11 and any other provisions in this Act related to that section do not apply to any category of records included in a notice in terms of subsection (2)". Section 11 deals with the "Right of access to records of public bodies."