

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 810

04 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF SOCIAL
DEVELOPMENT**

As set out in the Schedule



TSHILILO MICHAEL MASUTHA, MP
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF SOCIAL DEVELOPMENT

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2 of 2000)
[Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1) (a)(i):	
<ul style="list-style-type: none"> ➤ Budget ➤ Organizational Structure ➤ Departmental Annual Report ➤ Acts Regulations & White Paper ➤ Departmental Strategic Plans ➤ Departmental Annual Performance Plan ➤ Published Research Reports ➤ Departmental Policies and Procedure Manuals ➤ Departmental File Plans ➤ Circular of advertisement of Posts ➤ Advertisement of Tenders ➤ Citizen Reports ➤ Domain Specific Standards ➤ Service Delivery Improvement Plan ➤ Departmental Events Calendar ➤ MEC's speeches ➤ Departmental contact details 	<p>The Records may be inspected at the Department on request addressed to: The Deputy Information Officer Department of Social Development 18 College Street, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-293 6133 Fax: 015-297 0123 & 0175/086 536 6943 Email: Priscillah.Malamule@dhsd.limpopo.gov.za</p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):➤ **Tender Documents**

Records can be purchased from:
 Supply Chain Unit (Old Building)
 Department of Social Development
 18 College Street, Polokwane, 0700
 Tel: 015-293 6000

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):

- Organizational Structure
- Departmental Annual Report
- Acts Regulations & White Paper
- Departmental Strategic Plans
- Departmental Annual Performance Plan
- Published Research Reports
- Departmental Policies and Procedure Manuals
- Departmental File Plans
- Circular of advertisement of Posts
- Advertisement of Tenders
- Citizen Reports
- Domain Specific Standards
- Service Delivery Improvement Plan
- Application for Employment (Z83)
- Departmental Events Calendar
- MEC's speeches
- Application forms
- Departmental contact details

The Records may be accessed on request addressed to the office of the:
 The Deputy Information Officer
 Department of Social Development
 18 College Street, Polokwane, 0700
 Private Bag x 9710, Polokwane, 0700
 Tel: 015-293 6133
 Fax: 015-297 0123 & 0175/086 536 6943
 Email: Priscillah.Malamule@dhsd.limpopo.gov.za

FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):

- Promotion of Access to Information Act (PAIA) Manual
- News Letters
- Posters
- Promotional Materials
- Journal and Magazines

The Records may be accessed or requested from any public office/Institution within the Department of Social Development in Limpopo Province
 OR
 From the office of the:
 The Deputy Information Officer
 Department of Health & Social Development
 18 College Street, Polokwane, 0700
 Office No. 059
 Ground Floor: New Building
 Tel: 015-293 6133
 Fax: 015-297 0123 & 0175/086 536 6943
 Email: Priscillah.Malamule@dhsd.limpopo.gov.za