

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 806

04 SEPTEMBER 2015

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF CO-
OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND
TRADITIONAL AFFAIRS**

As set out in the Schedule



TSHILOLO MICHAEL MASUTHA, MP (ADV)

MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
**CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS**

PAIA MANUAL SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. Website) (SECTION 15(1)(b))
For inspection in terms of Section 15(1)(a)(i)	
Section 14 manual made available in terms of the Promotion of Access to Information Act 2 of 2000	Website: www.coghsta.limpopo.gov.za Departmental library
For purchasing in terms of Section 15(1)(a)(ii)	
Photographs	Website: www.coghsta.limpopo.gov.za Communication Services Strategic Business Unit (SBU)
Tender Bulletins	Purchased within the Cashier Office at 20 Rabe Street, Hensa Towers, Polokwane - Department of Co-operative Governance, Human Settlements and Traditional Affairs.
For Copying in terms of Section 15(1)(a)(ii)	
Speeches	Website: www.coghsta.limpopo.gov.za Communication Services SBU, Departmental Library
Departmental Circulars	Website: www.coghsta.limpopo.gov.za Information Management SBU
Newsletters	Website: www.coghsta.limpopo.gov.za Communication Services SBU, Departmental Library
Budget and Strategic Plans	Website: www.coghsta.limpopo.gov.za Budget Services SBU Communication Services SBU

	Departmental Library
Annual Performance Plan	Website: www.coghsta.limpopo.gov.za Departmental Library
Departmental Contact Details	Website: www.coghsta.limpopo.gov.za
Policies, Acts and Regulations	Website: www.coghsta.limpopo.gov.za
Service Standards and norms	Website: www.coghsta.limpopo.gov.za Service Delivery Improvement and Batho Pele Programme SBU
Forms	Website: www.coghsta.limpopo.gov.za Information Management SBU
Financial Records: Account Statements (telephone, cell-phones)	Departmental Expenditure and Housing Finance SBU
Departmental Structure	Website: www.coghsta.limpopo.gov.za Human Resource Practices and Administration SBU
Registers	Information Management SBU
Maps	Website: www.coghsta.limpopo.gov.za Information Management SBU
Information Brochures	Reception Communication Services SBU