

BOARD NOTICE 148 OF 2015**THE ALLIED HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA**

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**POLICY: CRITERIA FOR REGISTRATION OF PERSONS WITH QUALIFICATIONS
OBTAINED OUTSIDE OF THE REPUBLIC OF SOUTH AFRICA: CHIROPRACTIC**

The Allied Health Professions Council of South Africa, after due consideration and in consultation with the Professional Board: Chiropractic and Osteopathy has resolved that the criteria for the registration of persons with qualifications obtained outside of the Republic of South Africa in the profession of Chiropractic, shall be as Addendum A of this notice.

DR LOUIS MULLINDER

REGISTRAR: ALLIED HEALTH PROFESSIONS COUNCIL OF SOUTH AFRICA



**DRAFT POLICY – CRITERIA FOR
REGISTRATION OF PERSONS WITH
QUALIFICATIONS OBTAINED OUTSIDE
OF SOUTH AFRICA - CHIROPRACTIC**

Purpose of policy

To ensure the continued consistent and objective review of applications received for registration under the register for Chiropractic, where the qualification for registration of the applicant was obtained outside of South Africa and to provide criteria for the holding of an AHPCSA board examination for persons holding such qualifications to determine competency to enter the profession of Chiropractic.

1. General requirements for all applications

- i. Completed official application form, together with the applicable application fee and all supporting documentation as required by the application form not specifically mentioned below as additional requirements;
- ii. Copy of South African identity document, or copy of valid foreign passport together with a valid work permit that entitles the person to practice Chiropractic in South Africa either under the terms and conditions of employment or in private practice¹;
- iii. All documents must be certified and Council holds the right to call for all original documents in terms of Section 15 of the Act²;
- iv. Any documents submitted in any language other than English must include a sworn translation of the content of the document in English;
- v. All applications must be submitted to the office of the AHPCSA Registrar.

2. Additional Documentation required

- i. Copy of qualification from an CCE, ECCE, CCEI, ACEE³ accredited institution of education and training;
- ii. Copy of complete academic record for the full duration of studies;
- iii. SAQA Certificate of Evaluation recognising the legal status of the institution of education and training and evaluating the qualification/s against the NQF equivalent of the South African Masters In Technology: Chiropractic;
- iv. Proof of completion of the USA National Board Examination (NBE) parts I – IV if from USA;
- v. Original letter of good standing from relevant registering statutory body, which letter must state that the applicant does not have any pending disciplinary proceedings against them or been sanctioned in terms of any disciplinary proceedings. The letter of good standing shall not be older than 3 months;
- vi. In the case of an applicant who has not registered to practice in USA a letter of good standing from the educational institution where the qualification was obtained;
- vii. Police Clearance Certificate from foreign country of origin of the applicant;
- viii. If the qualification is older than 5 years the applicant must provide a brief curriculum vitae, in order to establish whether the applicant has been practicing chiropractic and thereby has kept up to date with the practice and the profession.

¹ In the event of a person not being able to obtain a work permit prior to registration, the Council will provide a letter for such purpose should the applicant meet all the requirements for registration.

² The Allied Health Professions Act 63 of 1982 as amended

³ CCE – Council on Chiropractic Education, ECCE – European Council on Chiropractic Education, CCEI – Council on Chiropractic Education International, ACEE – Australasian Council on Chiropractic Education

3. Application Procedure

- i. Only applications which provide all the details as contained above shall be submitted to the Professional Board for review;
- ii. The AHPCSA Administration will conduct the relevant confirmatory check in respect of work permits with the Department of Home Affairs;
- iii. Applications will be circulated to the Professional Board in .pdf format by way of email to determine suitability for an AHPCSA board examination;
- ix. A combined decision of the Professional Board will be forwarded to the Administration;
- x. If approved for the AHPCSA board examination, the applicant will be required to successfully complete an AHPCSA board examination which includes a clinical competency assessment and a written theoretical assessment. These will be conducted by the Durban University of Technology or the University of Johannesburg. Such referral shall be in terms of a Memorandum of Understanding between the Council and the said institutions of education and training. The costs of the assessment shall be for the account of the applicant
- iv. On successful completion of the APCS board examination and assessment the applicant will receive registration after successfully completing the AHPCSA Jurisprudence Assessment, which assessment will be managed by the AHPCSA Administration and the production of a valid First Aid certificate from a service provider accredited with the South African Department of Labour.

4. Applicants who are unable to meet or fail to meet any criteria as stated in paragraphs 2 and 3 above

In the event of:

- i. The evaluation of the institution of education and training by the SAQA is such that the institution is deemed to lack legal standing in the country of origin; or
- ii. The applicant has not completed the NBE parts I – IV;
- iii. There is failure to meet any other requirement as indicated above,

then the application shall be rejected.