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## GOVERNMENT NOTICE

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### DEPARTMENT OF HIGHER EDUCATION AND TRAINING

No. 222

16 March 2015

**THE CONTINUING EDUCATION AND TRAINING, ACT 16 OF 2006 (as amended).**

**CALL FOR NOMINATIONS FOR COUNCIL MEMBERS FOR COMMUNITY EDUCATION  
AND TRAINING COLLEGES IN TERMS OF SECTION 10 (4)(b) OF THE CONTINUING AND  
TRAINING ACT**

I, Bonginkosi Emmanuel Nzimande, the Minister of Higher Education and Training hereby requests members of:

- (a) the public;
- (b) Learner Representative Councils of Public Adult Learning Centres (PALCs), university principals, university of technology principals, principals of PALCs, other higher education colleges, private higher education institutions, private Colleges, the Technical and Vocational Education and Training (TVET) colleges, the distance education sector, educators, organised business, organised labour, provincial government, municipal government;
- (c) members of the business community;
- (d) research and science councils; and
- (e) relevant non-governmental organisations.

To nominate persons by virtue of the fact that they can give expression to:

- Ensuring that the functions of the council are performed according to the highest professional standards;
- Ensuring that the council is broadly representative of the continuing education and training system and related interests;
- Ensuring that the council members have a thorough knowledge and understanding of the continuing education and training sector, including the functions identified and applicable to Community Colleges as promulgated in the White Paper on Post-School Education and Training

- Appreciating the role of continuing education and training in reconstruction and development; and
- Ensuring that the council is broadly representative of the community served by the public college in respect of race, gender and disability.

Five (5) positions are available on the council for each of the colleges in the Provinces listed in the Schedule.

Nominations are to be made using the attached nomination form accompanied by a comprehensive CV.

Nominations made in reply to this notice must be submitted not later than 23 March 2015 to: The Director-General, Department of Higher Education and Training, For Attention: Dr EB Mahlobo, Private Bag X 174, Pretoria, 0001.



**Dr BE Nzimande, MP**

**Minister of Higher Education and Training**

Date: 10/03/2015

**SCHEDULE****Colleges which have vacancies in terms of section 10 (4)(b)**

Province	Name of College	Physical Addresses
Eastern Cape	E Cape Community Education and Training College	Nelson Mandela Metropolitan University Eastern Cape Province PO Box 77000 PORT ELIZABETH 6031
Free State	Free State Community Education and Training College	Mangaung University Community Partnership Programme (MUCPP) 19057 Singonzo Street Hamilton Bloemfontein
Gauteng	Gauteng Community Education and Training College	Diepkloof AET Centre 722b Zone 1 Shirulumi Street Diepkloof 1864
Kwazulu-Natal	Kwazulu-Natal Community Education and Training College	DUT Indumiso Campus FJ Sithole Street 3201 Edendale CC Imbali Pietermaritzburg
Limpopo	Limpopo Community Education and Training College	Pax College 656 LS Valkop Farm Matlala Road Polokwane Municipality 0700
Mpumalanga	Mpumalanga Community Education and Training College	Nkangala TVET College CN Mahlangu Campus Training Centre Road Industrial Site Siyabuswa 0472
Northern Cape	Northern Cape Community Education and Training College	Northern Cape Rural TVET College Upington Campus Steve Naude Street Upington 8800
North West	North West Community Education and Training College	Mmakau ABET Project Stand No. 1783, Hebron, 2193 P.O. Box 1498 Rosslyn 0200
Western Cape	Western Cape Community Education and Training College	ELGIN Learning Foundation No. 9 Appletizer Road Grabouw P.O. Box 654 Grabouw 7160



**higher education  
& training**  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

**NOMINATION FORM TO BE UTILISED FOR THE NOMINATION OF  
COMMUNITY COLLEGE COUNCIL MEMBERS IN TERMS OF SECTION  
10 (4)(B) OF THE CONTINUING EDUCATION AND TRAINING ACT  
(ACT NO 16 OF 2006)**

**PART A**

<b>PROVINCE:</b>	
<b>COMMUNITY COLLEGE:</b>	
<b>PERSONAL DETAILS</b>	
<b>NAME OF PERSON NOMINATED</b>	
<b>I.D NO:</b>	
<b>ADDRESS:</b>	
<b>TEL NO:</b>	
<b>CELL NO:</b>	
<b>EMAIL ADDRESS:</b>	
<b>GENDER:</b>	
<b>RACE:</b>	
<b>DATE OF BIRTH:</b>	
<b>MEMBERSHIP OF ORGANISATIONS: (Professional Bodies, Organised Business, Organised Labour , etc)</b>	

<b>REASON FOR NOMINATING:</b>	
<b>FORMAL WORK EXPERIENCE:</b>	
<b>PREVIOUS APPOINTMENTS TO A POST EDUCATION AND TRAINING INSTITUTION COLLEGE COUNCIL (add rows as required):</b>	
(1) Name of College  Duration: from	  _____ to _____
(2) Name of College  Duration: from	  _____ to _____
<b>INFORMAL EXPERIENCE:</b>	
<b>QUALIFICATIONS:</b> (Please attach certified copies of qualifications)	
<b>REFERENCES:</b>	(1)  (2)  (3)  (4)

**DECLARATION OF A PERSON MAKING THE NOMINATION**

I nominate \_\_\_\_\_ to serve as a Council member of a  
Community College \_\_\_\_\_

Address of a Community College \_\_\_\_\_

Name \_\_\_\_\_ Surname \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PART B****DECLARATION BY THE NOMINATED PERSON**

I \_\_\_\_\_ accept the nomination to serve as a  
Council member of the Community College \_\_\_\_\_

Address for the Community College \_\_\_\_\_

Name \_\_\_\_\_ Surname \_\_\_\_\_

Date \_\_\_\_\_

**CRIMINAL RECORD**

Please indicate if you have a criminal record which relates to any act of dishonesty in  
financial or related dealings: YES / NO.

If yes, state the nature of the record:

\_\_\_\_\_  
\_\_\_\_\_

I \_\_\_\_\_ hereby declare that all the information  
as listed in my attached CV are correct and that I am willing to serve for a period of 5 years if  
I am appointed. I accept that should my application contain false information, that the  
application will be rejected and/ or appointment arising from it will be terminated.

**Details to be considered in motivating your application for a position at a Community  
College Council.**

- Knowledge of Community Education and Training and the role community of Colleges within the overall post school sector as envisaged by the White Paper for Post School Education and Training in South Africa.
- Experience in strategic planning and decision making.
- Understanding the linkages between the world of work and the post schooling sector in order to give relevant strategic advice and/or is able to synthesise relevant strategic issues.

- Understanding the importance of the Programme Qualification Mix (PQM) and how the right PQM can support employability.
- Experience in governance structures of public community colleges and/or private enterprises.
- Analytical competencies (be able to analyse socio-economic developments and translate those into relevant information for strategic decision making).
- Specific expertise related to one or more of the following(section 10(4)):
  - Financial, human resources and legal skills.

**Competencies:**

- Co-operation skills, ability to network;
- Ability to priorities;
- Ability to think holistically;
- Ability to work in a team and mentor and guide others;
- Ability to support conflict resolution;
- Self-management; and
- Positive attitude to change.

**PART C****DECLARATION OF INTEREST**

1. In order to give effect to the application to serve as a council member for *[name of college\_\_\_\_\_]*, the following questionnaire must be completed (for each college being applied for) and submitted with the application.

- 1.1. Are you or any person connected to you, employed by Department of Higher Education and Training (DHET) or *[name of college\_\_\_\_\_]*?

**YES/NO**

- 1.1.2. If so, state particulars

\_\_\_\_\_

- 1.2. Do you have any relationship (family, friend, other) with a person employed by DHET or *[name of college\_\_\_\_\_]* and who may be involved in any business activities with the above-mentioned entities?

YES/NO

- 1.2.1. If so, state particulars

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- 1.3. Are you aware of any relationship (family, friend, other) with a person employed by DHET or *[name of college\_\_\_\_\_]* and who may be involved in any business activities with the above-mentioned entities?

YES/NO

- 1.3.1. If so, state particulars

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#### DECLARATION

I, the undersigned (Name) \_\_\_\_\_ certify that the information furnished in paragraphs 1.1 to 1.3.1 above is correct. I accept that should this declaration prove to contain false information, that the application will be rejected and/or any appointment arising from it will be terminated.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date