DEPARTMENT OF JUSTICE AND CORRECTIONAL SERVICES DEPARTEMENT VAN JUSTISIE EN KORREKTIEWE DIENSTE

No. 796

17 October 2014

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS

As set out in the Schedule

M.T-

TSHILILO MICHAEL MASUTHA, MP (ADV) MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES



LIMPOPO PROVINCIAL GOVERNMENT REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS

PAIA MANUAL SECTION 15 OF THE PROMOTION OF ACCES TO INFORMATION ACT 2 OF 2000

| DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000 | | MANNER OF ACCESS TO RECORDS (e.g. Website) (SECTION 15(1)(b) | |
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| For inspection in terms of <u>Section 15(1)(a)(i</u> |) | | |
| Section 14 manual made available in terms of the Promotion of Access to Information Act 2 of 2000 | | Website: <u>www.coghsta.limpopo.gov.za</u> Departmental library | |
| For purchasing in terms of Section 15(1)(a)(| ii) | | |
| | | ebsite: <u>www.coghsta.limpopo.gov.za</u> | |
| | | Communication Services Strategic Business Unit (SBU) | |
| Tender Bulletins | Hei | Purchased within the Cashier Office at 20 Rabe Street, Hensa Towers, Polokwane - Department of Co- operative Governance, Human Settlements and Traditional Affairs. | |
| For Copying in terms of Section 15(1)(a)(ii) | I | | |
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| | Budget Services SBU |
| | Communication Services SBU |
| | Departmental Library |
| Annual Performance Plan | Website: www.coghsta.limpopo.gov.za |
| | Departmental Library |
| Departmental Contact Details | Website: www.coghsta.limpopo.gov.za |
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| Policies, Acts and Regulations | Website: www.coghsta.limpopo.gov.za |
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| Service Standards and norms | Website: www.coghsta.limpopo.gov.za |
| | Service Delivery Improvement and Batho Pele |
| | Programme SBU |
| Forms | Website: www.coghsta.limpopo.gov.za |
| | Information Management SBU |
| Financial Records: | Departmental Expenditure and Housing Finance |
| Account Statements (telephone, cell- | |
| phones) | |
| Departmental Structure | Website: www.coghsta.limpopo.gov.za |
| | Human Resource Practices and Administration Unit |
| Registers | Information Management Unit |
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| Maps | Website: www.coghsta.limpopo.gov.za |
| | Information Management Unit |
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