

2008/01/30

<b>INFRINGEMENT NOTICE - AARTO 02</b> Issued in terms of section 17(1) of Act No. 46 of 1998	<b>Infringement Notice no:</b> 1: 12-3456-789012345-6 2: 12-3456-789012345-6 3: 12-3456-789012345-6
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**INFRINGER AND MOTOR VEHICLE PARTICULARS**

«Surname» «First_names» «Initials» ID type: «ID_type» «ID_number» Licence code: «Driving_lic_codes» Learner code: «Learner_lic_codes»  Tel (home): «Home_phone» Fax: «Fax_number» «E_mail» «Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»	«Date_of_birth» «Gender» Country of issue: «Country_of_issue» PrDP code: «PrDP_codes» Foreign code: «Foreign_lic_codes»  Tel (work): «Business_phone» Cell: «Cellular»  «Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»	<b>MOTOR VEHICLE PARTICULARS</b> «Vehicle_lic_number» Licence disc no: «veh_lic_disc_no» Operator card no: «Operator_card_number» «Vehicle_desc» «Vehicle_GVM» «Make» «Series» «Colour»  «Emp_name» «Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»
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**LOCATION, DATE AND TIME OF INFRINGEMENT**

Province: «Province»	City/Town: «Place_name»	Suburb: «Suburb»
Date: «Date»	Time: «Time»	Street A: «Street_Name_A»
Route: «Route_no»	From: «From_place»	Street B: «Street_Name_B»
GPS co-ordinates: X: «GPS_X»		To: «To_place»
		Y: «GPS_Y»

**INFRINGEMENT PARTICULARS**

The infringer as identified, while operating the vehicle on a public road at the place and at the time as described above, committed the following infringement(s) as identified by the Charge Code shown in terms of Schedule 3 of the Administrative Adjudication of Road Traffic Offences Regulations, 2008:

1.	Main	Charge Code: «Main_charge_code1» «Main_descrip»	Penalty: R «Penalty_1» Charge type: «Class_1»	Discount: R «Deduct_1» Demerit Points: «Points_1»	Discounted amount: R «Discount_1»
	Alternative	Charge Code: «Alt_charge_code1» «Alt_descrip»	Penalty: R «Penalty_2» Charge type: «Class_2»	Discount: R «Deduct_2» Demerit Points: «Points_2»	Discounted amount: R «Discount_2»
2.	Main	Charge Code: «Main_charge_code2» «Main_descrip»	Penalty: R «Penalty_1» Charge type: «Class_1»	Discount: R «Deduct_1» Demerit Points: «Points_1»	Discounted amount: R «Discount_1»
	Alternative	Charge Code: «Alt_charge_code2» «Alt_descrip»	Penalty: R «Penalty_2» Charge type: «Class_2»	Discount: R «Deduct_2» Demerit Points: «Points_2»	Discounted amount: R «Discount_2»
3.	Main	Charge Code: «Main_charge_code3» «Main_descrip»	Penalty: R «Penalty_1» Charge type: «Class_1»	Discount: R «Deduct_1» Demerit Points: «Points_1»	Discounted amount: R «Discount_1»
	Alternative	Charge Code: «Alt_charge_code3» «Alt_descrip»	Penalty: R «Penalty_2» Charge type: «Class_2»	Discount: R «Deduct_2» Demerit Points: «Points_2»	Discounted amount: R «Discount_2»

Total penalty amount for main charges	R	Total discounted amount for main charges	R	<b>See reverse side for payments and options</b>
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**PARTICULARS OF OFFICER AND SIGNATURES**

Issuing Authority:			
Officer name:			
Infrastructure no:			

**INFRINGEMENT NOTICE NUMBERS**

The Infringement Notice number must be used as reference number on the deposit slip, on the internet, at the vehicle or driver licensing office, post office or at the pay point selected for all payments made.

It should be noted that the Infringement Notice numbers on the front of this notice refer to every charge separately. This enables you in taking your action of choice for each infringement that you have been charged with separately.

Ensure that you use the correct Infringement Notice number for every charge. Infringement Notice number 1 is applicable to main and alternative charge number 1 and so forth. If you require any assistance the Issuing Authority will be able to assist.

**IMPORTANT PROVISIONS AND INFORMATION****A. Payment of penalties within 32 days**

- If the penalty is paid within 32 days from the date of issue, the total discounted amount for the main charges, as shown on the front of this notice, must be paid.
- On presentation of the Infringement Notice, payments may be made:
  - By cash or bank guaranteed cheque deposit, bank transfer or electronic funds transfer (internet or cell phone banking) to any of the AARTO bank accounts at:
 

Bank:	FNB	Standard Bank
Branch:	Pretoria	Centurion
Branch no:	253145	012645
Account no:	62161889658	032188838
  - At the following Internet website: [www.aarto.co.za/payments](http://www.aarto.co.za/payments)
  - In person at any:
    - Motor vehicle registration and licensing office;
    - Driving licence testing centre; or
    - Issuing Authority.
  - At any Post Office.
  - At pay points as may be advertised in the media.

**B-1. Other options within 32 days**

- Submit an application to pay the penalty in instalments on Form AARTO 04, in which case the discounted amount will no longer be applicable; or
- Nominate the driver or person in control of the vehicle, if it was a person other than yourself, on form AARTO 07; or
- Only in the case of a minor infringement, submit a Representation for consideration, on form AARTO 08, in which case an additional Representations fee may be payable if the Representation is rejected; or
- Elect to be tried in court on form AARTO 10. If found guilty in court, the Demerit Points applicable to the particular offence will be allocated to the infringer.

**B-2. Obtaining forms**

- The forms listed under B-1 above may be downloaded from, or electronically completed on the following Internet website: [www.aarto.co.za/forms](http://www.aarto.co.za/forms); or
- Forms are also obtainable from any:
  - Motor vehicle registration and licensing office; or
  - Driving licence testing centre; or
  - Issuing Authority.

**B-3. Submission of forms within 32 days**

If not completed and submitted on the above Internet website, completed forms must be posted by registered mail, within 32 days, to the following address:  
**AARTO Submissions, Private Bag X147, Pretoria, 0001.**  
 Retain copies of submitted forms for your own record purposes.

**C. Enquiries and information**

All enquiries regarding this notice or the provisions of the Act may be made:

- By post, to:  
**AARTO Enquiries, Private Bag X147, Pretoria, 0001.**
- By telephone:  
**Telephone number: (011) 256 1000**
- By fax:  
**Fax number: (086) 662 8861**

Enquiries on the number of Demerit Points accumulated, for which an additional fee will be payable, may be made:

- On the following Internet website:  
[www.aarto.co.za/demeritpoints](http://www.aarto.co.za/demeritpoints); or
- By completing form AARTO 27 in person at any:
  - Vehicle registration and licensing office; or
  - Driving licence testing centre; or
  - Issuing Authority.

General information and traffic infringement statistics are available on the following Internet website: [www.aarto.co.za/information/statistics](http://www.aarto.co.za/information/statistics)

**D. Allocation of Demerit Points**

Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, Demerit Points ranging from 1 to 6 will be allocated to the Infringer as follows:

- On receipt and recording of payments; or
- On application to pay in instalments; or
- If found guilty in court of an offence; or
- On issuing of an Enforcement Order.

In the case of more than one (1) infringement arising from the same circumstances, Demerit Points will be allocated only for the infringement with the highest points.

A juristic person (eg company or organisation) who is not an operator receives no Demerit Points but pays three times the penalty amount.

**E. Reduction of Demerit Points**

Demerit Points will be reduced by one (1) point every three (3) months.

**F. Prohibition to drive or operate a vehicle**

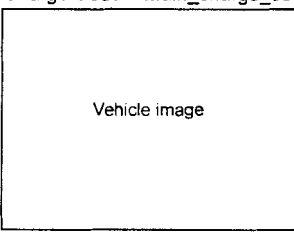
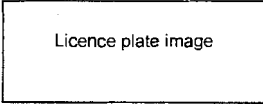
- An infringer will be disqualified from driving a motor vehicle for the period of months that equals the number of points by which twelve (12) is exceeded, multiplied by three (3).
- Operators:** Every one (1) Demerit Point over the maximum of 12 points per vehicle shall result in a three (3) month suspension of the operator card of that specific motor vehicle. The maximum number of Demerit Points that an operator may incur, based on the number of vehicles owned, is calculated per vehicle as given in the table below. Every one (1) Demerit Point over the maximum total points will result in a one (1) month suspension of all operator cards.

Maximum Demerit Points in the case of operators	
Vehicle numbers	Maximum Demerit Points per vehicle
1 to 20	12 points per vehicle for the first 20 vehicles
21 to 40	Add 11 points per vehicle more than 20 up to 40
41 to 60	Add 10 points per vehicle more than 40 up to 60
61 to 80	Add 9 points per vehicle more than 60 up to 80
81 to 100	Add 8 points per vehicle more than 80 up to 100
101 to 120	Add 7 points per vehicle more than 100 up to 120
> 120	Add 6 points per vehicle more than 120

**G. Failure to comply with provisions**

- Failure to comply with the provisions described under A or B within a period of 32 days, will result in a **Courtesy Letter** being issued, in which case the discounted amount will no longer be applicable and an additional fee for the Courtesy Letter will be payable.
- Failure to comply with the requirements of a Courtesy Letter within a further period of 32 days, will result in an **Enforcement Order** being issued, in which case the discounted amount will no longer be applicable and additional fees for both the Courtesy Letter and the Enforcement Order will be payable.
- Failure to comply with the requirements of an Enforcement Order will result in a **Warrant** being issued, which will be handed to a Sheriff for execution and which will result in the following, amongst others:
  - Seizing and selling movable property of the infringer to defray the penalty amount, as well as accumulated fees and costs; and
  - Seizing and defacing the driving licence and/or professional driving permit of the infringer; and
  - Removing and defacing the licence disc of the motor vehicle(s) of which the infringer is the owner; and
  - If applicable, seizing and defacing the operator card(s) of an operator; and
  - Immobilising such vehicle(s); and
  - Reporting the infringer to a credit bureau.

2008/04/07

INFRINGEMENT NOTICE – AARTO 03 Issued in terms of section 17(1) of Act No. 46 of 1998		Infringement notice no. 12-3456-789012345-6
<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>		
«Surname»/«Name of organisation»		«Gender»/«Type of organisation»
«First_names»/«Representative name and surname»		
«Initials»		«Date_of_birth»
«ID_type»		Tel (home): «Home_phone»
«ID_number»		Tel (work): «Business_phone»
Country of issue: «Country_of_issue»		Fax: «Fax_number»
Licence code: «Driving_lic_codes»		Cell: «Cellular»
PrDP code: «PrDP_codes»		«E_mail»
Operator card number: «Operator_card_number»		
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»		<b>MOTOR VEHICLE PARTICULARS</b>
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»		«Vehicle_lic_number»
«Emp_name»		Licence disc no: «veh_lic_disc_no»
«Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»		«Vehicle_desc»
		«Vehicle_GVM»
		«Make»
		«Series»
		«Colour»
<b>LOCATION, DATE AND TIME OF INFRINGEMENT</b>		
Province: «Province»	City/Town: «Place_name»	Suburb: «Suburb»
Date: «Date»	Time: «Time»	Street A: «Street_Name_A»
General Location: «Loc»		Street B: «Street_Name_B»
Route: «Route_no»	From: «From_place»	To: «To_place»
GPS co-ordinates: X: «GPS_X»		Y: «GPS_Y»
<b>INFRINGEMENT PARTICULARS</b>		
The infringer as identified, while operating the vehicle on a public road at the place and at the time as described above, committed the following infringement(s) as identified by the Charge Code shown in terms of Schedule 3 of the Administrative Adjudication of Road Traffic Offences Regulations, 2008:		
<b>Main</b>	Charge Code: «Main_charge_code» Description: «Main_descrip»	
		
<b>Alternative</b>	Speed readings: «Speed_1» «Speed_2» Amber time: «Amber_time» Red time: «Red_time»	
	Penalty: R «Penalty_1» Discount: R «Deduct_1» Discounted amount: R «Discount_1»	
	Charge type: «Class_1» Demerit Points: «Points_1»	
	Charge Code: «Alt_charge_code» «Alt_descrip»	
<b>Alternative</b>	Penalty: R «Penalty_2» Discount: R «Deduct_2» Discounted amount: R «Discount_2»	
	Charge type: «Class_2» Demerit Points: «Points_2»	
<b>See reverse side for payments and options</b>		
<b>PARTICULARS OF OFFICER</b>		
Issuing Authority: «Issuing_authority»		
Officer name: «Officer_Name»		
Infrastructure no: «Infrastructure_number»		

POSTAGE  
LOGO

REPUBLIC OF SOUTH AFRICA

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

IMPORTANT PROVISIONS AND INFORMATION																	
<p><b>A. Payment of penalties within 32 days</b></p> <p>1. If the penalty is paid within 32 days from the date of issue, the total discounted amount for the main charges, as shown on the front of this notice, must be paid.</p> <p>2. On presentation of the Infringement Notice, payments may be made:</p> <p>(a) By cash or bank guaranteed cheque deposit, bank transfer or electronic funds transfer (internet or cell phone banking) to any of the AARTO bank accounts at:</p> <table border="1"> <tr> <td>Bank:</td> <td>FNB</td> <td>Standard Bank</td> <td>ABSA</td> </tr> <tr> <td>Branch:</td> <td>Pretoria</td> <td>Centurion</td> <td></td> </tr> <tr> <td>Branch no:</td> <td>253145</td> <td>012645</td> <td></td> </tr> <tr> <td>Account no:</td> <td>62161889658</td> <td>032188838</td> <td></td> </tr> </table> <p>(b) At the following AARTO internet website: www.aarto.co.za</p> <p>(c) In person at any:</p> <p>(i) Motor vehicle registration and licensing office;                      (ii) Driving licence testing centre; or                      (iii) Issuing Authority.</p> <p>(d) At any Post Office.</p> <p>(e) At pay points as may be advertised in the media.</p> <p>3. The Infringement Notice number must be used as reference with all payments.</p> <p><b>C. Enquiries and information</b></p> <p>Enquiries regarding this notice may be made:</p> <ol style="list-style-type: none"> <li>By post, to: AARTO Enquiries, Private Bag X147, Pretoria, 0001.</li> <li>By telephone: (011) 256 1000</li> <li>By fax: (011) 256 1045</li> <li>By email: enquiries@aarto.co.za</li> </ol> <p>General information is available on the AARTO internet website.</p> <p><b>D. Failure to Comply with Provisions within 32 days</b></p> <p>Failure to comply with the provisions of the Act within 32 days after issuing of this notice will result in the issuing of a courtesy letter, in which case the discounted amount will no longer be applicable and an additional fee for the courtesy letter will be payable.</p>	Bank:	FNB	Standard Bank	ABSA	Branch:	Pretoria	Centurion		Branch no:	253145	012645		Account no:	62161889658	032188838		<p><b>B-1. Other options that may be exercised within 32 days</b></p> <ol style="list-style-type: none"> <li>Submit an application to pay the penalty in instalments on form AARTO-04, in which case the discounted amount will no longer be applicable; or</li> <li>Nominate the driver or person in control of the vehicle, if it was a person other than yourself, on form AARTO-07; or</li> <li>Only in the case of a minor infringement, submit a Representation for consideration, on form AARTO 08, in which case an additional Representations fee may be payable if the Representation is rejected; or</li> <li>Elect to be tried in court on form AARTO-10. If found guilty in court, the demerit points applicable to the particular offence will be allocated to the infringer.</li> </ol> <p><b>B-2. Obtaining forms</b></p> <ol style="list-style-type: none"> <li>The forms listed above may be downloaded from, or electronically completed on the AARTO internet website or,</li> <li>May be obtained at any:                         <ol style="list-style-type: none"> <li>Motor vehicle registration and licensing office; or</li> <li>Driving licence testing centre; or</li> <li>Issuing Authority.</li> </ol> </li> </ol> <p><b>B-3. Submission of forms within 32 days</b></p> <p>If not completed on the above internet site, completed forms must be posted by registered mail to the following address:                      AARTO Submissions, Private Bag X147, Pretoria, 0001.                      Copies of all completed forms must be retained for your own record purposes.</p> <p><b>E. Allocation of demerit points</b></p> <p>Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, demerit points ranging from 1 to 6 will be allocated to the infringer as follows:</p> <ol style="list-style-type: none"> <li>On receipt and recording of payments; or</li> <li>On application to pay in instalments; or</li> <li>If found guilty in court of an offence; or</li> <li>On issuing of an enforcement order.</li> <li>A juristic person who is not an operator receives no Demerit Points but pays three times the penalty amount</li> </ol>
Bank:	FNB	Standard Bank	ABSA														
Branch:	Pretoria	Centurion															
Branch no:	253145	012645															
Account no:	62161889658	032188838															



2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05a**

Issued in terms of section 17(1)(f)(iii) of Act No 46 of 1998

INFRINGER AND MOTOR VEHICLE PARTICULARS									
«Surname»/«Name of organisation»	«Gender»/«Type of organisation»								
«First_names»/«Representative name and surname»	Age: «Age»								
«Initials»	«Date_of_birth»								
«ID_type»	Tel (home): «Home_phone»								
«ID_number»	Tel (work): «Business_phone»								
Country of issue: «Country_of_issue»	Fax: «Fax_number»								
Licence code: «Driving_lic_codes»	Cell: «Cellular»								
PrDP code: «PrDP_codes»	«E_mail»								
Operator card number: «Operator_Card_number»									
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»									
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»									
«Emp_name»									
«Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»									
	<table border="1"> <thead> <tr> <th>MOTOR VEHICLE PARTICULARS</th> </tr> </thead> <tbody> <tr> <td>«Vehicle_lic_number»</td> </tr> <tr> <td>Licence disc no: «veh_lic_disc_no»</td> </tr> <tr> <td>«Vehicle_desc»</td> </tr> <tr> <td>«Vehicle_GVM»</td> </tr> <tr> <td>«Make»</td> </tr> <tr> <td>«Series»</td> </tr> <tr> <td>«Colour»</td> </tr> </tbody> </table>	MOTOR VEHICLE PARTICULARS	«Vehicle_lic_number»	Licence disc no: «veh_lic_disc_no»	«Vehicle_desc»	«Vehicle_GVM»	«Make»	«Series»	«Colour»
MOTOR VEHICLE PARTICULARS									
«Vehicle_lic_number»									
Licence disc no: «veh_lic_disc_no»									
«Vehicle_desc»									
«Vehicle_GVM»									
«Make»									
«Series»									
«Colour»									
INFRINGEMENT PARTICULARS									
Infringement Notice number: «Inf_notice_nr»									
Date of infringement: «Date»	Issuing Authority: « Issuing Authority »								
Charge Code: «Main_charge_code» «Main_descrip»									
Charge type: «Class_1»	Penalty R «Penalty_1»								
	Demerit Points: «Demerit»								
<b>ACKNOWLEDGEMENT OF RECEIPT</b>	<b>Date received:</b> «App_Date»								
Receipt of your application to pay in instalments is herewith acknowledged. Particulars of your submission appear below.									
(a) Your application will be duly considered; where after you will be notified of the decision in this regard within a period not exceeding 21 days.	Penalty payable : <b>R</b> «Penalty»								
(b) Please note that your application may be rejected. Upon such rejection you will be liable to pay all outstanding penalties and fees, if any, within a period of 32 days.	Total amount of fees : <b>R</b> «Fees»								
(c) Note should be taken that, in accordance with section 19b(2) of the Act, failure to pay the monthly instalments agreed to, or if an insufficient payment is made on an instalment, a notice will be served on the infringer informing him or her that if:	Total amount due: <b>R</b> «Total_due»								
(i) the outstanding balance of the instalment, plus the fee for the notice has not been paid within 7 days; or	Number of monthly instalments : «Number_In»								
(ii) arrangements have not been made within 7 days for the payment thereof	Monthly instalment amount, if approved : <b>R</b> «Amount_I»								
a Warrant will be issued in terms of section 21 of the Act.	Monthly method of payment applied for : «Method»								
	Demerit Points allocated: «Demerit»								
To expedite the processing of your application, please complete the reverse side of this notification if any of your particulars have changed and send it to the Agency.									

Certificate number: «Cert\_no»

Creation date: «Cr\_Date»

«User Group»

POSTAGE  
LOGO

**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

<p>IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:</p> <p>AARTO                  Private Bag X147                  PRETORIA                  0001</p> <p><b>Date of posting :</b></p>
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NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:					Tel (home):					
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:					Fax:					
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05b**

Issued in terms of section 17(1)(f)(v) of Act No 46 of 1998

INFRINGER AND MOTOR VEHICLE PARTICULARS									
«Surname»/«Name of organisation»	«Gender»/«Type of organisation»								
«First_names»/«Representative name and surname»	Age: «Age»								
«Initials»	«Date_of_birth»								
«ID_type»	Tel (home): «Home_phone»								
«ID_number»	Tel (work): «Business_phone»								
Country of issue: «Country_of_issue»	Fax: «Fax_number»								
Licence code: «Driving_lic_codes»	Cell: «Cellular»								
PrDP code: «PrDP_codes»	«E_mail»								
Operator card number: «Operator_Card_number»									
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»									
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»									
«Emp_name»									
«Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»									
	<table border="1"> <thead> <tr> <th>MOTOR VEHICLE PARTICULARS</th> </tr> </thead> <tbody> <tr> <td>«Vehicle_lic_number»</td> </tr> <tr> <td>Licence disc no: «veh_lic_disc_no»</td> </tr> <tr> <td>«Vehicle_desc»</td> </tr> <tr> <td>«Vehicle_GVM»</td> </tr> <tr> <td>«Make»</td> </tr> <tr> <td>«Series»</td> </tr> <tr> <td>«Colour»</td> </tr> </tbody> </table>	MOTOR VEHICLE PARTICULARS	«Vehicle_lic_number»	Licence disc no: «veh_lic_disc_no»	«Vehicle_desc»	«Vehicle_GVM»	«Make»	«Series»	«Colour»
MOTOR VEHICLE PARTICULARS									
«Vehicle_lic_number»									
Licence disc no: «veh_lic_disc_no»									
«Vehicle_desc»									
«Vehicle_GVM»									
«Make»									
«Series»									
«Colour»									
INFRINGEMENT PARTICULARS									
Infringement Notice number: «Inf_notice_nr»									
Date of infringement: «Date»	Issuing Authority: «Issuing Authority»								
Charge Code: «Main_charge_code» «Main_descrip»									
Charge type: «Class_1»	Penalty: R «Penalty_1»								
	Demerit Points: «Demerit»								
ACKNOWLEDGEMENT OF RECEIPT									
Receipt of your nomination of driver is herewith acknowledged. Particulars of your nomination appear below.									
Your nomination of another driver/person in control for the infringement, particulars of which are provided above was:									
«»	Successful: The abovementioned Infringement Notice in your name has been cancelled and a new Infringement Notice will be issued in respect of the infringement to the person whose particulars appear below.								
«»	Unsuccessful: Reason for rejection of nomination: «C_Reason»								
«Surname»	«Gender»								
«First_names»	Age: «Age»								
«Initials»	«Date_of_birth»								
«ID_type»	Tel (home): «Home_phone»								
«ID_number»	Tel (work): «Business_phone»								
Country of issue: «Country_of_issue»	Fax: «Fax_number»								
Licence code: «Driving_lic_codes»	Cell: «Cellular»								
PrDP code: «PrDP_codes»	«E_mail»								
Driving licence number: «DL_number»									
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»									
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»									
«Emp_name» «Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»									
Certificate number: «Cert_no»	Creation date: «Cr_Date»								
	«User Group»								



POSTAGE  
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**REPUBLIC OF SOUTH AFRICA**

**TO:** The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

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«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:						First names:				
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:						Tel (home):				
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:						Fax:				
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:						Date:				

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05c**

Issued in terms of sections 18 and 19(2)(b)(i) of Act No 46 of 1998

<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>	
«Surname»/«Name of organisation» «First_names»/«Representative name and surname» «Initials» «ID_type» «ID_number» Country of issue: «Country_of_issue» Licence code: «Driving_lic_codes» PrDP code: «PrDP_codes» Operator card number: «Operator_Card_number» «Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code» «Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code» «Emp_name» «Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»	«Gender»/«Type of organisation» «Date_of_birth» Tel (home): «Home_phone» Tel (work): «Business_phone» Fax: «Fax_number» Cell: «Cellular» «E_mail»
	<b>MOTOR VEHICLE PARTICULARS</b>
	«Vehicle_lic_number» Licence disc no: «veh_lic_disc_no» «Vehicle_desc» «Vehicle_GVM» «Make» «Series» «Colour»
<b>INFRINGEMENT PARTICULARS</b>	
Infringement Notice number: «Inf_notice_nr»	
Date of infringement: «Date»      Issuing Authority: « Issuing Authority »	
Charge Code: «Main_charge_code» «Main_descrip»	
Charge type: «Class_1»      Penalty: R «Penalty_1»      Demerit Points: «Demerit»	
<b>ACKNOWLEDGEMENT OF RECEIPT</b>	
	<b>Date received :</b> «App_Date»
Receipt of your Representation is herewith acknowledged.	
1. Your Representation was forwarded to a representations officer, who will duly consider all the facts, where after you will be notified of the decision. 2. Note that your Representation may be rejected, upon which you will be liable to pay all outstanding penalties, as well as the fees for the Representation. 3. All enquiries regarding the AARTO Act may be made: (a) By post to: AARTO Enquiries, Private Bag X147, Pretoria, 0001. (b) By telephone: Tel. no: (011) 256 1000 (c) By fax: Fax no: (011) 256 1045 4. Enquiries on the number of Demerit Points accumulated, for which an additional fee will be payable, may be made: (i) On the following AARTO Internet website: <a href="http://www.aarto.co.za">www.aarto.co.za</a> ; or (ii) By completing form AARTO 27 in person at any: (1) Vehicle registration and licensing office; or (2) Driving licence testing centre; or (3) Issuing Authority. 5. General information on AARTO and traffic infringement statistics are available on the AARTO Internet website. 6. Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, Demerit Points ranging from 1 to 6 will be allocated to the infringer as follows: (a) On receipt and recording of payments; or (b) On application to pay in instalments; or (c) If found guilty in court of an offence; or (d) On issuing of an Enforcement Order. 7. A juristic person who is not an operator receives no demerit points but pays three times the penalty amount. 8. Demerit Points will be reduced by one (1) point for every three (3) months. 9. An infringer will be disqualified from driving a motor vehicle for the period of months that equals the number of points by which twelve (12) is exceeded, multiplied by three (3).	
To expedite the processing of your Representation, please complete the reverse side of this notification if any of your particulars have changed and send it to the Agency.	
Certificate number: «Cert_no»	Creation date: «Cr_Date»      «User Group»

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**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

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«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)											
Surname:						First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female	
Identification number:										Tel (home):	
Initials:			Date of birth:			Tel (work):					
Driving licence code(s):			PrDP code(s):			Cell:					
Operator card no:						Fax:					
Residential address and code:											
Postal address and code:											
Employer's name, address and code:											
Email address :											
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.											
Signature:						Date:					

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05d**

Issued in terms of sections 18 and 19(2)(b)(i) of Act No 46 of 1998

<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>										
«Surname»/«Name of organisation»	«Gender»/«Type of organisation»									
«First_names»/«Representative name and surname»										
«Initials»	«Date_of_birth»									
«ID_type»	Tel (home): «Home_phone»									
«ID_number»	Tel (work): «Business_phone»									
Country of issue: «Country_of_issue»	Fax: «Fax_number»									
Licence code: «Driving_lic_codes»	Cell: «Cellular»									
PrDP code: «PrDP_codes»	«E_mail»									
Operator card number: «Operator_Card_number»										
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><b>MOTOR VEHICLE PARTICULARS</b></th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">«Vehicle_lic_number»</td> </tr> <tr> <td style="padding: 5px;">Licence disc no: «veh_lic_disc_no»</td> </tr> <tr> <td style="padding: 5px;">«Vehicle_desc»</td> </tr> <tr> <td style="padding: 5px;">«Vehicle_GVM»</td> </tr> <tr> <td style="padding: 5px;">«Make»</td> </tr> <tr> <td style="padding: 5px;">«Series»</td> </tr> <tr> <td style="padding: 5px;">«Colour»</td> </tr> </tbody> </table>		<b>MOTOR VEHICLE PARTICULARS</b>	«Vehicle_lic_number»	Licence disc no: «veh_lic_disc_no»	«Vehicle_desc»	«Vehicle_GVM»	«Make»	«Series»	«Colour»
<b>MOTOR VEHICLE PARTICULARS</b>										
«Vehicle_lic_number»										
Licence disc no: «veh_lic_disc_no»										
«Vehicle_desc»										
«Vehicle_GVM»										
«Make»										
«Series»										
«Colour»										
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»										
«Emp_name»										
«Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»										
<b>INFRINGEMENT PARTICULARS</b>										
Infringement Notice number: «Inf_notice_nr»										
Date of infringement: «Date»		Issuing Authority: « Issuing Authority »								
Charge Code: «Main_charge_code» «Main_descrip»										
Charge type: «Class_1»	Penalty: R «Penalty_1»	Demerit Points: «Demerit»								
<b>ACKNOWLEDGEMENT OF RECEIPT</b>	<b>Date received :</b>	<b>«App_Date»</b>								
Receipt of your election to be tried in court is herewith acknowledged.										
<ol style="list-style-type: none"> <li>1. A summons to appear in court will be issued in terms of section 54 of the Criminal Procedure Act (Act 51 of 1977) and served at the abovementioned residential/business street address by the Issuing Authority. The designated court and the date of that hearing will be stated in that summons.</li> <li>2. Should you fail to appear in court on the designated date, the case will revert back to the Road Traffic Infringement Agency and an Enforcement Order will be issued to you in terms of section 20(1) of Act 46 of 1998.</li> <li>3. All enquiries regarding the AARTO Act may be made:               <ol style="list-style-type: none"> <li>(a) By post to: AARTO Enquiries, Private Bag X147, Pretoria, 0001.</li> <li>(b) By telephone: Tel. no: (011) 256 1000</li> <li>(c) By fax: Fax no: (011) 256 1045</li> </ol> </li> <li>4. Enquiries on the number of Demerit Points accumulated, for which an additional fee will be payable, may be made:               <ol style="list-style-type: none"> <li>(i) On the following AARTO Internet website: <a href="http://www.aarto.co.za">www.aarto.co.za</a>; or</li> <li>(ii) By completing form <b>AARTO 27</b> in person at any:                   <ol style="list-style-type: none"> <li>(1) Vehicle registration and licensing office; or</li> <li>(2) Driving licence testing centre; or</li> <li>(3) Issuing Authority.</li> </ol> </li> </ol> </li> <li>5. General information on AARTO and traffic infringement statistics are available on the AARTO Internet website.</li> <li>6. Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, Demerit Points ranging from 1 to 6 will be allocated to the Infringer as follows:               <ol style="list-style-type: none"> <li>(a) On receipt and recording of payments; or</li> <li>(b) On application to pay in instalments; or</li> <li>(c) If found guilty in court of an offence; or</li> <li>(d) On issuing of an Enforcement Order.</li> </ol> </li> <li>7. A juristic person who is not an operator receives no demerit points but pays three times the penalty amount.</li> <li>8. Demerit Points will be reduced by one (1) point for every three (3) months.</li> <li>9. An infringer will be disqualified from driving a motor vehicle for the period of months that equals the number of points by which twelve (12) is exceeded, multiplied by three (3).</li> </ol>										
To expedite the processing of your submission, please complete the reverse side of this notification if any of your particulars have changed and send it to the Agency.										
Certificate number: «Cert_no»	Creation date: «Cr_Date»	«User Group»								

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**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

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 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

<p>IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:</p> <p>AARTO                  Private Bag X147                  PRETORIA                  0001</p> <p><b>Date of posting :</b></p>
--

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:					Tel (home):					
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:					Fax:					
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address:										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05e**

Issued in terms of sections 20(9) of Act No 46 of 1998

<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>		
«Surname»/«Name of organisation»	«Gender»/«Type of organisation»	
«First_names»/«Representative name and surname»		
«Initials»	«Date_of_birth»	
«ID_type»	Tel (home): «Home_phone»	
«ID_number»	Tel (work): «Business_phone»	
Country of issue: «Country_of_issue»	Fax: «Fax_number»	
Licence code: «Driving_lic_codes»	Cell: «Cellular»	
PrDP code: «PrDP_codes»	«E_mail»	
Operator card number: «Operator_Card_number»		
«Street_address_line_1»	<b>MOTOR VEHICLE PARTICULARS</b>	
«Street_address_line_2»	«Vehicle_lic_number»	
«Street_address_line_3»	Licence disc no: «veh_lic_disc_no»	
«Street_address_line_4»	«Vehicle_desc»	
«Street_address_line_5» «Street_address_code»	«Vehicle_GVM»	
«Post_address_line_1»	«Make»	
«Post_address_line_2»	«Series»	
«Post_address_line_3»	«Colour»	
«Post_address_line_4»		
«Post_address_line_5» «Post_address_code»		
«Emp_name»		
«Emp_address_line_1» «Emp_address_line_2»		
«Emp_address_line_3» «Emp_address_line_4»		
«Emp_address_line_5» «Emp_address_code»		
<b>ENFORCEMENT ORDER PARTICULARS</b>		
Enforcement Order reference number: «Enf_order_nr»	Date of Enforcement Order: «Enf_date»	
Infringement Notice number: «Inf_notice_nr»		
Date of infringement: «Date»	Issuing Authority: « Issuing Authority »	
Charge code: «Main_charge_code» «Main_descrip»		
Charge type: «Class_1»	Penalty : R «Penalty_1»	Demerit Points: «Demerit»
<b>ACKNOWLEDGEMENT OF RECEIPT</b>	<b>Date received :</b>	<b>«App_Date»</b>
Receipt of your application for the revocation of the above mentioned Enforcement Order is herewith acknowledged.		
1. Your application will be duly considered by the Road Traffic Infringement Agency, where after you will be notified of the decision. Note that your application may be rejected, in which case you will be liable to pay all outstanding penalties and fees to the Agency.		
2. All enquiries regarding the AARTO Act may be made:		
(a) By post to: AARTO Enquiries, Private Bag X147, Pretoria, 0001.		
(b) By telephone: Tel. no: (011) 256-1000		
(c) By fax: Fax no: (011) 256 1045		
3. Enquiries on the number of Demerit Points accumulated, for which an additional fee will be payable, may be made:		
(i) On the following AARTO Internet website: <a href="http://www.aarto.co.za">www.aarto.co.za</a> ; or		
(ii) By completing form <b>AARTO 27</b> in person at any:		
(1) Vehicle registration and licensing office; or		
(2) Driver testing and licensing centre; or		
(3) Issuing Authority.		
4. General information on AARTO and traffic infringement statistics are available on the AARTO Internet website		
5. Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, Demerit Points ranging from 1 to 6 will be allocated to the Infringer as follows:		
(a) On receipt and recording of payments; or		
(b) On application to pay in instalments; or		
(c) If found guilty in court of an offence; or		
(d) On issuing of an Enforcement Order.		
6. A juristic person who is not an operator receives no demerit points but pays three times the penalty amount.		
7. Demerit Points will be reduced by one (1) point for every three (3) months.		
8. An infringer will be disqualified from driving a motor vehicle for the period of months that equals the number of points by which twelve (12) is exceeded, multiplied by three (3).		
To expedite the processing of your Application, please complete the reverse side of this notification if any of your particulars have changed and send it to the Agency.		
Certificate number: «Cert_no»	Creation date: «Cr_Date»	«User Group»

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**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

**IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:**

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

**Date of posting :**

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:					Tel (home):					
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:					Fax:					
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05f**

Issued in terms of Act No 46 of 1998

**INFRINGER AND MOTOR VEHICLE PARTICULARS**

«Surname»/«Name of organisation»	«Gender»/«Type of organisation»
«First_names»/«Representative name and surname»	
«Initials»	«Date_of_birth»
«ID_type»	Tel (home): «Home_phone»
«ID_number»	Tel (work): «Business_phone»
Country of issue: «Country_of_issue»	Fax: «Fax_number»
Licence code: «Driving_lic_codes»	Cell: «Cellular»
PrDP code: «PrDP_codes»	«E_mail»
Operator card number: «Operator_card_number»	
«Street_address_line_1»	<b>MOTOR VEHICLE PARTICULARS</b>
«Street_address_line_2»	«Vehicle_lic_number»
«Street_address_line_3»	Licence disc no: «veh_lic_disc_no»
«Street_address_line_4»	«Vehicle_desc»
«Street_address_line_5» «Street_address_code»	«Vehicle_GVM»
«Post_address_line_1»	«Make»
«Post_address_line_2»	«Series»
«Post_address_line_3»	«Colour»
«Post_address_line_4»	
«Post_address_line_5» «Post_address_code»	
«Emp_name»	
«Emp_address_line_1» «Emp_address_line_2»	
«Emp_address_line_3» «Emp_address_line_4»	
«Emp_address_line_5» «Emp_address_code»	

**INFRINGEMENT PARTICULARS**

Infringement Notice number: «Inf\_notice\_nr»

Date of infringement: «Date» Issuing Authority: « Issuing Authority »

Charge Code: «Main\_charge\_code» «Main\_descrip»

Charge type: «Class\_1» Penalty : R «Penalty\_1» Demerit Points: «Dement»

<b>ACKNOWLEDGEMENT OF RECEIPT</b>	<b>Date received:</b>	«App_Date»
-----------------------------------	-----------------------	------------

Receipt of application for a refund is herewith acknowledged.

- 1) Your application will be duly considered, where after you will be notified of the decision in this regard within a period not exceeding 21 days.
- 2) Please note that your application may be rejected.

To expedite the processing of your application, please complete the reverse side of this notification if any of your particulars have changed and send it to the Agency.



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**REPUBLIC OF SOUTH AFRICA**

**TO:** The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

**IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:**

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

**Date of posting :**

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:						First names:				
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:										Tel (home):
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:						Fax:				
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:						Date:				

2008/04/07

**ACKNOWLEDGEMENT OF RECEIPT – AARTO 05g**

Issued in terms of Act No 46 of 1998

**INFRINGER AND MOTOR VEHICLE PARTICULARS**

«Surname»/«Name of organisation»	«Gender»/«Type of organisation»
«First_names»/«Representative name and surname»	
«Initials»	«Date_of_birth»
«ID_type»	Tel (home): «Home_phone»
«ID_number»	Tel (work): «Business_phone»
Country of issue: «Country_of_issue»	Fax: «Fax_number»
Licence code: «Driving_lic_codes»	Cell: «Cellular»
PrDP code: «PrDP_codes»	«E_mail»
Operator card number: «Operator_card_number»	
«Street_address_line_1»	<b>MOTOR VEHICLE PARTICULARS</b>
«Street_address_line_2»	«Vehicle_lic_number»
«Street_address_line_3»	Licence disc no: «veh_lic_disc_no»
«Street_address_line_4»	«Vehicle_desc»
«Street_address_line_5» «Street_address_code»	«Vehicle_GVM»
«Post_address_line_1»	«Make»
«Post_address_line_2»	«Series»
«Post_address_line_3»	«Colour»
«Post_address_line_4»	
«Post_address_line_5» «Post_address_code»	
«Emp_name»	
«Emp_address_line_1» «Emp_address_line_2»	
«Emp_address_line_3» «Emp_address_line_4»	
«Emp_address_line_5» «Emp_address_code»	
<b>ACKNOWLEDGEMENT OF RECEIPT</b>	<b>Date received:</b>
	«App_Date»
Receipt of your change of particulars is herewith acknowledged.	

Certificate number: «Cert\_no»

Creation Date: «Cr\_Date»

«User Group»

POSTAGE  
LOGO

**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:					Tel (home):					
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:					Fax:					
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

2008/04/07

**RESULT OF APPLICATION FOR PAYMENT IN INSTALMENTS – AARTO 06**

Issued in terms of section 17(1)(f)(iii) of Act No 46 of 1998

<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>	
«Surname»/«Name of organisation»	«Gender»/«Type of organisation»
«First_names»/«Representative name and surname»	
«Initials»	«Date_of_birth»
«ID_type»	Tel (home): «Home_phone»
«ID_number»	Tel (work): «Business_phone»
Country of issue: «Country_of_issue»	Fax: «Fax_number»
Licence code: «Driving_lic_codes»	Cell: «Cellular»
PrDP code: «PrDP_codes»	«E_mail»
Operator card number: «Operator_card_number»	
«Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code»	<p style="text-align: center;"><b>MOTOR VEHICLE PARTICULARS</b></p> <p>«Vehicle_lic_number»</p> <p>Licence disc no: «veh_lic_disc_no»</p> <p>«Vehicle_desc»</p> <p>«Vehicle_GVM»</p> <p>«Make»</p> <p>«Series»</p> <p>«Colour»</p>
«Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code»	
«Emp_name»	
«Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»	
<b>INFRINGEMENT PARTICULARS</b>	
Infringement Notice number: «Inf_notice_nr»	
Date of infringement: «Date»	Issuing Authority: « Issuing Authority »
Charge Code: «Main_charge_code» «Main_descrip»	
Charge type: «Class_1»	Penalty: R «Penalty_1»
	Demerit Points: «Demerit»
<b>INSTALMENT APPLICATION RESULT</b>	
<p>(a) The monthly instalment must be paid into a bank account below by the chosen and approved method as indicated on this form.</p> <p>(b) Note should be taken that, in accordance with section 19b(2) of the Act, failure to pay the monthly instalments agreed to, or if an insufficient payment is made on an instalment, a notice will be served on the infringer informing him or her that if:</p> <p>(i) the outstanding balance of the instalment, plus the fee for the notice has not been paid within 7 days, or</p> <p>(ii) arrangements have not been made within 7 days for the payment thereof,</p> <p>a Warrant will be issued in terms of section 21 of the Act.</p> <p>(c) Other than paying by debit order, only cash, a bank guaranteed cheque deposit or electronic funds transfer directly into the AARTO bank account will be accepted for payment of monthly instalments. Please record your infringement notice number on the deposit slip.</p> <p>(d) If the application result indicates that the application was unsuccessful you are liable to pay all outstanding penalties and fees, as indicated on this notice, within 32 days.</p>	Application result: «Result»
	Date of result: «Date_res»
	Penalty payable: R«Penalty»
	Total amount of fees: R«Fees»
	Total amount due: R«Total»
	Number of monthly instalments: «Number_In»
	Monthly instalment amount: R«Amount_I»
	Date of first instalment: «Date_inst»
	Approved method of payment: «Method»
	Demerit Points allocated: «Demerit»
<b>AARTO bank account:</b>	
<b>Bank:</b>	Standard Bank    FNB    ABSA
<b>Branch:</b>	Centurion    Pretoria
<b>Branch no:</b>	012645    253145
<b>Account no:</b>	032188838    62161889658
Use the Infringement Notice number as reference number on all payments	

Certificate number: «Cert\_no»

Creation date: «Cr\_Date»

«User Group»

POSTAGE  
LOGO

**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:


AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:								Tel (home):		
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:							Fax:			
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

**NOMINATION OF DRIVER OR PERSON IN CONTROL – AARTO 07**

**INSTRUCTIONS FOR COMPLETION OF THE FORM**

- a. This form must be completed in black ink and posted by registered mail to the following address: **AARTO - Nomination, Private Bag X147, Pretoria, 0001.** 
- b. The completed form must be submitted to and signed before a commissioner of oaths on presentation of the original Infringement Notice and, if applicable the original Courtesy Letter that was issued.
- c. The form may also be electronically obtained, downloaded, completed and printed at the following Internet website: **www.aarto.co.za.**
- d. A copy of the completed form must be kept for your own records.
- e. Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given above.
- f. Individuals need not complete the first two lines of Part B. Organisations must provide the details of the registration number of the organisation (eg CC, company or trust registration number) and details of a representative (Surname, First names, ID number, Cell, Email, etc.) who must sign the form on its behalf.

**PART A – APPLICATION**

- a. I, the particulars of whom are provided under Part B below, hereby declare in terms of section 17(1)(v) of Act 46 of 1998, that I was not the driver or in control of the motor vehicle at the time the infringement(s), as stated in the infringement notice issued to me, was committed. Particulars of the infringement are provided under Part C below.
- b. I hereby further nominate the driver or person who was in control of the identified vehicle at the place on the date and at the time that the infringement was committed, as stipulated in the infringement notice referred to, by providing his/her particulars under Part D below and attaching substantiating documents (driving licence and/or identity document).

**PART B – PERSONAL PARTICULARS (Original infringer)**

Name of organisation: _____		Registration number: _____	
Type of organisation: <input type="checkbox"/> Company <input type="checkbox"/> CC <input type="checkbox"/> Partnership <input type="checkbox"/> Other: _____			
Surname: _____		Tel (home):( _____ )	
First names: _____		Tel (work):( _____ )	
Initials: _____ Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male		Fax:( _____ )	
Date of birth (YYYY/MM/DD): _____ / _____ / _____		Cell: _____	
ID Type: <input type="checkbox"/> RSA <input type="checkbox"/> Passport <input type="checkbox"/> Foreign ID <input type="checkbox"/> Driving Licence		Email: _____	
ID number: _____		Employer name: _____	
Country of issue: _____		Employer address: _____	
Licence code: <input type="checkbox"/> A1 <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C1 <input type="checkbox"/> C <input type="checkbox"/> EB <input type="checkbox"/> EC1 <input type="checkbox"/> EC		<b>MOTOR VEHICLE PARTICULARS</b>	
<input type="checkbox"/> None <input type="checkbox"/> Foreign code: _____			
Learner code: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3			
PrDP code: <input type="checkbox"/> Goods <input type="checkbox"/> Passengers <input type="checkbox"/> Dangerous			
Street address: _____		Vehicle licence: _____	
Postal address: _____		Licence disc no: _____	
Code: _____		Operator card no: _____	
		Vehicle description (type): _____	
		Vehicle GVM: _____ kg	
		Make: _____	
		Series (model): _____	
		Colour: _____	

**PART C – PARTICULARS OF INFRINGEMENT NOTICE**

Infringement Notice number: _____	Issuing Authority: _____
Date of infringement (YYYY/MM/DD): _____ / _____ / _____	

**PART D – PARTICULARS OF NOMINATED DRIVER/PERSON IN CONTROL**

Surname: _____		Tel (home):( _____ )	
First names: _____		Tel (work):( _____ )	
Initials: _____ Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male		Fax:( _____ )	
Date of birth (YYYY/MM/DD): _____ / _____ / _____		Cell: _____	
ID Type: <input type="checkbox"/> RSA <input type="checkbox"/> Passport <input type="checkbox"/> Foreign ID		Email: _____	
<input type="checkbox"/> Driving Licence		Street address: _____	
ID number: _____		Postal address: _____	
Country of issue: _____		Code: _____	
Licence code: <input type="checkbox"/> A1 <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C1 <input type="checkbox"/> C <input type="checkbox"/> EB <input type="checkbox"/> EC1 <input type="checkbox"/> EC			
<input type="checkbox"/> None <input type="checkbox"/> Foreign code: _____			
Learner code: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3			
PrDP code: <input type="checkbox"/> Goods <input type="checkbox"/> Passengers <input type="checkbox"/> Dangerous		Employer name: _____	
		Employer address: _____	

**PART E – AFFIRMATION OR OATH BY INFRINGER**

- a. \* I solemnly affirm the content of the declaration and nomination of the person on the reverse hereof as the truth, the whole truth and nothing but the truth.
- b. \* I know and understand the content of the declaration and nomination of the person on the reverse hereof and do not have any objection in taking the prescribed oath and consider the prescribed oath to be binding on my conscience.
- c. I have attached a copy of the persons driving licence and/or identity document.
- d. I further declare that I understand that this nomination may be rejected, upon which I will be liable for all penalties and fees as described in the original Infringement Notice.
- \*  whichever is applicable.



Signature of infringer: \_\_\_\_\_ Place: \_\_\_\_\_ Date (YYYY/MM/DD): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PART F – CERTIFICATE OF THE COMMISSIONER OF OATHS**

As a Commissioner of Oaths, I hereby certify that the infringer:

- a. \* solemnly affirms the content of this declaration as the truth, the whole truth and nothing but the truth; or
- b. \* has no objection in taking the prescribed oath and that he/she considers the prescribed oath to be binding on his/her conscience.
- \*  whichever is applicable

Signature of Commissioner of Oaths: \_\_\_\_\_ Place: \_\_\_\_\_ Date (YYYY/MM/DD): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PART G – PARTICULARS OF THE COMMISSIONER OF OATHS**

Surname :	Identification number:
First names:	Tel (work):(            )
Designation:	Cell:
Business address:	Office held:
Code:	

**PART H – STAMP OF THE COMMISSIONER OF OATHS/ OFFICIAL STAMP**

Infringement notice number:        -        -        -







2008/04/07

**RESULT OF REPRESENTATION – AARTO 09**

Issued in terms of section 18(6) of Act No 46 of 1998

<b>INFRINGER AND MOTOR VEHICLE PARTICULARS</b>	
«Surname»/«Name of organisation» «First_names»/«Representative name and surname» «Initials» «ID_type» «ID_number» Country of issue: «Country_of_issue» Licence code: «Driving_lic_codes» PrDP code: «PrDP_codes» Operator card number: «Operator_card_number» «Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code» «Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code» «Emp_name» «Emp_address_line_1» «Emp_address_line_2» «Emp_address_line_3» «Emp_address_line_4» «Emp_address_line_5» «Emp_address_code»	«Gender»/«Type of organisation» «Date_of_birth» Tel (home): «Home_phone» Tel (work): «Business_phone» Fax: «Fax_number» Cell: «Cellular» «E_mail»
<b>MOTOR VEHICLE PARTICULARS</b>	
«Vehicle_lic_number» Licence disc no: «veh_lic_disc_no» «Vehicle_desc» «Vehicle_GVM» «Make» «Series» «Colour»	
<b>INFRINGEMENT PARTICULARS</b>	
Infringement Notice number: «Inf_notice_nr» Date of infringement: «Date» Issuing Authority: « Issuing Authority » Charge code: «Main_charge_code» «Main_descrip» Charge type: «Class_1» Penalty: R «Penalty_1» Demerit Points: «Demerit»	
<b>REPRESENTATION APPLICATION RESULT</b>	
Date of result: «Res_date»	
«»	(a) Successful You are not liable to pay the penalty or fees in respect of the above alleged infringement and you will not incur any Dement Points on the National Contraventions Register. The infringement Notice has been cancelled.
«»	(b) Rejected You must pay the penalty and fees into the bank account of the Agency, the particulars of which appear below, not later than 32 days after service of this notice. NOTE: If you fail to comply with this notification, an Enforcement Order will be issued where after you will become liable to pay the penalty and the fees for the Courtesy Letter (if applicable), rejected Representation and Enforcement Order (if applicable) to the Agency.
«»	(c) Rejected – Advised to elect to be tried in court Within 32 days of the date of service of this letter you must: (i) pay the above penalty and fee for this letter in the bank account of the Agency, the particulars of which appear below; or (ii) elect to be tried in court, by completing form AARTO 10 and submit it by registered mail to the Agency. NOTE: If you fail to comply with this notification, an Enforcement Order will be issued where after you will become liable to pay the penalty and the fees for the Courtesy Letter (if applicable), rejected Representation and Enforcement Order (if applicable) to the Agency.
Grounds for rejection (if applicable): «Grounds_rej»	
Penalty:	R«Penalty_1»
Fee for Courtesy Letter:	R«Courtesy_fee»
Fee for rejected Representation:	R«Rep_fee»
Total amount payable:	R«Total_due»
<b>AARTO bank account:</b>	
Bank:	Standard Bank FNB ABSA
Branch:	Centurion Pretoria
Branch no:	012645 253145
Account no:	032188838 62161889658
Use the Infringement Notice number as reference number on all payments	

Certificate number: «Cert\_no»

Creation date: «Cr\_Date»

«User Group»

POSTAGE  
LOGO

**REPUBLIC OF SOUTH AFRICA**

TO: The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss

bar code

«Initials» + «Surname»  
 «Post\_address\_line\_1»  
 «Post\_address\_line\_2»  
 «Post\_address\_line\_3»  
 «Post\_address\_line\_4»  
 «Post\_address\_line\_5»  
 «Post\_address\_code»

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

AARTO  
 Private Bag X147  
 PRETORIA  
 0001

Date of posting :

NOTIFICATION OF CHANGE OF ADDRESSES OR PARTICULARS OF A PERSON (ORGANISATIONS MUST USE FORM NCP)										
Surname:					First names:					
Type of identification	Driving licence	RSA ID	Foreign ID	Passport	Country of issue:			Gender:	Male	Female
Identification number:					Tel (home):					
Initials:			Date of birth:			Tel (work):				
Driving licence code(s):			PrDP code(s):			Cell:				
Operator card no:					Fax:					
Residential address and code:										
Postal address and code:										
Employer's name, address and code:										
Email address :										
I declare that the particulars provided above are true and correct and realise that a false declaration is punishable by a fine or imprisonment or both.										
Signature:					Date:					

