

# Annual Report 2010 | 2011

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**cooperative governance  
& traditional affairs**

Department:  
Cooperative Governance and Traditional Affairs  
**REPUBLIC OF SOUTH AFRICA**

**Mr. E.N. Mthethwa, MP**

**Acting Minister for Cooperative Governance  
and Traditional Affairs**

We are pleased to submit the Annual Report for the Department of Cooperative Governance and the Department of Traditional Affairs (**CoGTA**) for the financial year 1 April 2010 to 31 March 2011.

The contents of the report are consistent with the disclosure principles contained in the guide for the preparation of Annual Reports issued by National Treasury. This report seeks to portray **CoGTA**'s activities during the financial year under review and is based on sound underlying departmental information and management systems.

In presenting this report we acknowledge progress made by the two departments under the Ministry of Cooperative Governance and Traditional Affairs during the 2010/2011 financial year as well as the challenges and opportunities that lie ahead.



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**Mr E. Africa**  
**Director-General:**  
**DCoG**

31 August 2011



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**Professor M.C. Nwaila**  
**Director-General:**  
**DTA**

31 August 2011

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## ACRONYMS AND ABBREVIATIONS

ABET	Adult Based Education Training
AFS	Annual Financial Statements
AIDS	Acquired Immune Deficiency Syndrome
AMCOD	African Ministerial Conference on Decentralization
CAPEX	Capital Expenditure
CDWP	Community Development Worker Programme
CEO	Chief Executive Officer
CLGF	Common Wealth Local Government Forum
<b>CoGTA</b>	Cooperative Governance and Traditional Affairs
COO	Chief Operating Officer
CRLRC	Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities
CTLDC	Commission on Traditional Leadership Disputes and Claims
CWP	Community Work Programme
DBSA	Development Bank of Southern Africa
NHTL	National House of Traditional Leaders
<b>DCoG</b>	Department of Cooperative Governance
DDG	Deputy Director-General
DG	Director-General
DM	Disaster Management
<b>dplg</b>	Department of Provincial and Local Government
DPME	Department of Performance Monitoring and Evaluation
DPSA	Department of Public Service and Administration
DRC	Democratic Republic of Congo
DRDLR	Department of Rural Development and Land Reform
DRM	Disaster Risk Management
<b>DTA</b>	Department of Traditional Affairs
DEA	Department of Environmental Affairs
DWA	Department of Water Affairs
EC	Eastern Cape
ENE	Estimates of National Expenditure
EU	European Union
FBS	Free Basic Services
FIFA	Federation of International Football Association
FS	Financial Statements
FWC	FIFA World Cup
FY	Financial Year
G&A	Governance and Administration
HCF	Host Cities Forum
HCM	Human Capital Management
HIV	Human Immunodeficiency Virus
HoD	Heads of Department
ICT	Information Communication Technology
IDP	Integrated Development Planning
IGR	Intergovernmental Relations
IGRF	Inter-Governmental Relations Framework
ILGM	Institute for Local Government Management
IMC	Inter-Ministerial Committee
IMFO	Institute of Municipal Finance Officers
ISC	Institutional Support and Coordination
ICT	Information Communication and Technology
KPI	Key Performance Indicator
KSP	Knowledge Sharing Programme

KZN	Kwazulu-Natal
LED	Local Economic Development
LGES	Local Government Equitable Shares
LGIAS	Local Government Institutional and Administrative Systems
LGSETA	Local Government Sector Education and Training Authority
LGTAS	Local Government Turn-Around Strategy
LOGOLA	Local Government Leadership Academy
M&E	Monitoring and Evaluation
MDB	Municipal Demarcation Board
MECs	Member of Executive Council
MIG	Municipal Infrastructure Grant
MinMec	Ministers and Members of Executive Council
MLDP	Municipal Leadership Development Programme
MM	Municipal Manager
MoU	Memorandum of Understanding
MPAC'S	Municipal Public Accounts Committees
MPMS	Municipal Performance Monitoring and Support
MPRA	Municipal Property Rates Act
MR&E	Monitoring Reporting and Evaluation
MSA	Municipal Systems Act
MSIG	Municipal Systems Improvement Grant
MTAS	Municipal Turn-Around Strategy
NC	Northern Cape
NCBF	National Capacity Building Framework
NDMC	National Disaster Management Centre
NDMF	National Disaster Management Framework
NGN	New Generation Network
NISL	National Information Society Learnership
NPA	National Prosecuting Authority
NT	National Treasury
NW	North West
OPEX	Operational Expenditure
PALAMA	Public Administration Leadership and Management Academy
PMS	Performance Management System
POA	Programme of Action
RPL	Research, Policy and Legislation
SACN	South African Cities Network
SACPLAN	South African Council for Planners
SADC	Southern African Development Community
SAFA	South African Football Association
SAICE	South African Institution of Civil Engineering
SALGA	South Africa Local Government Association
SANACO	South African National Apex Co-operative
SCM	Supply Chain Management
SIU	Special investigation Unit
SLA	Service Level Agreement
SMS	Senior Management Service
SOE's	Private Sector Companies
SONA	State of the Nation Address
SPV	Special Purpose Vehicle
SRSA	Sports and Recreation South Africa
UNDP	United Nations Development Programme
VPN	Vital Private Network
WAN	Wide Area Network
WC	World Cup

# Foreword by the Minister



Mr. E. N. MTHETHWA, MP  
MINISTER FOR COOPERATIVE  
GOVERNANCE AND TRADITIONAL  
AFFAIRS (ACTING)

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*“Government, with  
the people of South  
Africa are in this  
together and our  
success depends  
significantly on the  
effective participation  
of us all.”*

2010 marked the 16th year of democracy which puts more pressure on the administration to ensure that the fruits of our new democracy benefits even more people. It is this reality that urges **DCoG** to focus on tangible results that will make a difference on people's lives.

The period under review was significant for the department to deliver on key outputs which are amongst others: The groundwork in relation to preparations for the 2011 Local Government Elections; the support towards the hosting of a successful 2010 FIFA World Cup; the roll-out of the Outcomes based approach which involved the signing of the performance agreement between the President and the Minister as well as the signing of the delivery agreement between the Minister and the **CoGTA** MEC's and Mayors.

The state of the LG report issued in 2009 identified governance challenges that had to be looked at and attended to with speed in an effort to position the department, provincial **CoGTA** and municipalities to build cohesive, sustainable and caring communities at a local level.

In order to get to the above state we focused our work over two central priorities:

1. The implementation of the Local Government Turn-Around Strategy; and
2. Strengthening and improving the system of cooperative governance and inter-governmental relations.

### Implementation of the Local Government Turn-Around Strategy (LGTAS)

Government alone cannot implement the LGTAS effectively. We need everybody involved, the private sector, trade unions, State-owned Enterprises (SOEs), non-governmental Organisations (NGOs), Community-based organizations (CBOs), experts, and members of our communities. While government will take overall responsibility to implement the LGTAS, Government and the people of South African are in this together and our success

depends significantly on the effective participation of all of us.

One of the key milestones in ensuring that the LGTAS is implemented was to mainstream it within **DCoG's** Programme of Action by ensuring that the Minister's delivery agreement with the President is based on key objectives of the LGTAS, that of building a clean, efficient, responsive and accountable local government system. All the seven outputs of the delivery agreement are aligned to the 2014 objectives of the LGTAS.

Ever since the adoption of the LGTAS by Cabinet in December 2009, indeed significant progress is being made at municipal level. A good example is that, the following municipalities received Clean Audit reports from the findings of the Auditor-General in 2009/2010 financial year:

Metsweding District Municipality in Gauteng, Ehlanzeni District Municipality, Steve Tshwete Local Municipality and Victor Khanye Local Municipality all in Mpumalanga, Frances Baard District Municipality in Northern Cape, Cape Town in Western Cape and Fetakgomo Local Municipality in Limpopo. I commended the active leadership role of Mayors and Councillors in their oversight to improve governance and financial management systems as key success factors for the operation clean audit 2014 campaign

Over the past financial year **CoGTA** provided institutional support to municipalities to develop their municipal specific turn around strategies. 90% of municipalities have their own Municipal Turn-Around Strategies (MTAS). Part of the management of the transition after the elections is to ensure that the new Councillors participate in the incorporation of MTAS priorities in the municipal IDPs.

One of the key focal areas for **CoGTA** is the improvement of financial and administrative capability of municipalities. A total of 103 Municipal Public Accounts Committees (MPACs) have been established to date.

### Access to free basic services

In his State of the Nation Address, His Excellency the President JG Zuma stressed the point that service delivery is of pivotal importance. We are happy to report that in this regard, demonstrable progress has been recorded in the provision of water, sanitation, electricity and refuse removal as well as the infrastructure that goes with it. However, it is our considered view that we need to increase the provision and quality of services with specific focus on rural areas.

### Job Creation

The creation of jobs as an important priority of government's fight against poverty is also finding meaningful expression in the **CoGTA** programmes. The Community Work Programme was scaled up significantly in April 2010 to March 2011 with a total

number of 89,698 work opportunities created.

Traditional leadership institutions have played a critical role in creating employment. They have identified land suitable for industrial and agricultural purposes in rural areas and pilots are already being rolled out in the Kwazulu-Natal, Limpopo and the Eastern Cape provinces.

### Department of Traditional Affairs in Progress

The Department of Traditional Affairs has commenced with the work to consolidate the Traditional Leadership and Governance Framework Act, 2003 and the National House of Traditional Leaders Act, 2009, into a single piece of legislation. This has resulted in the drafting of the National Traditional Affairs Bill which will ensure an integrated approach in dealing with matters relating to traditional affairs. In addition to the consolidation



*His Excellency President JG Zuma addressing delegates at the launch of the Presidential Hotline.*



of existing laws, the Bill seeks to provide for the recognition of Khoi-San communities, their structures and leadership positions.

I would like to express my humble appreciation to all staff within the two departments during this transition. I am confident that the newly appointed leadership and personnel of the department will be equal to the task of ensuring that the lives of the South African people are improved for the better.



**Mr. E. N. Mthethwa, MP**

Minister for Cooperative Governance and Traditional Affairs (Acting)



*Acting Minister EN Mthethwa with Deputy Minister Y Carrim and Director-General E Africa at the media briefing.*

# message by the deputy minister



MR. Y. CARRIM  
DEPUTY MINISTER FOR COOPERATIVE  
GOVERNANCE AND TRADITIONAL AFFAIRS

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*“...the  
Performance  
Agreement  
Ministers  
concluded with  
the President ...  
are an innovative,  
creative way  
of ensuring  
accountability and  
focused attention  
on delivery.”*

## Significant Potential in Outcomes-Based Approach

During the year under review, **CoGTA** finalised the outputs for Outcome 9, concluded the Delivery Agreement with stakeholders in all three spheres of government and established the crucial Implementation Forum that brings together the stakeholders to effectively pursue the outcome. It is not just the outputs that are significant, but also the processes and structures to achieve them, representing a new, more integrated form of cooperative government.

In many ways, the Performance Agreement Ministers concluded with the President and the Delivery Agreement the Ministers finalised with the relevant stakeholders are an innovative, creative way of ensuring accountability and focused attention on delivery. This approach provides for more openness and transparency, and puts Ministers and Departments under much greater pressure to accelerate delivery and development. This new approach to government has considerable potential – and we need to effectively implement it. Because the approach stresses the value of cooperation across the three spheres of government, our Department, perhaps more than most, has an interest in it succeeding.

## Towards More Integrated Cooperative Governance

During the year under review, the Department also began the process of developing its views on a more integrated cooperative governance system, in which national and provincial government become far more active in monitoring and assisting municipalities as required in terms of section 154 of the Constitution. As part of this, steps were taken to develop a draft Green Paper on Cooperative Governance, draft a Review of the White Paper on Local Government, and prepare a Monitoring, Support and Intervention Bill. This Bill will deal

with Section 100 of the Constitution that relates to national interventions in the provinces and Section 139 of the Constitution that relates to provincial interventions in the municipalities.

These initiatives are aimed at clarifying the respective powers and functions of the three spheres of government and ensuring more effective cooperation across the spheres so as to significantly improve service delivery and development.

## The State Alone Cannot Deliver Enough

The government has increasingly acknowledged that the state alone cannot ensure a significant enough improvement in service delivery and development. We need the active cooperation of the people, particularly organised communities, to ensure this. Outcome 9 is drawn from the LGTAS (Local Government Turnaround Strategy), and can only be effectively pursued if it draws the active participation of people. We need to consider how we can ensure a higher degree of community participation in advancing Outcome 9.

As part of output 5 of Outcome 9, the Department has developed a Concept Paper on improving the performance of Ward Committees and will be taking this into the public domain for discussion after completing an internal consultation process. Among the issues by no means finalised but being considered are:

- The need to ensure that a diversity of civil society interests, rather than political parties, are represented in Ward Committees.
- An expanded role for Ward Committees.
- The delegation of some limited powers by municipal councils to Ward Committees.
- Municipalities being obliged to consider proposals from Ward Committees.
- A more effective role for CDWs (Community Development Workers) in Ward

- Committees.
- More effective accountability of Ward Committees to ward communities
- Within budgetary and other constraints, more resources being allocated to Ward Committees.

These and other proposals will have to be carefully considered and those that are acceptable will have to be phased in over time.

### Need to Accelerate Delivery and Development

**CoGTA** certainly made progress during the year under review. But clearly we need to do more. We are committed to doing this.



**Mr. Y. Carrim**

Deputy Minister for Cooperative Governance and Traditional Affairs

# overview by the accounting officer: DCoG

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MR. E. AFRICA  
ACCOUNTING OFFICER: DCoG

*“Substantial progress was made in a number of areas during 2010/2011. This has laid the basis for even greater strides in service delivery and LGTAS going forward.”*

The 2011 State of the Nation Address called on us to make this year one of job creation through meaningful economic transformation and inclusive growth. In this regard, the Community Works Programme, managed by the Department of Cooperative Governance, succeeded in creating 89 689 job opportunities against a target of 87 000 opportunities in the past year from April 2010 to March 2011. The 56 sites of the Programme are spread across all provinces and it is being implemented in 45 Municipalities covering 417 wards. We also noted that the New Growth Path recognises Local Economic Development as an integral part of economic development.

The past year brought greater clarity and direction to the Ministry and Department with regard to the revised and expanded mandate on Cooperative Governance in that two separate departments have been created, namely the Department of Cooperative Governance and the Department of Traditional Affairs under the single Ministry for Cooperative Governance and Traditional Affairs.

The Department of Cooperative Governance finalized its new structure in line with the new mandate of the Department and most of the positions of the Senior Management Service were filled and the matching and placing of all staff members on salary levels 1 to 12 was finalized by the end of the financial year. The redeployment or transfer of existing personnel to new roles assisted to maintain a smooth transition in order to enable continued delivery.

### The Local Government Turnaround Strategy and Outcome 9

The outcomes-based approach of government was realized in the past year and the President and the Minister for Cooperative Governance and Traditional Affairs signed the Performances Agreement for Outcome 9 on 29 April 2010. The basis for the Agreement was the assessment-based State of Local Government Report and the subsequent Local Government Turn Around Strategy (LGTAS) of 2009. The Agreement is about achieving a responsive, accountable, effective and efficient local government system and it identifies a

progressive series of intergovernmental initiatives to turn the tide in local government by 2014.

The Minister then signed delivery agreements between himself, MECs and Mayors during a signing ceremony held on 30 September 2010. The Delivery Agreement for Outcome 9 was the basis for development of the Programme of Action on Outcome 9 and **DCoG**, as the coordinating department for the Outcome, is responsible for ensuring that information on progress against the Delivery Agreement is entered into the PoA system. This includes information received from municipalities, provinces and other national government departments. The seven outputs of Outcome 9 have therefore become the basis for monitoring and reporting the performance of Local Government for the next four years until 2014.

With regard to the LGTAS a major exercise during the past year was when provincial teams of **DCoG** officials were formed to support municipalities with the development of their Municipal Turn-Around Strategies in conjunction with officials from the provincial departments of Cooperative Governance/Local Government.

### Policy

The recommendations of the LGTAS in respect to reforms at local government level were turned into a legislative agenda managed by a Legislative Committee within the Department. The Department in this respect mainly focused on further refinements and regulations to existing policy and legislation. This forms part of the broader mandate of the Department to operationalise a Single Window of Coordination for policy reforms and coordinated capacity building to benefit local government.

The key achievement was the approval of the Municipal Systems Amendment Bill by Parliament to provide for, amongst others, the professionalization of local government for improved service delivery and performance management. Other main pieces of policy and legislation developed included a draft Green Paper on Cooperative Governance, a draft Bill on Support, Monitoring and Interventions in

Provincial and Local Government and the Municipal Property Rates Bill.

### Monitoring and Evaluation and Knowledge and Information Management

A Monitoring and Evaluation Framework was developed and adopted by the **CoGTA** MinMec and is being implemented. The streamlining of the reporting requirements to reduce the number of reports that municipalities are required to complete will be performed to increase reporting efficiency. Draft guidelines for municipal reporting and draft key performance indicators have been developed and will result in the standardization of municipal reporting in terms of chapter 6 of the Municipal Systems Act. The alignment of the Provincial Annual Performance Plans with national priorities has also been done to improve oversight on the provincial departments responsible for local government.

With regard to Knowledge and Information Management the newly established Departments of Cooperative Governance and Traditional Affairs resulted in new business processes and additional requirements around information and records management regulations. The new mandate of the Ministry of **CoGTA** which emphasizes coordination across the three spheres of government brings about a need for collaborative learning, innovation and knowledge sharing to achieve its goals and the **CoGTA** Knowledge Management Strategy will be reviewed in this regard.

### Governance and Intergovernmental Relations

With regard to anti-corruption, the Inspectorate on Fraud and Corruption in Provinces and municipalities has been established; the head of the Inspectorate appointed.

In the past year 234 municipalities were supported financially through the Municipal Systems Improvement Grant to prepare Annual Financial Statements. 263 internal audit units and 268 Audit Committees were established in municipalities and 103 Municipal Public Accounts Committees (MPACs) were also

established. Research on the effectiveness of the ward participatory system to inform the refined ward committee framework has been concluded and the final draft on the legislative review is in place.

### Infrastructure and Economic Development

Significant progress has been made in access to basic services such as water, sanitation, electricity and refuse removal, however there was slow progress in eradicating basic services infrastructure backlogs. Therefore, universal access to basic services still remains a national challenge and the Department will work with other relevant sector departments through the intergovernmental Sustainable Human Settlements and Basic Services Task Team to coordinate the provision of services.

All preparatory work for the establishment of the Special Purpose Vehicle on municipal infrastructure has been completed to allow for the approval process with regard to the structure by the Department of Public Service and Administration. Another key achievement was an arrangement with the Development Bank of Southern Africa on the modalities for integrating the Siyenza Manje Programme without disrupting its continuing operations in municipalities.

### Provincial and Municipal Government Support

A huge effort was put into work around the coordination and support with regard to the 2010 FIFA World Cup. The Minister chaired the Host City Forum to prepare for the World Cup and was also a member of the Board and ExCo of the 2010 FIFA World Cup South Africa Organising Committee. The Department itself also performed many tasks to assist with coordination around the World Cup.

Key achievements with regard to Capacity Building and hands on support coordination were the development of a Coordination Framework for the Deployment of Scarce Skills and Technicians at Local Government level. A Capacity Building Plan for Local Government has been developed and a National

Capacity Coordination and Monitoring Committee established to monitor municipal performance and coordinate intervention support.

### Disaster Management

One of the key achievements was the successful implementation of the Disaster Management Project for the 2010 FIFA World Cup. With regard to fire services, a framework for National Fire Services was drafted and a process was started to review the old order Fire Brigade Service Act. One of the other key achievements was the successful implementation of the Disaster Management Virtual Private Network. This was done in record time to meet the start of the 2010 FWC.

The NDMC also played a part in securing funds for damaged infrastructure and drought relief during 2010/11 flowing from disasters that were declared. This was with regard to the repair of flood damaged roads and infrastructure in KwaZulu-Natal, drought emergency funds in the Western Cape and drought relief and emergency water provision in the Eastern Cape. The Minister declared a national disaster on 21 January 2011 in eight out of the nine provinces due to the floods during December 2010 to February 2011. The Department embarked upon a damage assessment and verification process in order to make a request for additional funding to assist the affected areas.

### Communication of government programmes

In the last financial year, it was aimed to improve communication of government programmes across society and an important initiative undertaken in this regard was around the implementation of the LGTAS and Outcome 9.

### Conclusion

The above overview of some of our main achievements and challenges during the year under review serves as an introduction to the work of the Department described in the rest of the report.

Substantial progress was made in a number of areas during 2010/2011. This has laid the basis for even greater strides in service delivery and LGTAS going forward.



**Mr E Africa**

Director-General: Department of Cooperative Governance



DCoG Director-General E Africa, DTA Director-General MC Nwaila together with Councillor A Masondo at the implementation forum on Outcome 9.



# overview by the accounting officer: DTA



PROFESSOR M.C. NWAILA  
ACCOUNTING OFFICER: DEPARTMENT OF  
TRADITIONAL AFFAIRS

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*“In the 2010/11 financial year, the Department embarked on a process to assess the state of governance within the area of traditional affairs”*

The 2010/11 financial year was marked by change in both the Department of Cooperative Governance (**DCoG**) and the newly established Department of Traditional Affairs (**DTA**). The current national government departments came as a result of the reconfiguration and renaming of some departments, the splitting of some existing ones and the creation of new departments. The old Department of Provincial and Local Government (dplg) was initially renamed the Department of Cooperative Governance and Traditional Affairs (**CoGTA**). Later on, in December 2009, the components of cooperative governance and traditional affairs were further split into two departments, namely, the Department of Cooperative Governance and the Department of Traditional Affairs (**DTA**). This has resulted in the migration from the Chief Directorate, Traditional Leadership and Institutions to a Department of Traditional Affairs with effect from August 2010.

For the year under review, **DTA** has focused on five critical strategic objectives to guide the government's transformation and development agenda regarding traditional affairs for the next five years. The following strategic objectives have guided the Department in implementing the government's transformation agenda:

- To build organizational capacity of the Department of Traditional Affairs and strengthen the capability to deliver on its mandate;
- To develop, review, monitor and implement legislation and policies relevant to traditional leadership nationally;
- To coordinate and monitor the review and implementation of legislation and policies relevant to traditional affairs by national and provincial government departments;
- To build capacity and capability of the institution to play a meaningful role in service delivery, development and in the preservation of customary law and tradition; and
- To support the National House of Traditional leaders, the CRL Commission, Commission on Traditional Leadership Disputes and Claims to carry out their respective mandates.

The Departmental organisational structure was approved with 127 posts of which 71 were funded for the year under review. Subsequent to

the approval of the Department's organizational structure, the Department embarked on a process of filling senior management service and the other posts in 2010/2011 in order to improve its capacity to deliver on its mandate. The focus during the 2010-2011 financial year was on recruiting staff at all levels and mapping out the strategic focus of the Department as well as establishing strong relations with our key stakeholders. Furthermore, the staffing process commenced with the appointment of the Executive Leadership (DG and two DDGs) in August and September 2010 respectively. By the end of 2010/11 financial year, a total of 19 SMS posts out of 28 have been filled, whereas, 20 out of 100 of levels below SMS are filled. The Department prioritised filling of posts in the line function branches and not in the Corporate Service functions. This is due to the fact that **DTA** entered into the MoU with the Department of Cooperative Governance (**DCoG**) to provide Corporate support services to **DTA** until it is fully established.

Following the appointment of the Executive Leadership of the **DTA** in September 2010, a need was identified to undertake a strategic review of the projects as contained in the **DTA** Business Plan 2010/11. The purpose of the review was to ensure the alignment of the new and expanded mandate of the **DTA** to the Business Plan projects, and to confirm the sufficiency of allocated financial and human resources. It was evident that issues of strategic shift and expanded mandate as identified during the deliberations were not reflected in the **DTA** Business Plan. The strategic review identified the need for the **DTA** to undertake an assessment of the state of governance within the area of traditional affairs, and consequently, this was confirmed as a new project for the 2010/11 financial year. As a result, some projects were removed. It is against this backdrop that a revised Business Plan for the financial year 2010/11 had to be developed, and approval was duly granted by the Minister.

In the 2010/11 financial year the Department embarked on a process to assess the state of governance within the area of traditional affairs. The assessment has provided the basis for determining challenges that exist within the area of traditional affairs and also the requisite

interventions needed to deal with them. The findings from the assessment informed **DTA** 2011 – 2014 Strategic Plan and will inform the Traditional Affairs Sector Wide Strategy. The assessment was a collaborative effort that has provided the basis for the establishment of partnerships and role clarification. The Department completed the pre-engagements between the Director-General (DG) and Heads of Provincial Departments in October 2010 to assess the state of governance within Traditional Affairs. A total of six out of eight Provincial Assessments were completed in March 2011. Once all Provincial Assessment Reports are signed off, the following will be completed:

- Capacity Building Strategy;
- Policy and Legislative Review;
- Partnership Model; and
- Traditional Affairs Sector Wide Strategy.

The department was able to review the 2009-2014 **CoGTA** strategic plan and develop its new strategic direction to align itself with the newly expanded mandate. The outputs of the review and planning process was a 2011-2014 **DTA** Strategic Plan supported by the 2011-2012 Annual Performance Plan with the reviewed vision, mission and outcome oriented goals and strategic objectives that are aligned to the work of the department.

This revised strategic direction will help the department to reposition itself in order to fulfill the government's mandate on traditional affairs and related matters. The 2011-2012 financial year performance will be assessed on the implementation of the 2011-2012 Annual Performance Plan.

The Department has also made significant progress with regard to setting up governance systems for effective and efficient functioning of the Department and to support the institution of traditional leadership to play a central role in sustainable and socio-economic development of traditional communities.

In 2010/11 financial year, the Department embarked on the consolidation of the National House of Traditional Leaders Act (NHTLA) and the Traditional Leadership and Governance Framework Act (TLGFA) into a single piece of

legislation; the National Traditional Affairs Bill (NTAB). The 2010/11 financial year was marked by progress with regard to the development of this Bill which includes the recognition of Khoi-San Leadership and structures.

Despite enabling environmental challenges and the Department being fairly new, there have been major achievements. The Department has improved sound working relations with its entities, namely, the National House of Traditional Leaders (NHTL), the Commission on Traditional Leadership Disputes and Claims (CTLDC) and the Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities (CRLRC). Furthermore the Department spent some time focusing on supporting and strengthening the capacity of the entities to deliver on their mandates. Key among these is the stabilization of the leadership of the NHTL, the appointment of commissioners for the CTLDC and the enhancement of the administrative arm of these entities through the appointment of the Secretary of the House and the Commission and the rest of the support staff. This intervention was strategic for the Department since these partners are critical for the implementation of government programs.

I am confident that substantial progress has been made towards the establishment of this Department, the impact of some of which will become fully apparent in the implementation of various policies and legislative frameworks in the next financial year.



**Professor MC Nwaila**

Director-General: Department of Traditional Affairs

# information on the ministry

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## 1.1 Introduction on the Ministry

This report assesses **CoGTAs** performance against planned targets published in the Vote 29: **CoGTA** Estimates of National Expenditure (ENE) 2010 document and against identified objectives and medium term output targets as detailed in the respective programme delivery plans for the 2010/11 financial year.

**CoGTA** is the Ministry for Cooperative Governance and Traditional Affairs established to shift away from the narrower mandate of the former Department of Provincial and Local Government and to respond decisively to the enforcement and coordination weaknesses and failures observed in Government over the past 15 years. The establishment of the Department of Traditional Affairs was approved by Cabinet in 2008 and proclaimed by the State President in 2009. The State President, when opening the National House of Traditional Leaders in 2010 announced that the Ministry of Provincial and Local Government was replaced by the Ministry of Cooperative Governance and Traditional Affairs to emphasise the need for better coordination and coherence between the spheres of government.

The evolution of the Department of Traditional Affairs is underpinned by government transformation as well as the strategic repositioning process began by Government in 2009. The Department has evolved from being a Chief Directorate within the Department of Cooperative Governance and Traditional Affairs in 2009/2010 to being a fully fledged department in 2010/11 financial year.

The Department of Cooperative Governance and Traditional Affairs (**CoGTA**) has one Vote hence the Annual Report for 2010-2011 financial year for the two departments will be one. The first report will be performance information for **DCoG** followed by **DTA**.

The first part of the report provides contextual background information on the Ministry. The second part provides an overview of the aim of the vote, key strategic objectives, programmes, achievements as well as the context in which **DCoG** operated in its external service delivery environment and internal organisational challenges sketched in broad themes. The fourth part of the report will be the Financial Performance followed by the Human Resource Oversight report for both departments.

## 1.2 Objectives of the Ministry

The main objective of the Ministry is to provide political leadership and strategic guidance to **CoGTA** in fulfilling its mandate.

## 1.3 Public entities reporting to the Minister

- South African Local Government Association (SALGA)

## 1.4 Constitutional Institutions and other agencies related to the Ministry

- Municipal Demarcation Board (MDB);
- Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities (CRL Commission) ;
- The Commission Traditional Leadership Disputes and Claims;
- South African Cities Network (SACN);
- National House of Traditional Leaders (NHTL)

## 2. Voted Funds

Appropriation	Main Appropriation R'000	Adjusted Appropriation R'000	Actual Amount Spent R'000	Under Expenditure R'000
Final appropriation by Vote Statutory appropriation	R 43 921 470	R44 573 119	R44 457 917	R115 202
Responsible Minister	Minister of Cooperative Governance and Traditional Affairs			
Administering Department	Department of Cooperative Governance			
Accounting Officer	Director-General for Cooperative Governance			

## 3. Aim of the vote

The aim of the Ministry of Cooperative Governance and Traditional Affairs is to improve cooperative governance across the three spheres of government, in partnership with institutions of traditional leadership, thereby ensuring that provinces and municipalities carry out their service delivery and development functions effectively.



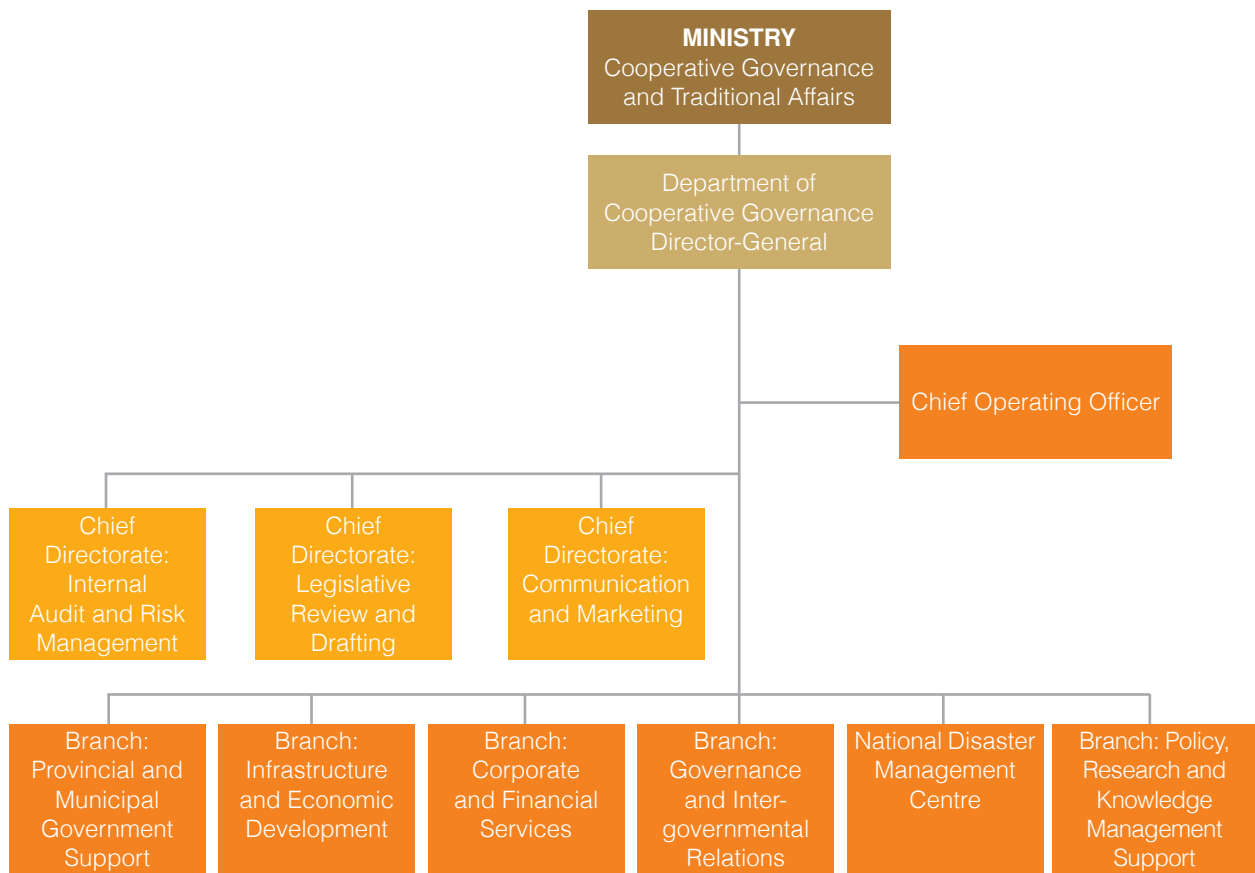
*The Acting Minister EN Mthethwa, Deputy Minister Y Carrim and the Chairperson of the Portfolio Committee on Cooperative Governance and Traditional Affairs, Mr SL Tsenoli.*

# chapter one

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## GENERAL INFORMATION FOR THE DEPARTMENT OF COOPERATIVE GOVERNANCE

## ORGANISATIONAL STRUCTURE FOR DCoG



### I.1 Vision, Mission and Values

#### VISION

An integrated, responsive and highly effective governance system working with communities to achieve sustainable development and improved service delivery.

#### MISSION

Our mission is to facilitate cooperative governance and support all spheres of government, the institution of traditional leadership and associated institutions through:

- Development and implementation of appropriate policies and regulatory mechanisms to promote integration of government development

programmes;

- Achievement of social cohesion through the creation of enabling mechanisms for communities to participate in governance; and
- Monitoring and evaluation of cooperation amongst government stakeholders to achieve improved service delivery.

#### VALUES

Guided by the spirit of Ubuntu our values are:

- Professionalism in the conduct of all employees;
- Activist approach;
- Goal orientation in fulfilling our commitments;
- Community participation in service delivery; and
- Excellence in service delivery and development.



## 1.2 Legislative Mandate

Our primary mandate is to:

- Develop and monitor the implementation of national policy and legislation seeking to transform and strengthen key institutions and mechanisms of governance to fulfil their developmental role;
- Develop, promote and monitor mechanisms, systems and structures to enable integrated service delivery and implementation within government;
- Promote sustainable development by providing support to provincial and local government; and
- A responsive, accountable, effective and efficient local government system.

**CoGTA's** mandate is derived from Chapters 3,5,6,7,9 and 13 of the Constitution of the Republic of South Africa, 1996, hereafter referred to as the Constitution.

As a national department our function is to develop national policies and legislation with regard to Local Government, and to monitor, inter alia, the implementation of the following:

- a) Intergovernmental Relations Framework Act, 2005 (Act No. 13 of 2005);

- b) Municipal Property Rates Act, 2004 (Act No.6 of 2004);
- c) Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003);
- d) Traditional Leadership and Governance Framework Act, 2003 (Act No 41 of 2003);
- e) Disaster Management Act, 2002 (Act No.57 of 2002);
- f) Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000);
- g) Local Government: Municipal Structures Act, 1998 (Act No.117 of 1998);
- h) Local Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998);
- i) White Paper on Local Government (1998);
- j) Organised Local Government Act, 52 of 1997;
- k) Fire Brigade Services Act, 99 of 1987;
- l) Local Government: Municipal Property Rates Act, 6 of 2004;
- m) National House of Traditional Leaders Act, 10 of 1997;
- n) Remuneration of Public Bearers Act, 20 of 1998;
- o) The Commission for the Promotion and Protection of the Rights of Cultural; Religious, and Linguistic Communities Act, 29 Of 2000;
- p) The Pension Benefits for councillors of Local Authorities Act, 105 of 1987 and
- q) Local Government: Cross-boundary Municipal Act, 29 of 2000.



*His Excellency President JG Zuma, Deputy President K Motlanthe and Minister S Shiceka.*

# chapter two

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## DCoG INFORMATION ON PREDETERMINED OBJECTIVES

## 2.1 OVERALL PERFORMANCE FOR DCoG

## 2.1.2 Key strategic objectives and achievements

### 2.1.1 Summary of Programmes

The process of finalising the organisational structure fell outside the budget programme structure review processes therefore sub-programmes from the three newly established programmes were housed within the Governance and Intergovernmental relations programme: they are the Governance and intergovernmental relations (Programme 3A), the Infrastructure and Economic Development (Programme 3B) and the Provincial and Municipal Support (Programme 3C) programmes.

- Programme 1: Administration
- Programme 2: Policy, Research and Knowledge Management
- Programme 3 (A): Governance and Intergovernmental Relations
- Programme 3 (B): Infrastructure and Economic Development
- Programme 3 (C): Provincial and Municipal Government Support
- Programme 4: Disaster Response Management
- Programme 5: Traditional Affairs

The department had adopted the following five strategic objectives, which have guided the development of specific measures and objectives, projects, outputs, outcomes and the setting of the performance indicators with its baselines and targeted milestones for the 2010/11 financial year:

1. Contribute to building a developmental State in National, Provincial and Local Government that is efficient, effective and responsive;
2. Strengthen Accountability and Clean Government;
3. Accelerating Service Delivery and supporting the vulnerable;
4. Fostering Development Partnerships, Social Cohesion and community mobilisation; and
5. To strengthen **DCoG's** organisational capability and performance to deliver on its mandate.



Minister S Shiceka, Director-General E Africa and the Auditor-General Mr T Nombembe.

The key achievements for this period under review are outlined below:

### Operation Clean Audit

The draft framework on the Municipal Public Accounts Committees has been developed and workshops on the establishment of MPAC's were convened in all provinces. 103 MPAC were established. Internal Audit Units have been established in 263 municipalities and Audit Committees have been established in 268 municipalities. Provinces established action plans to address the previous audit outcomes of municipalities and monitored the implementation of these action plans to facilitate improvement of the audit outcomes.

### National Revenue Enhancement Programme

A draft National Revenue Enhancement Programme Plan has been developed to assist municipalities. A Report with regard to understanding outstanding municipal debt was developed by SALGA and submitted to the Budget Forum on 5 October 2010. A Report on government debt owed to municipalities was developed by National Treasury and submitted to **DCoG** during November 2010. The information contained in these reports will be utilized to inform the development of a National Revenue Enhancement Strategy. A National Steering Committee consisting of National Government Departments and provinces held a meeting in October 2010 for purposes of discussing an approach towards minimising debt owed to municipalities.

### Clean Cities and Towns Programme

The Clean Cities and Towns Programme was piloted in Mbashe (Lusikisiki and Flagstaff) and Ingquza Hill (Eliotdale) local municipalities in the Eastern Cape Province. A Provincial Steering Committee was established for purposes of coordinating support to the Clean Cities and Towns Programme in the Eastern Cape Province.

A draft Operational Plan for the implementation of the Clean Cities and Towns Programme was developed. The Operational Plan was informed

by the best practices and lessons learned during the roll-out of the Programme in the Eastern Cape Province and focus on the roll-out of the Clean up Campaign in 5 cities or towns during 2011/12.

### Business Adopt-a-Municipality initiative

A Framework for mobilizing private sector companies and SOE's to adopt municipalities was developed and approved during August 2010. A concept document for the establishment of an institutional mechanism/joint vehicle by the private sector through the registration of a section 21 company to collectively support local government was also developed. An agreement has been entered into between the private sector companies and 5 municipalities. These Memoranda of Understanding reflects the private sector commitment to support these municipalities in the area of waste water treatment works.

### Ward Based Cooperatives

A draft Ward Based Cooperative Programme concept document was developed to provide an implementation framework. A Final draft Report entitled: "An Assessment of Co-operatives in Rural and Peri-urban South Africa", this was developed and financed by the European Union. In addition to the assessment process, was signed between **DCoG** and (South African National Apex Cooperative) SANACO during November 2010 to assist with the process of supporting existing as well as the establishment of new co-operatives. The support by SANACO will include training and skills development to identified co-operatives.

## 2.1.3 Overview of the service delivery environment for 2010/11

The year 2010 marked the anniversary of ten years of democratic local government. Looking back, there is clear and demonstrable progress made by local government in accelerating access to basic services for the poor. There is considerable scope for further improvement in both the quantity and

quality of service provision bearing in mind the size of the service backlogs and the pressures from population and economic growth.

During the year under review, government agreed on 12 outcomes as a key focus of work until 2014. Each of the 12 outcomes must be achieved through delivery agreement which in most cases involve all spheres of government and a range of partners outside government. Combined, these agreements reflect government's delivery and implementation plans for its foremost priorities up to 2014. The Minister has signed a delivery agreement with the President in 2010, making a public commitment to achieving outcome 9, a system of local government that is "Responsive, Accountable, Effective and Efficient" and one of the several critical issues that have to be addressed in order to achieve this is to ensure improved access to essential services.

Two critical obstacles towards accelerating basic services cited in the **DCoG** Strategy for Accelerating and Improving Municipal Infrastructure Provision are the lack of critical infrastructure in rural areas and the proliferation of informal settlements in urban areas. Both these obstacles are beyond the sole capabilities (institutional and fiscal) of powers and functions of municipalities to confront by themselves. In addressing these obstacles, the strategy further proposes the following intervention, amongst others:

- The establishment of a special purpose vehicle for municipal infrastructure development in collaboration with other departments to assist in mobilising private sector infrastructure funding for municipalities and to support the planning and expenditure of CAPEX and OPEX in targeted municipalities.

There has also been an increase in service delivery protests over the past few years. Improving the quality of municipal leadership, accountability and effective engagement between elected representatives and communities become increasingly important to achieve the envisaged outcome of local democracy.

### 2.1.4 Overview of the organisational environment for 2010-11

The **DCoG** delivery environment was characterised by a number of factors ranging from the need to clearly define our mandate to the need to transform the internal environment to better respond to the external challenges and opportunities. After the new mandate was received in 2009 the department, during the course of 2010 finalised its new structure in line with the mandate and initiated the process of advertising, interviewing and filling the positions of members of the senior management service (SMS). This process is 75% completed and is due to be finalised early in 2011.

The implementation of a new organisational structure took longer than anticipated mainly due to the need to recruit competent and qualified personnel to carry through our expanded mandate. A special team was appointed to fast track the recruitment and placement process. Extra time was dedicated to this critical activity weekends were also utilised to conduct interviews. The redeployment or transfer of existing personnel to new roles assisted to maintain a smooth transition in order to enable continued delivery.

During the past year an interim portfolio structure was in place with an emphasis on matrix project management of the Annual Performance Plan deliverables. Project leaders with project teams were constituted across portfolios to implement the mandate and projects. An example of this is the provincial teams formed for the LGTAS and which supported municipalities with their Municipal Turn-Around Strategies (MTAS). The 'provincialisation' of the department will increase the capacity of the department to provide support at the coalface. The new structure made provision for provincial offices with provincial programme managers who will coordinate technical support in the provinces in respect of programmes and projects of the department.

### 2.1.5 Key policy developments and legislative changes

During the year under review **DCoG** was able to pass the following legislative changes:

Municipal Systems Amendment Act, 2011

One of the key objectives of the Municipal Systems Amendment Bill, 2001 is to progressively align government systems of municipal administration and human resource management with that of the public service in national and provincial government for improved service delivery and performance

management, while also inculcating a people-centred local government mindset in municipalities. This Bill makes it mandatory for municipalities to employ appropriately qualified and competent personnel and requires employment contracts and performance agreements of municipal managers and managers directly accountable to municipal managers to be consistent with the uniform systems and procedures set nationally. It extends the Minister's regulatory power to make regulations relating to macro benefits such as medical aid and pension benefits after consultation with the Minister of Health and Finance.

### 2.1.6 Departmental revenue

	2007/08 R'000	2008/09 R'000	2009/10 R'000	2010/11 R'000	% Deviation
Sales of goods and services other than capital assets	125	150	146	149	4%
Interest, dividends and rent on land	3	2	5	3	33%
Sales of capital assets	337		105	-	0%
Transactions in financial assets and liabilities	266	668	253	1,526	(69.3%) %
Total revenue collected	731	820	509	1,678	
Less: Own revenue included in appropriation					
Departmental revenue collected	731	820	509	1,678	(61.3%)

The Departmental revenue increased from R731 000 in the 2007/08 financial year to R1 678 000 in 2010/11.

### 2.1.7 Departmental expenditure

#### Current Payments

The budget for current payments was R625.9 million with an expenditure of R 588.4 million, thus a variance of R37.5 million or 94% of which R263,3 million was Compensation of employees and R11.1 million for Goods and services.

The R268.3 million in Compensation of employees was mainly due to the organisational structure that had increased from 428 posts to 657 with most posts filled towards the end of the financial year due to the recruitment and selection process that took longer than anticipated.

On goods and services there was under spending of R11.1 million due to slow expenditure on

operation as a result of the new recruits joining the department in the latter part of the year.

#### Transfers and subsidies

The transfers and subsidies expenditure is R43.851 billion of the allocated R43.918 billion which constitutes 99.8% spending and a variance of R66.511 million mainly due to the following:

- R 18.4 million of municipal grants was withheld on National Treasury's instruction.
- R 41.7 million unspent funds in the Community Works Program (CWP) were committed and a roll over requested from National Treasury:
- The transfer to United Cities and Local Government Association (UCLGA) was suspended after South Africa ceased to be the host country: R1.6 million.

### Payments for capital assets

The original allocation was R10.6 million which increased to R25.5 million as a result of roll-over fund from the previous financial year to complete outstanding projects and additional work on 2010 FIFA World Cup Contingency plan.

The expenditure at the end of the financial year amounts to R17.5 million or 68.7% and a variance amounting to R8 million due to the delay in filling of posts having a direct impact on furniture and equipment requirements

### 2011/12 Implementation of the budget and measures adopted to improve expenditure

#### Compensation of employees:

The department will spend R232 million on salaries for more than 500 funded posts in 2011/12.

#### Goods and Services:

An amount of R649 million was allocated for goods and services of which R243 million is earmarked for CWP and R192 million for SPV. Therefore, R191 million was spent on operational budgets that will focus on the following amongst others:

- Ensuring that the developed municipal turnaround strategies are implemented and that there is consistent monitoring of progress in this regard;
- Addressing the municipal financial and administration challenges to achieve 100% unqualified audit opinion by 2014;
- Strengthening the Minister's regulatory powers;
- Strengthening ward committees' capacity after the 2011 local government elections;
- The development of the Green Paper on Cooperative Governance;
- Facilitation of local participatory governance; and
- Improving integrated development planning across the three spheres of government.

Department of Traditional Affairs will focus on finalising policies on traditional cultural practices such as initiation schools and Ukuthwala with a view to regulate them and development of the assessment instrument for the evaluation of the state of governance in the area of traditional affairs in all the affected provinces.

#### Payments for Capital Assets:

The department allocated R19.7 million of which R5.6 million is earmarked for Community Work Programme while the rest of R14.1 million will be spent on upgrading information communication technology infrastructure and on software licenses used within the department. The other funds will be used for office furniture on newly appointed staff as a result of restructuring.

### 2.1.8 Transfer payments

The department is responsible for managing and transferring the MIG, MSIG and Equitable Share to municipalities; in this regard support will be provided to municipalities on the implementation on MIG and MSIG projects by accelerating access to basic services.

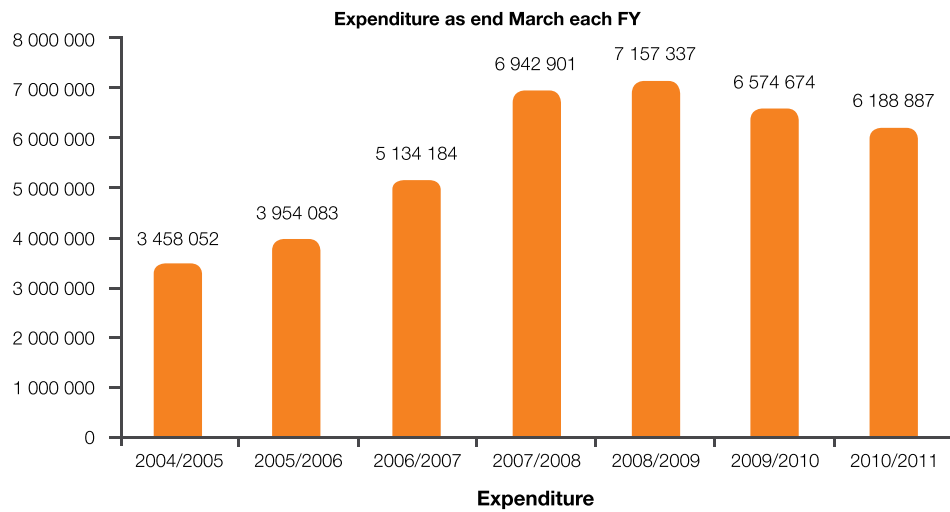
### 2.1.9 Conditional grants and earmarked funds

#### 1. Municipal Infrastructure Grant

The Municipal Infrastructure Grant was at its seventh year of implementation in the 2010/11 financial year. The MIG programme is aimed at providing infrastructure for South Africans to access basic level of service by the year 2014.

The following graph provides a comparison of expenditure from 2004/05 financial year to end 2010/11 financial years.

Figure 1: Comparison of Expenditure at the end of March each financial year



Trends show that municipalities' capacity to absorb funds has improved since the inception of MIG. The expenditure improved from R3, 458 billion in 2004/05 to R7, 157 billion in the 2008/09 financial year, however the expenditure declined to R6, 574 billion during the 2009/10 financial year. This decline in expenditure is due to the fact that the metropolitan municipalities were removed from the MIG programme and were allocated funds under the MIG Cities programme.

A further, but minor decline is indicated in the expenditure for the 2010/2011 financial year with the amount of R386 million. This is attributed to the change of monthly transfers to that of quarterly transfers to municipalities.

In order to improve on the situation, National and provincial governments are supporting municipalities through workshops, progress meetings. Municipalities are also supported to consider prior planning through project registration process.

Figure 2: Comparison of Expenditure - 2009/10 versus 2010/11 financial years

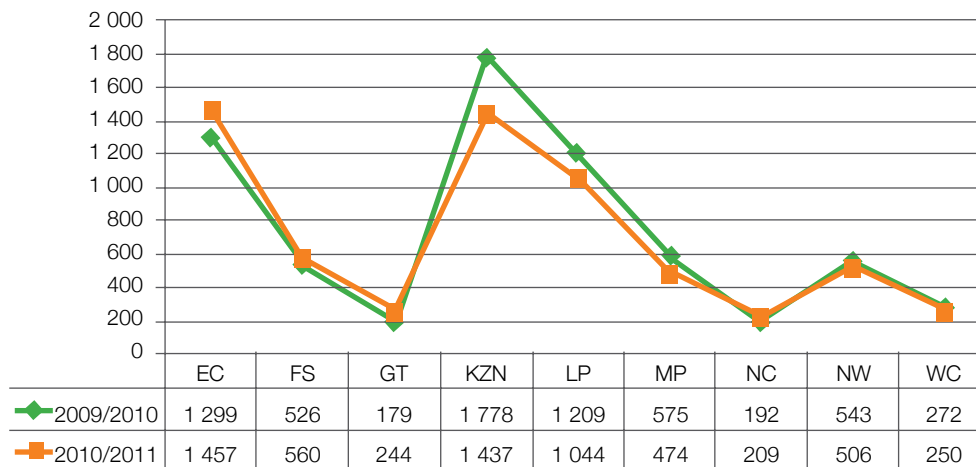




Figure 2 demonstrates a slight drop in expenditure in all 9 provinces between 2009/10 and 2010/11 financial years. The graph indicates that KwaZulu-Natal was the most affected province as expenditure dropped by over R300 million as at end March 2011 as compared to end March 2010. Limpopo province also shows a decrease of R165 million in overall expenditure from 2009/2010 to 2010/2011.

Eastern Cape is the only province where total expenditure improved by over R150 million since the previous financial year. Provinces that remained almost the same in their expenditure trends over the 2 financial years were Free State, Northern Cape, North West and Western Cape.

**Summary of the 2010/11 Expenditure as at end of March 2011**

Table 1: Expenditure of the 2010/11 allocation as at 31 March 2011

Province	Allocated (R'000)	Transferred to date	Transfers as % allocation	Expenditure to date	Expenditure as % allocation	Expenditure as % transferred	Balance Unspent
Eastern Cape	2,193,444	2,193,444	100%	1,462,298	67%	67%	731,146
Free State	869,071	869,071	100%	560,472	64%	64%	308,599
Gauteng	379,349	379,349	100%	244,379	64%	64%	134,970
KwaZulu-Natal	2,160,896	2,160,896	100%	1,437,641	67%	67%	723,255
Limpopo	1,688,104	1,688,104	100%	1,044,614	62%	62%	643,490
Mpumalanga	978,689	978,689	100%	474,419	48%	48%	504,270
Northern Cape	353,286	353,286	100%	209,837	59%	59%	143,449
North West	989,881	989,881	100%	506,432	51%	51%	483,449
Western Cape	312,086	312,086	100%	249,778	80%	80%	62,308
<b>Total</b>	<b>9,924,806</b>	<b>9,924,806</b>	<b>100%</b>	<b>6,189,870</b>	<b>62%</b>	<b>62%</b>	<b>3,734,936</b>

Table 1 provides a summary of expenditure per province for 2010/11 financial year.

In the 2010/11 financial year municipalities were allocated an amount of R9,9 billion. **DCoG** has transferred R9, 9 billion or 100 percent to municipalities as at the end of March 2011. Municipalities reported expenditure of R6, 2 billion or 62 percent from the total allocation. Municipalities had a balance of R3, 7 billion in their bank accounts that was not spent as at the end of March 2011.

### Categorisation of municipalities in terms of the level of expenditure as at end of March 2011 for 2009/10 and 2010/11 financial years

Table 2: Financial Performance of Municipalities during 2009/10 financial Year

Province	Municipalities spending 0 percent	Municipalities spending less than 50 percent	Municipalities spending between 50 and 79 percent	Municipalities spending 80 - 99 percent	Municipalities spending 100 percent	Total Receiving
EC	-	4	13	14	13	44
FS	1	4	5	8	2	20
GP	1	1	4	1	2	9
KZN	1	3	5	18	33	60
LMP	-	3	7	11	8	29
MPU	-	6	5	7	1	19
NC	4	10	11	4	3	32
NW	-	6	12	1	4	23
WC	-	-	-	-	28	28
Total	7	37	62	64	94	264
% share to total receiving	3%	14%	23%	24%	36%	100%

Table 2 shows that 264 municipalities received the MIG allocation in 2009/10 financial year. A total of 94 municipalities or 36 percent spent 100 percent of their allocation as at the end of March 2010.

There were 7 municipalities that reported zero expenditure, and 37 municipalities that reported expenditure of less than 50 percent during the same period.

Table 3: Performance of Municipalities during 2010/11 financial Year

Province	Municipalities spending 0 percent	Municipalities spending less than 50 percent	Municipalities spending between 50 and 79 percent	Municipalities spending 80 - 99 percent	Municipalities spending 100 percent	Total Receiving
EC	-	2	20	15	7	44
FS	-	1	14	3	2	20
GP	1	2	3	3	1	10
KZN	-	12	29	16	3	60
LMP	-	7	11	6	5	29
MPU	-	6	5	7	1	19
NC	-	15	9	5	3	32
NW	-	10	10	2	-	22
WC	-	4	9	4	11	28
Total	1	59	110	61	33	264
% share to total receiving	0%	22%	42%	23%	13%	100%

Table 3 shows that 264 municipalities received the MIG allocation in 2010/11 financial year. Thirty three municipalities or 13 percent spent 100 percent by end of March 2011. There was one municipality that

reported zero expenditure and 59 municipalities that reported expenditure of less than 50 percent during the same period.

2. MIG transfers, expenditure of transferred amount and amount not yet transferred as at March 2011

**DCoG** transferred 100 percent of the funds allocated to municipalities as per the gazetted allocation.

3. Indicate provincial and municipal monitoring for compliance with the MIG conditions provided for in the relevant framework and provisions of DORA

The MIG is administered in terms of the Division of Revenue Act (DoRA). Due to the interventions undertaken by **CoGTA** to assist municipalities to comply with the Division of Revenue Act, municipal compliance with the Act has improved. Non-compliance with the DORA was observed mainly on non-reporting by municipalities in terms of the monthly, quarterly and annual reports that needs to be submitted. Letters of non-compliance were written to those municipalities that were not reporting. **CoGTA** will continue to provide hands on support to municipalities that are struggling with the reporting.

**CoGTA** has developed processes and procedures to assist with the grant administration. Furthermore,

the department has developed a number of monitoring systems to monitor municipal compliance with the grant conditions.

Municipal Systems Improvement Grant

Guided by the grant framework in the DoRA, the Municipal Systems Improvement Grant was transferred to all the municipalities as per the DoRA allocations. No funds were withheld by the department.

The Municipal Systems Improvement Grant was primarily utilised by municipalities for the following output areas;

- Implementation of Local Government Municipal Property Rates Act
- Strengthening the ward participation systems in local government
- Support for improvement of audit out comes

All municipalities that received the Municipal Systems Improvement grant submitted activity plans in line with the grant framework in order to focus their expenditure accordingly.



Electricity infrastructure.

# Programme I



DR. K. SEBEGO  
CHIEF OPERATING OFFICER

## 2.2 Programme Performance

### Programme I: Administration

#### Purpose

Provide for the management, leadership and administration of the department.

#### Objectives and measures

The programme seeks to achieve the following objectives:

- i) Implement Strategic Human Capital Management (HCM) to drive the business strategy by 31 March 2011;
- ii) Improve the **DCoG** Strategic Management and Governance processes in order to enhance organisational capacity and capability by 31 March 2011;
- iii) Provide a comprehensive legal services support to the Department and key stakeholders in order to maintain and improve on Compliance and Due Diligence by 31 March 2011;

#### Service delivery objectives and indicators

The programme is divided into five Sub-Programmes:

#### Communications and Marketing

The function of the Communication and Marketing sub-programme is primarily to enhance the brand profile of **CoGTA** through strategic communication and marketing campaigns, thereby fostering social cohesion through the creation of enabling mechanisms for communities to participate in governance via targeted communication campaigns. This was achieved by developing and implementing functional, effective public participation and engagement programmes, service delivery orientated



Pondoland Massacre 50th Anniversary Celebration

communication programmes and campaigns.

Major communication initiatives undertaken in the last financial year include the following:

- i) The Pondoland Massacre 50th Anniversary celebrations;
- ii) LGTAS and Outcome 9 communication management and support;
- iii) The Community Works Programme communication management;
- iv) The rebranding of **CoGTA** and **DCoG** website redesign;
- v) Internal **CoGTA** initiatives such as the Women's Month and Heritage Day celebrations;
- vi) Assisting the newly-formed Department of Traditional Affairs with strategic communication management and support; and
- vii) Rendering of Media Liaison support for all Ministerial engagements.

#### **Corporate and Financial Management Services**

The highlight of the programme was the filling of most of the Senior Management Services (SMS) posts and the finalisation of matching and placing of all staff members on salary levels 1 to 12. Gender representivity at SMS level was improved substantially. The Adult Basic Education and Training (ABET) Strategy was reviewed which in order to cater for the recruitment and placement of the staff members on the appropriate ABET levels.

Within this programme, the office of the Chief Financial Officer (CFO) is responsible for the overall financial management for the Department by providing financial management support to the programme managers as they utilise the allocated resources to deliver on the mandate of the department. It is responsible for ensuring that the department receives an unqualified audit opinion from the Auditor-General.

During the year under review the section was dedicated in ensuring the implementation of the corrective measures on issues raised in previous audit reports. Effort was invested in measures to minimise non-compliance especially around procurement; Senior Manager's were trained on

Supply Chain Management (SCM). A register of irregular expenditure is maintained and disciplinary action is taken in the event of transgressions. The asset management unit of the department has been capacitated in order to adequately fulfill their responsibilities and provide effective oversight support to the Accounting Officer.

#### **Corporate Planning and Governance**

During the year under review the Corporate Planning and Governance sub-programme within the office of the Chief Operating Officer (COO) facilitated the improvement of corporate planning, monitoring and evaluation as well as governance processes. The **DCoG** Annual Performance Plan 2011-12, was finalised and approved in February 2011 following a two day strategic review and planning session. Furthermore, the unit coordinated the performance review processes through quarterly branch reports and organisational review meetings to evaluate progress against set targets at the corporate level. The review meetings were utilised to assess progress, close off projects that were completed and to identify corrective actions and interventions on projects that were either partially achieved or not achieved.

Support was also provided to branches to ensure that the Annual Performance Plan deliverables were defined as projects and with project leaders and teams identified so that implementation could be on a project management basis. In supporting this project management approach project plan templates were developed and the matrix model of project management was promoted.

#### **Cluster Liaison**

The Cluster liaison unit within the office of the Director-General focused on facilitating development of the Government Programme of Action (POA) using the Implementation Plan of the Delivery Agreement on Outcome 9. the POA was approved by the DG and submitted to the Presidency in December 2010. The first progress report was submitted in January 2011 and a high level summary progress report was also presented on the 1<sup>st</sup> of February 2011. The reports were then also presented and



*DCoG Officials participating in CWP.*



*Minister S. Shiceka and Minister B. Sonjica together with the DG of DCoG at the Implementation Forum on Outcome 9.*

discussed at a meeting of Municipal Managers on 26 January 2011, the Technical Implementation Forum on 8 February 2011 and the Governance and Administration Cabinet Committee on 22 February 2011.

**Legislative Review and Drafting**

The Legislation Review and Drafting Unit is housed in the office of the DG and is responsible for the review and drafting of legislation, contract management, due diligence and provides litigation support in cases involving the Ministry. During the past financial year a number of court cases

emanating from the findings of the Nhlapho Commission (recognition of Kingships) were dealt with. The Local Government Municipal Systems Act, 2000 (Act No.32 of 2000) was amended to provide for, amongst others, the professionalization of local government for improved service delivery and performance management. The legislative programme for 2011 was submitted to Parliament in December 2010. The report as required by section 32 of the Promotion of Access to Information Act, 2000 was submitted to the South African Human Rights Commission.



*DCoG Officials and CWP participants hard at work in Limpopo.*

Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objective	Indicators	Actual Performance against Targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Communications and Marketing</b>				
Effective and efficient Media Liaison system in place to facilitate Ministerial and Media Liaison of the Department	Develop and implement Media Liaison Policy by target date	Policies to guide Media Liaison developed and implemented by 31 March 2011	<b>Achieved</b> Media liaison guidelines developed  <b>Achieved</b> Daily Media monitoring and monthly media analysis reports	
	Number of media engagements held by target date	Ten media engagement held by 31 March 2011	<b>Achieved</b> 10 Ministerial and Departmental Media engagements held	
Communication support mechanism developed to enable effective public participation	Communication Marketing support tools and initiatives developed and implemented by target date	Communication and Marketing support tools and initiatives developed MTAS deliverables profiled in selected Municipalities by 31 March 2011	<b>Partially Achieved</b> Out of the selected Municipalities, several but not all were profiled by 31 March 2011	Lack of capacity
Communication support mechanism	Conduct publicity campaign on identified departmental programmes by target date	Publicity campaign on a range of departmental initiatives by 31 March 2011	<b>Achieved</b> CWP site visits, workshops Outcome 9, MSA provincial public participation events  <b>CoGTA</b> building signage rebranding completed	
Communication and marketing tools	Facilitate the availability of communication and marketing tools at Local Government Level by target date	Printed and electronic media tools to support <b>DCoG</b> initiatives by 31 March 2011	<b>Achieved</b> Production of Publications and marketing collaterals 5 Inside <b>CoGTA</b> 15 Pamphlets, 3 From the desk of the Minister and 1 From the Desk of the DG	
	Number of stakeholder Engagements executed by target date	Number of stakeholder engagements executed by 31 March 2011	<b>Achieved</b> Provided communication support to various events (branding, media liaison, photography and website news updates Cape Town Festival, CWP Provincial Workshops, MinMEC exhibitions, Pondoland Commemoration	
Communication support and monitoring for <b>CoGTA</b> -led programmes in Provinces	Evidence of message alignment in Provincial Communication and Marketing activities by target date	Evidence of message alignment in Provincial Communication and Marketing activities by 31 March 2011	<b>Achieved</b> Provincial Communicators Workshops held	

Strategic Objective	Indicators	Actual Performance against Targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Corporate and Financial Management Services</b>				
Implement Strategic Human Capital Management (HCM) to drive the business strategy by 31 March 2011	HCM strategy developed and adopted for implementation by target date	HCM strategy implementation by 31 March 2011	<b>Partially achieved</b> Desktop research on the content of the Strategy	The project was delayed due to the implementation of the organisational structure for the 2010/11 financial year  The project is scheduled for finalisation in the 2011/2012 financial year
<b>Sub-programme: Corporate Planning and Governance</b>				
Improved strategic Management processes within the <b>DCoG</b>	All Branches conduct periodic performance reviews by target date	Strategic Management process reviewed and improved at top and middle management level by 31 March 2011	<b>Partially achieved</b> The Annual Report 2009-10 was developed and submitted to Parliament; the Annual Performance Plan 2011-12 was developed and submitted to parliament; All quarterly organisational performance reviews for the 2009/2010 FY were conducted	Quarterly reports were developed but submitted later than the stipulated date
Support development of Project Plans for all Branch Business Plan projects	Project Plan reporting integrated into the departmental review process by target date	Project plan reporting integrated into reviewing process by 31 March 2011	<b>Achieved</b> Weekly, monthly and quarterly reporting template aligned to the project plan and annual performance plan templates	
<b>Sub-programme: Cluster Liaison</b>				
Co-ordinate, facilitate and monitor implementation on the Performance Outcomes /Cluster Implementation Actions as it relates to the <b>DCoG</b>	Bi-monthly reporting on Cluster Implementation Actions relating to <b>DCoG</b> by target date	Effective coordination reporting on Performance Outcomes by 31 March 2011	<b>Achieved</b> Government Programme of Action (POA) submitted in December 2010. Progress report on the PoA on Outcome 9 was submitted to the Presidency on 1 February 2011, to a meeting of Municipal Managers on 24 January 2011, to the Technical Implementation Forum on 8 February 2011 and to the Governance and Administration (G&A) Cabinet Committee on 22 February 2011	



Strategic Objective	Indicators	Actual Performance against Targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Legislative Review and Drafting</b>				
Provide a comprehensive legal services support to the Department and key stakeholders in order to maintain and improve on Compliance and Due Diligence by 31 March 2011	Annual Legislation Programme submitted to Parliament and Office of the Leader of Government Business by target date	Annual Legislation Programme submitted to Parliament and Office of the Leader of Government Business by 31 March 2011	<b>Achieved</b> Annual Legislation programme was submitted to Parliament and the Office of the Leader of Government Business on 15 December 2010	

#### 2.2.1.5 Programme 1: Sub programme budget and actual expenditure

The expenditure and variance versus the final appropriation is provided below:

Programme per sub-programme	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000
Minister	1,816	1,811	5
Deputy Minister	1,496	1,492	4
Management	21,415	18,242	3,173
Corporate Services	108,522	105,968	2,554
Communication and Liaison	18,206	10,159	8,047
Office Accommodation	31,588	31,588	0
Special Functions: Authorised Losses	279	279	0
<b>TOTAL</b>	<b>183,322</b>	<b>169,539</b>	<b>13,783</b>

Economic classification	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000
Current	179,638	168,621	11,017
Compensation of employees	83,056	72,158	10,898
Goods and services	96,481	96,362	0
Interest and Rent on Land	101	101	0
Transfers and subsidies	275	120	165
Province and Municipalities	103	16	87
Households	172	104	68
Payments for Capital Assets	3,130	519	2,611
Machinery and equipment	3,130	519	2,611
<b>TOTAL</b>	<b>183,322</b>	<b>169,539</b>	<b>13,783</b>

## Programme 2



MR T FOSI  
DEPUTY DIRECTOR-GENERAL:  
POLICY RESEARCH AND KNOWLEDGE  
MANAGEMENT

### Programme 2: Policy Research and Knowledge Management

#### Purpose

To provide specialised support services to the department in the areas of research and knowledge management; policy formulation; monitoring and evaluation; and information, communication and business technologies.

#### Objectives and measures

The programme seeks to achieve the following objectives:

- i) Strengthen and mainstream monitoring, reporting and evaluation for provincial and local government by providing a framework by 31 March 2011;
- ii) Support the department with research and policy analysis on an ongoing basis, and make recommendations for policy development and change by 31 March 2011;
- iii) Improve knowledge and information management in the local government sector by planning, developing and implementing a knowledge and information management strategy

- and system by 31 March 2011; and
- iv) Improve the department's ICT capability by upgrading information and business technologies by 31 March 2011.

#### Service delivery objectives and indicators

This programme is divided into four sub-programmes:

#### Performance, Monitoring and Evaluation

The Monitoring and Evaluation Framework was developed and adopted by MinMEC on 07 December 2010 and is being implemented. Resultant from the framework is a better understanding of how the performance of local government should be monitored and evaluated and what systems needs to be in place at national, provincial and local government level to ensure compliance. The initiative on streamlining of the reporting requirements to reduce the number of reports that municipalities are required to complete will be performed to increase reporting efficiency. Draft guidelines for municipal reporting and draft key performance indicators (KPI) have been developed and will result in the standardisation of municipal reporting in terms of chapter 6 of the MSA. The next step is to ensure

alignment of the Provincial Annual Performance Plans with national priorities in specific outcome 9.

**Information, Communication and Business Technologies**

This sub-programme developed the ICT Service standards and the ICT for Knowledge Management Framework with a purpose of defining what customer service means, and what behaviours are expected of the members of the department. These form the backbone of the customer service programme. Customer service standards are excellence, response time, accessibility, delivery time and commitment. All business leads back to customer in one form or another, it is imperative that the department's information and Business Technologies continuously strive to improve the level of service they deliver. The Unit continued to support the Knowledge Management Unit and mentioned earlier the ICT Knowledge Management Framework was developed. This framework is used to describe the creation of knowledge repositories, improvement of knowledge access and sharing as well as communication through collaboration, enhancing the knowledge environment and managing knowledge as an asset for an organisation. This framework also highlights ways on how best to acquire and disseminate knowledge,

how to determine the best way of approaching and acquiring knowledge effectively including motivating people to share and access knowledge through the system, how to determine metrics for evaluating KM efficiency, and use of knowledge.

**Knowledge and Information Management**

This is a newly established sub-programme initiated in October 2010 and has to oversee the institutionalisation of knowledge management process within the organisation and promote knowledge and information sharing as well as preservation of departmental institutional memory. The draft Knowledge Management Strategy (KMS) was developed in 2009, however a number of factors have led to the need to review CoGTA KMS to ensure alignment. This resulted in new business processes and additional requirements around information and records management regulations.

**Public Policy and Research Methods**

This sub-programme supported the department initiatives on 3 priority policy issues namely: i) Framework for the assessment of the ii) Assessment of the Transport and Roads the Electricity and the Water Sectors.



Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objective	Indicators	Actual Performance against Targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Knowledge and Information Management</b>				
Reconceptualisation of Knowledge Sharing Programme (KSP) finalised	KSP reconceptualised to better inform and facilitate knowledge sharing at Local Government and other spheres of government by target date	Knowledge Sharing Programme at local government institutionalised by 31 March 2011	<b>Not Achieved</b> The approach to the project was reconceptualised to cover both internal and external KM gaps.	The project will be implemented in the next financial year
Knowledge and information sharing within the <b>DCoG</b> improved	Knowledge sharing within the Department and between Branches established by target date	Knowledge sharing repository established by 31 March 2011	<b>Partially achieved</b> Knowledge Management Strategy developed. Integrated ICT Framework for knowledge management developed	With the establishment of the new Knowledge Management (KM) Unit, the new approach of KM has been identified for institutionalising the KM in the department
Knowledge management on cooperative and local governance improved	Knowledge repository and exchange Platforms established across government, stakeholders and communities by target date	Integrated knowledge sharing platform established by 31 March 2011	<b>Achieved</b> Assessment of existing knowledge platforms conducted. A progress report with regard to the Reconceptualisation of the Knowledge Sharing Programme (KSP) has been developed	
<b>Sub-programme: Performance, Monitoring and Evaluation</b>				
Strengthen the regulatory framework for monitoring and evaluation (M&E)	Regulatory Framework for M&E implemented by target date	New policy and regulatory framework for M&E developed by 31 March 2011	<b>Partially achieved</b> Proposal for reporting protocols have been developed and endorsed by MinMec An integrated reporting template was developed and submitted to MinMec for consideration	Lack of capacity
Strengthen, mainstream and rationalize M&E for provincial and local government	A coordinated and functional MR&E system for provincial and local government by target date	MR&E framework with community oversight developed and implemented by 31 March 2011	<b>Achieved</b> MR&E framework developed	

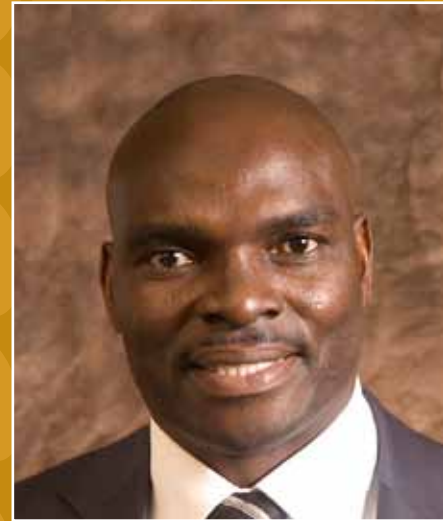
Strategic Objective	Indicators	Actual Performance against Targets		Reason for Variance
		Target	Actual	
Quality reporting streamlined to reduce administrative burden of reporting by municipalities	Municipal performance reporting streamlined by target date	Municipal Performance reporting streamlined by target date	<b>Partially achieved</b> <ul style="list-style-type: none"> <li>Analysis of current reporting processes done;</li> <li>Draft protocols for streamlining reporting developed</li> </ul>	The project is implemented in a phased approach and will be completed by 2014.
<b>Sub-programme: Information, Communication and Business Technologies</b>				
ICT service standards within the <b>DCoG</b> adopted and implemented	User satisfaction improved by target date	New ICT service standards developed and monitored by 31 March 2011	<b>Achieved</b> ICT Service Standards developed and was circulated to <b>DCoG</b> users for comments	
Knowledge management and integration of IT systems supported	IT business applications improved by target date	Integrated IT framework and Knowledge Management functionality developed by 31 March 2011	<b>Achieved</b> ICT for Knowledge Management Framework completed in support of institutionalizing Knowledge Management within <b>DCoG</b>	
<b>Sub-programme: Public Policy and Research Methods</b>				
Research and Policy development support provided to priority Branch initiatives	Policy support needs identified and programme developed by target date	Policy support to 3 priority Portfolios provided by 31 March 2011	<b>Achieved</b> <ul style="list-style-type: none"> <li>Framework for the Assessment of sectors developed;</li> <li>Assessment of the following sectors was conducted;                             <ul style="list-style-type: none"> <li>- Transport Roads;</li> <li>- Electricity Sector; and</li> <li>- Water Sector</li> </ul> </li> </ul>	

#### Programme 2: Sub-programme budget and actual expenditure

The expenditure and variance versus the final appropriation is provided below:

Sub-programme	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Management, Research and Policy	2,874	1,874	1,000
Policy, Methods and Research	7,132	1,753	5,379
Knowledge and Information Management	13,407	13,179	228
Information and Business Technologies	19,755	18,627	1,128
<b>TOTAL</b>	<b>43,168</b>	<b>35,433</b>	<b>7,735</b>

Economic classification	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Current	37,490	30,882	6,608
Compensation of employees	13,517	13,517	0
Goods and services	23,973	17,365	6,608
Transfers and subsidies	0	0	0
Payments for Capital Assets	5,678	4,551	1,127
Buildings and other fixed structures			
Machinery and equipment	5,678	4,551	1,127
<b>TOTAL</b>	<b>43,168</b>	<b>35,433</b>	<b>7,735</b>



MR. M. SIGIDI  
DEPUTY DIRECTOR-GENERAL:  
GOVERNANCE AND  
INTERGOVERNMENTAL RELATIONS

## Programme 3 (A)

### Programme 3 (A): Governance and Intergovernmental Relations

#### Purpose

Improve vertical and horizontal coordination and alignment between the three spheres of government. Promote public participation in governance through regulatory mechanisms as well as oversight, intervention and support programmes to provinces, municipalities and associated institutions.

#### Objectives and measures

The programme seeks to achieve the following objectives:

- i) Improve vertical and horizontal coordination and alignment by reviewing the Intergovernmental Relations Framework Act (2005) and other related legislation, interventions, and oversight support programmes by March 2011;
- ii) Reform the regulatory and support mechanisms for municipal councils and ward committees by developing funding mechanisms for municipal councils and ward committees by March 2011;
- iii) Improve governance by supporting all provincial government departments and municipalities through the development and implementa-

tion of anti-corruption policies and programmes by March 2011;

- iv) Strengthen the capacity of provinces to oversee the financial performance of municipalities by developing province specific audit remedial plans by March 2011; and
- v) Improve intergovernmental relations by developing a draft coordination model and communicating the model to key stakeholders by March 2011.

#### Service delivery objectives and indicators

This Programme is divided into four sub-programmes:

#### Intergovernmental Fiscal Relations

The Draft report with proposals on the review of the LGES formula was developed. The Service Level Agreement (SLA) between **DCoG** and the Special Investigation Unit was developed and signed by both parties. The Department facilitated the establishment of district wide forums in Eastern Cape and Western Cape and participated in the National Treasury 2010/11 mid-year budget and performance reviews in various municipalities. 234 municipalities were supported financially through the MSIG to prepare Annual Financial Statements, 263 internal audit units, 268 Audit committees

and 103 Municipal Public Accounts Committees (MPAC's) also established in municipalities.

#### **Intergovernmental Relations and Coordination**

A draft Green Paper on Cooperative Governance was developed and submitted by due date, containing core focus areas that are critical levers for improving governance and the performance of the state in pursuit of improved service delivery and developmental goals. The GIZ has committed to a partnership with **DCoG** to build on the body of knowledge on localization. A Bill on Support, Monitoring and Monitoring and Interventions in Provincial and Local Government has been developed.

#### **Intergovernmental Public and Community Participation**

A research on the effectiveness of the ward participatory system to inform the refined ward committee framework was concluded, and the final draft on legislative review is in place. Capacity building on community-based planning was conducted for the targeted ward committee members in all provinces. The North West and Limpopo adopted provincial frameworks on ward funding model to support the

functionality of Ward Committees. The Community Work Development Programme (CDWP) policy framework was also developed.

#### **Anti-corruption Inspectorate**

The Anti-corruption Inspectorate work has scaled up significantly with 265 municipalities having developed and implemented fraud prevention plans/anti-corruption strategies.



*Delegates at the Implementation Forum on Outcome 9.*



Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Intergovernmental Relations and Coordination</b>				
Bill on National intervention in Provinces and Provincial intervention in local government	Bill on National intervention in Provinces and Provincial intervention in local government submitted to Parliament by target date	Legislation pertaining to National intervention in Provinces and Provincial intervention in Local Government developed in line with section 139 of the Constitution by 31 March 2011	<b>Achieved</b> The draft Bill was developed and finalised by 31 March 2011	Consultative processes underway
A new policy framework for cooperative governance established	A Green Paper on cooperative governance approved by Cabinet and issued for public comment by target date	Green Paper on Cooperative Governance published by 31 March 2011	<b>Partially Achieved</b> Draft Green Paper on Cooperative Governance developed by 31 March 2011	
Single window of coordination at a municipal space	Develop a report on powers and functions	Report on proposed changes to the Municipal Systems Act in as far as Powers and Functions are concerned by 31 June 2010	<b>Achieved</b> a) Draft discussion document produced on current model of decentralisation with proposals for areas of reform b) Work to be incorporated into Local Government Fiscal Reform and Powers and Functions review process with National Treasury during 2010	
A Bill amending the MPRA submitted to Parliament	A Bill introduced to Parliament by target date	MPRA amendments submitted to Parliament by 30 September 2010	<b>Not Achieved</b>	The Bill was not submitted to Parliament because a decision was taken to present it after the Local Government Elections

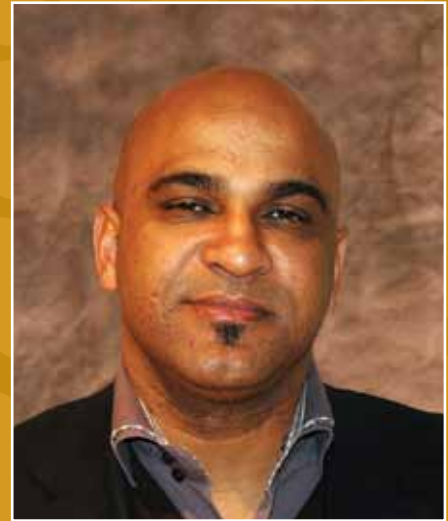
Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Intergovernmental Public and Community Participation</b>				
Broader community participation of various sectors at ward level	Develop a legislative framework for Ward Committees that give effect to new responsibilities and institutional arrangements and broader stakeholder participation by target date	Develop a legislative framework for Ward Committees that give effect to new responsibilities and institutional arrangements and broader stakeholder participation by 31 March 2011	<b>Partially Achieved</b> Draft report to give effect to new responsibilities, institutional arrangements and broader stakeholder participation in place. Proposals/ recommendation to be submitted by end of April 2011	A request by internal and external stakeholders to extend the deadline for the submission of comments delayed the process
Improved community participation	Support the functionality of Ward committees by target date	Develop support measures to ensure functionality of ward committees by 31 March 2011	<b>Partially achieved</b> Only North West and Limpopo adopted Provincial frameworks on ward funding model	The majority of Provinces have not adopted the frameworks due to the financial implications to municipalities for its implementation
Ward Committee Capacity Building Conducted	% of ward committees members capacitated by target date	10% of ward committees members capacitated by 31 March 2011	<b>Achieved</b> Capacity building on community-based planning conducted for the targeted ward committee members in all Provinces	
CDWP Policy Framework	Approved CDWP policy framework by target date	Annual CDWP policy implementation report by 31 March 2011	<b>Partially Achieved</b> Draft annual progress report has been developed	DPSA and <b>DCoG</b> is still in the process of integrating provincial inputs into the report
<b>Sub-programme: Intergovernmental Fiscal Relations</b>				
Effective Management of the Municipal Infrastructure Grant	MIG performance Audit in selected municipalities undertaken by target date	Improved management of MIG in selected municipalities by 31 March 2011	<b>Partially Achieved</b> Service Level Agreement (SLA) between the <b>DCoG</b> and the Special investigation Unit (SIU) signed on 29 March 2011	The municipal infrastructure performance audit could not commence before the Service Level Agreement (SLA) was signed. The SLA was signed on 29 March 2011

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Establishing District-wide IGFR forums to improve municipal budgeting and budget implementation	Number of Forums established and functional by target date	District wide Intergovernmental Fiscal Relations Forum established by 31 March 2011	<b>Partially Achieved</b> District -wide forums were established in the Eastern Cape and the Western Cape provinces	<b>DCoG</b> also participated in National Treasury's 2010/11 Mid-Year Budget and Performance Reviews in various municipalities
Co-ordination Framework communicated to all municipalities	Macro Grant Co-ordination Framework approved by MINMEC by target date	Communication of the Macro Grant Co-ordination Framework to municipalities by 31 March 2011	<b>Not Achieved</b> Draft Grant Coordination Framework developed	Dependant on outcomes of the National Treasury intervention
An equitable distribution of the local government equitable share to municipalities	Submission of proposals regarding review of the LGES formula by target date	Draft report with proposals on the review of the LGES formula developed by 30 June 2010	<b>Achieved</b> Draft report with proposals on the review of the LGES formula was developed by 30 June 2010	
Improved quality of the Annual Financial Statements (AFS) and submission rate to Auditor-General	Number of Municipalities with improved quality of AFS by target date	234 municipalities supported to submit credible Annual Financial Statements by 31 March 2011	<b>Partially achieved</b> 234 municipalities supported financially through the MSIG to prepare and submit Annual Financial Statements	The credibility of the AFS is determined by National Treasury
Support the establishment and functionality of internal audit units and audit committees in municipalities	Number of municipalities supported to establish functional internal and audit committees by target date	Functional internal and audit committees in 184 municipalities by 31 March 2011	<b>Partially achieved</b> 263 internal audit units and 268 audit committees established; 103 Municipal Public Accounts Committees (MPACs) also established	The project has been rolled out to the next financial year
<b>Sub-programme: Anti-corruption Inspectorate</b>				
Elected and appointed officials empowered to promote an ethical culture as well as making ethical decisions	600 elected and appointed officials in municipalities trained/empowered to promote an ethical culture by target date	600 officials trained/empowered to promote an ethical culture and ethical decision making by 31 March 2011	<b>Not Achieved</b>	Project has been put on hold to allow PALAMA to assess and evaluate the accredited course that has been running since September 2010

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Anti-Corruption strategies and programmes developed and implemented in provincial <b>DCoG</b> departments and municipalities	<b>DCoG</b> provincial departments and all municipalities have anti-corruption strategies/ fraud prevention plans and programmes in place and implemented by target date	9 <b>DCoG</b> Provincial departments and 6 municipalities supported to develop and implement anti-corruption strategies/fraud prevention Plans and program by 31 March 2011	<b>Achieved</b> 265 municipalities have developed and are implementing fraud prevention plans and anti-corruption strategies	
Assessment report on fraud and corruption	Assessment and resolved reported cases of fraud and corruption in provincial <b>DCoG</b> departments by target date	50% reduction in incidents of fraud and corruption in 10 Districts (and their locals) and provincial <b>CoGTA</b> departments by 31 March 2011	<b>Achieved</b> NT supported to review the SCM regulations	
Coordinate the strengthening of Anti-Corruption Legislation	Anti-Corruption legislation for local government reviewed by target date	Anti-Corruption legislation reviewed by 31 March 2011	<b>Achieved</b> NT supported to review the SCM regulations and this was presented during budget speech	
Good financial management and accounting on performance information by all municipalities	Number of municipalities supported to obtain clean audits by target date	Municipalities with clean audits increased from 53 to 106 by 31 March 2011	<b>Not Achieved</b> Municipalities with clean audits increased from 53 to 60 by 31 March 2011	



The Minister signed delivery agreements between himself, MECs and Mayors during a signing ceremony held on 30 September 2010.



MR. R. HANSBY  
DEPUTY DIRECTOR-GENERAL:  
INFRASTRUCTURE AND ECONOMIC  
DEVELOPMENT

## Programme 3 (B)

### Programme 3 (B): Infrastructure and Economic Development

#### Purpose

Support provincial and local government programmes and systems for promotion of economic and infrastructure development.

#### Objectives and measures

The programme seeks to achieve the following objectives:

- i) Improve infrastructure development by supporting local government to develop comprehensive infrastructure plans in 26 district areas by March 2011; and
- ii) Promote community development in the most marginalised communities by creating and maintaining public infrastructure through the community work programme in order to provide 57 368 work opportunities by 2011.

#### Service delivery objectives

This Programme is divided into four sub-programmes:

#### LED Policy and Planning

Local Economic Development is a critical component of the Constitutional and legislative mandate of local government. During the year under review, the two flagship programmes, namely the Business Adopt-A-Municipality Project and the Ward Based Cooperatives Programme were implemented through the signing of five MoUs with the private sector and municipalities to signal the intent on the part of the private sector to actively support municipalities. An MoU and a Service Level Agreement (SLA) was entered into with SANACO, for the purpose of providing support to cooperatives. Funding was also received from the EU – which was utilised for research work in these four areas: Cooperatives; Small Towns Regeneration; Review of the LED Framework; and an assessment of various models for municipal growth in rural district municipalities.

#### Infrastructure Development

The development of municipal infrastructure to facilitate basic service delivery is a critical sub-programme of the department and it is central to the achievement of the Millennium Development Goals (MDG). To a considerable extent, there is a lack of financial and technical capacity within municipalities to implement municipal infrastructure projects and this has led to the slow progress in

eradicating basic services infrastructure backlogs across all the relevant sectors, i.e. water, sanitation, energy and refuse removal.

The development of the national indigent register was not achieved during the financial year under review due to the lack of funding.

**Community Work Programme**

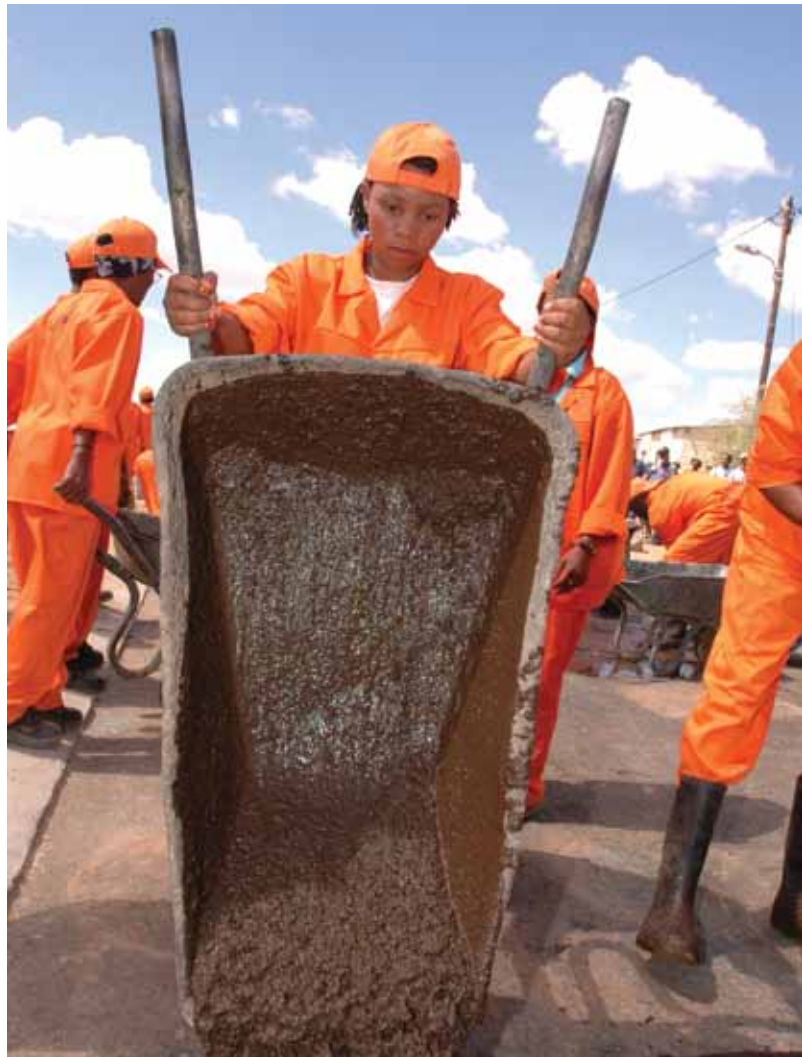
The CWP was scaled up significantly from April 2010 to March 2011. 89, 689 people participated in

the programme during this period. The programme was implemented in 56 sites spread across all 9 provinces, in 45 Municipalities and covering 417 wards.

The breakdown of the number of sites per province and the performance indicators are detailed in the following table.



Acting Minister E.N. Mthethwa during the Clean Cities and Clean Towns project in Flagstaff



Community Works Programme employees at work.

## Community Work Programme Employment Targets &amp; Performance

CWP Targets and Performance per Province	ALL	Gauteng	Eastern Cape	Western Cape	Northern Cape	North West	Free State	KwaZulu-Natal	Limpopo	Mpumalanga
Number of CWP sites to be implemented	56	11	17	2	2	5	5	8	3	3
Number of CWP sites implemented	56	11	17	2	2	5	5	8	3	3
% performance	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Number of participants targeted	63 720	13 500	18 220	2 000	2 000	4 500	6 900	8 500	3 600	4 500
Number of participants worked	89 689	20 942	21 858	4 260	3 193	8 403	10 039	10 509	4 475	6 010
% performance	141%	155%	120%	213%	160%	187%	145%	124%	124%	134%
Number of person days of work	5 489 016	1 126 080	1 554 456	175 440	158 520	402 120	625 608	709 440	318 312	419 040
Number of person days of work created	5 449 376	1 082 155	1 580 338	150 906	129 104	378 826	653 031	727 033	317 384	430 599
% performance	99%	96%	102%	86%	81%	94%	104%	102%	100%	103%
Poverty measure: Number of 100 day opportunities	54 890	11 261	15 545	1 754	1 585	4 021	6 256	7 094	3 183	4 190
Number of 100 day opportunities created	54 494	10 822	15 803	1 509	1 291	3 788	6 530	7 270	3 174	4 306
% performance	99%	96%	102%	86%	81%	94%	104%	102%	100%	103%
Number of full time equivalent jobs to be created (230 days)	23 865	4 896	6 759	763	689	1 748	2 720	3 085	1 384	1 822
Number of FTEs created (230 days)	23 693	4 705	6 871	656	561	1 647	2 839	3 161	1 380	1 872
% performance	99%	96%	102%	86%	81%	94%	104%	102%	100%	103%

**Special Purpose Vehicle (SPV)**

All preparatory work for the establishment of the SPV has been completed well on time to allow for the approval process with the objective of getting the agency operational from the 1st of

April 2011. An agreement was concluded with the Development Bank of Southern Africa (DBSA) on the modalities for integrating Siyenza Manje Programme without disrupting its continuing operations in municipalities.



Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objective	Indicators	Actual Performance against Target		Reason for Variance
		2010-11	Actual	
<b>Sub-programme: Local Economic Development Planning</b>				
MoUs signed between business and SOEs and municipalities on LED related infrastructure projects	Number of municipalities which have signed MoUs for LED including infrastructure related plans that are business and SOEs driven by target date	Memorandums of understanding signed with 10 municipalities	<b>Partially Achieved</b> MoUs have been signed with five (5) municipalities viz: i) Midvaal ii) Merafong iii) Emfuleni iv) Randfontein v) Lesedi	The engagement processes with the business sector and other relevant stakeholders took longer than anticipated and only 5 MoUs were signed by the end of the financial year. The project and its target have been carried over to 2011/12 financial year
Regeneration of Business activity	Economic Regeneration lands for selected towns in identified provinces developed by target date	Support provided for the establishment of socio-economic corridors in four small towns of KwaZulu-Natal, Eastern Cape, Limpopo and Mpumalanga	<b>Not Achieved</b> Supported establishment of 1 corridor in the Easter Cape; Developed concept document and national strategy	High demands for budgets A Project plan revision has been agreed to with the provinces and has already started with Kwazulu-Natal
Promotion of LED Programme through the establishment of ward based cooperatives	Ward based cooperatives established in identified wards throughout the country by target date	Ward based cooperatives established and/or resurrected in 950 wards	<b>Not Achieved</b> Concept document for the establishment of cooperatives was developed and submitted for approval; An MoU with SANACO was signed to establish and support cooperatives in the 2011/12 financial year	Lack of financial and human resource capacity to implement the project. This project is one of the department's flagship projects and has been carried over to the 2011/12 financial year. An MoU with SANACO was signed to establish and support cooperatives in the 2011/12 financial year

Strategic Objective	Indicators	Actual Performance against Target		Reason for Variance
		2010-11	Actual	
Enhanced township renewal agenda; Increased expenditure in township projects	% growth in investment for infrastructure spending in townships by target date	Increased investment in infrastructure spending in townships; Pilot in 18 municipalities by 31 March 2011	<b>Partially Achieved</b> The MIG has allocated the following funds to the Urban nodes 2010/2011 Nelson Mandela R182,532 Buffalo City R193,192 City of Joburg R556 450 Ethekwini R595,912 Sol Plaatjie R34,494 City of Cape Town R383 726 The Neighborhood Development Partnership Grant (NDPG) has invested an amount R84 956 297 to the Urban nodes Capital Grant and R3, 912,898.01 for Technical Assistance	Spending is slower than anticipated due to poor project planning by municipalities <b>DCoG</b> will continue to provide technical support to poor performing nodes
<b>Sub-programme: Infrastructure Development</b>				
Clear agreements (protocols) on the targets and support required to improve service delivery as part of the MTAS in the short, medium and longer term	Number of municipalities with agreed, signed off and implemented service delivery plans as part of their MTAS by target date	Municipalities supported through set agreements to improve service delivery in 30 district and metro spaces by 31 March 2011	<b>Not Achieved</b>	The project has been carried over to 2011/12 financial year due to financial constraints
MIG Policy Review recommendations adopted and communicated	MIG Policy recommendations adopted and communicated to municipalities by target date	Recommendations developed and communicated to 283 municipalities by 31 March 2011	<b>Not Achieved</b>	Other means will be sought to effect and communicate relevant recommendations Some of the recommendations will be implemented through the Special Purpose Vehicle in the 2011/12 financial year
Universal access to services	Number of households reached with basic services funded by MIG by target date	Number of households reached with basic services funded by MIG: • Water 1.4 million • Sanitation 808 070 • Roads 1 113 636 • Community lighting 540 186	<b>Achieved</b> • 1.6 million households reached by Dec 2010 • 936 379 households reached by Dec 2010 • 1 771 237 • 554 977 households reached by Dec 2010	Information for March 2011 will only be available in June 2011

Strategic Objective	Indicators	Actual Performance against Target		Reason for Variance
		2010-11	Actual	
	Percentage of indigent households accessing free basic services by target date	Water 90% Electricity 89% Sanitation 77% Refuse Removal 64%	<b>Not Achieved</b>	There is lack of capacity to undertake monitoring and evaluation on Free Basic Services Arrangements are in place to ensure effective implementation and monitoring and evaluation of the Free Basic Services Programme in the 2011/12 financial year
Increased access to water and sanitation services	Percentage of households with access to water and sanitation	94% of households with access to water	<b>Achieved</b> 94% access to water supply by March 2011	Coordination and alignment of funding from sector departments led to the achievement of increased access to water and sanitation  Access to sanitation increased due to completion of projects which were under construction, as well as completion of housing projects which have sanitation infrastructure
Accelerated household access to Free Basic Energy in a financial sustainable manner	Energy backlog eradication by target date	85% households energised by 31 March 2011	<b>Partially Achieved</b> 83% households energised by March 2011	Sourced from the Department of Energy
		65% of poor households getting FBE by 31 March 2011	<b>Not Achieved</b> Delegated officials are now participating in a task team coordinated by Statistics South Africa (StatsSA) to monitor programme's performance, which will allow for appropriate reporting in the next financial year.	Lack of dedicated capacity to monitor the implementation of the FBS programme  The project is carried over to 2011/12 financial year
Credible National Indigent Register for FBS programme developed	Standardized National Indigent Register by target date	Standard National Indigent Register for FBS programme developed by 31 March 2011	<b>Not Achieved</b> Briefing session with potential service providers held.	There was lack of funding to implement the project

Strategic Objective	Indicators	Actual Performance against Target		Reason for Variance
		2010-11	Actual	
Audit in all municipalities within the nine (9) provinces Framework on Upgrading, Maintenance and Rehabilitation of Infrastructure with costing guidelines Effective management of MIG	Report on condition/state of infrastructure by target date  MIG Performance Audit in selected municipalities undertaken by target date	National State of Infrastructure Report with Intervention Plan (inclusive of budget) by 31 March 2011 Best Practice Model for upgrading, maintenance and rehabilitation of Infrastructure developed by 31 March 2011	<b>Partially Achieved</b> A Final draft Report on Municipal Infrastructure Audit - Water and Sanitation Bulk Infrastructure has been developed  Project will be finalised once signed off by the Department of Water Affairs (DWA) and the Department of Human Settlements (DHS)	The audit has been completed only on water and sanitation bulk infrastructure as a desktop exercise due to lack of funds  Detailed Intervention Plan and Best Practice Model could not be finalised in time because of new revised information received from DWA in March 2011  The project will be carried over to the 2011/12 financial year
Support to municipalities to complete Municipal road backlogs	National register on municipal roads by target date Report on completed roads by target date	Acceleration of implementation of municipal and rural roads projects by 31 March 2011	<b>Partly Achieved.</b> Roads projects funded through MIG have been identified in 20 priority municipalities Projects requiring support for implementation have been confirmed by very few municipalities	The delay in the classification of roads by the Department of Transport affected the implementation of the project, as such, only municipal roads funded from the Municipal Infrastructure Grant were supported
Promotion and Facilitation of Municipal Service Partnerships for water and sanitation services, waste management services, Municipal Health Services (MHS) and alternative energy project	Municipal Service Partnerships (MSPs) facilitated in identified municipalities by target date	Promotion and facilitation of MSPs in 10 municipalities by 31 March 2011	<b>Partially Achieved</b> Seven (7) municipalities have been supported MSPs implementation	Insufficient human resources
National and Provincial support effectively identified and planned	One National support plan developed by target date 9 provincial action plans developed by target date	Refuse and Waste Management Coordinating structure 1 National support plan and 9 provincial action plans developed by March 2010	<b>Achieved</b> Refuse and Waste Management coordination structure established 1 National and 9 provincial action plans developed and completed	

Strategic Objective	Indicators	Actual Performance against Target		Reason for Variance
		2010-11	Actual	
	Free Basic Refuse Removal implementation plan	Free Basic Refuse Removal Implementation Plan developed by target date	<b>Achieved</b> 66% of households served with basic refuse removal Free Basic refuse Removal Implementation Plan developed and completed	
Sub-programme: Community Work Programme				
Work opportunities created through CWP	Number of work opportunities created by target date	57 368 Work opportunities created by 31 March 2011	<b>Achieved</b> 89 689 work opportunities created by March 2011 The programme was implemented in 9 provinces, 45 Municipalities and in 417 wards	
Utilise the CWP to support the establishment of cooperatives in each ward		Support municipalities to associate 30% of CWP job opportunities to functional cooperatives at a ward level	<b>Not Achieved</b>	The target is a 2014 target and the project has been carried over to the next financial year The concept document has been finalised and the MoU and Service Level Agreement has been signed between <b>DCoG</b> and The South African National Apex Cooperative
Sub-programme: Special Purpose Vehicle				
Special Purpose public Vehicle (SPV) to address infrastructure development established support the planning and expenditure of CAPEX and OPEX in municipalities	Cabinet approval of the establishment of SPV by target date	SPV established and approved by 31 March 2011	<b>Partially Achieved</b> All preparatory work completed well on time, but the approval and establishment has been delayed by prolonged consultations and approval process	The process of establishing the SPV as a dedicated Government Component has been delayed by the complex and lengthy approval process. A business plan for the operations of the SPV has been developed and its implementation has commenced from the April 2011



DR. K. SEBEGO  
ACTING DEPUTY DIRECTOR-GENERAL:  
PROVINCIAL AND MUNICIPAL  
GOVERNMENT SUPPORT

## Programme 3 (C)

### 2.2.5 Programme 3 (C): Provincial and Municipal Government Support

#### 2.2.5.1 Purpose

Provide oversight, support programmes and evidence based regulatory mechanisms for provincial, municipal government and associated institutions, and facilitates effective development and service delivery.

#### 2.2.5.2 Objectives and measures

The programme seeks to achieve the following objectives:

- i) Strengthen the capacity of municipalities by supporting them in the development and implementation of municipal specific turnaround strategies by March 2011;
- ii) Facilitate the alignment of provincial growth and development strategies and integrated development plans with the medium term strategic framework and the national plan by reviewing and implementing the framework for integrated development planning before March 2011; and

- iii) Support government's international relations and cooperation policy obligations in relation to cooperative governance by implementing bilateral agreements and programmes by March 2011.

#### 2.2.5.3 Service delivery objectives and indicators

This Programme is divided into seven sub-programmes

#### **Local Government Institutional and Administrative Systems (LGIAS)**

The mandate of the sub-programme is to develop legislation and policy to support municipal institutional systems and local public administration. During the reporting period the main highlight has been the approval of the Local Government Municipal Systems Bill by Parliament and the promulgation of the Disciplinary Regulations for senior managers as well as Regulations on participation of municipal officials in elections. The Unit also issued a Notice on Councillor Remuneration to adjust the salaries of councillors.

As part of its ongoing support to ensure sustainable delivery and promote accountability in local government, the Unit facilitated programmes to support the filling of critical posts and signing of performance agreements by senior managers. The number of vacant posts increased from 13% to 18% as at March 2011 compared to the same period last year. Signed performance agreements in respect of municipal managers and managers increased by 9 and 7 percentage points respectively.

Although the Unit has been less successful in developing the recruitment and retention strategy, terms of reference have been approved and a process is underway to appoint a service provider to assist in developing the strategy.

#### **Municipal Performance Monitoring and Support (MPMS)**

The purpose of the unit is to coordinate role players to better support municipalities in the implementation of effective performance management systems. The unit has been instrumental in coordinating SALGA, DBSA and the province as part of the National Performance Management Implementation forum.

The forum developed a National Performance Management Implementation plan that constitutes of provincial specific performance management implementation support plans. The support plans of each of the nine provinces guide all role players with regard to what specific interventions are required in the different municipalities.

This will ensure that role players are now working from the same plan.

#### **Municipal Leadership Development Programme (MLDP)**

The MLDP seeks to improve the competences of councillors and managers in areas such as leadership and management through targeted interventions based on skills audit findings. During the year under review, the pilot training programme was suspended due to the planned revitalisation of the Local Government Leadership Academy (LOGOLA). Some work was undertaken with regard to the

development of the institutional framework for the revitalised LOGOLA and the proposed establishment of the Public School for Local Government. Consultations with PALAMA and LGSETA have also been done to ensure strategic collaboration in this matter.

#### **Local Government Skills Audit**

A Classification Framework aligned to the Organizing Framework for Occupations was compiled for Local Government. In terms of the Local Government Skills Audit the collection of baseline information was completed in district and local municipalities. 250 Competence Profiles and a Competence Dictionary were drafted and sent to stakeholders for verification. Close to 1000 staff were trained on the GAPSKILL (web-based skills audit tool).

#### **Local Government Turn Around Strategy**

The unit response to coordinate the Local Government Turn-Around Strategy (LGTAS) and the Delivery Agreement for Outcome 9 facilitated the signing of delivery agreements between the Minister, MECs and Mayors during a signing ceremony held on 30 September 2010. The Delivery Agreement is the basis for the Programme of Action for 2011.

During the period under review, the LGTAS held various consultative engagements with stakeholders, including the committees of Parliament, professional bodies about the progress with LGTAS and the implementation of the Delivery Agreement. The unit presented quarterly municipal, provincial and national progress reports to MinMec and the Implementation Forum.

#### **2010 World Cup Coordination**

On 15 May 2004, FIFA awarded South Africa the right to host the 2010 FIFA World Cup (FWC). Nine cities in eight provinces were then selected to be Host Cities for the event. To realise the delivery of the various obligations imposed on the Department of Cooperative Governance, a 2010 FIFA World Cup Coordination Unit was established in March 2007.



City of Tshwane Musanda Carnival on the eve of the 2010 FIFA World Cup.



CoGTA staff during the City of Tshwane Musanda Carnival on the eve of the 2010 FIFA World Cup.



2010 FIFA World Cup parade through the streets of Sandton.

The Host City Forum (the Forum), chaired by the Minister, was one of the intergovernmental structures that were established to prepare for the FWC. The Minister was also a member of the 2010 FIFA World Cup Inter-Ministerial Committee, as well as a member of the Board and ExCo of the 2010 FIFA World Cup South Africa Organising Committee (LOC).

The following form part of the list of matters that were addressed by the Department:

- The facilitation of the resolution of the roles and responsibilities matrices – that is, who is responsible for the delivery and for the provision of resources for a particular item, be it infrastructure, a service, or any other obligation. This ensured that relevant stakeholders could appropriately plan and prepare for the event;
- The provision of hands-on support to Host Cities that were in need – of particular note, was the dedicated support provided to the Nelspruit Host City (Mbombela Local Municipality) to deal with a myriad of challenges being faced, from infrastructure, to community protests, to legal challenges.
- The coordination of disaster management and fire fighting services for the event by:
  - (i) Implementing a fully-integrated and inter-operative communications and information technology system;
  - (ii) Enhancing and expanding, where necessary, existing plans and disaster management systems and relationships to meet the increased needs of the tournament;

A comprehensive close-out report was finalised by the 2010 Unit and was approved by the Minister during October 2010. The close-out report highlights lessons that have been learnt by the Department in some of the following areas:

- Intergovernmental coordination;
- Programme management approach;
- Roles and responsibilities of stakeholders;



- Maintenance of infrastructure;
- Disaster management and fire-fighting services;
- Promotion of social cohesion;
- Capacity building; and
- Tools of trade / communication.

Specific recommendations are also made on the above-mentioned areas.

### Capacity Building and Hands-on Support Coordination

The functional mandate of the sub-programme was to coordinate capacity building initiatives targeted at local government inclusive of hands-on support to guide implementation.

The sub-programme recorded the following key achievements:

- (a) Development of a Coordination Framework for the Deployment of Scarce Skills and Technicians at Local Government level.
- (b) Review of the Siyenza Manje Programme to align its resources to the LGTAS. The Siyenza Manje Programme was evaluated under the guidance of a Steering Committee of which **CoGTA** was a member. LGTAS was identified as the main government programme that Siyenza Manje must aim to support. In this instance, the infrastructure

component of Siyenza Manje is now put under **CoGTA** control through the Special Purpose Vehicle;

- (c) A Capacity Building Plan for Local Government has been developed and a National Capacity Coordination and Monitoring Committee established to monitor municipal performance and coordinate intervention support. This Committee shall function under the leadership of **CoGTA** and shall comprise of key government departments and other partners (e.g. National Treasury, Water Affairs, SALGA, DBSA, PALAMA); and

- (d) Hands-on support was provided to Koukamma Local Municipal to affect a Municipal Recovery Plan. A Technical Task Team was formed chaired by the department and coordinated by the Chief Directorate to guide implementation of R200m for infrastructure rehabilitation funded through MIG, Disaster Relief Funds and DBSA grant funding. This assisted towards improvement of service delivery. A Stakeholder Forum was formed to improve trust and working relations between the municipality and the community. Partnership was also formed with Ilima Trust for technical support on governance issues.

## 2.2.5.4 Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
<b>Sub-programme: Local Government Institutional and administrative Systems</b>				
Legislative Reform	All legislation that underpin service delivery assessed to inform comprehensive reviews by target date	Assessment report on all legislation that underpin service delivery developed by 31 March 2011	<b>Achieved</b> Assessment report on legislation impacting on service delivery developed	
Amended regulations on the Municipal Structures Act	Amended regulations on the Municipal Structures Act, by target date	Amended Municipal Structures Act by 31 March 2011	<b>Not Achieved</b>	Capacity constraints
Amended Regulations on the Municipal Systems Act, Act 32 of 2000	First draft of the amended Municipal Systems Act by target date	Amended Municipal Systems Act, 32 of 2000 by 31 March 2011	<b>Achieved</b> Bill approved by Parliament	
Councillor Remuneration Framework revised	Framework revised by target date	Revised framework completed by 31 March 2011	<b>Not Achieved</b> The work will only be done by the first quarter of the new financial year	Capacity constraints
Regulations on the Participation of Municipal officials in elections gazetted	Regulations gazetted by target date	Regulations on the Participation of Municipal officials in elections developed and submitted to Cabinet by 31 March 2011	<b>Achieved</b> Regulations gazetted on 10 March 2011	
<b>Sub-programme: Development Planning</b>				
Position Paper on National Urban Development Framework (NUDF) and Rural Strategy	Number of spatial policy inputs provided by <b>DCoG</b> to NPC, Sector Departments and Municipalities by target date	Spatial policy inputs provided by <b>DCoG</b> to NPC, Sector Departments and Municipalities by 31 March 2011	<b>Not Achieved</b> Inputs will be provided once the strategy has been developed by NPC	Capacity constraints

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Differentiated approach to Integrated development planning for municipalities	Draft framework on simplified IDPs and segmentation model of municipalities developed by target date.	Draft framework on differentiated approach to IDP developed by 31 March 2011. A model of segmentation developed by March 2011	<b>Not Achieved</b>	Capacity constraints
Status of Planning legislation Report	Number of regulatory amendments for spatial planning reviewed/proposed by target date	Legislative reforms on Land-use planning and management by 31 March 2011	<b>Not Achieved</b>	The Department of Rural Development and Land Reform (DRDLR) is responsible for the Land Use. Inputs will be provided after the legislation has been developed
Support the overall objective of creating well functioning, integrated and balanced urban and rural settlements	Clear national norms and standards developed for different municipalities and settlement areas by target date	Develop Norms and standards for Spatial and Land use planning by 31 March 2011	<b>Not Achieved</b>	The DRDLR is responsible for the Land Use Legislation support will be provided as per request
Reports Spatial Budgeting Pilot sites Draft guidelines	Number of national and provincial departments referenced at municipal levels by target date	Draft Guidelines on Land Administration systems by 31 March 2011	<b>Not Achieved</b> Pilot sites identified in Western Cape 17 municipal officials were trained on Map Literacy and 24 municipal officials on GIS Training In Western Cape	The DRDLR is responsible for the Land Use Legislation support will be provided as per request
<b>Sub-programme: Local Government Turn Around Strategy</b>				
Establish system for managing and monitoring stakeholder engagements and partnerships	Stakeholder data base established and commitments of stakeholders by target date	LGTAS Stakeholder Strategy developed and adopted and maintained by 31 March 2011	<b>Achieved</b> LGTAS Stakeholder Strategy developed	
Progress Report on implementation of LGTAS	Report on coordination of LGTAS by target date	Report on implementation of LGTAS developed by 31 March 2011	<b>Achieved</b> LGTAS Report based on municipal and provincial progress reports were presented to MinMec and Implementation Forums	

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Knowledge management Protocol for the NCU	Adoption and implementation of a Protocol and knowledge management guidelines for NCU by target date	Knowledge Management Guidelines and protocol for the LGTAS developed and adopted by 31 March 2011	<b>Achieved</b> LGTAS Knowledge Management Protocol was developed and adopted	
Delivery agreements for accelerated service delivery as part of the Ministers Performance agreement	Number of delivery agreements signed and monitored by target date	Report on delivery Agreement developed by 31 July 2010	<b>Achieved</b> Delivery Agreement on Outcome 9 was signed by the Minister, and MECs on 30 September 2011	
<b>Sub-programme: Municipal Performance Monitoring and Support</b>				
Support provided to Provinces on the implementation of the Municipal Performance Regulations in municipalities	Provinces capacitated to support municipalities to increase the number of signed PAs for S57 managers by 5% by target date	Provinces supported to increase signed Performance Agreements to 79% by 31 March 2011	<b>Achieved</b> Four meetings and one workshop held with provinces to capacitate them to increase the number of signed PAs The number of signed performance agreements by - <ul style="list-style-type: none"> <li>• Municipal managers has increased by 9 percentage points from 79% as at March 2010 to 88% as at March 2011; and section 56</li> </ul>	
			Managers have increased by 7 percentage points from 76% as at March 2010 to 86% as at March 2011 A report is being finalised	
Provinces supported to improve organizational performance in municipalities	Number of provinces capacitated to improve performance in municipalities by target date	Four provinces capacitated to improve organizational performance of selected municipalities	<b>Achieved</b> All nine provinces supported to assist municipalities with the implementation of PMS	

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Posts of Municipal Manager (MM), Town Planner, Chief Financial Officer, Engineer, Technical Services, Human Resources and communication are filled	Support identified for municipalities to fill top 6 posts by target date	All 283 municipalities supported to fill the top 6 posts by 31 March 2011	<b>Achieved</b> Provinces capacitated to support municipalities to fill the top six posts	The vacancy rate for: a) municipal managers has increased by 5% points from 13% as at March 2010 to 18% as at March 2011; and b) Section 56 managers have increased by 9% points from 14% as at March 2010 to 25% as at March 2011
Signed performance agreements	Support identified for municipalities to facilitate the signing of performance agreements by Municipal Managers (MM) and S57 managers by target date	Support municipalities to facilitate the signing of performance agreements by Municipal Managers (MM) and S57 managers by 31 March 2011	<b>Achieved</b> All provinces capacitated to increase the number of signed PA. Dedicated support given to Chris Hani and eMalahleni municipalities	
Improved organisational performance management system	Support Municipalities to implement PMS by target date	Report on municipalities supported to Implement Performance Management System by March 2011	<b>Achieved</b> Municipalities in Limpopo Province were trained on the new PMS developed with the DBSA; Workshops were also convened in the Chris Hani District Municipality in the Eastern Cape to explain Performance Management Regulations and PMS	
Performance Management Framework for councillors developed	Draft legislation on Performance Management for councillors developed by target date	Legislation on Performance Management and Compliance with the Code of Conduct for Councillors reviewed by 31 March 2011	<b>Not Achieved</b> Desk top research conducted	There was a need to consult with SALGA on the terms of reference and the scope of work

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Regulatory powers of the Minister to regulate on HR systems and procedures for local government strengthened	Amendment Bill introduced into Parliament by the by target date	Bill introduced into Parliament to strengthen the Minister's powers to regulate HR systems and procedures by end 31 March 2011	<b>Achieved</b> Bill introduced into Parliament on 19 July 2010	
Disciplinary Regulations and Procedures for S57 Managers finalized	Regulations gazetted by target date	Disciplinary Regulations and Procedures for S57 Managers promulgated by 31 March 2011	<b>Achieved</b> Regulations approved for promulgation on 25 February 2011	
Monitor and report on performance of municipalities	Report on performance of municipalities developed by target date	State of Local Government report compiled by 31 March 2011	<b>Not Achieved</b> Procurement process underway to secure Service Provider	Capacity constraints
<b>Sub-programme: Capacity Building and Hands-on Support Coordination</b>				
Local Government Turn Around Strategy resourced to support implementation and roll-out at municipal level	Draft inputs towards the review of the Siyenza Manje Programme in support to the Local Government Turnaround Strategy by target date	Key resources of the Siyenza Manje Programme re-aligned to the Local Government Turnaround Strategy by 30 September 2010	<b>Achieved</b> Final report on Siyenza Manje review developed and approved by the Steering Committee made up of <b>DCoG</b> , National Treasury, Water Affairs, DBSA, and SALGA. The Siyenza Manje Infrastructure component has been transferred to <b>DCoG</b>	
Recruitment and Retention Strategy for specific occupations and professions in local government developed	Recruitment and Retention Strategy for specific occupations and professions in local government developed by target date	Policy Proposals tabled, discussed and adopted by Cabinet by 31 March 2011	<b>Not Achieved</b> ToR approved in December 2010, tender advertised and closed on 31 March 2011	Capacity constraints. The project will be rolled over to the next financial year
<b>Sub-programme: Municipal leadership Development Programme Government</b>				
Framework for LOGOLA	Institutional framework for LOGOLA developed by target date	Policy proposals for the revival of LOGOLA developed by 31 March 2010	<b>Not Achieved</b> Draft framework finalised and to be submitted for approval	Extensive consultations to ensure linkage with proposed Public School for Local Government. discussion document developed

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Framework developed to professionalise LG	Professionalisation framework in place by target date	Professionalisation Framework on LG developed and adopted by 31 March 2011	<b>Not Achieved</b> Development and consultation on the framework is on-going	Capacity constraints Collaborative work now undertaken with SALGA; ILGM and funded by GIZ. the project will be rolled over to the next financial year
<b>Sub-programme: Local Government Skills Audit</b>				
Skills audit for employees below S57 completed	Number of municipalities with completed skills audit by target date	Skills audit in municipalities completed for employees below S57 by 31 March 2011	<b>Not Achieved</b> Still to capture 36,000 district and municipal questionnaires and compile 8 provincial reports. Metros have not yet completed all data collection and capturing is approximately at 45%	Capacity constraints
Job Classification Framework for Local Government developed	Classification framework aligned to the Organising Framework for Occupations by target date	Classification framework aligned to the Organising Framework for Occupations by 31 March 2011	<b>Achieved</b> Classification framework aligned to the Organizing Framework for Occupations	
Capacity Building Plan for Local Government	Capacity Building Plan aligned to the NCBF and LGTAS developed by target date	Capacity Building Plan for Local Government developed by 31 March 2011	<b>Achieved</b> Capacity Building Plan for Local Government developed; and a National Municipal Capacity Coordinating and Monitoring Committee established	
National Revenue Enhancement Programme established	A framework for revenue enhancement in LG developed by target date	National Revenue Enhancement Programme developed by 31 March 2011	<b>Not Achieved</b> Draft Strategy for Debt Collection, Revenue Enhancement and Public Mobilisation developed	Capacity constraints. The project will be rolled over to the next financial year
<b>Sub-programme: FIFA World Cup Coordination Unit</b>				
National programme for cleaning host cities and other city and town area in all municipalities	National programmes developed and implemented in the 9 host cities by target date	National programme for cleaning Cities and Town Areas developed and implemented by 31 March 2011	<b>Not Achieved</b> National Programme for Clean Cities and Clean Towns has been developed	The project will be rolled out to the next financial year

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Coordination of activities to promote the sustainability of the 2010 FIFA World Cup Infrastructure (stadia) post the World Cup	Engagements with Soccer Governing Bodies, Government Departments and other relevant stakeholders by target date	Development of sustainability measures/plans for the newly built/refurbished stadia by 31 March 2011	<b>Not Achieved</b> Efforts were directed to the conceptualisation of the Clean Cities and Clean Towns programme	Pilots on the programme will be rolled over to the next financial year
Support the coordination of the 2010 FIFA World Cup Legacy Audit	Engagements with stakeholders Sports and Recreation South Africa (SRSA) on the finalisation of the 2010 FIFA World Cup Legacy Audit by target date	Support the development of a report by SRSA on then legacy of the 2010 FIFA World Cup by 31 March 2011	<b>Not Achieved</b>	Project led by the SRSA
Support provided to the 2010 FIFA World Cup IGR (Including Inter-Ministerial Committee (IMC) / TCC / Host Cities Forum (HCF)	Support provided and inputs made at the 2010 FIFA World Cup IGR structures by target date	Relevant intervention and support provided to ensure the successful hosting and completion of the 2010 FIFA World Cup by 30 June 2010	<b>Achieved</b> Hands on support was provided to Host Cities	
Documentation and sharing of 2010 FWC lessons / experiences	Closeout report for the hosting of the 2010 FIFA World Cup by target date	Development of a close-out report for the hosting of the 2010 FWC 30 September 2011	<b>Achieved</b> A comprehensive close-out report was approved by the Minister in October 2010	
Framework to align systems and find operational efficiencies on reduction of red-tape	Framework on operational efficiencies developed by target date	Framework to align systems and find operational efficiencies on reduction of red-tape adopted by 31 March 2011	<b>Not Achieved</b> The LED in partnership with GIZ has already developed a similar framework on LED processes.	Capacity constraints
Report on MIG funded projects site verification	Number of provinces audited on MIG project locations by target date	Provinces audited on MIG project locations by 31 March 2011	<b>Not Achieved</b> Completed field work at the five selected municipalities in Gauteng as a pilot exercise project has been introduced in Mpumalanga province and all its municipalities and in Eastern Cape province	Capacity constraints experienced during the recruitment and placement period
Technical Support on MIG plotting project (MTAS) priority	Number of municipalities supported on GIS project plotting by target date	Municipalities supported on GIS project plotting by 31 March 2011	<b>Not Achieved</b> Technical guidelines finalised MIG project themes plotted on a ward level	



Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Coordination Framework for the deployment of Professionals and Scarce Skills at Local Government Level developed	Coordination Framework developed by target date	Coordination Framework for the deployment of Professionals and Scarce Skills at Local Government Level adopted and implemented by 31 March 2011	<b>Achieved</b> Coordination Framework developed and consulted upon with key deploying stakeholders (National Treasury, DBSA, Water Affairs) for inputs and approval	
Targeted hands-on support to specifically identified municipalities facilitated to address service delivery challenges	Resources mobilised and deployed to targeted municipalities by target date	Service delivery and governance challenges unblocked and mechanisms for sustainability developed by 31 March 2011	<b>Achieved</b> Koukamma Local Municipality supported towards stabilisation of governance systems and delivery on infrastructure projects through MIG and Disaster Relief Funds. Stakeholder Forum established to improve dialogue between municipality and communities	
<b>Sub-programme: Local Government Equity and Development</b>				
Implementation and roll out of the Framework in selected municipalities of the Eastern Cape (EC), the Free State (FS) and Mpumalanga (MP)	Number of municipalities supported in target provinces to implement the HIV and AIDS Framework by target date	46 Municipalities in target provinces supported to implement the HIV and AIDS Framework by 31 March 2011	<b>Achieved</b> 46 municipalities in FS, Mpumalanga and EC trained and supported to implement the Framework. Orientations sessions were held in Limpopo, Western Cape, North West and Northern Cape for all municipalities through financial support of SALGA	
Youth Managers in Provinces and municipalities trained and capacitated to mainstream Youth Development	Youth Managers in selected Provinces trained and capacitated by target date	Youth Managers in 3 selected provinces trained and capacitated to mainstream Youth Development by 31 March 2011	<b>Not Achieved</b>	The function and personnel were moved to the Department for Women, Children and People with Disabilities the programme will be reinstated and dedicated personnel provided

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Monitor and report progress on performance of Associated Institutions	Report on Associated Institutions by target date	Consolidated report on Associated Institutions by March 2011	<b>Not Achieved</b>	Capacity constraints experienced during the recruitment and placement period
National Support Programme for Associated Institutions developed	National support programmed introduced and adopted by target date	Support Programmes adopted with associated institutions by 31 March 2011	<b>Not Achieved</b>	Capacity constraints experienced during the recruitment and placement period
<b>Sub-programme: International Donor Relations</b>				
Improved South-South relations	Number of MoU's concluded by target date	MoU's concluded by 31 March 2011	<b>Achieved</b> 1. MoU with Brazil – August 2010. India, Brazil and South Africa inter-governmental working group established and plan of action developed	
Improved Africa Relations	SADC Local Government Forum by target date	SADC L/G Forum Resuscitated by 31 March 2011	<b>Achieved</b> SADC Forum placed on SADC Formal Agenda for discussion in 2011	Delegation from Malawi and Ghana hosted
Establish cooperation between CLGF and SADC Local Government Forum	MoU between SADC and CLGF concluded by target date	SADC-CLGF Cooperation established by 31 March 2011	<b>Achieved</b> Records of Understanding reaffirmed in November 2010. Pledges mobilized from United Nations Development Programme and United Nations Capital Development Fund	
ICT Development partnership with Belgium – EU established	Memorandum of Agreement finalised by target date	ICT Development partnership with Belgium - EU by 31 March 2011	<b>Not Achieved</b> Agreed process to define way-forward with the Belgian Embassy	The project is being deferred to the next financial year

## Programme 4



MS M. SETHUSHA  
HEAD: NATIONAL DISASTER  
MANAGEMENT CENTRE (ACTING)

### Programme 4: National Disaster Management Centre

#### Purpose

Promote an integrated and coordinated system of disaster risk management with special emphasis on prevention, mitigation and preparedness by national, provincial and municipal organs of state, statutory functionaries and other role players involved in disaster risk management.

#### Objectives and measure

The programme seeks to achieve the following objectives:

- i) Improve the proactive and responsive capability of the national disaster management centres by supporting the establishment of two remaining provincial disaster management centres by March 2011;
- ii) Strengthen and update the legislative framework for fire services by submitting amended legislation to Cabinet for approval by March 2011, in order to address new policy issues which are not addressed in the existing legislation; and

- iii) Ensure that a coordinated and effective disaster management system for 2010 FIFA World cup is in place by developing provincial and municipal operational plans, establishing provincial coordinating teams, conducting training and simulation exercises and reviewing priority areas and contingency plans by March 2011.

#### Service delivery objectives and indicators

One of the main key achievements was the successful implementation of the Disaster Management Project for the 2010 FIFA World Cup. A Disaster Management 2010 FWC Master Plan was developed and accepted in collaboration with identified National Departments, all provinces, host cities and other stakeholders and approved by the 2010 FWC Inter Ministerial Committee.

With regard to fire services, a framework for National Fire Services was drafted and a process was started to review the old order Fire Brigade Services Act. A 12th draft of the anticipated legislation was compiled for further discussion. A new Fire Brigade Board was reconstituted and will have its first meeting during 2011/12.



*Damage to community infrastructure after flooding.*

Support was also provided for 30 disaster management centres to be established across the 3 spheres of government. This is an ongoing process.

Support to disaster risk management training programmes. The National Information Society Learnership (NISL) Masters Programme within the Universities of the Free State and North West was supported during the year under review. More support is anticipated for other South African Universities on disaster risk management programmes. The drafting of a Disaster Research Management education and training framework also commenced during December 2010.

Research and strategic knowledge services including integration of DRM issues within Municipal Integrated Development Plans and the Municipal Specific Turn Around Strategies were done.

One of the other key achievements was the successful implementation of the Disaster Management Virtual Private Network. This initiative was done in record time to meet the start of the 2010 FWC. Applications such as the command control had a dependency on this network to function.

Another key achievement was the laying down of terrestrial lines to the South African Weather Services and the Satellite Application Centre. These two important stakeholders form a key role in the NDMC Wide area network for information sharing on disaster related events.



*Damage to the Nwanedzi Bridge after flooding.*

Apart from the key achievements during 2010/2011 the NDMC also played its part in securing funds for damaged infrastructure and drought relief during 2010/2011 flowing from disasters that were declared during 2009.

In KwaZulu-Natal Province an amount of R214, 338 million was allocated for repair of flood damaged roads and infrastructure caused during 2009. In the Western Cape Province drought emergency funds to the amount of R142 million were allocated for animal feed and a desalination plant in Mossel Bay. In the Eastern Cape an amount of R86, 7 million was allocated to DWA to be utilised for drought relief in the 6 district municipalities. A further R450 million was, allocated to the Nelson Mandela Bay Metropolitan Municipality for emergency water provision.

The Minister also declared a national disaster on 21 January 2011 in 8 out of the nine provinces (Western Cape excluded) due to the floods during December 2010 - February 2011. **DCoG** (NDMC) has embarked upon a damage assessment and verification process in order to make a request for additional funding to assist the affected areas. An amount of R600 million was also pronounced by the President during the SONA to deal with relief for the said flood disaster.

Service delivery achievements

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially and not achieved.

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Sub-programme: National Disaster Management Centre				
Risk and vulnerability assessments completed with a view to compiling a national indicative risk profile	Organs of state in all spheres of government fully understand, promote and implement the DM Act, NDMF by target date	Indicative risk profile developed for the country by 31 March 2011	<b>Partially Achieved</b> Model for indicative profile developed	Due mainly to preparations for the FIFA World Cup linked to lack of capacity in NDMC The project will be carried over to the next financial year
Increase the number of fully functional Disaster Management Centres (DMC) across the 3 spheres of government	Number of functional Disaster Management Centres established across the 3 spheres of government by target date	30 (48%) Disaster Management Centres established across the country by 31 March 2011	<b>Achieved</b> 8 in Eastern Cape, 5 in the Free State, 4 in Gauteng, Northern Cape and North West, 6 in Kwazulu-Natal and Western Cape, 1 in Limpopo, Mpumalanga and North West	
Amended legislation and draft National Fire Services framework	National Fire Services framework and legislation published	National Fire Service framework and legislation developed by 31 March 2011	<b>Achieved</b> Fire Services Bill was discussed with NAFSAC and a scoping document further refined	
Functional disaster management centres and systems	Support disaster risk management and risk reduction in identified municipalities by target date	Support provided to municipalities on disaster risk management and risk reduction by 31 March 2011	<b>Achieved</b>	
DM Plans integrated for FIFA World Cup	DM Plans received from the identified National Departments, provinces and host cities by target date	Amended FWC Disaster Management Master plan implemented by June 2010	<b>Achieved</b> A Disaster Management 2010 FWC Master Plan was developed and approved by the 2010 FWC Inter-Ministerial Committee (IMC). DM Plans were also received from all provinces and host cities by the target date 30 June 2010	

Strategic Objective	Indicators	Actual Performance against targets		Reason for Variance
		Target	Actual	
Ensure that all the host cities have the necessary disaster management Capacity to host 2010	Disaster Management Capacity for host cities is optimised by target date	Disaster Management Capacity for host cities is optimised during FIFA World Cup	<b>Not Achieved</b>	Various complex policy issues emerging during discussions of new legislation by fire services stakeholders to be attended. Due to Lack of sufficient capacity within Fire Services Unit, the project will be carried over to the next financial year
Fire services Improved across the Country	Amended Legislation on Fire Services submitted to Cabinet by target date	Amended Legislation on Fire services submitted to Cabinet by 31 March 2011	<b>Partially Achieved</b>	Lack of sufficient capacity
DM Services Education and training framework	Disaster Risk Management educational training framework developed by target date	Disaster Risk Management education training framework developed by 31 March 2010	<b>Partially Achieved</b>	Lack of sufficient capacity
DM wide area Network (WAN)	Single DM Communication Network developed by target date	Single DM Communication Network developed by 31 March 2010	<b>Partially Achieved</b> <ul style="list-style-type: none"> <li>• Virtual Private Network Hardware procured and installed</li> <li>• NDMC VPN Project Plan approved</li> <li>• VPN installed</li> <li>• Terrestrial lines laid down for South African Weather service and Satellite application services</li> <li>• WAN completed with NDMC VPN, Satellite Application Centre (SAC) and South African Weather Services excluding routers</li> </ul>	<ul style="list-style-type: none"> <li>• Some Provincial Disaster Management Centres (PDMC)'s are not on New Generation Network (NGN)</li> </ul>

2.2.6.5 Programme 4: Sub programme budget and actual expenditure

The expenditure and variance versus the final appropriation is provided below:

Sub-programme	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Management: Head of Disaster	8,642	8,642	0
Legislation, Policy and Compliance Management	41,218	41,218	0
Implementation Coordination and Support	1,638	1,596	42
Intelligence Systems and Support	23,416	16,710	6,706
Disaster Relief Transfers	214,926	214,926	0
<b>TOTAL</b>	<b>289,840</b>	<b>283,092</b>	<b>6,748</b>

Economic classification	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Current	63,681	56,934	6,747
Compensation of employees	10,231	7,122	3,109
Goods and services	53,450	49,812	3,638
Transfers and subsidies	214,398	214,398	0
Province and municipalities	214,398	214,398	0
Payments for Capital Assets	11,761	11,760	1
Machinery and equipment	11,761	11,760	1
<b>TOTAL</b>	<b>289,840</b>	<b>283,092</b>	<b>6,748</b>

## 2.2.3.5 Programme 3: Sub programme budget and actual expenditure

The expenditure and variance versus the final appropriation is provided below:

Sub-programme	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Management: Municipal and Provincial Government	1,204	1,138	66
Provincial and Local Government support and Intervention	34,943	34,943	0
Infrastructure and Economic Development	22,189	21,754	435
Intergovernmental Relations coordination and Fiscal relation	23,431	23,416	15
Governance and Public Participation	1,667	978	689
Community Work Programme	504,412	449,085	55,327
Equitable share transfers	30,558,566	30,540,558	18,008
Municipal Systems Improvement Grant	212,000	212,000	0
Municipal Infrastructure grant transfer	12,528,884	12,528,884	0
South African Local Government Association fiscal Transfer	49,125	49,125	0
Municipal Demarcation Board fiscal transfers	37,187	37,187	0
South African Cities Network fiscal transfers	5,104	5,104	0
United Cities and Local Government of Africa transfers	2,495	2,364	131
<b>TOTAL</b>	<b>43,982,712</b>	<b>43,906,536</b>	<b>76,176</b>

Economic classification	Final Appropriation	Actual Expenditure	Variance
	R'000	R'000	R'000
Current	296,236	295,366	870
Compensation of employees	65,106	64,237	869
Goods and services	231,130	231,129	1
Transfers and subsidies	43,682,195	43,611,154	71,041
Province and municipalities	43,299,450	43,281,442	18,008
Departmental agencies & accounts	86,312	86,312	0
Foreign governments and international organisations	489	119	370
Non Profit Institutions	9,104	7,468	1,636
Households	286,840	235,813	51,027
Payments for Capital Assets	4,281	16	4,265
Machinery and equipment	4,281	16	4,265
<b>TOTAL</b>	<b>43,982,712</b>	<b>43,906,536</b>	<b>76,176</b>





# DEPARTMENT OF TRADITIONAL AFFAIRS

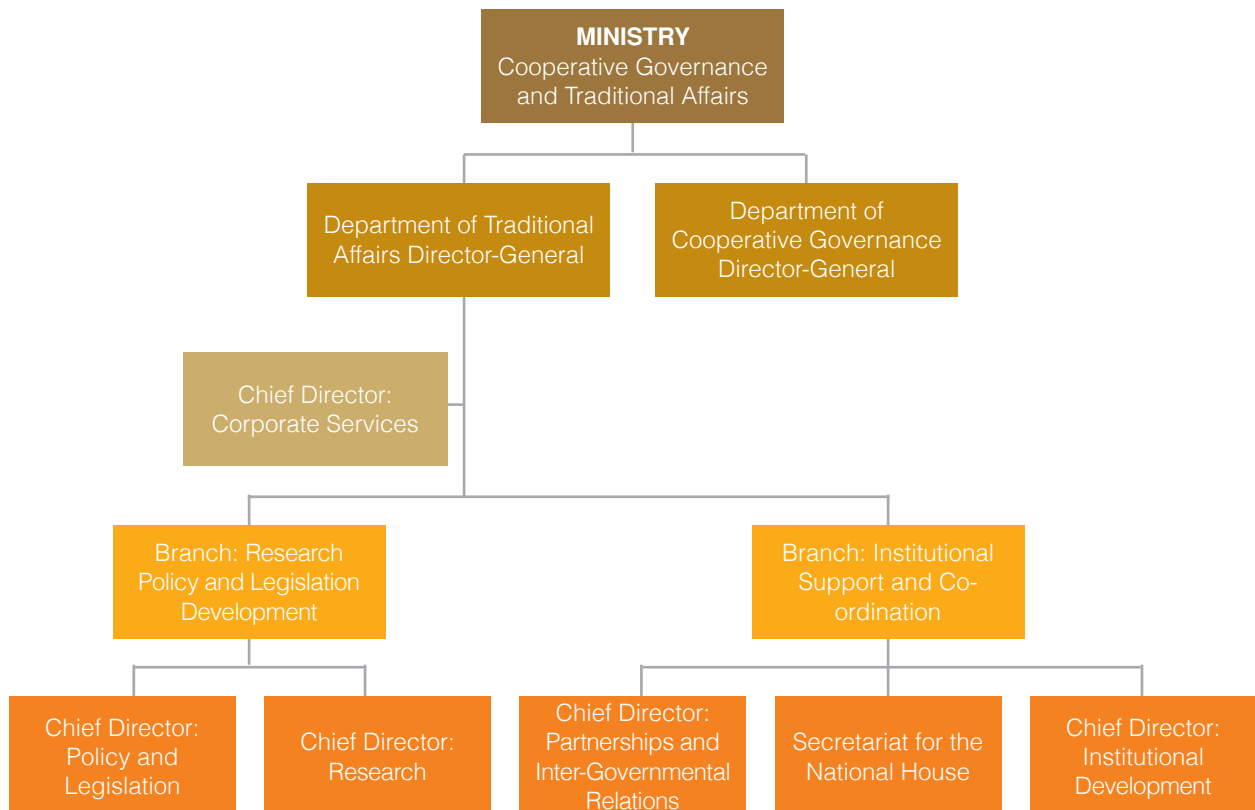


PROFESSOR M.C. NWAILA  
ACCOUNTING OFFICER: DTA

# Programme 5

Department of Traditional Affairs (**DTA**)

## DTA ORGANISATIONAL STRUCTURE



In March 2008, Cabinet took a decision to establish the Department of Traditional Affairs (DTA), whereby the then Department of Provincial and Local Government (dplg) appointed Klynveld Peat Marwick Goerdeler (KPMG) to configure the organizational structure and post establishment for the new department. The current national government departments came as a result of the reconfiguration and renaming of some departments, the splitting of some existing ones and the creation of new departments. The old Department of Provincial and Local Government was initially renamed the Department of Cooperative Governance and Traditional Affairs. Later on, in December 2009, the components of cooperative governance and traditional affairs were further split into two departments, namely, the Department of Cooperative Governance and the Department of Traditional Affairs.

This split necessitated the transfer of staff and certain functions from the Department of Cooperative Governance to the Department of Traditional Affairs, as required in terms of Section 3 of the Public Service Act and Part III of the Public Service Regulations. The Minister for Cooperative Governance and Traditional Affairs, Mr. S. Shiceka sought approval for the organizational structure of the Department of Traditional Affairs and the transfer of staff and relevant functions from the Department of Cooperative Governance from the Minister of Public Service and Administration (DPSA). The approval was duly granted with 122 posts, of which 76 were funded in the 2010 – 2011 financial year. Three positions have been filled from August 2010 (Director-General and two Deputy Directors-General). In addition to the above, seven positions of Chief Directors and twelve Directors was concluded in January 2011. Furthermore five commissioners for the CTLDC were appointed.

Process towards the filling of other positions below SMS has commenced and will be completed in the next financial year.

## Vision, Mission and Values

### Vision

A transformed, coherent and cohesive institution of traditional leadership which plays a central role in traditional affairs and governance and contributes to rural development.

### Mission

To provide coordinated support to the institution of traditional leadership within the system of cooperative governance by:

1. Developing appropriate policies and systems;
2. Establishing structures to enable communities to participate in governance and development processes; and
3. Promoting social cohesion and preservation of customary law and tradition.

### Values

Guided by Principles of Batho Pele we adhere to the following values:

1. Ubuntu
2. Activist approach;
3. Goal orientation;
4. Partnership and Collectivism; and
5. Service excellence.

## Legislative mandate

The work of the Department of Traditional Affairs is informed by Chapter 12 of the Constitution, policies and pieces of legislation administered by the Department, national policies and laws relating to the Public Service as a whole, as well as those pieces of legislation that promote Constitutional goals such as equality and accountability.

### The Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996)

The overarching mandate of the Department flows specifically from section 211 of the Constitution, which provides as follows:

“(1) the institution, status and role of traditional leadership, according to customary law, is recognized, subject to the Constitution.

(2) A traditional authority that observes a system of customary law may function subject to any applicable legislation and customs, which includes amendments to, or repeal of, that legislation or those customs.

(3) The courts must apply customary law when that law is applicable, subject to the Constitution and any legislation that specifically deals with customary law”.

Furthermore, section 212 of the Constitution provides that:

“(1) National legislation may provide for a role for traditional leadership as an institution at local level on matters affecting local communities.

(2) To deal with matters relating to traditional leadership, the role of traditional leaders, customary law and the customs of communities observing a system of customary law –

(a) national or provincial legislation may provide for the establishment of houses of traditional leaders; and

(b) National legislation may establish a council of traditional leaders”.

The Traditional leadership function is a functional area of concurrent National and Provincial competence in terms of Part A of Schedule 4.

### White Paper on Traditional Leadership and Governance, 2003

The White Paper sets out a national framework and norms and standards that define the role and place of the institution of traditional leadership within South Africa’s system of democratic governance. It seeks to support and transform the institution in accordance with constitutional imperatives and to restore the integrity and legitimacy of the institution in line with the African indigenous law and customs subject to the Constitution.

### Traditional Leadership and Governance Framework Act, 2003 (No. 41 of 2003) as amended

The Act is currently being amended in the main to provide for the recognition of the Khoi-San communities and leadership. Furthermore, the Act is further being amended to address lacunae identified in the implementation of the Framework Act regarding the traditional communities and leadership. The latest amendments include provision for kings/queens councils as well as a fourth level, namely, principal traditional leadership.

### National House of Traditional Leaders Act, 1997 (No. 10 of 1997) as amended

The National House of Traditional Leaders Act, 2009 (No.22 of 2009) amended the 1997 Act that provided for the establishment of the National House of Traditional Leaders, membership, term of office and functions of the house. It also establishes a forum of chairpersons of houses of traditional leaders and a forum of kings/queens as well as for the President to determine that certain members of the National House of Traditional Leaders must be full-time members and to effect certain textual amendments; and to provide for matters connected therewith.

### Provincial Legislation

The following is a list of provincial legislation dealing with the institution of traditional leadership:

- Eastern Cape Traditional leadership and Governance Act, 2005 (Act No. 4 of 2005);
- Eastern Cape House of Traditional Leaders Act, 1995 (Act No. 1 of 1995);
- Free State Traditional leadership and Governance Act, 2005 (Act No. 8 of 2005);
- Free State House of Traditional Leaders Act, 1994 (Act No. 6 of 1994);
- KwaZulu-Natal Traditional leadership and Governance Act, 2005 (Act No. 5 of 2005);
- Limpopo Traditional leadership and Institutions Act, 2005 (Act No. 6 of 2005);
- Limpopo Houses of Traditional Leaders Act, 2005 (Act No. 5 of 2005);

- Mpumalanga Traditional leadership and Governance Act, 2006 (Act No. 3 of 2006);
- Mpumalanga Provincial House and Local Houses of Traditional Leaders Act, 2005 (Act No.5 of 2005);
- North West Traditional leadership and Governance Act, 2005 (Act No. 2 of 2005); and
- North West House of Traditional Leaders Act, 1994 (Act No. 12 of 1994)(as amended).

### Other Public Service Legislation

The Department of Traditional leadership is also guided by the following Acts, which all government departments must comply with:

- Municipal Structures Act, 1998 (Act No 117 of 1998);
- Municipal Systems Act, 2000 (Act No 32 of 2000);
- Disaster Management Act, 2002 (Act No 57 of 2002);
- Intergovernmental Relations Framework Act, 2005 (Act No 12 of 2005);
- Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities Act, 2002 (Act No 19 of 2002);
- Public Services Act, 1994 (Act No 103 of 1994);
- Public Service Regulations 1994; and
- Public Finance Management Act, 1999 (Act No. 1 of 1999) and Treasury Regulations.

### Strategic Objectives

The following were key strategic objectives of the Department of Traditional Affairs for the year under review:

#### Strategic Objective One:

- To build organizational capacity of the Department of Traditional Affairs and strengthen the capability to deliver on its mandate;

#### Strategic Objective Two:

- To develop, review, monitor and implement legislation policies relevant to traditional leadership nationally; and
- To coordinate and monitor the review and implementation of legislation and policies relevant to traditional affairs by national and provincial government departments.

#### Strategic Objective Three:

- To build capacity and capability of the institution to play a meaningful role in service delivery, development and also the preservation of customary law and tradition.

#### Strategic Objective Four:

- To support the National House of Traditional leaders, the CRL Commission, Commission on Disputes and Claims to carry out their respective mandates.



His Excellency President JG Zuma, Acting Minister EN Mthethwa, Deputy Minister Y Carrim, the newly elected Chairperson of the NHTL, Khosi PP Maubane, Deputy Chairperson Kgoshigadi MRM Mothapo with members of the Provincial and NHTL.

## Introduction of Departmental Programmes

The activities of the Department of Traditional Affairs were organized by the following three strategic programmes:

### Programme 1: Administration

**Purpose:** Ensure the smooth establishment of the Department of Traditional Affairs and the development of internal processes, systems and policies that will optimally support the efficient and effective performance by line functions.

### Programme 2: Research Policy and Legislation; and

**Purpose:** Conduct research into the various aspects of traditional affairs, including the institution of traditional leadership to ensure proper policies, legislation and frameworks are developed and implemented to govern the coordination of the issues pertaining to traditional affairs and the functioning of traditional leadership.

### Programme 3: Institutional Support and Coordination

**Purpose:** Provide comprehensive support to, and co-ordination of, all activities related to traditional affairs and to promote the role and place of the institution of traditional leadership in the South African governance system.

## Key Strategic Objectives and Achievements:

### DTA Establishment Phase

This phase was characterised by a period of transition for the Department, moving from operating as a Chief Directorate with very limited financial and human resources to being a functional Department. In addition, the appointment of executive leadership of the Department, filling of SMS posts and levels below and placement of staff was a demonstration of a functioning of a new Department. **DTA** seconded staff were successfully relocated to the new premises in Pencardia 1 building to effect the establishment of the Department.

### Policy and Legislative Reform

Guidelines on Determination on the members of the Traditional Council were finalised and

notice of gazette was developed and submitted to the Minister for approval. The Department also consulted various structures including the Legislative Committee on the discussion document on the consolidation of the Traditional Leadership and Governance Framework Act and the National House of Traditional Leaders Act. During the period under review, the department developed the National Traditional Affairs Bill which includes the recognition of Khoi-San Leadership and structures and proposed amendments to Traditional Leadership and Governance Framework Act as well as the National House of Traditional Leaders Act.

## Assessment of State of Governance within Traditional Affairs

The Department coordinated the project on the assessment of the state of governance within traditional affairs, wherein a concept document was developed to inform the assessment process, a stakeholder analysis undertaken through analysis of different pieces of legislation in order to determine the traditional affairs related functions performed by other departments and entities, and a methodology which informed the overall but customized approach for all provinces.

This was followed by pre-engagements sessions with national departments, provinces and other public entities. The outputs of these pre-engagements are the development of:

- Draft Traditional Affairs Sector Wide Strategy; and
- Draft Capacity Building Strategy.

### Entity Management and Support:

Major highlights of this reporting period have been the announcement of the result of the Commission on Traditional Leadership Disputes and Claims (CTLDC) by the President, training of senior traditional leaders.

The Commission is mandated to resolve disputes and claims lodged with the previous Commission. Its term of office is five years (from January 2011 to 31 December 2015) it is mandated to finalize all 1322 claims and disputes on traditional leadership. The Commission is composed of five members who

are appointed on full time basis to ensure that they finalize all claims and disputes as indicated above. The members of the Commission are:

- Mr. Bagudi Jonathan Tolo  
Chairperson
- Dr. Nokuzola Mndende  
Deputy Chairperson
- Mrs Ramokoni Tryphina Kgatla  
Member
- Mr. Malefetsane Joel Mafereka  
Member
- Mr. Dumisokwakhe Basil Sikhakhane  
Member

The CTLDC was able to issue recognition certificates to the following:

- King Makhosoke II (Enock Makosoke Mab-hena) of AmaNdebele - Mpumalanga
- King Xolilizwe Sigcau (Mpendulo Calvin Sigcau) of AmaXhosa - Eastern Cape
- King Mabhoko III (Mbusi Mahlangu) of AmaNdebele wakwaNdzundza - Mpumalanga
- King Mota (Lekunutu Cavandish Mota) of Batlokwa - Free State
- King Mopeli (Mopeli Thokoana Mopeli) of Bakwena - Free State
- King Ndamase (Ndamase KaNdamase Ndamase) AmaMpondo AseNyandeni - Eastern Cape

### Official Opening of the NHTL: February 2010

The official opening of the NHTL took place on 24 February 2010 at the Old Assembly Chamber, in Cape Town. The opening session was attended by members of the NHTL, Kings, provincial Houses, traditional leaders from SADC, Speaker of the National Assembly, Chairperson of the National Council of Provinces, Ministers, representatives of Local Government, Khoisan and Chapter 9 Institutions. The President addressed traditional leaders on a range of issues, including leadership, culture, rural development and service delivery.

### Election of the new leadership of the National House of Traditional Leaders: 28 January 2011

The election of new leadership of the NHTL took place 28 January 2011, in Pretoria. Kgosi PP Maubane (North West Province) and Kgoshigadi MRM Mothapo (Limpopo Province) were elected Chairperson and Deputy Chairperson respectively. Kgoshigadi MRM Mothapo became the first woman traditional leader to serve in the full time leadership position of the NHTL.

### Overview of the service delivery environment for 2010/11

During the year under review, the Department of Traditional Affairs (**DTA**) as an evolving department has continued to dedicate its effort through provision of coordinated support to the institution of traditional leadership within the system of cooperative governance. The Department of Traditional Affairs did not render services directly to the public as some of the government departments do.

In improving departmental capacity to deliver on its expanded mandate, a total of three positions have been filled from August 2010 (namely Director-General and two Deputy Directors-General). In addition to the above, four positions of Chief Directors and thirteen Directors was concluded in January 2011.

The Department has got three main programmes namely: Administration, Research Policy and Legislation and Institutional Support and Coordination. Even though Administration programme is not fully fledged, corporate service functions are provided by **DCoG** through a Memorandum of Understanding (MoU). The programme has achieved most of its planned targets. This programme is located within the Office of the Director-General and was able to establish various governance systems which are implemented to provide a coordinated support to the activities of the department.

Much progress has been made in the Research, Policy and Legislation programme whereby the programme together with its entities issued

recognition certificates to some of the recognised and deemed kings. Furthermore, **DTA** has embarked on a series of training for senior traditional leaders on legislation impacting on the institution of traditional leadership. In addition to the training of traditional councils, the department has started to develop a skills training program that will be carried out in the 2011/2012 financial year. Draft National Norms and Standards on remunerative and other benefits and tools of trade relating to traditional leadership and draft framework on the allocation of roles and delegation of functions to traditional leaders and traditional councils have also been developed.

The programme Institutional Support and Coordination is a newly established programme in the department which started in August 2010 with the appointment of the programme head. The rest of other staff members started in January 2011. The purpose of the programme is to establish systems and programmes for capacity building and the coordination of partnerships within the institution.

Good progress has been achieved despite the limited human resource capacity, and this was due to the general support from other units enabled by the adoption of the project management approach in the department.

The programme coordinated the project on the assessment of the state of governance within traditional affairs. A concept document was developed to inform the assessment process, a stakeholder analysis undertaken through analysis of different pieces of legislation in order to determine the traditional affairs related functions performed by other departments and entities, and a methodology which informed the overall but customized approach for all provinces. This was followed by pre-engagement sessions with national departments, provinces and other public entities. It can be reported that eight provincial departments of **CoGTA** and offices of Premiers were engaged prior to the assessment process, and all were unanimous on the need for such a process.

So far, six provincial assessments were conducted in Northern Cape, Mpumalanga, Free State, Eastern Cape, Gauteng and Limpopo, whilst the North West and Kwa-Zulu Natal provinces will be assessed

in 2011/2012 financial year. The general analysis revealed the following cross-cutting issues:

- support to the institution is minimal in most provinces,
- limited resources to support the institution,
- poor relations between elected local government councilors and traditional leaders among others.

The national composite report will inform a number of **DTA** projects for the next MTSF period, including a Traditional Affairs Sector Wide Strategy. Furthermore, periodic programme developed the draft Capacity Building Strategy which aims to coordinate the development of institutional systems, and individual personal development in a structured and well consulted approach. To date interactions with some stakeholders such as the Local Government Sector Education and Training Authority already commenced.

### Overview of organisational delivery environment for 2010/11

The State President when opening the House of Traditional Leaders in February 2010, stated that the “Ministry of Provincial and Local Government was replaced by the Ministry of Cooperative Governance and Traditional Affairs – to emphasise the need for better coordination and coherence between the spheres of government. The Department of Traditional Affairs as a stand alone establishment, emerged from this strategic repositioning process.

Upon the establishment of this department, the organizational structure was approved by the Minister of Department of Public Service Administration (DPSA) with 127 posts, of which 71 were funded in the year under review. The Department has ensured that its organizational structure is relevant to delivering on its key strategic focus areas. The Deputy Directors General and the Accounting Officer, were appointed during the second quarter in 2010/11. In addition to the above, a Memorandum of Understanding (MoU) was jointly signed by Department of Cooperative Governance (**DCoG**) and Department of Traditional Affairs (**DTA**) to provide corporate service functions to **DTA**.



Furthermore, an Internal Technical Task Team was established to ensure that the transfer of staff and functions to the **DTA** is concluded efficiently and effectively. With some of the functions being new, the need for the recruitment of new staff has become a necessity. This was done by matching and placement of staff below SMS level. Staff at SMS level in the Chief Directorate: Traditional Leadership and Institutions were subjected to a competitive recruitment process, but still guaranteed security of tenure within the public service. Towards the end of the 2010/11 financial year, the department was able to appoint a number of senior managers including Secretaries of the two entities by the end of the financial year. Five Commissioners for the Commission on Traditional Leadership Dispute and Claims were also appointed in January 2011.

On the other hand, the Chairperson of the House of Traditional Leaders and his Deputy were removed from their positions through a motion of no confidence in September 2010. On 28 January 2011, a new Chairperson and his Deputy were duly elected. This brought stability to the House and the institution of traditional leadership.

Furthermore, the National House of Traditional Leaders (NHTL) has also continued to give advice to the President and Minister on relevant issues, particularly on matters of policy.

Members of the NHTL and provincial houses were given opportunity and support to participate in policy processes involving the Traditional Courts Bill and the Traditional Leadership and Governance Framework Amendment Bill.

During the third and the fourth quarters of 2010/11, the department focused mainly on the establishment related function to improve capacity and to accelerate service delivery. Subsequent to the above processes, the Executive Leadership embarked on a recruitment drive to fill the vacant senior management and middle management positions.

### Key policy development for 2010/11

During the year under review **DTA** was able to pass the following legislative changes:

- National Traditional Affairs Bill;
- Made amendments to the Traditional Leadership and Governance Framework Amendment Bill; and
- National House of Traditional Leaders Act.

### DTA Service Delivery Achievements

Following the appointment of the Executive Leadership of the **DTA** in September 2010, a need was identified to undertake a strategic review of the projects as contained in the **DTA** 2010-2011 Business Plan. The Department of Traditional Affairs (**DTA**) developed two business plans for the 2010-2011 financial year. The first business plan covered the period from 1 April 2010 to 30 September 2010, while the second one covered the period from 30 September 2011 to 31 March 2011.

The purpose of the review was to ensure the alignment of the new and expanded mandate of the **DTA** to the Business Plan projects, and to confirm the sufficiency of allocated financial and human resources. It was evident that issues of strategic shift and expanded mandate as identified during the strategic deliberations were not reflected in the **DTA** 2010-2011 Business Plan.

The strategic review identified the need for the **DTA** to undertake an assessment of the state of governance within the area of traditional affairs, and consequently, this was confirmed as a new project for the 2010/11 financial year. Furthermore, it became clear that the current resource constraints (both human and finance) will not enable full implementation of the business plan as originally conceptualised.

Approval was granted by the Minister to remove and add some of the projects within the business plan in order to align with the new mandate. The section below contains service delivery achievements for the Department of Traditional Affairs (**DTA**) for the period 1 April 2010 to 31 March 2011, based on the approved business plans.

## Programme 5 (A)

### Programme 5 (A): Administration

#### Purpose:

Ensure the smooth establishment of the Department of Traditional Affairs and the development of internal processes, systems and policies that will optimally support the efficient and effective performance by line functions.

#### Strategic Objective One:

To build and strengthen the Department of Traditional Affairs' organizational capacity and capability to deliver on its mandate.

#### Measurable objective:

- Ensure the functionality of the Department of Traditional Affairs by establishing its corporate capacity and capability by recruiting suitable trained and skilled staff and training them by December 2010.
- To provide effective leadership, management and administrative support to the department by establishing management processes and systems by target date

#### Strategy:

Institutionalise leadership, management and administrative processes and systems to operationalise the department.

#### Service Delivery Objectives and indicators

This programme has managed to achieve the following under the sub-programme Office of the Director-General:

- **DTA** Business Plan was developed and workshopped with all staff;
- Appointment of the Director-General and the two Deputy Directors-General;
- The finalisation of the six-months performance report;
- The development of the **DTA** website architecture;
- The design of the **DTA** logo, its submission to the Minister for approval and its registration by GCIS following the ministerial approval;
- The relocation of all staff to new offices;
- The advertising of funded SMS posts as well as posts below SMS; filling of posts of the Director-General and Deputy Directors-General;
- The development of the draft communication strategy; and

- Revised and developed new strategic direction for the department.

It is worth to note that this sub-programme operated with inadequate capacity and was able to achieve most of the planned targets for the year under review.

Service delivery achievement from 1 April 2010 – 30 September 2010

Strategic Objectives	Measure/ Indicator	Actual performance against targets		Reasons for Variance
		Target 2010/11	Actual Achievements	
<b>Sub-programme: Office of the Director-General</b>				
Improved service delivery and governance	Performance Management System operational by the target date	Performance Management System developed and implemented by 31 March 2011	<b>Achieved</b> DTA performance reports are submitted to the Minister	
A functional and effective Department for Traditional Affairs	Human and Financial resources and ICT processes and systems operational by target date	Organizational Structure and Budget Vote developed and implemented by March 2011	<b>Achieved</b> Organisational Structure was developed, approved and implemented	
		Human Resources Management and development strategies and policies developed and implemented by 31 March 2011	<b>Not Achieved</b>	MoU entered with the Department of Cooperative Governance to provide cooperate support services to <b>DTA</b> , therefore <b>DTA</b> utilizes Human Resources Management policies and strategies of <b>DCoG</b>
		Website for the new Department of Traditional Affairs developed and implemented by March 2011	<b>Partially achieved</b> Domain name registered. IT Unit is in the process of loading information	MoU entered with the Department of Cooperative Governance to provide cooperate support services to <b>DTA</b> , to utilize <b>COGTA</b> Website The server had to be moved and this interrupted the process.
		Change management strategy developed by March 2011 and implemented by 31 March 2011	<b>Not Achieved</b>	The business plan was revised and this target was removed because SMS members for <b>DTA</b> were only appointed towards the end of the financial year
		ICT governance framework completed and implemented by 31 March 2011	<b>Not Achieved</b>	MoU entered with the Department of Cooperative Governance to provide cooperate support services to utilize ICT governance framework of <b>DCoG</b>
		Fundamental supply chain management policies and procedures developed and implemented by 31 March 2011	<b>Not Achieved</b>	MoU entered with the Department of Cooperative Governance to provide cooperate support services to utilize supply chain management policies and procedures of <b>DCoG</b>

Strategic Objectives	Measure/Indicator	Actual performance against targets		Reasons for Variance
		Target 2010/11	Actual Achievements	
	Communication and marketing strategy developed and implemented by target date	Development communication and marketing strategy to popularize the Institution of traditional leadership and the Department of Traditional Affairs by 31 March 2011	<b>Achieved</b> The strategy has been developed but has not been approved. The communication plan has been partially implemented	
	Response time on Ministerial and Parliamentary requests and queries	Response within 10 working days of receiving Ministerial and or Parliamentary requests and queries	<b>Achieved</b> All responses forwarded to the Office of the Director General were responded to within 10 working days of receipt	
		Attend to requests and queries within 2 working days of receipt	<b>Achieved</b> All requests and queries received were attended to within 2 working days of receipt	

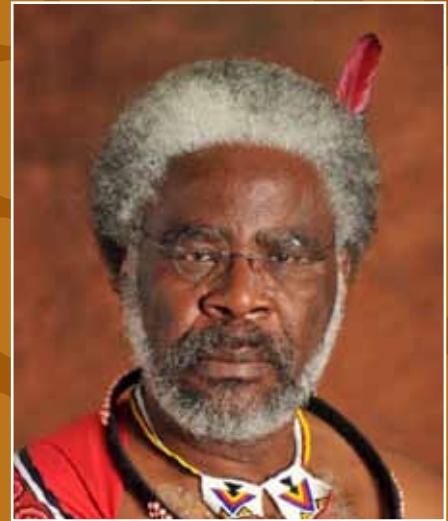
Service Delivery achievements from 1 October 2010 – 31 March 2011

Strategic objectives	Measure/Indicator	Actual performance against targets		Reasons for Variance
		Target 2010 - 2011	Actual Achievements	
<b>Sub-programme: Office of the Director General</b>				
Improved service delivery and governance	Development of a Business Plan for the 2010/11 financial year by March 2010	<b>DTA</b> Business Plan developed and approved by Minister by September 2010	<b>Achieved</b> The revised <b>DTA</b> Business Plan was developed and approved by the Minister 10 February 2011	
	Provide quarterly performance reports to the Minister on the overall performance of the department	<b>DTA</b> quarterly performance reports submitted to Minister Three weeks after end of each quarter	<b>Achieved</b> All the <b>DTA</b> quarterly performance reports were submitted to Minister	

Strategic objectives	Measure/Indicator	Actual performance against targets		Reasons for Variance
		Target 2010 - 2011	Actual Achievements	
A functional and effective Department for Traditional Affairs	DTA relocated to allocated offices by target date	All staff in the DTA relocated to new offices by August 2010	<b>Achieved</b> All staff in the DTA were relocated to new offices by March 2011	
	Recruitment and selection of funded SMS posts finalized by target date	Funded SMS posts filled by December 2010	<b>Partially Achieved</b> A total of 8 SMS members posts which amounts to 29.6 % out of 27 posts were filled	Some of the recommended candidates declined the offers Most SMS accepted offers in Dec 2010 but started in January 2011
	The DTA logo developed by target date	DTA logo developed and approved by Minister by August 2010	<b>Achieved</b> DTA logo was developed and approved by Minister by August 2010	
	Website for the new Department of Traditional Affairs designed by target date	Website for the new Department of Traditional Affairs developed and implemented by March 2011	<b>Partially Achieved.</b> Domain name registered. IT in the process of loading information	The IT Unit could not meet the deadline due to moving of offices The server had to be moved and this interrupted the process
	Communication and Marketing Strategy developed and implemented by target date	Communication and Marketing Strategy developed and implemented by March 2011	<b>Partially Achieved</b> The strategy has been developed but has not been approved. The communication plan has been partially implemented	Inadequate human resource capacity



300 years celebration of the Khoi-San community.



Dr. M. SIBANDZE  
DEPUTY DIRECTOR-GENERAL: RESEARCH,  
POLICY AND LEGISLATION

## Programme 5 (B)

### Programme 5 (B): Research, Policy and Legislation

#### Purpose:

Conduct research into the various aspects of traditional affairs, including the institution of traditional leadership to ensure proper policies, legislation and frameworks are developed and implemented to govern the coordination of the issues pertaining to traditional affairs and the functioning of traditional leadership.

#### Strategic Objective Two:

- To develop, review, monitor and implement legislation policies relevant to traditional leadership nationally; and
- To coordinate and monitor the review and implementation of legislation and policies relevant to traditional affairs by national and provincial government departments.

#### Measurable objective:

Promote traditional knowledge by establishing a comprehensive, user friendly database by March 2011.

### Service Delivery Objectives and indicators

The programme has embarked on the process of consolidating all national legislation pertaining to traditional affairs this includes the National House of Traditional Leaders Act and Traditional Leadership and Governance Framework Act, into a single consolidated Bill i.e. National Traditional Affairs Bill. The consolidated Bill includes the recognition of the Khoi-San leadership and structures and required amendments resulting from the legal uncertainties and gaps to the Traditional Leadership and Governance Framework Act and the National House of Traditional Leaders Act.

In addition, the programme was able to finalized the Guidelines on Determination on the members of the Traditional Council and develop a notice of gazette which was submitted to the Minister for approval. Most of the targets were removed when the business plan was revised as a result of lack of adequate human and financial resource capacity.

#### Service delivery achievement from 1 April 2010 – 31 March 2011

The table below provides actual progress against

planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objectives	Measure/ Indicators	Actual performance against targets		Reasons for Variance
		Target 2010/11	Actual Achievements	
<b>Sub-programme: Research, Policy and legislation</b>				
Improved governance arrangements	The Traditional Leadership and Governance Framework amendment by the target	Traditional leadership Governance Framework Act introduced in Parliament by 31 August 2010 and implemented by March 2011  Provinces assisted to align provincial legislation to the Traditional Leadership and Governance Amendment Framework Act	<b>Partially Achieved</b> A draft Bill has been developed and discussion document on the consolidation of the Traditional Leadership and Governance Framework Act and the National House of Traditional Leadership Act was consulted with both the Legislation committee and the CRATA. A comprehensive consultation plan has been developed for implementation upon approval.	The delays in the Bill processes are due to a new policy direction to consolidate the two pieces of existing legislations into one and incorporate the Khoi-San communities
	Regulations gazetted by the target date	Regulations published and implemented by 31 March 2011	<b>Partially Achieved</b> Developed and consulted a formula for the determination of number of Kingships/ Queenship councils	The formula is yet to be consulted with Kings and Queens before it can be gazetted
	Guidelines drafted by the target date	Guidelines gazetted by 31 March 2011  Number of members of kingship/queenship council determined by 31 March 2011	<b>Achieved</b> Guidelines to determine the number of members of a Traditional council have been finalized for publication.	
Interim participation of Khoi-San in the houses of traditional leaders	Regulatory framework reviewed and implemented by the target date	Provide and implement the Interim arrangement for the participation of the Khoi-San leadership in all provincial houses of traditional leaders and the National House of Traditional Leaders by March 2011	<b>Partially Achieved</b> Only the Northern Cape House of Traditional leaders rules have been amended to provide for the participation of Khoi-San representatives.	Other provinces are awaiting the new National Traditional Affairs Act
Refined policy and regulatory framework for the National House of Traditional Leaders	The National House of Traditional Leaders Amendment Act amended by the target date	National House of Traditional leaders Amendment Act introduced in Parliament March 2011	<b>Partially Achieved</b> The amendments to the act were introduced to Parliament and directive was given to combined two pieces of legislations	
Implementable policy and legislative framework on initiation as a cultural practice	Discussion document, Policy and legislation developed by the target date	Draft legislation on Initiation developed by 31 March 2011	<b>Partially Achieved</b> Draft policy document in place	Policy on Initiation is still under consultation with various stakeholders

Strategic Objectives	Measure/ Indicators	Actual performance against targets		Reasons for Variance
		Target 2010/11	Actual Achievements	
Refined legislation on Ukuthwala by relevant departments	Discussion document on the Ukuthwala developed by the target date.	Coordinating and influencing the amendments to the Recognition of Customary Marriages Act, 2008 by 31 March 2011	<b>Partially Achieved</b> Draft policy document in place	Shift in policy direction with regard to Ukuthwala
Greater alignment and standardization in the regulatory, institutional and support framework for traditional affairs, including the institution of traditional leadership across provinces and municipalities	Discussion documents developed by the target date	Discussion document tabled to the DOH by of May 2010	<b>Partially Achieved</b> Proposed amendments made into the Health legislation	The DoH is the lead department
Greater alignment and standardization in the regulatory, institutional and support framework for traditional affairs, including the institution of traditional leadership across provinces and municipalities	Regulatory framework on the norms and standards on the remunerative and other benefits and tools of trade for traditional leadership and traditional councils developed and implemented by the target date	Handbook on norms and standards relating to remunerative and other benefits and tools of trade of traditional leadership and traditional councils developed by 31 March 2011	<b>Achieved</b> Handbook drafted and presented to committee of the National House of Traditional Leaders in July 2010 and provincial officials responsible for traditional affairs were similarly consulted on the draft Handbook	
Functional governance system	Framework/ Guidelines/ Regulations on the allocation of roles and delegation of functions to traditional leadership developed by the target date	Framework/Guidelines/ Regulations on the allocation of roles and delegation of functions to traditional leaders and traditional councils by organs of state  developed and implemented by 31 March 2011	<b>Partially Achieved</b> The legislation is reviewed to make provision for allocation of role and delegation of functions to traditional leaders by organs of state	Finalization of the Act
Functional partnerships between municipalities and traditional councils	Partnership Framework developed by target date	Partnership Framework/ Guidelines/ Regulations between municipalities and traditional leadership developed by 31 March 2011	<b>Not Achieved</b>	Inadequate human resource capacity
A functional governance system	An Electronic Information system on traditional affairs developed and implemented by target date	An Electronic Information system on traditional affairs implemented by 31 March 2011	<b>Partially Achieved</b> Electronic system is updated in respect of information for senior traditional leaders and communities	Inadequate human resource capacity
A functional governance system	Software on genealogies (family trees) developed and implemented by the target date	Software on genealogies (family trees) developed and implemented by March 2011	<b>Not Achieved</b>	Inadequate human resource capacity



Strategic Objectives	Measure/Indicator	Actual performance against targets		Reason for Variance
		Target 2010-2011	Actual Achievements	
<b>Sub-programme: Policy and Legislation</b>				
Refine the policy and legislative framework impacting on traditional leadership	National Traditional Affairs Act consolidating the Traditional Leadership and Governance Framework Act and the National House of Traditional Leaders Act providing for the recognition of Khoi-San communities, leadership and authority structures addressing gaps and lacunae in the Traditional Leadership Governance Amendment Framework Act and the National House of Traditional Leaders Act by the target date	National Traditional Affairs Bill consulted on by March 2011	<b>Achieved</b> The National Traditional Affairs Bill was consulted by March 2011	
	Guidelines on the determination of membership of traditional councils by target date	Guidelines gazetted by 31 March 2011	<b>Partially Achieved</b> Finalised guidelines on determination on the members of the Traditional Council, notice of gazette sent to the Minister for approval	Finalised guidelines on determination on the members of the Traditional Council, notice of gazette sent to the Minister for approval  Inadequate human resource capacity
Policies on harmful cultural practices	Develop a formula for the determination of number of members of Kingships and Queenships councils by target date	Develop a formula for the determination of number of Kingships and Queenships councils and consultation with Kingships/Queenships by March 2011	<b>Partially Achieved</b> The formula still has to be consulted with Kings/Queens.	The formula still has to be consulted with Kings/Queens.  Inadequate human resource capacity
	Draft policies on Initiation and sources of marriages (Ukuthwala/ Ukungena) developed by 31 March 2011	Draft policies on Initiation and sources of marriages (Ukuthwala/ Ukungena) developed by 31 March 2011	<b>Partially Achieved</b> The policy on Initiation is still under consultation with various stakeholders.	There is a shift in policy direction with regard to Ukuthwala  Inadequate human resource capacity



MS K.C. MKETI  
DEPUTY DIRECTOR-GENERAL:  
INSTITUTIONAL SUPPORT AND  
COORDINATION

## Programme 5 (C)

### Programme 5 (C): Institutional Support and Coordination

#### Purpose:

Provide comprehensive support to, and co-ordination of, all activities related to traditional affairs and to promote the role and place of the institution of traditional leadership in the South African governance system.

#### Strategic Objective:

- To build capacity and capability of the institution to play a meaningful role in service delivery, development and the preservation of customary law and tradition.

#### Measurable objective:

- Ensure better alignment and standardisation in the regulatory, institutional and support framework for traditional affairs across provinces and municipalities by March 2011.
- Ensure that that traditional communities and Khoi-San communities are empowered by reviewing and developing the national support

programme for traditional communities and Khoi-San communities and their governance structures by March 2011 in order to align the programme to the needs identified.

- Promote and integrate the role and place of traditional affairs, the institution of traditional leadership, including Khoi-San leadership, in the South African governance system by establishing synergetic relations with other governance structures across the three spheres of government by March 2011.
- To support well functioning traditional leadership institutions across the continent by ensuring that the institution of traditional leadership, including the Khoi-San leadership, plays a central role where relevant in the SADC region and continental forums by March 2011.
- To conduct skills audit, facilitate training to traditional leaders and to conduct public education sessions on initiation.
- To develop a Discussion Document on capacity needs of traditional leadership in the country.

#### Strategy:

- Coordinate training for traditional leaders on legislation;
- To conduct public education sessions on

- initiation; and
- To undertake an assessment to determine the capacity building needs of traditional leadership.

### Service Delivery Objectives and indicators

The programme Institutional Support and Coordination is a newly established programme in the department which started in August 2010 with the appointment of the Programme Head.

Good progress has been achieved despite the limited human resource capacity, and this was due to the general support from other units as enabled by the adoption of the project management approach in the department.

The branch coordinated the project on the assessment of the state of governance within traditional affairs, wherein a concept document was developed to inform the assessment process. A stakeholder analysis was undertaken through analysis of different pieces of legislation in order to determine the traditional affairs related functions performed by other departments and entities, and a methodology which informed the overall but customized approach for all provinces. This was followed by pre-engagements sessions with national

departments, provinces and other public entities. It can be reported that eight provincial departments of **CoGTA** and offices of Premiers were engaged prior to the assessment process, and all were unanimous on the need for such a process. To date, six provincial assessments were conducted in Northern Cape, Mpumalanga, Free State, Eastern Cape, Gauteng and Limpopo, whilst the North West and Kwa-Zulu Natal provinces will be assessed at a later date. The process is currently underway to analyse data from provinces and develop province specific and one composite national report.

Furthermore, the Programme developed draft Capacity Building Strategy which aims to coordinate the development of institutional systems, and individual personal development in a structured and well consulted approach. Existing capacity building structures will be an option for the coordination of the implementation of this strategy in the next financial year, and to date interactions with some stakeholders such as the Local Government Sector Education and Training Authority already commenced.

The table below provides actual progress against planned targets per sub-programme as well as reasons for variance on targets that were partially achieved and not achieved.

Strategic Objectives	Measure /Indicator	Actual performance against targets		Reason for Variance
		Target 2010/11	Actual Achievements	
Sub-programme: Institutional development and capacity building				
Functional governance system within the institution of traditional leadership	Skills audit database developed by the target date	Skills audit database developed by March 2011  Program on capacity building developed and implemented by 31 March 2011.	<b>Partially Achieved</b> Skills Audit questionnaire developed to determine skills gaps amongst Kings/ Queens/ principals and senior traditional leaders	Inadequate human resource capacity
Functional governance system within the institution of traditional leadership	Kings/Queens/ Principals and Senior Traditional Leaders trained on legislation impacting on traditional leadership by the target date	All kings/queens/ principals and senior traditional leaders trained on legislation impacting on traditional leadership by 31 March 2011	<b>Achieved</b> 800 Senior traditional leaders trained on legislation	

Strategic Objectives	Measure /Indicator	Actual performance against targets		Reason for Variance
		Target 2010/11	Actual Achievements	
Functional governance system within the institution of traditional leadership	Information sessions conducted with national and all provincial houses of traditional leaders by the target date	Information sessions on the uniform norms and standards impacting on the operations of traditional leadership conducted by 31 March 2011	<b>Not Achieved</b>	Inadequate human resource capacity
Refined regulatory framework on Initiation and Ukuthwala, Ukungenwa, traditional healing and related customary and cultural practices	Public education programmes on the Initiation, Ukuthwala, Ukungenwa, traditional healing and other customary and cultural practices developed by the target date.	Public Education Programme on the initiation, Ukuthwala, Ukungenwa, traditional healing and other customary and cultural practices developed by 31 March 2011	<b>Not Achieved</b>	Projects removed from the Business Plan  Inadequate human resource capacity
A functional governance system	The recommendations of the Commission of implemented by the target date	The implementation of the recommendations of the Commission of the Commission on the recognition of Kings/ Queens and kingships and queenships achieved by 31 March 2011	<b>Achieved</b> Announcement notes submitted to the Minister and the President of the Republic of South Africa and was executed	
A functional governance system	New Commission on Traditional leadership Disputes and Claims and the Provincial Committees established and operational by the target date	Commission on Traditional leadership Disputes and Claims and Provincial Committees established and operational by 31 March 2011	<b>Achieved</b> Gazette issued regarding the establishment of the Commission Obtained approval on names of the Commissioners	
Functional governance system	Support to the Commission on Traditional Leadership, Dispute and Claims, and the CRL Rights Commission rendered by target date	Support to the associated institutions rendered by 31 March 2011	<b>Achieved</b> The secretary of the CTLDC was appointed in January 2011. Names of Commissioners were also approved and commissioners were appointed.	
Functional governance system	Support to the National House of Traditional Leaders rendered by the target date	Support to the National House of Traditional Leaders rendered by 31 March 2011	<b>Achieved</b> Secretary of the NHTL was appointed in January 2011 to provide administrative support to the executive of the NHTL	
Pondoland revolt elevated to position of national significance in the national cultural calendar	The Pondoland revolt commemorated by the target date	Support to the commemoration of the Pondoland revolt rendered by 31 March 2011	<b>Not Achieved</b>	Projects removed from the Business Plan  Inadequate human resource capacity

Strategic Objectives	Measure /Indicator	Actual performance against targets		Reason for Variance
		Target 2010/11	Actual Achievements	
The Khoi-San 500 year celebrations elevated to position of national significance in the national cultural calendar	The Khoi-San 500 year commemorated by the target date	Support the commemoration of the Khoi-San 500 year resistance against the first Portuguese invaders of motherland rendered by 31 March 2011	<b>Not Achieved</b>	Projects removed from the Business Plan  Inadequate human resource capacity
Functional governance system within the municipalities and the institution of traditional leadership	Summit between Municipalities and Traditional leaders held by the target date	The Summit between Municipalities and Traditional leaders hosted by 31 March 2011	<b>Not Achieved</b>	Projects removed from the Business Plan  Inadequate human resource capacity

Strategic Objectives	Measure/ Indicator	Actual performance against target		Reason for Variance
		Target 2010-2011	Actual Achievements	
Sub-programme: Institutional and Skills Development				
Capacity Building Framework on Traditional Leaders	Capacity building strategy developed by the target date	Capacity building strategy developed by 31 <sup>st</sup> March 2011	<b>Not Achieved</b> Desktop research was conducted and a draft strategy was developed in December 2010.  <b>DTA</b> Capacity Building Strategy has been and is ready for broad consultation with external stakeholders	Inadequate human resource capacity
Sub-programme: Partnership and Intergovernmental Relations				
Functional governance system within the area of traditional affairs	Report on the state of governance within the area of traditional affairs by target date	Report on the state of governance within the area of by 31 March 2011	<b>Partially Achieved</b> Assessment workshops held with six (6) of the eight Provinces : 24-25/01 Northern Cape 03-04/02 Mpumalanga 08-09/02 Free State 14-15/02 Eastern Cape 22-23/02 Gauteng 01-02/03 Limpopo	The provincial and national reports will be finalized in the first quarter of 2011/12 financial year  Inadequate human resource capacity

**DTA Budget and Actual Expenditure**

2010/11				
Details per Sub-Programme R'000		Final Appropriation	Actual Expenditure	Variance
		R'000	R'000	
5.1	Management: head of traditional affairs	12 523	12 523	-
5.2	Policy and legislation for traditional affairs	6 566	6 566	-
5.3	Institutional, support and coordination	3 841	295	3 546
5.4	Commission for the promotion and protection of the rights of cultural, religious and linguistic communities	24 401	24 401	-
5.5	Commission on traditional leadership disputes and claims	7 700	2 278	5 422
5.6	National house of traditional leaders	19 046	15 754	3 292
	<b>Total</b>	<b>74 077</b>	<b>61 817</b>	<b>12 260</b>

2010/11				
Programme 5 Per Economic classification		Final Appropriation	Actual Expenditure	Variance
		R'000	R'000	R'000
	<b>Current payments</b>			
	Compensation of employees	28 693	17 267	11 426
	Goods and services	20 237	19 403	834
	<b>Transfers &amp; subsidies</b>			
	Departmental agencies & accounts	24 401	24 401	-
	Households	-		-
	<b>Payment for capital assets</b>			
	Machinery & equipment	746	746	-
	<b>Total</b>	<b>74 077</b>	<b>61 817</b>	<b>12 260</b>

**Allocation of Financial Resources**

Expenditure Estimates: Traditional Affairs							
Sub programme		Audited Outcome		Adjusted Appropriation		Medium-Term Expenditure Estimate	
R million	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Management: Head of Traditional Affairs	-	-	-	12 523	8 809	9 771	11 721
Policy and Legislation for Traditional Affairs	6 552	9 875	9 634	6 566	10 166	11 245	12 087
Institutional Support and Coordination	-	-	-	3 841	11 093	12 663	13 295
NHTL	13 169	14 926	13 755	19 046	20 701	22 135	23 351
CRL Rights Commission	15 447	19 996	20 250	24 401	22 150	23 227	24 503
CTLDC	10 573	11 496	12 604	7 700	10 850	11 378	12 003
<b>TOTAL</b>	<b>45 741</b>	<b>56 293</b>	<b>56 243</b>	<b>74 077</b>	<b>83 769</b>	<b>90 419</b>	<b>96 960</b>



# FISCAL TRANSFERS

# Fiscal Transfers



MR. M. MTSHALI  
DEPUTY DIRECTOR-GENERAL:  
CORPORATE AND FINANCIAL SERVICES

## 2.3 FISCAL TRANSFERS

### Purpose

Make financial transfers to various authorities and institutions in terms of relevant legislation or founding agreements.

### Objectives and measures

Oversee entities reporting to the Minister by monitoring legal compliance and delivery on mandates against financial and performance indicators.

### Service delivery objectives and indicators

The institutions to which funds were transferred maintained a satisfactory level of financial management and will prepare and submit their own annual reports.

### Programme policy development/Sub-Programmes

#### 1. South African Local Government Association (SALGA)

SALGA is an association of municipalities in South Africa recognised in terms of Section 163 of the Constitution of the Republic of South Africa. SALGA serves as the representative voice of all 283 member municipalities. In terms of its amended Constitution, SALGA is a unitary body that consists of a national association and nine provincial associations.

The Revised SALGA 5-Year Strategy was approved by the NEC in March 2010 and subsequently submitted to National Treasury and the Minister: Cooperative Governance and Traditional Affairs.

The Annual Report 2010/11 is the culmination of quarterly reporting against the predetermined objectives as set out in the SALGA Annual Performance Plan 2010/11. The table below provides a broad overview of SALGA's organisational performance over the 12-month period under review as it relates to the strategic objectives outlined in the SALGA Five-Year Strategic Plan (2007 – 2012):



**SALGA 2010-11: INSTITUTIONAL SCORECARD BY KEY PERFORMANCE AREA (KPA)**

		Not Achieved		Partially Achieved		Fully Achieved		Total Number of Targets
		Number	Percent	Number	Percent	Number	Percent	
SALGA CHANGE AGENDA (CA)	CA 1	0	0	0	0	4	100	4
	CA 2	1	11	0	0	8	89	9
	CA 3	0	0	1	100	0	0	1
	CA 4	0	0	0	0	10	100	10
	CA 5	3	7	9	20	34	74	46
	CA TOTAL	4	6	10	14	56	86	70
SALGA 10 PRIORITY OUTCOMES 2010-12 (PO)	PO 1: Councillor support - high calibre, professional and effective local government political leadership	0	0	0	0	6	100	6
	PO 2: Service delivery - improved access to municipal services and enhanced provision of free basic services (FBS) through effective operations management and service maintenance	17	25	9	13	43	62	69
	PO 3: Social cohesion – mainstreaming of transversal (gender, youth, children, HIV/AIDS, etc.) socio-economic issues	3	9	7	20	25	71	35
	PO 4: Economic issues – drive of growth and employment creation by municipalities in both urban and rural areas	1	5	2	10	17	85	20
	PO 5: Labour relations - productive, stable labour environments supported by a 'mutual gains' approach	1	4	3	14	18	82	22
	PO 6: Sound financial management and governance system - improved municipal financial management and viability	3	11	2	7	22	81	27
	PO 7: Stable municipal governance	8	24	5	15	20	61	33
	PO 8: Capacity building and institutional development – optimising municipal skills, organisational systems and structures towards improved service delivery	4	11	7	19	25	69	36
	PO 9: Reformation of organised local government – ensuring a more effective, responsive and financially viable SALGA	2	50	0	0	2	50	4
	PO 10: Climate change response measures - integration of climate change responses in municipal development, planning and management.	0	0	0	0	4	100	4
PA TOTAL	39	15	35	14	182	82	256	
TOTAL KEY PROGRAMMES CONTRIBUTING TO BUSINESS PLAN 2010-11	43	13	45	14	238	73	326	

The Annual Report 2010/11 reflects on SALGA's performance and achievements in relation to a total of 298 Key Performance Indicators (KPIs) with 326 associated targets, as per the approved SALGA Annual Performance Plan 2010/11. Each KPI has been developed in support of a particular strategic objective contained in the revised SALGA Five-Year Strategic Plan (2007-2012). These KPIs encompass all SALGA provincial offices and directorates at a national level. Collectively, SALGA has achieved 73% (238) of the targets as set out in the Annual Performance Plan and progress towards the achievement of a further 14% (45) of the identified targets has been made despite significant financial constraints. Overall, a total of only 13% (43) of the targets has not been achieved.

#### *Challenges during 2010/11*

The primary constraining factor in SALGA's achievement and realisation of the targets as set out in its Annual Performance Plan 2010/11 during the period under review remains financial sustainability. Other identifiable areas of weakness include the unavoidable dependency on external sources for SALGA's performance and functionality of the coordination.

### **2. Municipal Demarcation Board (MDB)**

The Municipal Demarcation Board (MDB) is a constitutional institution which was established on 1 February 1999. In terms of the Constitution, 1996 (Act No. 108 of 1996), the Local Government: Municipal Demarcation Act, 1998 (Act No 27 of 1998) read with the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) the Board must amongst others:

- > Determine or re-determine the outer boundaries of the three categories of municipalities identified in the Constitution;
- > Delimit wards;
- > Perform various advisory functions, such as the alignment of functional and or service delivery boundaries with constitutional boundaries;
- > Perform an advisory role in the division and allocation of powers and functions to municipalities falling outside of the metropolitan areas. The

MDB also aims to contribute to the constitutional democracy and development through the spatial configuration of municipal boundaries, wards and districts in South Africa. It assesses the capacity of municipalities to perform their constitutional functions, make recommendations to members of executive councils responsible for local government's revision of powers and functions between district and local municipalities. Within the scope of its mandate is to provide advice and support to improve the development of a sound system of local government.

### **3. South African Cities Network (SACN)**

The SACN was established in 2002 by the Minister of Provincial and Local Government in collaboration with the Mayors of the largest cities (that make up about 70% of the country's socio-economic landscape), and the South African Local Government Association (SALGA), as an independent Section 21 Company, since its establishment the SACN has positioned itself as both a source of information to the leadership of South Africa's largest cities and also as a catalyst for debate on urban issues.

The year has been fruitful in terms of targeted outputs, as the SACN has largely met most of its intended outcomes. It has also been a year of transition, where the SACN worked on obtaining stability in its programme staffing complement. By the 3rd quarter, the organisation managed to formally hire its current 3 programme managers on a full time basis, which augurs well for institutional continuity and stability in the coming financial year. The SACN has also just gone through a comprehensive Business Planning process. Apart from dealing with planning for the number of formal outputs (publications and events), greater detail has been paid to programme and output coherence. This is to ensure that all efforts during the coming year target a common vision and strategic objectives of the organisation.

The projected spend for the year 2010/2011 was R 19 million. A fairly ambitious target, it resulted rather in spend of 15 million. Critical to this was that fact that SACN operated short staffed, and had

part time program managers for the most part of the year. This had an influence on the amount the organisation could spend in the financial year. The situation has changed however, and it is foreseen that there will be a considerable improvement in spend in the coming financial year.

This report considers the extent to which the SACN has met expectations by:

(a) Measuring outputs delivered against targets defined in the 2010/11 business plan and reflecting on the quality of outputs and outcomes achieved.

#### *Performance against output targets*

The SACN defines two primary categories of outputs: learning events (which are outputs of

the knowledge dissemination function); and publications (which are outputs of the knowledge generation function).

#### *Number of outputs*

The 2010/11 the business plan (Appendix A) sees a reduction in the number of outputs. This conservative estimate of outputs was motivated by the smaller budget that was available at the time of business planning. Thus the projected number of outputs then was: 27 learning events and 4 publications. As a result of funds carried forward from 2009/2010, an additional 5 outputs are projected i.e. 30 learning events and 6 publications.

**Table 1: Summary of outputs delivered since 2003/04**

	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11 up to 30 June	2010/11 Planned	Total
Number of knowledge exchange and networking events	6	17	21	26	29	37	57	48	30	<b>241</b>
Number of publications	2	4	7	5	5	15	8	3	6	<b>49</b>
Number of video records of events			1	9	3	3	5	1	0	<b>22</b>
<b>Total number of outputs</b>	<b>8</b>	<b>21</b>	<b>29</b>	<b>40</b>	<b>37</b>	<b>55</b>	<b>70</b>	<b>52</b>	<b>36</b>	<b>312</b>

From the table above, by the fourth and final quarter into the 2010/2011 financial year, SACN has exceeded the learning events by 18. From the previous 3rd Quarter, where there was a deficit of publications of 6, this quarter has substantially closed this gap, with three new publications successfully published and launched in April and May.

Thus up to the end of the fourth quarter of 2010/11, the SACN delivered 48 learning events (48 of the 30 projected i.e. 160%), which is a substantial jump in the number of events. As noted, SACN did substantially close the gap with regard to formal publications this quarter, through three new publications:

- The State of the Cities Report 2011, which is

SACN's flagship product. This was successfully launched over two days in April 2011.

- The Financing of City Services in Southern Africa Report successfully launched in May 25, in a workshop with invitees from, among others, 10 SADC countries.
- The South African Council for Planners (SACPLAN) newsletter, a publication distributed to the spatial planning fraternity, wherein SACN wrote and contributed to its content in a special edition on land use planning in the country.

While this is short of the planned publications by 3, two things are noteworthy:

- SACN has been involved in two major projects that are event intensive, but will not necessarily yield formal publications. The projects relate

to the SACN providing support services for the conversion process to metro status for Mangaung and Buffalo City.

- SACN has produced reports that, although not formal publications, are equally useful and contribute to the debate and the body of research in their respective fields. Notable is SACN's formal report and reaction to the draft Spatial Planning and Land Use Management Bill (SPLUMB). This was handed to the Department of Rural and Land Affairs on 6 June 2011.
- This financial year has thus seen a trade off in publications, for a greater number of events. While they are not directly exchangeable, it is often to be reasonably expected that in playing its support and networking role, fewer publications may emerge as more time is spent on processes.

#### 4. Commission on Traditional Leadership Disputes and Claims

The Commission on Traditional Leadership Disputes and Claims (CTLDC) is established by section 23 of the Traditional Leadership and Governance Framework Act. For the year under review, the Commission on Traditional Leadership Disputes and Claims (CTLDC) focused on resolving the claims and disputes of traditional leadership. In addition, the CTLDC focused was on the appointment of personnel, new Commissioners and implementing the recommendations of the Commission on the recognition of Kings/Queens and Kingships and Queenships.



The Chairperson of the CTLDC, Mr Bagudi Tolo (in the middle), and Deputy Chairperson Dr Nokuzola Mndende (next to the chairperson) chairing the first sitting of the Commission.

The first sitting of the Commission on Traditional Leadership Disputes and Claims held on 24 March 2011 to discuss and analyse the number of cases brought before the commission. Since its establishment, the Commission on Traditional Leadership Disputes and Claims (CLTDC) received a total of 1322 claims and disputes of which, there are 97 cases where the claimants did not indicate or is not clear whether it is boundary claim or not.

A capacity building programme was developed and implemented whereby commissioners were inducted on their roles and responsibilities. Furthermore the induction focused on the Traditional Leadership and Governance Framework Act, 2003 and on the functions of the Commission. As part of their work, the Commissioners also drafted the rules and orders for their internal organization of their work. The rules were tabled and adopted in the plenary. The rules cover provincial committees.

During the year under review the CTLDC has managed to analyse all claims brought to their attention as reflected by figures below:

Figure 1: Analysis of number of Kingship cases received per province

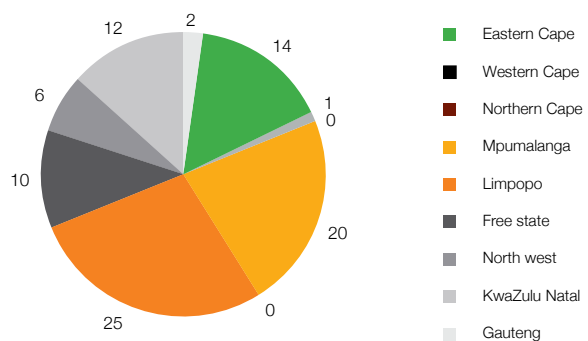


Figure 1 depicts the total number of kingships claims received by the CTLDC per province whereby 90 cases were filed. Limpopo province has received a big number of kingship claims (25) as compared to other provinces and followed by Mpumalanga province (20). Western Cape lodged one case followed by Gauteng with two, while Northern Cape there is none.

Figure 2: Analysis of number of Senior Traditional Leadership claims per province

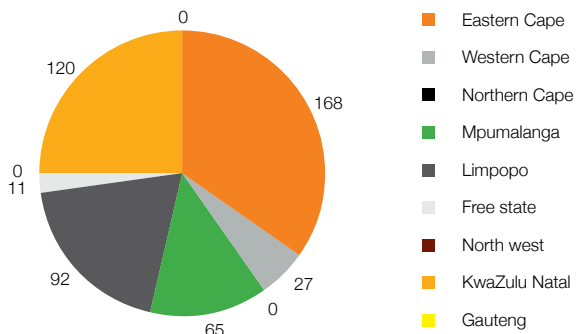


Figure 2 depicts the number of senior traditional leadership claims received per province, whereby three provinces namely Northern Cape, North West and Gauteng did not lodge any claim of this nature. Eastern Cape and KwaZulu-Natal lodged a high number of claims at 168 and 120 respectively as compared to other provinces.

Table 2: Commission on Traditional Leadership Dispute and Claims' Performance

Strategic Objectives	Measure/ Indicator	Actual performance against target		Reasons for Variance
		Target 2010-2011	Actual Achievements	
<b>Sub-programme: Institutional Support and Coordination</b>				
Support to Entities	The recommendations of the Commission implemented by the target date	The implementation of the recommendations of the Commission on the recognition of Kings/Queens and Kingships and Queenships achieved by 31 March 2011	<b>Achieved</b> Announcement notes submitted to the Minister and the President of the Republic of South Africa and was executed	
	New Commission on Traditional leadership Disputes and Claims established by the target date	Commission on Traditional leadership Disputes and Claims established by 31 March 2011	<b>Achieved</b> The secretary of the CTLDC was appointed in January 2011. In addition to that the names of commissioners were approved and commissioners were appointed.  Gazette was issued regarding the establishment of the Commission	

### 5. National House of Traditional Leaders

The National House of Traditional Leaders was initially established in terms of the Council of Traditional Leaders Act of 1994 passed in terms of the Interim Constitution and later in terms of the National House of Traditional Leaders passed in terms of Chapter 12 of the 1996 Constitution of the Republic of South Africa, while the CRL Rights Commission is a Chapter 9 institution.

The National House of Traditional Leaders is seized with the responsibility of preserving and promoting the customs and traditions of traditional communities by doing work that includes:

- Fostering partnerships with government and non-governmental entities to promote and participate in service delivery and development processes in traditional communities



*His Excellency President JG Zuma, Acting Minister EN Mthethwa, Deputy Minister Y Carrim, the newly elected Chairperson of the NHTL, Khosi PP Maubane, and Deputy Chairperson Kgoshigadi MRM Mothapo.*



*Ms Tumi Mketi the Deputy Director-General of the Department of Traditional Affairs Institutional Support and Coordination (ISC) from the left together with some of the guest speakers during the Women and Poverty Indaba in Nelspruit, Mpumalanga.*

- Promote unity among traditional communities and traditional leaders; and
- Advise government in policy and legislative development matters affecting traditional communities, customary law and traditions.

The following are some snapshot of achievements by the National House of Traditional Leaders:

- National Prosecuting Authority (NPA) public izimbizo in partnership with NHTL on domestic violence against women and children. In 2010, the National Prosecuting Authority (NPA), in partnership with the NHTL, conducted izimbizo on domestic violence against women and children in the provinces of the Eastern Cape, Free State, KwaZulu-Natal, Limpopo, Mpumalanga, Free State, North West and the Northern Cape. Furthermore traditional leaders who had received training on the Domestic Violence Act were given an opportunity to address members of their communities on issues pertaining to domestic violence against women and children. Each Imbizo was attended by between 700 and 1000 members of the community.
- Leadership transformation within the NHTL whereby new leadership; namely, Chairperson Kgosi PP Maubane and Deputy Chairperson Kgoshigadi MRM Mothapo, were elected.
- Celebrating the official opening of the National House of Traditional Leaders in February 2010, Cape Town;
- Successfully organised the Women and Poverty Indaba summit in Nelspruit, Mpumalanga. It was attended by houses of traditional leaders, academics, researchers, politicians and officials of government. The Indaba dealt with issues of women and poverty, with specific reference to its effect on women. A number of resolutions came out from the Indaba.

# chapter three

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## FINANCIAL PERFORMANCE

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## Report of the Audit Committee

for the year ended 31 March 2011

We are pleased to present our report for the financial year ended 31 March 2011.

### 1. AUDIT COMMITTEE MEMBERS AND ATTENDANCE:

The Audit Committee consisted of the members listed hereunder. The Committee is supposed to meet at least four times per annum as per its approved terms of reference. Five (5) meetings were held for the reported financial period.

NAME OF MEMBER	NUMBER OF MEETINGS ATTENDED
Ms Nonhlanhla Khumalo (Chairperson)	5
Mr William Ndlovu	3
Mr Thomas Ntuli	5

### 2. AUDIT COMMITTEE RESPONSIBILITY

The Audit Committee is satisfied that, it has complied with its responsibilities as outlined in Section 38(1) (a) of the PFMA and Treasury Regulation 3.1.13. The Audit Committee also reports that it has adopted formal terms of reference as its audit committee charter, and has discharged all its responsibilities as contained therein. These will be reviewed and updated to conform and/or comply with changes in governance.

### 3. THE EFFECTIVENESS OF INTERNAL CONTROL

During the year under Review, the internal controls were not effective in the department.

In line with PFMA and King III report on cooperate governance requirement, Internal Audit should provide the audit committee and management with assurance that the internal controls are appropriate and effective.

This is achieved by means of a prudent risk management process as well as identification of corrective actions and implementation of suggested enhancement to the control and process by management.

Accordingly, we cannot report that the system of internal controls for the period under review was efficient and effective. This was exacerbated by non effective internal audit and risk management unit division within the department in the year under review.

#### Progress Made during the year in addressing internal control deficiencies

In addressing the poor control environment within the departments, the following progress was made:

- The Appointment of the Chief Audit Executives for Department of Cooperative Governance Ms J Nqunqa and Mr J Appel for Department of Traditional Affairs;
- The capacitating of internal audit division and finance unit;
- The Appointment of the Chief Financial Officer: Mr Mtyhuda and Executives and Senior Management within finance unit;



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### Report of the Audit Committee

for the year ended 31 March 2011

- The conducting of proper Risk Assessment for the department to inform the internal audit plans; and
- The internal audit plans and efforts redirected at assurance of effectiveness of internal control.
- The committee wishes to point to the reader that the above named progress only took effect in the later part of the year. The desired effect therefore was not seen in the year under review.

The committee has concerns with the time it takes for the efforts or implementation plans to be rolled out within the department. They take far too long.

#### 4. QUALITY OF MANAGEMENT AND MONTHLY / QUARTERLY REPORTS SUBMITTED IN TERMS OF THE ACT AND THE DIVISION OF REVENUE ACT

The Department presented and reviewed the financial management reports at its Quarterly Review Meetings. These reports were also tabled and discussed at the Audit Committee meetings. The Committee was satisfied with the reports being issued by the Accounting Officer and the Department during the year under review.

#### 5. EVALUATION OF FINANCIAL STATEMENTS

The Audit committee has:

- Reviewed the annual financial statements prior to submission of AFS;
- Reviewed and discussed with the Auditor General and Accounting Officer the audited annual financial statements to be included in the annual report;
- Reviewed the Auditor General's management's management letter and response thereto review changes in accounting policies and practices; and
- Reviewed significant adjustments resulting from the audit.
- The committee concurs and accepts the conclusions of the Auditor General on the annual financial statements and is of the opinion that the audited financial statements be accepted and read together with the report of the Auditor General.



**Nonhlanhla Khumalo**

Chairperson of the Audit Committee

Date: 29 July 2011

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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## Report by the Accounting Officer

for the year ended 31 March 2011

### Report by the Accounting Officer to the Executive Authority and Parliament/Provincial Legislature of the Republic of South Africa

#### 1. General review of the state of financial affairs

##### 1.1 Important policy decisions and strategic issues

During the year under review the department's five strategic priorities have been identified for the period 2009-2014 as follows: building a developmental state in provincial and local government that is efficient, effective and responsive; strengthening accountability and clean government; accelerating service delivery and supporting the vulnerable; improving the development capacity of traditional leadership institutions; and fostering development partnership, social cohesion and community mobilisation. Some of these decisions led to the inclusion of the following projects: Local Government turnaround strategy, Operations clean Audit, Clean cities and towns, Revenue enhancement programme, Green paper on Cooperative Governance, Community Works Program and A Special Purpose Vehicle for infrastructure development support.

##### 1.2 Significant events that took place during the year

The department took over the Community Works Programme (CWP) which was previously piloted by the Presidency. This is a job creation programme which provides access to a minimum level of regular work on an ongoing and predictable basis for those unable to access other opportunities. In practice, it offers 2 days of work per week at R60 per day; providing 100 days of work per person spread throughout the year, at sites of 1,000 people. The work is prioritised at local level, and must contribute to improving the quality of life in communities. A Total of 89 696 participants benefited from the CWP programme during 2010/11 financial year.

##### 1.3 Spending trends

The Total expenditure, excluding local and foreign aid assistance, amounted to R44 456 410 000, representing 99.7% of the Total appropriation. The under expenditure of R116 709 million was therefore 0.3% of the Total budget. This comprised mainly of goods and services and Transfers. The following table reflects the savings trend since 2004/05:

Year	Expenditure R '000	Saving %	Saving R '000
2004/05	13 121 077	0,12	16 304
2005/06	15 957 562	0,02	2 865
2006/07	24 573 267	3,33	817 739
2007/08	30 029 716	0,02	7 035
2008/09	35 348 095	0,82	290 912
2009/10	36 016 101	1,42	511 032
2010/11	44 456 410	0.26	116 709

The main Estimates of National Expenditure provided for the appropriation of an amount of R43 921 470 000 and this was increased by R651 649 000 in the Adjustments Estimate to bring the Total amount voted to R44 573 119 000. This represented an increase of R8 045 986 000 (22%) over the previous financial year. The main increases were in respect of the equitable share, municipal infrastructure grant and Disaster Relief to provincial and local government.

The comparative revised budget allocations are as follows:

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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### Report by the Accounting Officer

for the year ended 31 March 2011

	Previous year R'000	Current year R'000
<b>Allocations per programme</b>		
Programme 1 – Administration	179 614	169 532
Programme 2 – Policy, Research and Knowledge Management	44 949	35 433
Programme 3 – Governance and Intergovernmental Relations	36 148 211	43 906 536
Programme 4 – National Disaster Management Centre	99 836	283 092
Programme 5 – Traditional Affairs	54 523	61 817
<b>Total</b>	<b>36 527 133</b>	<b>44 456 410</b>
<b>Allocation per economic classification</b>		
Compensation of employees	165 714	174 301
Goods and services	251 954	414 172
Financial transactions in assets and liabilities	241	272
Transfers and subsidies	36 095 904	43 850 073
Payment for capital assets	13 320	17 592
<b>Total</b>	<b>36 527 133</b>	<b>44 456 410</b>

#### Under/ (over) spending

The Total under expenditure amounted to R116 709 000, which is 0.26% of the amount voted. The main contributing factors to the under expenditure was the transfer payment to Ekurhuleni municipality which was withheld by National Treasury and unspent funds on the Community Works Program that could not finalise all its intended projects in the 2010/11 financial year.

The under-spending on the operational budget was due to major restructuring that carried on until the end of the financial year which started with the advertisement of SMS posts followed by the recruitment and selection processes. The matching and placing process for the staff below SMS level was also undertaken, this process ended in October 2010. The factor that contributed to the delay was the human resource capacity constraints resulting in the majority of the posts being filled towards the end of the financial year.

#### 1.4 Virements

The following virements were affected in terms of section 43 of the PFMA (Act No. 1 of 1999) as amended.

- PROGRAMME 1 TO SALGA: R 14 600 000
- PROGRAMME 2 TO SALGA: R 5 000 000
- PROGRAMME 3 TO SALGA: R1 500 000
- PROGRAMME 4 TO SALGA: R 3 400 000
- PROGRAMME 5 TO CRL COMMISSION: R 3 000 000

##### 1.4.1 Excess on SALGA: R 24 500 000

The increase to the departmental agencies was due to financial constraints that the South African Local Government Agency (SALGA) was experiencing due to outstanding membership levies from municipalities.

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## Report by the Accounting Officer

for the year ended 31 March 2011

### 1.4.2 Savings in all the Programmes: 1; 2; 3; 4 and 5 – R 27 5000 000

The savings have mainly been realised through the under-spending on compensation of employees due to vacant posts that were filled towards the end of the financial year and on goods and services that have a direct link to operations for the vacant posts.

### 1.4.3 Excess on CRL Commission: R 3 000 000

The excess was mainly attributed to the financial difficulties that CRL Commission is experiencing in order to deliver on its mandate. These financial constraints were also brought to the attention of National Treasury for future funding considerations.

All the virements made within the department were approved by National Treasury.

### 1.4.4 Any other material matter

The department did not incur any expenditure relating to unauthorised expenditure however an amount of R 336 484 was incurred in fruitless and wasteful expenditure in interest paid on legal fees. This interest is of an unavoidable nature because the department was pursuing the case and when we lost the court ruling required that we pay legal fees with interest.

The department incurred a significant amount of irregular expenditure due to non-compliance with the Division of Revenue Act (DORA) in the transfer payments and the Supply Chain management policies in goods and services. The non-compliance with DORA was as a result of an amendment of a payment schedule without National Treasury's approval and payments that were made to Municipal bank accounts other than the primary bank accounts. In both cases the controls have been put in place to ensure full compliance with DORA and applications have been sent to National Treasury for condonement.

The department also incurred irregular expenditure as a result of non compliance with the Supply Chain Management (SCM) policies, the majority of the non-compliance in this regard is as a result of contracts such as that of the CWP implementing agents that were extended, this was mainly a result of the restructuring, the department is still in the process of establishing the necessary support structures to manage the program. Other cases of non-compliance with SCM policies was as a result of transgression by management which are all investigated and necessary action taken against individuals.

## 2. Service rendered by the department

2.1 The department did not render any service during the period under review.

### 2.2 Tariff policy

The Department did not provide services for which a tariff must be determined, or rendered a free service as contemplated in Treasury Regulation 7.3.2.

### 2.3 Inventories

Inventories on hand as at year end amounted to R 390 000 consisting mainly of stationery. The average price costing method as provided for by the LOGIS system was utilized.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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### Report by the Accounting Officer

for the year ended 31 March 2011

### 3. Capacity constraints

As indicated in the previous annual report on the issue of the Department undergoing major restructuring, we are confident to disclose that the first phase of implementing the organisational structure of the Department was completed by the end of the financial year by appointing SMS members to most of the SMS posts identified for filling in the 2010/11 financial year.

### 4. Utilisation of donor funds

The donor funds were utilized in the following areas:

	<b>Closing balance R'000</b>
<b>Received in cash</b>	
• Decentralisation of Local Government in the DRC (African Renaissance)	10 259 000
• Ethic training in LG anti-corruption strategy (DANISH)	306 000
• Masibambane project (EU)	14 208 000
• Start-up: Expanding and strengthening public participation in LG (EU) (51 000)	
• Phase 1: Expanding and strengthening public participation in LG (EU) (958 000)	
• Result area five of the Local Economic Development Program (EU)	1 393 000
• Piloting Sebenza Nathi Initiative (EU)	11 349 000
• Sector budget support (Netherlands)	5 000
• White Paper on Disaster Management (UNDP)	444 000
• Community Works Programme: ECSSP (DFID)	15 000 000
<b>Received in Kind</b>	
• German Technical Co-operation contribution on strengthening LG Programme (SLGP) (GTZ)	(19 718 000)
• Support programme to decentralisation and local development policies in South Africa (ITALY)	(4 534 000)
<b>Grand Total</b>	<b>27 703 000</b>

### 5. Trading entities and public entities

There are no trading entities under the control of the Department.

The South African Local Government Association (SALGA) is the only listed public entity which is fully operational.

### 6. Organisations to whom transfer payments have been made

- **South African Local Government Association (SALGA)**  
SALGA has been recognised in terms of the Organised Local Government Act (1998) as a representative of organised local government, which allows organised local government to designate up to 10 part-time representatives to the National Council of Provinces in Parliament and to nominate two representatives to the Financial and Fiscal Commission, which will advise government on budget issues.
- **Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities. The Commission is a constitutional institution** listed in terms of the PFMA and reports directly to Parliament. The commission focus on: recovering diminished heritages through research, disseminating its findings, education and advocacy. The commission also facilitates the resolution of conflicts between individuals and communities.

**Report by the Accounting Officer**

for the year ended 31 March 2011

- **The Municipal Demarcation Board (MDB)**

The Board is a constitutional institution listed in terms of the PFMA and section 155 (3)(b) of the constitution as an independent authority responsible for determining municipal boundaries and its independence is protected by section 3 of the Local Government Municipal Demarcation Act (1998).

- **South African Cities Network (SACN)**

The transfer is a contribution to the operational costs which enables cooperation between South African cities and maximises benefits through the exchange of information.

- **Municipalities**

The municipal transfers are made in terms of the Division of Revenue Act.

- **Non-Profit Institutions:-**

- United Cities and Local Governments of Africa (UCLGA)

UCLGA is an organisation established to facilitate inter-continental development and sharing of best practices amongst African Cities and Local Governments. The transfer contributes towards the operational costs and strengthening the capacity of UCLGA to implement its programmes. This transfer is currently suspended pending discussions with National Treasury.

The above institutions report on their financial results independently from the department and the entities and constitutional institutions are responsible for their Annual Reports which must be submitted to the Executive Authority for tabling in Parliament.

## 7. Public private partnerships (PPP)

The Department has not entered into any Public Private Partnership agreements.

## 8. Corporate governance arrangements

The Department regards good corporate governance as an effective mechanism for encouraging efficiency in the operations of the Department, prevention of corruption and combating fraud. It therefore continuously strives towards achieving compliance with the principles of good corporate governance.

The requirements of the KING III report regarding the responsibilities of Accounting Officers are also addressed and the Department follows the requirements listed in section 38 and 40 of the Public Finance Management Act (PFMA).

### 8.1 Audit Committee

The Audit Committee of the Department consists of three members and operates according to the formal terms of references. The committee is fully functional and met regularly during the year to provide an oversight role on the operations of the Department and the systems of corporate governance supporting the achievement of the Department's objectives.

### 8.2 Risk Management

The Department conducted an annual risk assessment and the risk report was approved by the Accounting Officer and presented to the Audit Committee. The risk profile is based on Departmental objectives. The risk register that resulted from the assessment was used as a basis to develop the three year rolling audit plan. Risk Management Strategy and Policy were developed and approved by management to guide risk management process in the Department.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

## Report by the Accounting Officer

for the year ended 31 March 2011

### 8.3 Internal Audit

The audits executed by the unit were not based on the risk assessment of the Department. The Risk assessment was conducted later in the financial year due to internal capacity constraints. However, the risk register was used to develop the three year rolling plan for the subsequent years.

### 8.4 Prevention of fraud and corruption

The department has developed the Fraud prevention plan which was adopted and approved by management. The plan focuses on ensuring that there are adequate and effective policies and procedures in place to prevent, detect and address acts of corruption; enhancing the awareness of officials on their roles and responsibilities in combating corruption and also creating an environment where there is a coordinated approach.

## 9. Discontinued activities/activities to be discontinued

There were no discontinued activities or activities to be discontinued during the 2010/11 financial year.

## 10. New/proposed activities

### Special Purpose Vehicle

The functions from National treasury's Siyenza Manje programme that was implemented by DBSA was transferred to the Department to ensure that sufficient in-house technical capacity building in weaker local and district municipalities to enhance infrastructure delivery. The department was allocated R196.7 million for 2011/12 to establish a special purpose vehicle that will be responsible for this technical capacity support programme.

## 11. Asset management

The department is maintaining an up to date asset register which is a true reflection of the assets owned by the department. The remaining challenge is with regards to the management of the relocation of assets and this is being resolved by decentralising the responsibility and accountability for the asset. Each branch within the department will have an asset controller who takes full responsibility for the assets in that branch, they are required to reconcile the assets and report monthly to the asset management unit on the movements of assets in order to update the locations on the asset register.

## 12. Events after the reporting date

None

## 13. Performance information

Since the introduction of the Framework for Managing Programme Performance Information in 2007 the department gradually moved towards alignment to the requirements of this framework. Much progress has been recorded in terms of adhering to key performance information concepts, in order to show continuity, the strategic objectives set in the DCoG business plan 2010/11 are the same as those set in the Strategic plan 2009-2014. As required the plan had outputs, performance measures, the baseline and performance targets in expression of projects to be achieved during the 2010/11 financial year

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Report by the Accounting Officer**

for the year ended 31 March 2011

**14. SCOPA resolutions**

The department did not appear before SCOPA during the year under review.

Reference to previous audit report and SCOPA resolutions	Subject	Findings on progress
None	Irregular Expenditure of R 20 million for the Disaster Management Command Centre incurred in the 2000/01 financial year.	This amount was condoned by the Accounting officer on 20 May 2011.
None	Asset Management and asset register	The department continues to invest effort in improving asset management for the department.

**15. Prior modifications to audit reports**

The department received an unqualified audit report in the previous financial year (2009/10)

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter
Irregular expenditure, an amount of R 7 574 000 was incurred as proper supply chain processes were not followed.	2009/10	The irregular expenditure was condoned by the accounting Officer and National Treasury during the year under review.  All the individual cases making up this amount were investigated and disciplinary action is being taken on individuals where the investigation results recommend as such.
Non-compliance with regulatory and reporting requirements on the strategic plan and performance information.	2009/10	More clarity has been provided with the strategic plan and annual performance plan issued by NT in August 2010, giving DCoG the opportunity to adhere to the regulatory requirements in a more focused and informed manner. The annual performance plan 2011/12 complies with the regulatory requirements set by NT.



DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Report by the Accounting Officer**

for the year ended 31 March 2011

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter
Non-compliance with regulatory and reporting requirements on the strategic plan and performance information.	2009/10	The department has undertaken to also adhere to the framework in respect of to submission of quarterly reports on time. The introduction of monthly reporting also makes it easier to manage the reporting and submission thereof to the Executive Authority.  The updated review of the Strategic plan has been disclosed in Annexure A of the 2011/12 Annual Performance Plan mainly explaining the replacement of the 2009-2014 strategic objectives with objectives of Outcome 9
Non-adherence to the requirements of Treasury regulation 8.2.3 and section 38(1)f of the PFMA, the instances where creditors were not paid within 30 days of receipt of invoice.	2008/09	The department is strengthening the internal controls in order to pay creditors within 30 days. The documents will be stamped on receipt by the department in order to fairly control the turn-around times for payment.

**16. Exemptions and deviations received from the National Treasury**

None

**17. Approval**

The Annual Financial Statements set out on pages 13 to 68 have been approved by the Accounting Officers.



**Mr Elroy Africa**  
Director-General:  
Department of Cooperative Governance  
Date: 31 July 2011



**Prof: MC Nwaila**  
Director-General:  
Department of Traditional Affairs  
Date: 31 July 2011

**Report of the Auditor-General**

for the year ended 31 March 2011

**REPORT ON THE FINANCIAL STATEMENTS****Introduction**

1. I have audited the accompanying financial statements of the Department of Cooperative Governance and Traditional Affairs, which comprise the appropriation statement, the statement of financial position as at 31 March 2011, and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information, as set out on pages 124 to 233.

**Accounting officer's responsibility for the financial statements**

2. The accounting officer is responsible for the preparation and presentation of these financial statements in accordance with The Departmental Financial Reporting Framework prescribed by the National Treasury, the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and Division of Revenue Act of South Africa, 2010 (Act No. 1 of 2010) (DoRA), and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor-General's responsibility**

3. As required by section 188 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), section 4 of the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and section 40(2) of the PFMA, my responsibility is to express an opinion on these financial statements based on my audit.
4. I conducted my audit in accordance with International Standards on Auditing and General Notice 1111 of 2010 issued in Government Gazette 33872 of 15 December 2010. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
5. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
6. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Basis for qualified opinion**

7. Section 38(1)(a)(iii) of the Public Finance Management Act, 1999 (Act No. 1 of 1999) (PFMA) requires the entity to implement and maintain an appropriate procurement and provisioning system which is fair, equitable, transparent, competitive and cost-effective.
8. The department did not have an adequate system for identifying and recognising all irregular expenditure and there were no satisfactory alternative procedures that I could perform to obtain reasonable assurance that all irregular expenditure had been properly recorded. Consequently, I was unable to obtain sufficient appropriate audit evidence to satisfy myself as to the completeness of irregular expenditure of R419 586 000 as stated in noted 27.2 to the financial statements.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

## Report of the Auditor-General

for the year ended 31 March 2011

### Opinion

9. In my opinion, except for the possible effects of the matter described in the Basis for qualified opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Department of Cooperative Governance and Traditional Affairs as at 31 March 2011 and its financial performance and cash flows for the year then ended, in accordance with The Departmental Financial Reporting Framework prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA).

### Emphasis of matters

10. I draw attention to the matters below. My opinion is not modified in respect of these matters:

### Significant uncertainties

11. With reference to note 21 to the financial statements, the department is the defendant in a in various lawsuits. The outcome of these matters cannot currently be determined, and an amount of R4 397 000 has been disclosed as a contingent liability in the financial statements.

### Restatement of corresponding figures

12. As disclosed in note 25 to the financial statements, "Lease commitments", the corresponding figure for 31 March 2010 has been restated as a result of an omission discovered during 2010/11 in the financial statements of the Department of Cooperative Governance and Traditional Affairs at, and for the year ended, 31 March 2010.

### Irregular expenditure

13. The department incurred irregular expenditure of R271 208 000, disclosed in note 27.4 to the financial statements, as the expenditure was in contravention of the PFMA and National Treasury Regulations relating to supply chain management.

14. Transfer payments amounting to R127 908 000, as disclosed in note 27.2 to the financial statements, were made to municipalities from an amended payment schedule which was not approved by the National Treasury, which resulted in irregular expenditure.

15. Transfer payments of R18 198 000, as also disclosed in note 27.2 to the financial statements, were also made to municipalities into bank accounts other than the primary bank accounts approved by the National Treasury, which resulted in irregular expenditure.

### Fruitless and wasteful expenditure

16. The department incurred fruitless and wasteful expenditure of R336 000 relating to interest paid on legal fees as disclosed in note 28 to the financial statements.

### Additional matters

17. I draw attention to the matter below. My opinion is not modified in respect of this matter:

### Unaudited supplementary schedules

18. The supplementary information set out on Annexure 1A-1B does not form part of the financial statements and is presented as additional information. I have not audited these schedule(s) and, accordingly, I do not express an opinion thereon.

### Financial reporting framework

19. The financial reporting framework prescribed by the National Treasury and applied by the department is a compliance framework. Thus my opinion would have reflected that the financial statements had been properly prepared instead of fairly presented as required by section 20(2)(a) of the PAA, which requires me to express an opinion on the fair presentation of the financial statements of the department.

**Report of the Auditor-General**

for the year ended 31 March 2011

**REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS**

20. In accordance with the PAA and in terms of General Notice 1111 of 2010, issued in Government Gazette 33872 of 15 December 2010, I include below my findings on the annual performance report as set out on pages 24 to 108 and material non-compliance with laws and regulations applicable to the department.

**Predetermined objectives****Reliability of information**

21. The reported performance information was deficient in respect of the following criteria:

- Validity: The reported performance did not occur and does not pertain to the entity.

22. The following audit finding relates to the above criteria:

- For the selected programmes the validity of 28% of the reported targets could not be established as sufficient appropriate audit evidence could not be provided.

**Compliance with laws and regulations****Strategic planning and performance management**

23. The accounting officer did not provide Parliament with the strategic plan at least 10 days prior to the discussion of the department's budget vote, as required by National Treasury Regulations 5.2.1 and 5.2.2.

24. The accounting officer did not ensure that the department had and maintained an effective, efficient and transparent system of internal control regarding performance management, which described and represented how the institution's processes of performance planning, monitoring, measurement, review and reporting was conducted, organised and managed as required by section 38(1)(a)(i) and (b) of the PFMA.

25. The strategic plan of the department did not include measurable objectives, expected outcomes, programme outputs, indicators (measures) and targets for all of the entity's programmes, as required by National Treasury Regulation 5.2.3(d).

**Annual financial statements, performance and annual report**

26. The accounting officer submitted financial statements for auditing that were not prepared in all material aspects in accordance with generally recognised accounting framework prescribed by the National Treasury, as required by sections 40(1)(a) and (b) of the PFMA. The material misstatements identified by the AGSA with regard to the disclosure items were subsequently corrected.

**Internal audit**

27. Contrary to the requirements of National Treasury Regulation 3.2 and section 38(1)(a)(i) of the PFMA, the internal audit function did not assist the accounting officer by evaluating internal controls related to compliance with laws, regulations and controls, and by developing recommendations for their enhancement and improvement.

**Procurement and contract management**

28. Goods and services with a transaction value of between R10 000 and R500 000 were procured without inviting at least three written price quotations from prospective suppliers, as per the requirement of Practice Note 8 of 2007/08 issued in terms of section 76(4)(c) of the PFMA.

**Expenditure management**

29. The accounting officer did not take effective and/or appropriate steps to prevent irregular expenditure, as per the requirements of section 38(1)(c)(ii) of the PFMA and National Treasury Regulations 9.1.1, 16A6.3(c) and 16A6.3(e).

30. All payments due to creditors were not settled within 30 days from receipt of an invoice, as per the requirements of section 38(1)(f) of the PFMA and National Treasury Regulation 8.2.3.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

## Report of the Auditor-General

for the year ended 31 March 2011

### Transfers and conditional

31. The transferring national officer did not always comply with the approved payment schedule as per the requirements of section 10(1)(c) of the DoRA.
32. The transferring national officer deposited funds into a bank account which is not designated as the primary bank account of a province or municipality, as per the requirements of section 10(1)(d) of the DoRA.

### INTERNAL CONTROL

33. In accordance with the PAA and in terms of General Notice 1111 of 2010, issued in Government Gazette 33872 of 15 December 2010, I considered internal control relevant to my audit, but not for the purpose of expressing an opinion on the effectiveness of internal control. The matters reported below are limited to the significant deficiencies that resulted in the basis for qualified opinion, the findings on the annual performance report and the findings on compliance with laws and regulations included in this report.

### Leadership

34. The accounting officer did not exercise oversight responsibility regarding financial and performance reporting and compliance with laws and regulations and related internal controls.

### Financial and performance management

35. Management did not prepare regular, accurate and complete financial and performance reports that are supported and evidenced by reliable information.
36. Management did not review and monitor compliance with laws and regulations.

### Governance

37. The accounting officer did not ensure that there is an adequately resourced and functioning internal audit unit that identifies internal control deficiencies and recommends corrective action effectively.

### OTHER REPORTS

#### Investigations

38. Investigations were conducted by independent consulting firms on request of the entity. The investigations were initiated based on the allegation of possible tender irregularities by employees in different sections of the department. The investigations resulted in disciplinary proceedings being initiated against implicated employees.

#### Agreed upon procedures engagements

39. As requested by the department, an engagement was conducted during the year under review concerning the donor funding received from the European Union for project Masibambane. The report covered the period 1 April 2009 to 31 March 2010 and was issued on 20 May 2011.

*Auditor-General*

Pretoria  
30 July 2011



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

APPROPRIATION	Appropriation per programme										
	2010/2011					2009/2010					
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	R'000	
R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	R'000	
<b>1. ADMINISTRATION</b>											
Current payment	194,417	(179)	(14,600)	179,638	168,621	11,017	93.9%	173,497	173,949		
Transfers and subsidies	275	-	-	275	121	154	44.0%	3,212	2,760		
Payment for capital assets	3,130	-	-	3,130	518	2,612	16.5%	3,624	3,624		
Payment for financial assets	100	179	-	279	272	7	97.5%	265	265		
	<b>197,922</b>	<b>-</b>	<b>(14,600)</b>	<b>183,322</b>	<b>169,532</b>	<b>13,790</b>		<b>180,598</b>	<b>180,598</b>		
<b>2. POLICY, RESEARCH AND KNOWLEDGE MANAGEMENT SUPPORT</b>											
Current payment	42,490	-	(5,000)	37,490	30,883	6,607	82.4%	44,335	42,643		
Transfers and subsidies	-	-	-	-	-	-	-	452	-		
Payment for capital assets	5,678	-	-	5,678	4,550	1,128	80.1%	2,751	614		
Payment for financial assets	-	-	-	-	-	-	-	-	-		
	<b>48,168</b>	<b>-</b>	<b>(5,000)</b>	<b>43,168</b>	<b>35,433</b>	<b>7,735</b>		<b>47,538</b>	<b>43,257</b>		
<b>3. GOVERNANCE AND INTERGOVERNMENTAL RELATIONS</b>											
Current payment	297,736	-	(1,500)	296,236	295,366	870	99.7%	87,768	87,755		
Transfers and subsidies	43,657,695	-	24,500	43,682,195	43,611,154	71,041	99.8%	36,056,296	35,546,129		
Payment for capital assets	4,281	-	-	4,281	16	4,265	0.4%	554	407		
Payment for financial assets	-	-	-	-	-	-	-	-	-		
	<b>43,959,712</b>	<b>-</b>	<b>23,000</b>	<b>43,982,712</b>	<b>43,906,536</b>	<b>76,176</b>		<b>36,144,618</b>	<b>35,634,291</b>		

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

APPROPRIATION		2010/2011						2009/2010			
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual	
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
<b>4. NATIONAL DISASTER MANAGEMENT CENTRE</b>											
	Current payment	74,289	(7,208)	(3,400)	63,681	56,934	6,747	89.4%	93,428	58,739	
	Transfers and subsidies	214,398	-	-	214,398	214,398	-	100.0%	20	-	
	Payment for capital assets	4,553	7,208	-	11,761	11,760	1	100.0%	6,408	3,442	
	Payment for financial assets	-	-	-	-	-	-	-	-	-	
		<b>293,240</b>	<b>-</b>	<b>(3,400)</b>	<b>289,840</b>	<b>283,092</b>	<b>6,748</b>		<b>99,856</b>	<b>62,181</b>	
<b>5. TRADITIONAL AFFAIRS</b>											
	Current payment	52,286	(356)	(3,000)	48,930	36,670	12,260	74.9%	32,535	32,535	
	Transfers and subsidies	21,401	-	3,000	24,401	24,401	-	100.0%	21,970	21,970	
	Payment for capital assets	390	356	-	746	746	-	100.0%	18	18	
	Payment for financial assets	-	-	-	-	-	-	-	-	-	
		<b>74,077</b>	<b>-</b>	<b>-</b>	<b>74,077</b>	<b>61,817</b>	<b>12,260</b>		<b>54,523</b>	<b>54,523</b>	
	<b>SubTotal</b>	<b>44,573,119</b>			<b>44,573,119</b>	<b>44,456,410</b>	<b>116,709</b>	<b>99.7%</b>	<b>36,527,133</b>	<b>35,974,850</b>	
	<b>Total</b>	<b>44,573,119</b>			<b>44,573,119</b>	<b>44,456,410</b>	<b>116,709</b>	<b>99.7%</b>	<b>36,527,133</b>	<b>35,974,850</b>	

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

	2010/11		2009/2010	
	Final Appropriation	Actual Expenditure	Final Appropriation	Actual Expenditure
<b>Total (brought forward)</b>				
<b>Reconciliation with statement of financial performance</b>				
<b>ADD</b>	<b>241</b>		509	
Departmental receipts				
Direct Exchequer receipts	-		-	
Aid assistance	<b>29,781</b>		19,402	
<b>Actual amounts per statement of financial performance (Total revenue)</b>	<b>44,603,141</b>		<b>36,547,044</b>	
<b>ADD</b>		10,227		7,313
Aid assistance				
Direct Exchequer payments				
Prior year unauthorised expenditure approved without funding				
<b>Actual amounts per statement of financial performance (Total expenditure)</b>		<b>44,466,637</b>		<b>35,982,163</b>



DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

### Appropriation Statement

for the year ended 31 March 2011

		Appropriation per Economic Classification									
		2010/11					2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	
<b>Current payments</b>											
Compensation of employees	227,490	(6,487)	(20,400)	200,603	174,301	26,302	86.9%	165,714	165,709		
Goods and services	433,728	(1,357)	(7,100)	425,271	414,071	11,200	97.4%	251,754	215,385		
Interest and rent on land	-	101	-	101	101	-	100%	176	176		
<b>Transfers &amp; subsidies</b>											
Provinces & municipalities	43,513,951	-	-	43,513,951	43,495,856	18,095	100.0%	36,003,393	35,493,352		
Departmental agencies & accounts	83,213	-	27,500	110,713	110,713	-	100.0%	78,109	78,109		
Foreign governments & international organisations	489	-	-	489	119	370	24.3%	146	-		
Public corporations & private enterprises	-	-	-	-	-	-	-	452	-		
Non-profit institutions	9,104	-	-	9,104	7,468	1,636	82.0%	9,315	9,315		
Households	287,012	-	-	287,012	235,917	51,095	82.2%	4,489	4,469		
<b>Payment for capital assets</b>											
Machinery & equipment	17,032	8,564	-	25,596	17,592	8,004	68.7%	13,320	8,070		
Software & other intangible assets	1,000	(1,000)	-	-	-	-	-	-	-		
Payment for financial assets	100	179	-	279	272	7	97.5%	265	265		
<b>Total</b>	<b>44,573,119</b>	<b>-</b>	<b>-</b>	<b>44,573,119</b>	<b>44,456,410</b>	<b>116,709</b>	<b>99.7%</b>	<b>36,527,133</b>	<b>35,974,850</b>		

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 1 - ADMINISTRATION										
Details per Sub-Programme	2010/11					2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>1.1 MINISTER</b>										
Current payment	1,816			1,816	1,811	5	99.7%	1,304	1,304	1,304
<b>1.2 DEPUTY MINISTER</b>										
Current payment	1,496			1,496	1,492	4	99.7%	1,284	1,284	1,284
<b>1.3 MANAGEMENT</b>										
Current payment	49,101	(13,336)	(14,600)	21,165	18,204	2,961	86.0%	13,470	13,470	13,470
Transfers and subsidies	275	(121)		154		154		2,444	2,444	2,444
Payment for capital assets	140	(44)		96	38	58	39.6%	25	25	25
<b>1.4 CORPORATE SERVICES</b>										
Current payment	87,254	18,157		105,411	105,411	-	100.0%	116,979	116,979	117,431
Transfers and subsidies		121		121	121	-	100.0%	768	768	316
Payment for capital assets	2,990			2,990	436	2,554	14.6%	3,599	3,599	3,599
<b>1.5 COMMUNICATION AND LIAISON</b>										
Payment for capital assets		44		44	44	-	100.0%			
<b>1.6 OFFICE ACCOMODATION</b>										
Current payment	28,041	3,547		31,588	31,588	-	100.0%	29,657	29,657	29,657
<b>1.7 SPECIAL FUNCTIONS: AUTHORISED LOSSES</b>										
Payment for financial assets	100	179		279	279	7	97.5%	265	265	265
<b>Total</b>	<b>197,922</b>	<b>-</b>	<b>(14,600)</b>	<b>183,322</b>	<b>169,539</b>	<b>13,790</b>	<b>92.5%</b>	<b>180,598</b>	<b>180,598</b>	<b>180,598</b>

### Appropriation Statement

for the year ended 31 March 2011

Programme 1 Per Economic classification	Detail per programme 1 - ADMINISTRATION									
	2010/11					2009/10				
	Adjusted Appropriation R'000	Shifting of Funds R'000	Virement R'000	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Expenditure as % of final appropriation %	Final Appropriation R'000	Actual Expenditure R'000	
<b>Current payments</b>										
Compensation of employees	95,391	(2,335)	(10,000)	83,056	72,158	10,898	86.9%	66,645	66,640	
Goods and services	99,026	2,055	(4,600)	96,481	96,362	119	99.9%	107,128	107,133	
Interest and rent on land		101		101	101	-	100%	176	176	
<b>Transfers &amp; subsidies</b>										
Provinces & municipalities	103			103	16	87	15.5%	11	11	
Households	172			172	104	68	60.5%	2,749	2,749	
<b>Payment for capital assets</b>										
Machinery & equipment	3,130			3,130	519	2,611	16.6%	3,624	3,624	
Payment for financial assets	100	179		279	272	7	97.5%	265	265	
<b>Total</b>	<b>197,922</b>	<b>-</b>	<b>(14,600)</b>	<b>183,322</b>	<b>169,532</b>	<b>13,790</b>	<b>92.5%</b>	<b>180,598</b>	<b>180,598</b>	

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 2 - POLICY, RESEARCH AND KNOWLEDGE MANAGEMENT SUPPORT										
Details per Sub-Programme	2010/11					2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>2.1 MANAGEMENT: RESEARCH AND POLICY</b>										
Current payment	2,868			2,868	1,868	1,000	65.1%	2,938	2,938	2,938
Payment for capital assets		6		6	6	-	100.0%			
<b>2.2 POLICY METHODS AND RESEARCH</b>										
Current payment	14,768	(2,636)	(5,000)	7,132	1,753	5,379	24.6%	13,475	11,783	11,783
Transfers and subsidies				-		-			452	
<b>2.3 KNOWLEDGE AND INFORMATION MANAGEMENT</b>										
Current payment	14,899	(1,500)		13,399	13,171	228	98.3%	12,185	12,185	12,185
Payment for capital assets		8		8	8	-	100.0%			
<b>2.4 INFORMATION AND BUSINESS TECHNOLOGIES</b>										
Current payment	9,955	4,136		14,091	14,091	-	100.0%	15,737	15,737	15,737
Payment for capital assets	5,678	(14)		5,664	4,536	1,128	80.1%	2,751	614	614
<b>Total</b>	<b>48,168</b>	<b>-</b>	<b>(5,000)</b>	<b>43,168</b>	<b>35,433</b>	<b>7,735</b>	<b>82.1%</b>	<b>47,538</b>	<b>43,257</b>	<b>43,257</b>

### Appropriation Statement

for the year ended 31 March 2011

Detail per programme 2 - POLICY, RESEARCH AND KNOWLEDGE MANAGEMENT SUPPORT									
Programme 2 Per Economic Classification	2010/11					2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	15,929	88	(2,500)	13,517	13,517	-	100.0%	24,179	24,179
Goods and services	26,561	(88)	(2,500)	23,973	17,365	6,608	72.4%	20,156	18,464
<b>Transfers and Subsidies</b>									
Public corporation & private enterprises								452	
<b>Payment for capital assets</b>									
Machinery & equipment	5,678			5,678	4,551	1,127	80.2%	2,751	614
<b>Total</b>	<b>48,168</b>	<b>-</b>	<b>(5,000)</b>	<b>43,168</b>	<b>35,433</b>	<b>7,735</b>	<b>82.1%</b>	<b>47,538</b>	<b>43,257</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 3 - GOVERNANCE AND INTERGOVERNMENTAL RELATIONS										
Details Per Sub-Programme	2010/11						2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>3.1 MANAGEMENT: MUNICIPAL AND PROVINCIAL GOVERNMENT</b>										
Current payment	9,504	(8,300)		1,204	1,138	66	94.5%	1,720		
<b>3.2 PROVINCIAL AND LOCAL GOVERNMENT SUPPORT</b>										
Current payment	17,104	17,831		34,935	34,935	-	100.0%	9,516	9,516	9,516
Payment for capital assets		8		8	8	-	100.0%	235	235	235
<b>3.3 INFRASTRUCTURE AND INTERVENTION DEVELOPMENT</b>										
Current payment	34,940	(13,310)		21,630	21,630	-	100.0%	48,833	48,833	50,540
Transfers and subsidies	489			489	119	370	24.3%	146	146	
Payment for capital assets	81	(11)		70	5	65	7.1%	319	319	172
<b>3.4 INTERGOVERNMENTAL RELATIONS COORDINATION AND FISCAL RELATION</b>										
Current payment	31,031	(7,600)		23,431	23,416	15	99.9%	14,139	14,139	14,139

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 3 - GOVERNANCE AND INTERGOVERNMENTAL RELATIONS										
Details Per Sub-Programme	2010/11					2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>3.5 GOVERNANCE AND PUBLIC PARTICIPATION</b>										
Current payment	5,872	(2,708)		1,664	975	689	58.6%	10,037	10,037	10,037
Payment for capital assets		3		3	3	-	100.0%			
<b>3.6 COMMUNITY WORK PROGRAMME</b>										
Current payment	199,285	14,087		213,372	213,272	100	100.0%	3,523	3,523	3,523
Transfers and subsidies	286,840			286,840	235,813	51,027	82.2%			
Payment for capital assets	4,200			4,200		4,200				
<b>3.7 EQUITABLE SHARE TRANSFER</b>										
Transfers and subsidies	30,558,566			30,558,566	30,540,558	18,008	99.9%	24,444,765	23,934,744	
<b>3.8 MUNICIPAL SYSTEMS IMPROVEMENT GRANT TRANSFER</b>										
Transfers and subsidies	212,000			212,000	212,000	-	100.0%	200,000	200,000	200,000
<b>3.9 MUNICIPAL INFRASTRUCTURE GRANT TRANSFER</b>										
Transfers and sub-subsidies	12,528,884			12,528,884	12,528,884	-	100.0%	11,344,211	11,344,211	11,344,211

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 3 - GOVERNANCE AND INTERGOVERNMENTAL RELATIONS										
Details Per Sub-Programme	2010/11					2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>3.10</b> SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION FISCAL TRANSFER Transfers and subsidies	24,625			49,125	49,125	-	100.0%	23,302	23,302	23,302
<b>3.11</b> MUNICIPAL DEMARCATION BOARD FISCAL TRANSFER Transfers and subsidies	37,187			37,187	37,187	-	100.0%	34,557	34,557	34,557
<b>3.12</b> SOUTH AFRICAN CITIES NETWORK FISCAL TRANSFER Transfers and subsidies	5,104			5,104	5,104	-	100.0%	4,815	4,815	4,815
<b>3.13</b> UNITED CITIES AND LOCAL GOVERNMENT OF AFRICA TRANSFER Transfers and subsidies	4,000			4,000	2,364	1,636	59.1%	4,500	4,500	4,500
<b>Total</b>	<b>43,959,712</b>	<b>-</b>		<b>43,982,712</b>	<b>43,906,536</b>	<b>76,176</b>	<b>99.8%</b>	<b>36,144,618</b>	<b>36,144,618</b>	<b>35,634,291</b>



DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 3 - GOVERNANCE AND INTERGOVERNMENTAL RELATIONS									
Programme 3 Per Economic Classification	2010/11					2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	70,846	(4,240)	(1,500)	65,106	64,237	869	98.7%	56,832	56,832
Goods and services	226,890	4,240		231,130	231,129	1	100.0%	30,971	30,958
<b>Transfers &amp; subsidies</b>									
Provinces & municipalities	43,299,450			43,299,450	43,281,442	18,008	100.0%	35,988,976	35,478,955
Departmental agencies & accounts	61,812		24,500	86,312	86,312	-	100.0%	57,859	57,859
Foreign governments & international organisations	489			489	119	370	24.3%	146	
Non-profit institutions	9,104			9,104	7,468	1,636	82.0%	9,315	9,315
Households	286,840			286,840	235,813	51,027	82.2%		
<b>Payment for capital assets</b>									
Machinery & equipment	4,281			4,281	16	4,265	0.4%	519	372
<b>Total</b>	<b>43,959,712</b>	<b>-</b>	<b>23,000</b>	<b>43,982,712</b>	<b>43,906,536</b>	<b>76,176</b>	<b>99.8%</b>	<b>36,144,618</b>	<b>35,634,291</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 4 - NATIONAL DISASTER MANAGEMENT CENTRE									
Programme 3 Per Economic Classification	2010/11					2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>4.1 MANAGEMENT: HEAD OF DISASTER</b>									
Current payment	3,027	5,615		8,642	8,642	-	100.0%	17,537	14,386
Payment for capital assets	70	(70)		-		-		20	
<b>4.2 LEGISLATION, POLICY AND COMPLIANCE MANAGEMENT</b>									
Current payment	10,539	27,463		38,002	38,002	-	100.0%	41,493	9,955
Payment for capital assets	1,753	1,463		3,216	3,216	-	100.0%		
<b>4.3 IMPLEMENTATION COORDINATION AND SUPPORT</b>									
Current payment	10,538	(8,900)		1,638	1,596	42	97.4%	12,530	12,530
Payment for capital assets	50	(50)		-		-			
<b>4.4 INTELLIGENCE SYSTEMS AND SUPPORT</b>									
Current payment	50,185	(31,914)	(3,400)	14,871	8,166	6,705	54.9%	21,868	21,868
Payment for capital assets	2,680	5,865		8,545	8,544	1	100.0%	6,408	3,442
<b>4.5 DISASTER RELIEF</b>									
Current payment		528		528	528	-	100.0%		
Transfers and subsidies	214,398			214,398	214,398	-	100.0%		
<b>Total</b>	<b>293,240</b>	<b>-</b>	<b>(3,400)</b>	<b>289,840</b>	<b>283,092</b>	<b>6,748</b>	<b>97.7%</b>	<b>99,856</b>	<b>62,181</b>

### Appropriation Statement

for the year ended 31 March 2011

Detail per programme 4 - NATIONAL DISASTER MANAGEMENT CENTRE									
Programme 4 Per Economic Classification	2010/11					2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Current payments</b>									
Compensation of employees	13,631		(3,400)	10,231	7,122	3,109	69.6%	6,247	6,247
Goods and services	60,658	(7,208)		53,450	49,812	3,638	93.2%	72,775	38,106
<b>Transfers &amp; subsidies</b>									
Provinces & municipalities	214,398			214,398	214,398	-	100.0%	14,406	14,386
Households				-		-		20	
<b>Payment for capital assets</b>									
Machinery & equipment	3,553	8,208		11,761	11,760	1	100.0%	6,408	3,442
Software & other intangible assets	1,000	(1,000)		-		-			
<b>Total</b>	<b>293,240</b>	<b>-</b>	<b>(3,400)</b>	<b>289,840</b>	<b>283,092</b>	<b>6,748</b>	<b>97.7%</b>	<b>99,856</b>	<b>62,181</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 5 - TRADITIONAL AFFAIRS									
Details Per Sub-Programme	2010/11					2009/10			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>5.1 MANAGEMENT: HEAD OF TRADITIONAL AFFAIRS</b>									
Current payment	4,421	8,094		12,515	12,515	-	100.0%		
Payment for capital assets	150	(142)		8	8	-	100.0%		
<b>5.2 POLICY AND LEGISLATION FOR TRADITIONAL AFFAIRS</b>									
Current payment	10,728	(4,165)		6,563	6,563	-	100.0%	7,914	7,914
Payment for capital assets		3		3	3	-	100.0%		
<b>5.3 INSTITUTIONAL, SUPPORT AND COORDINATION</b>									
Current payment	7,770	(3,929)		3,841	295	3,546	7.7%		
<b>5.4 COMMISSION FOR THE PROMOTION AND PROTECTION OF THE RIGHTS OF CULTURAL, RELIGIOUS AND LINGUISTIC COMMUNITIES</b>									
Transfers and sub-sidies	21,401		3,000	24,401	24,401	-	100.0%	20,250	20,250

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

**Appropriation Statement**

for the year ended 31 March 2011

Detail per programme 5 - TRADITIONAL AFFAIRS											
Details Per Sub-Programme	2010/11						2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Final Expenditure	Actual Expenditure	R'000
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	R'000
<b>5.5 COMMISSION ON TRADITIONAL LEADERSHIP DISPUTES AND CLAIMS</b>											
Current payment	10,321	(356)	(3,000)	6,965	1,543	5,422	22.2%	12,604	12,604	12,604	
Payment for capital assets	240	495		735	735	-	100.0%				
<b>5.6 NATIONAL HOUSE OF TRADITIONAL LEADERS</b>											
Current payment	19,046			19,046	15,754	3,292	82.7%	12,017	12,017	12,017	
Transfers and sub-sidies								1,720	1,720	1,720	
Payment for capital assets								18	18	18	
<b>Total</b>	<b>74,077</b>	<b>-</b>	<b>-</b>	<b>74,077</b>	<b>61,817</b>	<b>12,260</b>	<b>83.4%</b>	<b>54,523</b>	<b>54,523</b>	<b>54,523</b>	
Programme 5 Per Economic Classification											
	2010/11						2009/10				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Final Expenditure	Actual Expenditure	R'000
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	R'000
<b>Current payments</b>											
Compensation of employees	31,693		(3,000)	28,693	17,267	11,426	60.2%	11,811	11,811	11,811	
Goods and services	20,593	(356)		20,237	19,403	834	95.9%	20,724	20,724	20,724	
<b>Transfers &amp; subsidies</b>											
Departmental agencies & accounts	21,401		3,000	24,401	24,401	-	100.0%	20,250	20,250	20,250	
Households								1,720	1,720	1,720	
<b>Payment for capital assets</b>											
Machinery & equipment	390	356		746	746	-	100.0%	18	18	18	
<b>Total</b>	<b>74,077</b>	<b>-</b>	<b>-</b>	<b>74,077</b>	<b>61,817</b>	<b>12,260</b>	<b>83.4%</b>	<b>54,523</b>	<b>54,523</b>	<b>54,523</b>	

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03

## Notes to the Appropriation Statement

for the year ended 31 March 2011

### 1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies, disclosure notes and Annexure 1 (A-H) to the Annual Financial Statements.

### 2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

### 3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note on Payments for financial assets to the Annual Financial Statements.

### 4. Explanations of material variances from Amounts Voted (after Virement):

Per programme:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%
<b>Programme 1</b>				
<b>Administration</b>	183 322	169 532	13 790	8%
Variance is attributed to the organisational structure that increased from 428 posts to 657 with most posts filled towards the end of the financial year. This also contributed significantly to equipment and furniture requirements.				
<b>Programme 2</b>				
<b>Governance, Policy and Research</b>	43 168	35 433	7 735	18%
Variance is attributed to the late established of the new Chief Directorate Knowledge Management. This affected both compensation and operations in respect of project implementation.				
<b>Programme 3</b>				
<b>Governance and Intergovernmental Relations</b>	43 982 712	43 906 536	76 176	0%
There is a directive by National Treasury to withhold R 18.4 million in municipal grant due to some unfulfilled conditions. Projects not completed for CWP which amounted to R41 million.				
<b>Programme 4</b>				
<b>National Disaster Management Centre</b>	289 840	283 092	6 748	2%
This variance is mainly compensation of employees due to post filled towards the end of the year.				
<b>Programme 5</b>				
<b>Traditional Affairs</b>	74 077	61 817	12 260	17%
This variance is mainly compensation of employees due to post filled towards the end of the year.				

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Notes to the Appropriation Statement**

for the year ended 31 March 2011

4.2 Per Economic classification	<b>Final Appropriation</b>	<b>Actual Expenditure</b>	<b>Variance</b>	<b>Variance as a % of Final Appropriation</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
<b>Current payments</b>	<b>625,975</b>	<b>588,473</b>	<b>37,502</b>	<b>6%</b>
Compensation of employees	200,603	174,301	26,302	13%
Goods and services	425,101	414,071	11,200	3%
Interest and rent on land	101	101	-	-
Unauthorised expenditure approved				
<b>Transfers and subsidies</b>	<b>43,921,269</b>	<b>43,850,073</b>	<b>71,196</b>	<b>0%</b>
Provinces and municipalities	43,513,951	43,495,856	18,095	0%
Departmental agencies and accounts	110,713	110,713	-	0%
Foreign governments and international organisations	489	119	370	76%
Non-profit institutions	9,104	7,468	1,636	18%
Households	287,012	235,917	51,095	18%
<b>Payments for capital assets</b>	<b>25,596</b>	<b>17,592</b>	<b>8,004</b>	<b>31%</b>
Machinery and equipment	25,596	17,592	8,004	31%
<b>Payments for financial assets</b>	<b>272</b>	<b>272</b>	<b>-</b>	<b>0%</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Statement of Financial Performance**

for the year ended 31 March 2011

	Note	2010/11 R'000	2009/10 R'000
<b>REVENUE</b>			
Annual appropriation	1	44,573,119	36,527,133
Departmental revenue	2	241	509
Aid assistance	3	29,781	19,402
<b>Total REVENUE</b>		<b>44,603,141</b>	<b>36,547,044</b>
<b>EXPENDITURE</b>			
Current expenditure			
Compensation of employees	4	174,301	165,709
Goods and services	5	414,071	215,385
Interest and rent on land	6	101	176
Aid assistance	3	10,227	7,313
<b>Total current expenditure</b>		<b>598,700</b>	<b>388,583</b>
Transfers and subsidies			
Transfers and subsidies	8	43,850,073	35,585,245
<b>Total transfers and subsidies</b>		<b>43,850,073</b>	<b>35,585,245</b>
Expenditure for capital assets			
Tangible capital assets	9	17,592	8,070
<b>Total expenditure for capital assets</b>		<b>17,592</b>	<b>8,070</b>
Payments for financial assets	7	272	265
<b>Total EXPENDITURE</b>		<b>44,466,637</b>	<b>35,982,163</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>136,504</b>	<b>564,881</b>
Reconciliation of Net Surplus/(Deficit) for the year			
Voted funds		116,709	552,283
Annual appropriation		98,701	42,241
Unconditional grants		18,008	510,042
Departmental revenue and NRF Receipts	16	241	509
Aid assistance	3	19,554	12,089
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>136,504</b>	<b>564,881</b>



DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Statement of Financial Position**

for the year ended 31 March 2011

	Note	2010/11 R'000	2009/10 R'000
<b>ASSETS</b>			
<b>Current assets</b>			
Unauthorised expenditure	10	1,123	1,123
Cash and cash equivalents	12	165,796	30
Prepayments and advances	13	2,240	1,187
Receivables	14	1,696	48,696
<b>Total ASSETS</b>		<b>170,855</b>	<b>51,036</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Voted funds to be surrendered to the Revenue Fund	15	116,709	-1,354,239
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	16	22	6
Bank overdraft	17	-	1,347,628
Payables	18	2,169	25,240
Aid assistance unutilised	3	51,955	32,401
<b>Total LIABILITIES</b>		<b>170,855</b>	<b>51,036</b>
<b>NET ASSETS</b>		<b>-</b>	<b>-</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Statement of Changes in Net Assets**

for the year ended 31 March 2011

	Note	2010/11 R'000	2009/10 R'000
<b>Recoverable revenue</b>			
Opening balance		-	3
Transfers:		-	<b>(3)</b>
Debts revised		-	<b>(3)</b>
Closing balance		-	-
<b>Total</b>		<b>-</b>	<b>-</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Cash Flow Statement**

for the year ended 31 March 2011

	Note	2010/11 R'000	2009/10 R'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
		<b>45,957,380</b>	<b>34,640,417</b>
Annual appropriated funds received	1.1	45,927,358	34,620,611
Departmental revenue received	2	241	404
Aid assistance received	3	29,781	19,402
Net (increase)/decrease in working capital		22,876	(20,416)
Surrendered to Revenue Fund		(225)	(291,416)
Current payments		(598,700)	(388,583)
Payments for financial assets		(272)	(265)
Transfers and subsidies paid		(43,850,073)	(35,585,245)
<b>Net cash flow available from operating activities</b>	19	<b>1,530,986</b>	<b>(1,645,508)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for capital assets	9	(17,592)	(8,070)
Proceeds from sale of capital assets	2.4	-	105
(Increase)/decrease in other financial assets		-	3
<b>Net cash flows from investing activities</b>		<b>(17,592)</b>	<b>(7,962)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Increase/(decrease) in net assets		-	(3)
<b>Net cash flows from financing activities</b>		<b>-</b>	<b>(3)</b>
Net increase/(decrease) in cash and cash equivalents		1,513,394	(1,653,473)
Cash and cash equivalents at beginning of period		(1,347,598)	305,875
<b>Cash and cash equivalents at end of period</b>	20	<b>165,796</b>	<b>(1,347,598)</b>

**Accounting Policies**for the year ended 31 March 2011

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The Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the Act and the Division of Revenue Act, Act 1 of 2010.

**1. Presentation of the Financial Statements****1.1 Basis of preparation**

The Financial Statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The modified cash basis constitutes the cash basis of accounting supplemented with additional disclosure items. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid.

**1.2 Presentation currency**

All amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

**1.3 Rounding**

Unless otherwise stated all financial figures have been rounded to the nearest one thousand Rand (R'000).

**1.4 Comparative figures**

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

**1.5 Comparative figures - Appropriation Statement**

A comparison between actual amounts and final appropriation per major classification of expenditure is included in the Appropriation Statement.

**2. Revenue****2.1 Appropriated funds**

Appropriated funds comprises of departmental allocations as well as direct charges against revenue fund (i.e. statutory appropriation).

Appropriated funds are recognised in the financial records on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the financial records on the date the adjustments become effective.

Unexpended appropriated funds are surrendered to the National/Provincial Revenue Fund. Any amounts owing to the National/Provincial Revenue Fund at the end of the financial year are recognised as payable in the statement of financial position.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Accounting Policies**for the year ended 31 March 2011

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Any amount due from the National/Provincial Revenue Fund at the end of the financial year is recognised as a receivable in the statement of financial position.

**2.2 Departmental revenue**

All departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

Any amount owing to the National/Provincial Revenue Fund is recognised as a payable in the statement of financial position.

No accrual is made for amounts receivable from the last receipt date to the end of the reporting period. These amounts are however disclosed in the disclosure note to the annual financial statements.

**2.3 Direct Exchequer receipts**

All direct exchequer receipts are recognised in the statement of financial performance when the cash is received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

Any amount owing to the National/Provincial Revenue Funds at the end of the financial year is recognised as a payable in the statement of financial position.

**2.4 Direct Exchequer payments**

All direct exchequer payments are recognised in the statement of financial performance when final authorisation for payment is effected on the system (by no later than 31 March of each year).

**2.5 Aid assistance**

Aids assistance is recognised as revenue when received

All in-kind aid assistance is disclosed at fair value on the date of receipt in the annexures to the Annual Financial Statements

The cash payments made during the year relating to aid assistance projects are recognised as expenditure in the statement of financial performance when final authorisation for payments is effected on the system (by no later than 31 March of each year)

The value of the assistance expensed prior to the receipt of funds is recognised as a receivable in the statement of financial position.

Inappropriately expensed amounts using aid assistance and any unutilised amounts are recognised as payables in the statement of financial position.

All CARA funds received must be recorded as revenue when funds are received. The cash payments made during the year relating to CARA earmarked projects are recognised as expenditure in the statement of financial performance when final authorisation for payments effected on the system (by no later then 31 March of each year)

**Accounting Policies**for the year ended 31 March 2011

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Inappropriately expensed amounts using CARA funds are recognised as payables in the statement of financial position. Any unutilised amounts are transferred to retained funds as they are not surrendered to the revenue fund.

**3. Expenditure****3.1 Compensation of employees***3.1.1 Salaries and wages*

Salaries and wages are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

Other employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements at its face value and are not recognised in the statement of financial performance or position.

Employee costs are capitalised to the cost of a capital project when an employee spends more than 50% of his/her time on the project. These payments form part of expenditure for capital assets in the statement of financial performance.

*3.1.2 Social contributions*

Employer contributions to post employment benefit plans in respect of current employees are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the National Revenue Fund and not in the financial statements of the employer department.

Employer contributions made by the department for certain of its ex-employees (such as medical benefits) are classified as transfers to households in the statement of financial performance.

**3.2 Goods and services**

Payments made during the year for goods and/or services are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

The expense is classified as capital if the goods and/or services were acquired for a capital project or if the Total purchase price exceeds the capitalisation threshold (currently R5, 000). All other expenditures are classified as current.

Rental paid for the use of buildings or other fixed structures is classified as goods and services and not as rent on land.

**3.3 Interest and rent on land**

Interest and rental payments are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year). This item excludes rental

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Accounting Policies**for the year ended 31 March 2011

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for the use of buildings or other fixed structures. If it is not possible to distinguish between payment for the use of land and the fixed structures on it, the whole amount should be recorded under goods and services.

**3.4 Payments for financial assets**

Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or underspending of appropriated funds. The write off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts but an estimate is included in the disclosure notes to the financial statements amounts.

All other losses are recognised when authorisation has been granted for the recognition thereof.

**3.5 Transfers and subsidies**

Transfers and subsidies are recognised as an expense when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

**3.6 Unauthorised expenditure**

When confirmed unauthorised expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority, recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

Unauthorised expenditure approved with funding is derecognised from the statement of financial position when the unauthorised expenditure is approved and the related funds are received.

Where the amount is approved without funding it is recognised as expenditure in the statement of financial performance on the date of approval.

**3.7 Fruitless and wasteful expenditure**

Fruitless and wasteful expenditure is recognised as expenditure in the statement of financial performance according to the nature of the payment and not as a separate line item on the face of the statement. If the expenditure is recoverable it is treated as an asset until it is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

**3.8 Irregular expenditure**

Irregular expenditure is recognised as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

**4. Assets****4.1 Cash and cash equivalents**

Cash and cash equivalents are carried in the statement of financial position at cost.

Bank overdrafts are shown separately on the face of the statement of financial position.

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**Accounting Policies**

for the year ended 31 March 2011

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For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.

4.2 Other financial assets

Other financial assets are carried in the statement of financial position at cost.

4.3 Prepayments and advances

Amounts prepaid or advanced are recognised in the statement of financial position when the payments are made and are derecognised as and when the goods/services are received or the funds are utilised.

Prepayments and advances outstanding at the end of the year are carried in the statement of financial position at cost.

4.4 Receivables

Receivables included in the statement of financial position arise from cash payments made that are recoverable from another party (including departmental employees) and are derecognised upon recovery or write-off.

Receivables outstanding at year-end are carried in the statement of financial position at cost plus any accrued interest. Amounts that are potentials irrecoverable are included in the disclosure notes.

4.5 Investments

Capitalised investments are shown at cost in the statement of financial position.

Investments are tested for an impairment loss whenever events or changes in circumstances indicate that the investment may be impaired. Any impairment loss is included in the disclosure notes.

4.6 Loans

Loans are recognised in the statement of financial position when the cash is paid to the beneficiary. Loans that are outstanding at year-end are carried in the statement of financial position at cost plus accrued interest.

Amounts that are potentially irrecoverable are included in the disclosure notes.

4.7 Inventory

Inventories that qualify for recognition must be initially reflected at cost. Where inventories are acquired at no cost, or for nominal consideration, their cost shall be their fair value at the date of acquisition.

All inventory items at year-end are reflected using the weighted average cost or FIFO cost formula.

4.8 Capital assets

4.8.1 Movable assets

**Initial recognition**

A capital asset is recorded in the asset register on receipt of the item at cost. Cost of an asset is defined as the Total cost of acquisition. Where the cost cannot be determined accurately, the movable capital asset is stated at fair value.



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## Accounting Policies

for the year ended 31 March 2011

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Where fair value cannot be determined, the capital asset is included in the asset register at R1.  
All assets acquired prior to 1 April 2002 are included in the register R1.

### Subsequent recognition

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as “expenditure for capital assets” and is capitalised in the asset register of the department on completion of the project.

Repairs and maintenance is expensed as current “goods and services” in the statement of financial performance.

#### 4.8.2 Immovable assets

### Initial recognition

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the Total cost of acquisition. Where the cost cannot be determined accurately, the immovable capital asset is stated at R1 unless the fair value for the asset has been reliably estimated.

### Subsequent recognition

Work-in-progress of a capital nature is recorded in the statement of financial performance as “expenditure for capital assets”. On completion, the Total cost of the project is included in the asset register of the department that is accountable for the asset.

Repairs and maintenance is expensed as current “goods and services” in the statement of financial performance.

## 5. Liabilities

### 5.1 Payables

Recognised payables mainly comprise of amounts owing to other governmental entities. These payables are carried at cost in the statement of financial position.

### 5.2 Contingent liabilities

Contingent liabilities are included in the disclosure notes to the financial statements when it is possible that economic benefits will flow from the department, or when an outflow of economic benefits or service potential is probable but cannot be measured reliably.

### 5.3 Contingent assets

Contingent assets are included in the disclosure notes to the financial statements when it is probable that an inflow of economic benefits will flow to the entity.

### 5.4 Commitments

Commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

**Accounting Policies**for the year ended 31 March 2011

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**5.5 Accruals**

Accruals are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

**5.6 Employee benefits**

Short-term employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements. These amounts are not recognised in the statement of financial performance or the statement of financial position.

**5.7 Lease commitments****Finance lease**

Finance leases are not recognised as assets and liabilities in the statement of financial position. Finance lease payments are recognised as an expense in the statement of financial performance and are apportioned between the capital and interest portions. The finance lease liability is disclosed in the disclosure notes to the financial statements.

**Operating lease**

Operating lease payments are recognised as an expense in the statement of financial performance. The operating lease commitments are disclosed in the disclosure notes to the financial statement.

**5.8 Impairment and other provisions**

The department tests for impairment where there is an indication that a receivable, loan or investment may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. An estimate is made for doubtful loans and receivables based on a review of all outstanding amounts at year-end. Impairments on investments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows / service potential flowing from the instrument.

Provisions are disclosed when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the obligation can be made.

**6. Receivables for departmental revenue**

Receivables for departmental revenue are disclosed in the disclosure notes to the annual financial statements.

**7. Net Assets****7.1 Capitalisation reserve**

The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/ Provincial Revenue Fund when the underlining asset is disposed and the related funds are received.

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VOTE 03

## Accounting Policies

for the year ended 31 March 2011

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### 7.2 Recoverable revenue

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.

### 8. Related party transactions

Specific information with regards to related party transactions is included in the disclosure notes.

### 9. Key management personnel

Compensation paid to key management personnel including their family members where relevant, is included in the disclosure notes.

### 10. Public private partnerships

A description of the PPP arrangement, the contract fees and current and capital expenditure relating to the PPP arrangement is included in the disclosure notes.

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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**Disclosure Notes to the Annual Financial Statements**

for the year ended 31 March 2011

**1. Annual Appropriation**

Included are funds appropriated in terms of the Appropriation Act (and the Adjustments Appropriation Act) for National Departments (Voted funds) and Provincial Departments:

	2010/11		2009/10	
	Final Appropriation	Actual Funds Received	Funds not requested/but Received	Appropriation Received
	R'000	R'000	R'000	R'000
Programme 1	183,322	183,322	-	192,366
Programme 2	43,168	43,168	-	43,373
Programme 3	43,982,712	45,336,951	(1,354,239)	34,092,122
Programme 4	289,840	289,840	-	146,926
Programme 5	74,077	74,077	-	145,824
<b>Total</b>	<b>44,573,119</b>	<b>45,927,358</b>	<b>(1,354,239)</b>	<b>34,620,611</b>

The amount of R1 354 239 000 relates to the money that was transferred to municipalities in 2009/10, the transaction was frozen by National Treasury (NT) when withholding grant funding. The refund for this amount was received in the current year from NT.

**2. Departmental revenue**

	Note	2010/11 R'000	2009/10 R'000
Sales of goods and services other than capital assets	2.1	149	146
Interest, dividends and rent on land	2.2	3	5
Sales of capital assets	2.3	-	105
Transactions in financial assets and liabilities	2.4	89	253
Total revenue collected		<b>241</b>	<b>509</b>
Less: Own revenue included in appropriation	22		-
<b>Departmental revenue collected</b>		<b>241</b>	<b>509</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Disclosure Notes to the Annual Financial Statements**

for the year ended 31 March 2011

**2.1 Sales of goods and services other than capital assets**

	Note	2010/11 R'000	2009/10 R'000
Sales of goods and services produced by the department	3	<b>143</b>	<b>137</b>
Sales by market establishment	3	93	90
Other sales	3	50	47
Sales of scrap, waste and other used current goods	3	6	9
<b>Total</b>		<b>149</b>	<b>146</b>

**2.2 Interest, dividends and rent on land**

	Note	2010/11 R'000	2009/10 R'000
Interest	2.2	3	5
Rent on land		-	-
<b>Total</b>		<b>3</b>	<b>5</b>

**2.3 Sale of capital assets**

	Note	2010/11 R'000	2009/10 R'000
<b>Tangible assets</b>		-	<b>105</b>
Machinery and equipment	2.1	-	105
<b>Total</b>		-	<b>105</b>

**2.4 Transactions in financial assets and liabilities**

	Note	2010/11 R'000	2009/10 R'000
Receivables		89	248
Other Receipts including Recoverable Revenue	2.4	-	5
<b>Total</b>		<b>89</b>	<b>253</b>

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VOTE 03**Disclosure Notes to the Annual Financial Statements**

for the year ended 31 March 2011

**3. Aid Assistance****3.1 Aid Assistance received in cash from RDP**

	Note	2010/11 R'000	2009/10 R'000
Opening Balance		10,259	10,259
<b>Closing Balance</b>		<b>10,259</b>	<b>10,259</b>
<b>Foreign</b>			
Opening Balance		22,142	10,053
Revenue		29,781	19,402
<b>Expenditure</b>		<b>(10,227)</b>	<b>(7,313)</b>
Current		(10,227)	(7,313)
Capital		-	-
Prepayments			
<b>Closing Balance</b>		<b>41,696</b>	<b>22,142</b>

**3.2 Total Assistance**

	Note	2010/11 R'000	2009/10 R'000
Opening Balance		32,401	20,312
Revenue		29,781	19,402
<b>Expenditure</b>		<b>(10,227)</b>	<b>(7,313)</b>
Current		(10,227)	(7,313)
Capital		-	-
Prepayments			
<b>Closing Balance</b>		<b>51,955</b>	<b>32,401</b>

**3.3 Analysis of balance**

	Note	2010/11 R'000	2009/10 R'000
Aid assistance unutilised		<b>51,955</b>	<b>32,401</b>
RDP		51,955	32,401
<b>Closing balance</b>		<b>51,955</b>	<b>32,401</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
VOTE 03**Disclosure Notes to the Annual Financial Statements**

for the year ended 31 March 2011

**4. Compensation of Employees****4.1 Salaries and Wages**

	Note	2010/11 R'000	2009/10 R'000
Basic salary		110,762	104,070
Performance award		2,490	2,472
Service Based		304	465
Compensative/circumstantial		3,587	4,304
Periodic payments		71	1
Other non-pensionable allowances		39,951	37,869
<b>Total</b>		<b>157,165</b>	<b>149,181</b>

**4.2 Social contributions**

	Note	2010/11 R'000	2009/10 R'000
Employer contributions			
Pension		12,583	12,199
Medical		4,531	4,316
Bargaining council		22	13
<b>Total</b>		<b>17,136</b>	<b>16,528</b>
<b>Total compensation of employees</b>		<b>174,301</b>	<b>165,709</b>
Average number of employees		446	411

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for the year ended 31 March 2011

**5. Goods and Services**

	Note	2010/11 R'000	2009/10 R'000
Administrative fees		83	70
Advertising		2,879	8,700
Assets less than R5,000	5.1	6,476	890
Bursaries (employees)		485	718
Catering		4,535	5,295
Communication		9,849	9,318
Computer services	5.2	33,329	18,656
Consultants, contractors and agency/outsourced services	5.3	248,288	49,205
Entertainment		12	32
Audit cost – external	5.4	4,673	4,816
Inventory	5.5	5,523	8,486
Operating leases		39,553	37,646
Owned and leasehold property expenditure	5.6	11,522	10,060
Travel and subsistence	5.7	39,725	49,600
Venues and facilities		4,651	8,160
Training and staff development	5.8	1,313	1,710
Other operating expenditure		1,175	2,023
<b>Total</b>		<b>414,071</b>	<b>215,385</b>

**5.1 Assets less than R5,000**

	Note	2010/11 R'000	2009/10 R'000
<b>Tangible assets</b>		<b>6,476</b>	<b>890</b>
Machinery and equipment	5	6,476	890
<b>Total</b>		<b>6,476</b>	<b>890</b>

Total of R4.7m is assets for disaster bought and transferred to municipalities



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for the year ended 31 March 2011

**5.2 Computer services**

	Note	2010/11 R'000	2009/10 R'000
SITA computer services	5	5,886	5,101
External computer service providers	5	27,443	13,555
<b>Total</b>		<b>33,329</b>	<b>18,656</b>

**5.3 Consultants, contractors and agency/outsourced services**

	Note	2010/11 R'000	2009/10 R'000
Business and advisory services	5	234,565	39,604
Legal costs	5	4,051	2,524
Contractors	5	4,383	2,910
Agency and support/outsourced services	5	5,289	4,167
<b>Total</b>		<b>248,288</b>	<b>49,205</b>

**5.4 Audit cost – External**

	Note	2010/11 R'000	2009/10 R'000
Regularity audits	5	4,673	4,816
<b>Total</b>		<b>4,673</b>	<b>4,816</b>

**5.5 Inventory**

	Note	2010/11 R'000	2009/10 R'000
Learning and teaching support material	5	4	6
Food and food supplies	5	-	37
Fuel, oil and gas	5	70	105
Other consumable materials	5	309	395
Maintenance material	5	48	80
Stationery and printing	5	5,085	7,860
Medical supplies	5	7	3
<b>Total</b>		<b>5,523</b>	<b>8,486</b>

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VOTE 03**Disclosure Notes to the Annual Financial Statements**

for the year ended 31 March 2011

**5.6 Property payments**

	Note	2010/11 R'000	2009/10 R'000
Municipal services	5	6,188	4,497
Property management fees	5	-	-
Other	5	5,334	5,563
<b>Total</b>		<b>11,522</b>	<b>10,060</b>

**5.7 Travel and subsistence**

	Note	2010/11 R'000	2009/10 R'000
Local	5	36,565	46,510
Foreign	5	3,160	3,090
<b>Total</b>		<b>39,725</b>	<b>49,600</b>

**5.8 Other operating expenditure**

	Note	2010/11 R'000	2009/10 R'000
Professional bodies, membership and subscription fees	5	13	9
Resettlement costs	5	-	140
Other	5	1,162	1,874
<b>Total</b>		<b>1,175</b>	<b>2,023</b>

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**6. Interest and rent on land**

	Note	2010/11 R'000	2009/10 R'000
Interest paid		101	176
Rent on land		-	-
<b>Total</b>		<b>101</b>	<b>176</b>

**7. Payments for financial assets**

	Note	2010/11 R'000	2009/10 R'000
<b>Material losses through criminal conduct</b>			
Theft	7.3	-	104
Other material losses written off	7.1	272	159
Debts written off	7.2	-	2
<b>Total</b>		<b>272</b>	<b>265</b>

**7.1 Other material losses written off**

	Note	2010/11 R'000	2009/10 R'000
<b>Nature of losses</b>			
Cancellation fees on transport and subsistence	7	186	117
Car accident claims	7	86	42
<b>Total</b>		<b>272</b>	<b>159</b>

**7.2 Debts written off**

	Note	2010/11 R'000	2009/10 R'000
<b>Nature of debts written off</b>			
Waiving of debt	7	-	2
<b>Total</b>		<b>-</b>	<b>2</b>

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**7.3 Detail of theft**

	Note	2010/11 R'000	2009/10 R'000
Nature of theft			
Supplier Fraud		-	64
Theft of petty cash		-	16
Fruitless and wasteful expenditure		-	24
<b>Total</b>		<b>-</b>	<b>104</b>

**7.4 Assets written off**

	Note	2010/11 R'000	2009/10 R'000
<b>Nature of write off</b>			
Computer equipment		-	1,662
Furniture and Office Equipment		-	727
Other Machinery and Equipment		-	774
<b>Total</b>		<b>-</b>	<b>3,163</b>

**8. Transfers and Subsidies**

	Note	2010/11 R'000	2009/10 R'000
Provinces and municipalities	Annex 1A, Annex 1B	43,495,960	35,493,352
Departmental agencies and accounts	Annex 1C	110,713	78,109
Foreign governments and international organisations	Annex 1F	119	-
Non-profit institutions	Annex 1D	7,468	9,315
Households	Annex 1E	235,813	4,469
<b>Total</b>		<b>43,850,073</b>	<b>35,585,245</b>

Unspent funds transferred to the above beneficiaries

**9. Tangible Capital Assets**

	Note	2010/11 R'000	2009/10 R'000
<b>Tangible assets</b>		<b>17,592</b>	<b>8,070</b>
Heritage Assets			108
Machinery and equipment	31	17,592	7,962
<b>Total</b>		<b>17,592</b>	<b>8,070</b>

Total of R9.5m is assets for disaster bought and transferred to municipalities

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**9.1 Analysis of funds utilised to acquire capital assets – 2010/11**

	Voted funds R'000	Aid assistance R'000	Total R'000
<b>Tangible assets</b>	<b>17,592</b>		<b>17,592</b>
Machinery and equipment	17,592		17,592
<b>Total</b>	<b>17,592</b>		<b>17,592</b>

**9.2 Analysis of funds utilised to acquire capital assets – 2009/10**

	Voted funds R'000	Aid assistance R'000	Total R'000
<b>Tangible assets</b>	<b>8,070</b>		<b>8,070</b>
Machinery and equipment	8,070		8,070
<b>Total</b>	<b>8,070</b>		<b>8,070</b>

**10. Unauthorised Expenditure****10.1 Reconciliation of Unauthorised Expenditure**

	2010/11 R'000	2009/10 R'000
Opening balance	1,123	1,123
<b>Unauthorised expenditure awaiting authorisation / written off</b>	<b>1,123</b>	<b>1,123</b>

**10.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification**

	Note	2010/11 R'000	2009/10 R'000
Capital		1,123	1,123
<b>Total</b>		<b>1,123</b>	<b>1,123</b>

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**10.3 Analysis of unauthorised expenditure awaiting authorisation per type**

	Note	2010/11 R'000	2009/10 R'000
Unauthorised expenditure relating to overspending of the vote or a main division within a vote		1,123	1,123
<b>Total</b>		<b>1,123</b>	<b>1,123</b>

**11. Fruitless and wasteful expenditure****11.1 Reconciliation of fruitless and wasteful expenditure**

	Note	2010/11 R'000	2009/10 R'000
Opening balance			24
Less: Amounts condoned			<b>(24)</b>
Current			(24)
<b>Fruitless and wasteful expenditure awaiting condonement</b>		-	-
<b>Total</b>		<b>-</b>	<b>-</b>

**12. Cash and Cash Equivalents**

	Note	2010/11 R'000	2009/10 R'000
Consolidated Paymaster General Account		165,766	-
Cash on hand		30	30
<b>Total</b>		<b>165,796</b>	<b>30</b>

**13. Payments and Advances**

	Note	2010/11 R'000	2009/10 R'000
Staff advances		8	20
Travel and subsistence		160	72
Advances paid to other entities		2,072	1,095
<b>Total</b>		<b>2,240</b>	<b>1,187</b>

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**14.Receivables**

		2010/11 R'000	R'000	R'000	R'000	2009/10 R'000
	Note	Less than one year	One to three years	Older than three years	Total	Total
Claims recoverable	14.1 Annex 4	132			132	44,484
Staff debt	14.2	1,953			1,953	1,793
Other debtors	14.3	(389)			(389)	2,419
<b>Total</b>		<b>1,696</b>	-	-	<b>1,696</b>	<b>48,696</b>

**14.1 Claims recoverable**

	Note	2010/11 R'000	2009/10 R'000
National departments	14	118	-
Provincial departments		14	-
Local governments			44,484
<b>Total</b>		<b>132</b>	<b>44,484</b>

**14.2 Staff debt**

	Note	2010/11 R'000	2009/10 R'000
Tax debt	14	4	5
Bursary debt			3
Car accidents		1,797	1,618
Telephone debt			5
Salary overpayment		114	124
Salary reversal control		37	-
Other		1	38
<b>Total</b>		<b>1,953</b>	<b>1,793</b>

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**14.3 Other debtors**

	Note	2010/11 R'000	2009/10 R'000
	14		
VAT on donor projects		591	337
Municipalities		(980)	2,082
<b>Total</b>		<b>(389)</b>	<b>2,419</b>

**15. Voted Funds to be Surrendered to the Revenue Fund**

	Note	2010/11 R'000	2009/10 R'000
Opening balance		(1,354,239)	290,912
Transfer from statement of financial performance		116,709	552,283
Voted funds not requested/ but received	1.1	1,354,239	(1,906,522)
Paid during the year			(290,912)
<b>Closing balance</b>		<b>116,709</b>	<b>(1,354,239)</b>

**16. Departmental Revenue and NRF Receipts to be Surrendered to the Revenue Fund**

	Note	2010/11 R'000	2009/10 R'000
Opening balance		6	1
Transfer from Statement of Financial Performance		241	509
Paid during the year		(225)	(504)
<b>Closing balance</b>		<b>22</b>	<b>6</b>

**17. Bank Overdraft**

	Note	2010/11 R'000	2009/10 R'000
Fund requisition account			1,347,628
<b>Total</b>		<b>-</b>	<b>1,347,628</b>



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**18. Payables - Current**

	Note	2010/11 R'000	2009/10 R'000
Advances received	18.1	100	25,071
Other payables	18.2	2,069	169
<b>Total</b>		<b>2,169</b>	<b>25,240</b>

**18.1 Clearing accounts**

Description	Note	2010/11 R'000	2009/10 R'000
Traditional Leaders		100	25,071
<b>Total</b>		<b>100</b>	<b>25,071</b>

**18.2 Other payables**

Description	Note	2010/11 R'000	2009/10 R'000
Other payables	18	2,069	169
<b>Total</b>		<b>2,069</b>	<b>169</b>

**19. Net Cash Flow Available from Operating Activities**

	Note	2010/11 R'000	2009/10 R'000
Net surplus/(deficit) as per Statement of Financial Performance		136,504	564,881
Add back non cash/cash movements not deemed operating activities		1,394,482	(2,210,389)
(Increase)/decrease in receivables – current		47,000	(46,574)
(Increase)/decrease in prepayments and advances		(1,053)	1,038
(Increase)/decrease in other current assets		-	24
Increase/(decrease) in payables – current		(23,071)	25,096
Proceeds from sale of capital assets			(105)
Expenditure on capital assets		17,592	8,070
Surrenders to Revenue Fund		(225)	(291,416)
Voted funds not requested/ but received		1,354,239	(1,906,522)
<b>Net cash flow generated by operating activities</b>		<b>1,530,986</b>	<b>(1,645,508)</b>

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**20.Reconciliation of Cash and Cash Equivalents for Cash Flow Purposes**

	Note	2010/11 R'000	2009/10 R'000
Consolidated Paymaster General account		165,766	-
Fund requisition account		-	(1,347,628)
Cash on hand		30	30
<b>Total</b>		<b>165,796</b>	<b>(1,347,598)</b>

These amounts are not recognised in the Annual Financial Statements and are disclosed to enhance the usefulness of the Annual Financial Statements.

**21.Contingent liabilities and contingent assets**

## 21.1 Contingent liabilities

Liable to	Nature	Note	2010/11 R'000	2009/10 R'000
Housing loan guarantees	Employees	Annex 3A	220	76
Claims against the department		Annex 3B	4,397	4,368
Other departments (interdepartmental unconfirmed balances)		Annex 5	14,052	-
<b>Total</b>			<b>18,669</b>	<b>4,444</b>

**22.Commitments**

	Note	2010/11 R'000	2009/10 R'000
<b>Current expenditure</b>		59,522	25,894
Approved but not yet contracted		59,522	25,894
<b>Capital expenditure</b>		-	10,042
Approved and contracted		-	10,042
<b>Total Commitments</b>		<b>59,522</b>	<b>35,936</b>

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**23. Accruals****Listed by economic classification**

	<b>30 days</b>	<b>30+ days</b>	<b>Total</b>	<b>Total</b>
Goods and services	138	197	335	6,358
Interest and rent on land			-	
Transfers and subsidies			-	146
Capital assets		33	33	-
Other	29		29	-
<b>Total</b>	<b>167</b>	<b>230</b>	<b>397</b>	<b>6,504</b>

**Listed by programme level**

Programme 1:Administration		217	3,288
Programme 2:Governance Policy and Research		54	217
Programme 3:Governance and Intergovernmental Relations		108	189
Programme 4:National Disaster Management Centre		10	2,800
Programme 5:Traditional Affairs		8	10
<b>Total</b>		<b>397</b>	<b>6,504</b>

Confirmed balances with other departments	Annex 5	80,701	176
Confirmed balances with other government entities	Annex 5	-	-
<b>Total</b>		<b>80,701</b>	<b>176</b>

**24. Employee benefits**

	<b>Note</b>	<b>2010/11 R'000</b>	<b>2009/10 R'000</b>
Leave entitlement		5,654	4,816
Service bonus (Thirteenth cheque)		4,283	3,608
Capped leave commitments			5,303
Other			-
<b>Total</b>		<b>9,937</b>	<b>13,727</b>

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**25. Lease commitments**

## 25.1 Operating leases expenditure

2010/11	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year			22,487	23,285	23,285
Later than 1 year and not later than 5 years			2,540	3,610	3,610
Later than five years					
<b>Total lease commitments</b>			<b>25,027</b>	<b>1,868</b>	<b>26,895</b>

2009/10	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year			18,781	7,53	19,534
Later than 1 year and not later than 5 years				1,676	23,043
Later than five years			21,367	-	-
<b>Total lease commitments</b>			<b>40,148</b>	<b>2,429</b>	<b>42,577</b>

**Restatement of comparative year opening balance for buildings and other fixed structures**

Correction of prior year of R40 148m was omitted in the previous financial year. The amount has been restated in the current financial year.

	Note	2010/11 R'000	2009/10 R'000
Rental earned on lease sub-leased assets	3		
<b>Total</b>			

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## 25.2 Finance leases expenditure\*\*

2010/11	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year				1,513	1,513
Later than 1 year and not later than 5 years				1,460	1,460
Later than five years					
<b>Total lease commitments</b>				<b>2,973</b>	<b>2,973</b>
LESS: finance costs					
<b>Total present value of lease liabilities</b>					

2009/10	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year				1,502	1,502
Later than 1 year and not later than 5 years				520	520
Later than five years				-	-
<b>Total lease commitments</b>				<b>2,022</b>	<b>2,022</b>
LESS: finance costs				-	-
<b>Total present value of lease liabilities</b>				<b>2,022</b>	<b>2,022</b>

**26.Receivables for departmental revenue**

	Note	2010/11 R'000	2009/10 R'000
Fines, penalties and forfeits			
Sales of capital assets			111
<b>Total</b>		<b>-</b>	<b>111</b>

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**27. Irregular expenditure**

## 27.1 Reconciliation of irregular expenditure

	Note	2010/11 R'000	2009/10 R'000
Opening balance		60,495	61,296
Add: Irregular expenditure – relating to current year		419,586	7,574
Less: Amounts condoned		(8,253 )	(8,375)
<b>Irregular expenditure awaiting condonation</b>		<b>471,828</b>	<b>60,495</b>
Analysis of awaiting condonation per age classification			
Current year		419,586	7,531
Prior years		52,242	52,921
<b>Total</b>		<b>471,828</b>	<b>60,452</b>

Included in the Total amount of R471 828m is an amount R20.4m condoned by the DG on the 20th of May 2011

## 27.2 Details of irregular expenditure – current year

Incident	Disciplinary steps taken/criminal proceedings	2010/11 R'000
Non Compliance with procurement policy	Investigation still taking place	271,208
Leases of office equipment	RT National treasury contracts, condoned by NT	2,272
Non Compliance with DoRA transfer payment made without an approved payment schedule	Applied for condonement from NT	127,908
Non Compliance with DoRA transfer payment paid to accounts other than primary bank accounts	Applied for condonement from NT	18,198
		<b>419,586</b>

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## 27.3 Details of irregular expenditure condoned

<b>Incident</b>	<b>Condoned by (condoning authority)</b>	<b>2010/11 R'000</b>
Non Compliance with procurement policy	Director General	5,756
Leases of office equipment	RT National treasury contracts	2,272
Excess in vehicles insurance	Condoned bt National Treasury	225
<b>Total</b>		<b>8,253</b>

## 27.4 Details of irregular expenditures under investigation

<b>Incident</b>	<b>2010/11 R'000</b>
Non compliance with procurement policy	271,208
<b>Total</b>	<b>271,208</b>

**28. Fruitless and wasteful expenditure**

## 28.1 Reconciliation of fruitless and wasteful expenditure

	<b>Note</b>	<b>2010/11 R'000</b>	<b>2009/10 R'000</b>
Opening balance			24
Fruitless and wasteful expenditure – relating to prior year			(24)
Fruitless and wasteful expenditure – relating to current year		336	
<b>Fruitless and wasteful expenditure awaiting condonement</b>		<b>336</b>	<b>-</b>

## 28.2 Analysis of current year's fruitless and wasteful expenditure

<b>Incident</b>	<b>Disciplinary steps taken/criminal proceedings</b>	<b>R'000</b>
Interest incurred on legal fees for case lost at the High Court by the department		336

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**29. Related party transactions**

<b>Payments made</b>	<b>Note</b>	<b>2010/11 R'000</b>	<b>2009/10 R'000</b>
Goods and services		1,824	1,803
<b>Total</b>		<b>1,824</b>	<b>1,803</b>

South African Cities Network  
South African Local Government Association

**30. Key management personnel**

	<b>Note</b>	<b>2010/11 R'000</b>	<b>2009/10 R'000</b>
Political office bearers (provide detail below)			3,160
Officials:	2	3,303	-
Level 15 to 16	13	8,023	8,425
Level 14 (incl. CFO if at a lower level)	59	34,168	36,540
Family members of key management personnel			411
<b>Total</b>		<b>45,494</b>	<b>48,536</b>

**31. Impairment and other provisions**

<b>Other provisions</b>	<b>Note</b>	<b>2010/11 R'000</b>	<b>2009/10 R'000</b>
Staff Debtors		353	374
<b>Total</b>		<b>353</b>	<b>374</b>



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**32. Movable Tangible Capital Assets****MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	Opening balance	Curr Year Adjust-ments to prior year balances	Additions	Disposals	Closing Balance
	R'000	R'000	R'000	R'000	R'000
<b>HERITAGE ASSETS</b>	108	(29)	-	-	80
Heritage assets	108	(29)	-	-	80
<b>MACHINERY AND EQUIPMENT</b>	39,603	2150	17,592	12,268	47,077
Transport assets	4,819	-	-	-	4,819
Computer equipment	26,253	1,559	5,925	1,775	31,962
Furniture and office equipment	4,569	38	584	187	5,004
Other machinery and equipment	3,962	553	11,083	10,306	5,292
<b>Total MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>39,711</b>	<b>2,122</b>	<b>17,592</b>	<b>12,268</b>	<b>47,157</b>

## 32.1 Additions

**ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	Cash	Non-cash	(Capital Work in Progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>MACHINERY AND EQUIPMENT</b>	16,815	818	-	(41)	17,592
Computer equipment	5,468	467	-	(10)	5,925
Furniture and office equipment	508	100	-	(24)	584
Other machinery and equipment	10,839	251	-	(7)	11,083
<b>Total ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>16,815</b>	<b>818</b>	<b>-</b>	<b>(41)</b>	<b>17,592</b>

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## 32.2 Disposals

**DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	Sold for cash R'000	Transfer out or destroyed or scrapped R'000	Total disposals R'000	Cash Received Actual R'000
<b>MACHINERY AND EQUIPMENT</b>	15	12,253	2,767	
Computer equipment		1,775	1,775	
Furniture and office equipment		187	187	
Other machinery and equipment	15	10,291	10,306	
<b>Total DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>15</b>	<b>12,253</b>	<b>12,268</b>	

## 32.3 Movement for 2009/10

**MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2010**

	Opening balance R'000	Additions R'000	Disposals R'000	Closing balance R'000
<b>HERITAGE ASSETS</b>	-	108	-	108
Heritage assets	-	108	-	108
<b>MACHINERY AND EQUIPMENT</b>	<b>34,608</b>	<b>7,128</b>	<b>2,133</b>	<b>39,603</b>
Transport assets	4,526	978	685	4,819
Computer equipment	22,054	5,471	1,272	26,253
Furniture and office equipment	4,469	174	74	4,569
Other machinery and equipment	3,559	505	102	3,962
<b>Total MOVABLE TANGIBLE ASSETS</b>	<b>34,608</b>	<b>7,236</b>	<b>2,133</b>	<b>39,711</b>

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## 32.4 Minor assets

**MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011**

	<b>Specialised military assets R'000</b>	<b>Intangible assets R'000</b>	<b>Heritage assets R'000</b>	<b>Machinery and equipment R'000</b>	<b>Biological assets R'000</b>	<b>Total R'000</b>
Opening balance	-	116	-	11 846	-	11 962
Curr Year Adjustments to Prior Yr Balances		-36		-507		-543
Additions				6,476		6,476
Disposals				-5,768		-5,768
<b>Total MINOR ASSETS</b>	<b>-</b>	<b>80</b>	<b>-</b>	<b>12,047</b>	<b>-</b>	<b>12,127</b>

	<b>Specialised military assets</b>	<b>Intangible assets</b>	<b>Heritage assets</b>	<b>Machinery and equipment</b>	<b>Biological assets</b>	<b>Total</b>
Number of R1 minor assets						-
Number of minor assets at cost				11 736		11 736
<b>Total NUMBER OF MINOR ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11 736</b>	<b>-</b>	<b>11 736</b>

## MINOR ASSETS OF THE DEPARTMENT AS AT 31 MARCH 2011

	<b>Specialised military assets R'000</b>	<b>Intangible assets R'000</b>	<b>Heritage assets R'000</b>	<b>Machinery and equipment R'000</b>	<b>Biological assets R'000</b>	<b>Total R'000</b>
Minor assets	-	116	-	11,846	-	11,962
<b>Total</b>	<b>-</b>	<b>116</b>	<b>-</b>	<b>11,846</b>	<b>-</b>	<b>11,962</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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for the year ended 31 March 2011

## MINOR ASSETS OF THE DEPARTMENT AS AT 31 MARCH 2010

	<b>Specialised military assets</b>	<b>Intangible assets</b>	<b>Heritage assets</b>	<b>Machinery and equipment</b>	<b>Biological assets</b>	<b>Total</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
Minor assets			-	11,283	-	11,283
<b>Total</b>	<b>-</b>		<b>-</b>	<b>11,283</b>	<b>-</b>	<b>11,283</b>

	<b>Specialised military assets</b>	<b>Intangible assets</b>	<b>Heritage assets</b>	<b>Machinery and equipment</b>	<b>Biological assets</b>	<b>Total</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
Number of R1 minor assets				10		10
Number of minor assets at cost		32	6	11,689		11,727
<b>TOTAL NUMBER OF MINOR ASSETS</b>	<b>-</b>	<b>32</b>	<b>6</b>	<b>11,699</b>	<b>-</b>	<b>11,737</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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### Disclosure Notes to the Annual Financial Statements

for the year ended 31 March 2011

#### 33. Intangible Capital Assets

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011

	<b>Opening balance</b>	<b>Current Year Adjust-ments to prior year balances</b>	<b>Additions</b>	<b>Disposals</b>	<b>Closing Balance</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
<b>COMPUTER SOFTWARE</b>	12,304	-	38	-	12,342
<b>Total INTANGIBLE CAPITAL ASSETS</b>	<b>12,304</b>	<b>-</b>	<b>38</b>	<b>-</b>	<b>12,342</b>

#### 33.1 Movement for 2009/10

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2010

	<b>Opening balance</b>	<b>Additions</b>	<b>Disposals</b>	<b>Closing balance</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
<b>COMPUTER SOFTWARE</b>	12,304	-	-	12,304
<b>Total INTANGIBLE CAPITAL ASSETS</b>	<b>12,304</b>	<b>-</b>	<b>-</b>	<b>12,304</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION			TRANSFER			SPENT			2009/10 Division of Revenue Act R'000		
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000		% of available funds spent by municipality %	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000		%	
<b>Municipal Systems Improvement Grant</b>												
<b>Eastern Cape</b>												
Camdeboo			750	750	750			750	750			500
Blue Crane Route			750	750	750			750	396			735
Ikwezi			750	750	750			750	694			500
Makana			750	750	750			750	191			735
Ndlambe			750	750	750			750	750			1,300
Sundays River Valley			1,200	1,200	1,200			1,200				1,300
Baviaans			750	750	750			750				400
Kouga			750	750	750			750				400
Koukamma			750	750	750			750	703			400
Cacadu District Municipality			750	750	750			750	285			735
Mbhashe			750	750	750			750	162			735
Mngquma			750	750	750			750	750			735
Great Kei			750	750	750			750				735
Amahlathi			750	750	750			750	94			-
Buffalo City			750	750	750			750	141			500
Ngqushwa			750	750	750			750				500
Nkonkobe			750	750	750			750				735
Nxuba			750	750	750			750				735

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				SPENT			2009/10 Division of Revenue Act R'000
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
Amatole District Municipality			750	750	750			750				735
Inxuba Yethemba			750	750	750			750	688	92%		400
Tsolwana			750	750	750			750				735
Inkwanca			750	750	750			750	750	100%		735
Lukhanji			750	750	750			750	750	100%		735
Intsika Yethu			750	750	750			750				500
Emalahleni			750	750	750			750				735
Engcobo			750	750	750			750				500
Sakhisizwe			750	750	750			750				735
Chris Hani District Municipality			750	750	750			750				735
Elundini			750	750	750			750	619	83%		735
Senqu			750	750	750			750				400
Maletswai			750	750	750			750				500
Gariep			750	750	750			750				500
Ukhahlamba District Municipality			750	750	750			750				735
Mbizana			750	750	750			750				500
Ntabankulu			750	750	750			750	265	35%		735
Gaukeni			750	750	750			750				735
Port St Johns			750	750	750			750	750	100%		735
Nyandeni			750	750	750			750				500

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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION			TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000		% of funds spent by municipality %
Mhlontlo			750	750	750			750			-
King Sabata Dalindyebo			750	750	750			750			735
O.R. Tambo District Municipality			1,000	1,000	1,000			1,000			1,300
Umkhumbane District Municipality			1,000	1,000	1,000			1,000	204	20%	1,300
Matielie			750	750	750			750			500
Alfred Nzo District Municipality			750	750	750			750			735
			<b>33,950</b>	<b>33,950</b>	<b>33,950</b>			<b>33,950</b>	<b>8,192</b>	<b>24%</b>	<b>28,870</b>
<b>Free State</b>											
Letsemeng	750			750	750			750	306	41%	400
Kopanong	750			750	750			750	314	42%	735
Mohokare	750			750	750			750	330	44%	735
Xhariep District Municipality	750			750	750			750	317	42%	735
Naledi	1,000			1,000	1,000			1,000			1,300
Mangaung	750			750	750			750	462	62%	500
Mantsopa	750			750	750			750			735
Motheo District Municipality	750			750	750			750			
Masilonyana	750			750	750			750	667	89%	735
Tokologo	750			750	750			750			735
Tswelopele	750			750	750			750			735
Matjhabeng	750			750	750			750			735



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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act	
	Division of Revenue Act	Roll Overs	Adjust- ments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipal- ity	Amount spent by municipal- ity	% of available funds spent by municipal- ity		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		R'000
Nala	750			750	750			750	199	27%	735	
Lejweleputswa District Municipality	750			750	750			750	331	44%	500	
Setso	750			750	750			750	550	73%	735	
Dihlabeng	750			750	750			750			500	
Nketoana	750			750	750			750			735	
Maluti-a-Phofung	750			750	750			750	566	75%	735	
Phumelela	750			750	750			750	464	62%	735	
Thabo Mofutsanyana District Municipality	750			750	750			750			735	
Moqhaka	750			750	750			750			735	
Ngwathe	1,000			1,000	1,000			1,000			1,300	
Metsimaholo	750			750	750			750			735	
Mafube	750			750	750			750	20	3%	735	
Fezile Dabi District Municipality	750			750	750			750	634	85%	735	
	<b>19,250</b>	<b>-</b>	<b>-</b>	<b>19,250</b>	<b>19,250</b>	<b>-</b>	<b>-</b>	<b>19,250</b>	<b>5,160</b>	<b>27%</b>	<b>18,465</b>	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
<b>Gauteng</b>												
Nokeng tsa Taemane	750			750	750			750	1	0%	735	
Kungwini	750			750	750			750	735	98%	735	
Metsweding District Municipality	750			750	750			750			735	
Ermfuleni	750			750	750			750	750	100%	500	
Midvaal	1,000			1,000	1,000			1,000	755	76%	1,300	
Lesedi	750			750	750			750	625	83%	735	
Sedibeng District Municipality											-	
Mogale City	750			750	750			750	750	100%	400	
Randfontein	750			750	750			750	750	100%	-	
Westonaria	750			750	750			750	27	4%	735	
West Rand District Municipality	1,000			1,000	1,000			1,000	569	57%	1,300	
	<b>8,000</b>			<b>8,000</b>	<b>8,000</b>			<b>8,000</b>	<b>4,962</b>	<b>62%</b>	<b>7,175</b>	
<b>Kwazulu-Natal</b>												
Vulamehlo	750			750	750			750	628	84%	735	
Umdoni	750			750	750			750	6	1%	735	
Umzombe	750			750	750			750			735	
uMuziwabantu	750			750	750			750			400	
Ezingqiwini	750			750	750			750			735	
Hibiscus Coast	750			750	750			750			400	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of available funds spent by municipality %		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		R'000
Ugu District Municipality	1,000			1,000	1,000			1,000	1,000	100%	1,300	
uMshwathi	750			750	750			750	126	17%	500	
uMngeni				750	750			750	2	0%	735	
Mpofana	750			750	750			750			735	
Impendle	750			750	750			750			735	
Msunduzi	750			750	750			750			400	
Mkhambathini	750			750	750			750			735	
Richmond	750			750	750			750	492	66%	735	
uMgungundlovu District Municipality	750			750	750			750	272	36%	735	
Emnambithi/Ladysmith	750			750	750			750			735	
Indaka	750			750	750			750	283	38%	735	
Umtshezi	750			750	750			750			735	
Okhahlamba	750			750	750			750	85	11%	-	
Imbabazane	750			750	750			750	100	13%	500	
Uthukela District Municipality	750			750	750			750			735	
Endumeni	750			750	750			750	240	32%	735	
Nquthu	750			750	750			750	257	34%	735	
Msinga	750			750	750			750			735	
Umvoti											-	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
Umzinyathi District Municipality	750			750	750			750				735
Newcastle	750			750	750			750				400
eMadlangeni	750			750	750			750				735
Dannhauser	750			750	750			750				735
Amajuba District Municipality	750			750	750			750				735
eDumbe	1,000			1,000	1,000			1,000				1,300
uPhongolo	750			750	750			750				735
Abaqulusi	1,000			1,000	1,000			1,000	150	15%		1,300
Nongoma	750			750	750			750				735
Ulundi	750			750	750			750				735
Zululand District Municipality	750			750	750			750				735
Umhlabuyalingana	750			750	750			750	657	88%		735
Jozini	750			750	750			750				735
The Big Five False Bay	750			750	750			750	574	77%		735
Hlabisa	750			750	750			750				735
Mtubatuba	750			750	750			750				735
Umkhanyakude District Municipality	750			750	750			750				735
Mbonambi	-			-	-			-				735
Mfolozi	750			750	750			750	12	2%		

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
uMhlatuze	750			750	750			750	368	49%	400	
Ntambanana	750			750	750			750			735	
Umlalazi	750			750	750			750	206	27%	735	
Mthonjaneni	750			750	750			750	144	19%	735	
Nkandla	750			750	750			750	381	51%	735	
uThungulu District Municipality	750			750	750			750	240	32%	735	
Mandeni	750			750	750			750	201	27%	500	
KwaDukuza	750			750	750			750	587	78%	735	
Ndwedwe	750			750	750			750	98	13%	735	
Maphumulo	750			750	750			750			735	
iLembe District Municipality	750			750	750			750			735	
Ingwe	750			750	750			750	404	54%	500	
Kwa Sani	750			750	750			750	750	100%	735	
Greater Kokstad	750			750	750			750	81	11%	735	
Ubuhebezwe	750			750	750			750			-	
Urmzimkhulu	800			800	800			800	750	94%	800	
Sisonke District Municipality	750			750	750			750			735	
<b>45,050</b>				<b>45,050</b>	<b>45,050</b>			<b>45,050</b>	<b>9,094</b>	<b>20%</b>	<b>41,040</b>	

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NAME OF MUNICIPALITY	GRANT ALLOCATION			TRANSFER			SPENT			2009/10 Division of Revenue Act		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality		% of available funds spent by municipality	R'000
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000	R'000
<b>Limpopo</b>												
Makhuduthamaga	750			750	750			750	502	67%	750	735
Fetakgomo	750			750	750			750	10	1%	750	735
Greater Marble Hall	750			750	750			750	543	72%	750	735
Elias Motsoaledi	750			750	750			750			750	735
Greater Tubatse	750			750	750			750			750	735
Greater Sekhukhune District Municipality												-
Greater Giyani	750			750	750			750	467	62%	750	735
Greater Letaba	750			750	750			750	750	100%	750	735
Greater Tzaneen	750			750	750			750	548	73%	750	400
Ba-Phalaborwa	750			750	750			750			750	500
Maruleng	750			750	750			750			750	735
Mopani District Municipality	750			750	750			750	750	100%	750	735
Musina	750			750	750			750			750	735
Mutale	750			750	750			750			750	735
Thulamela	750			750	750			750	497	66%	750	735
Makhado	750			750	750			750			750	735
Vhembe District Municipality	750			750	750			750	52	7%	750	735
Blouberg	750			750	750			750	67	9%	750	735

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ANNEXURE 1A												
STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		R'000
Aganang	750			750	750			750	10	1%	735	
Molemole	750			750	750			750			735	
Polokwane	750			750	750			750			400	
Lepelle-Nkumpi	750			750	750			750	750	100%	735	
Capricorn District Municipality											-	
Thabazimbi	750			750	750			750			735	
Lephalale	750			750	750			750	45	6%	735	
Mookgopong	750			750	750			750			735	
Modimolle	750			750	750			750	361	48%	735	
Bela Bela	750			750	750			750			735	
Mogalakwena	750			750	750			750	475	63%	735	
Waterberg District Municipality	750			750	750			750	37	5%	735	
	<b>21,000</b>			<b>21,000</b>	<b>21,000</b>			<b>21,000</b>	<b>5,864</b>	<b>28%</b>	<b>19,675</b>	

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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of available funds spent by municipality %		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
<b>Mpumalanga</b>												
Albert Luthuli	750			750	750			750	750	100%	735	
Msukaligwa	750			750	750			750	730	97%	735	
Mkhondo	750			750	750			750	2	0%	735	
Pixley Ka Seme	750			750	750			750			735	
Lekwa	750			750	750			750			735	
Dipaleseng	750			750	750			750			735	
Govan Mbeki	750			750	750			750			735	
Gert Sibande District Municipality	1,000			1,000	1,000			1,000	4	0%	1,300	
Delmas	1,200			1,200	1,200			1,200			1,300	
Emalahleni	750			750	750			750			735	
Steve Tshwete	750			750	750			750	185	25%	735	
Emakhazeni	750			750	750			750	372	50%	735	
Thembisile	750			750	750			750			735	
Dr JS Moroka	750			750	750			750	647	86%	500	
Nkangala District Municipality	750			750	750			750			735	
Thaba Chweu	750			750	750			750	152	20%	735	
Mbombela	750			750	750			750	462	62%	1,300	



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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
Umjindi	750			750	750			750	169	23%	735	
Nkomazi	750			750	750			750			735	
Bushbuckridge	750			750	750			750			735	
Ehlanzeni District Municipality	750			750	750			750			735	
<b>16,450</b>				<b>16,450</b>	<b>16,450</b>			<b>16,450</b>	<b>3,473</b>	<b>21%</b>	<b>16,895</b>	
<b>NorthernCape</b>												
Moshaweng	750			750	750			750			850	
Ga-Segonyana	750			750	750			750	154	21%	850	
Gamagara	750			750	750			750	750	100%	850	
Kgalagadi District Municipality	750			750	750			750			755	
Richtersveld	750			750	750			750	428	57%	850	
NamaKhoi	750			750	750			750	181	24%	850	
Kamiesberg	750			750	750			750			850	
Hantam	750			750	750			750			850	
KarooHoogland	750			750	750			750	750	100%	850	
Khai-Ma	750			750	750			750			850	
Namakwa District Municipality	750			750	750			750	720	96%	850	
Ubuntu	750			750	750			750	60	8%	850	
Umsobomvu	750			750	750			750	750	100%	850	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		R'000
Emthanjeni	750			750	750			750				850
Kareeberg	1,200			1,200	1,200			1,200	969	81%		1,300
Renosterberg	750			750	750			750				850
Thembelihle	750			750	750			750				850
Siyathemba	750			750	750			750	746	99%		850
Siyancuma	750			750	750			750	144	19%		850
Karoo District Municipality	1,200			1,200	1,200			1,200	516	43%		1,300
Mier	750			750	750			750				850
!Kai!Garib	1,200			1,200	1,200			1,200				1,300
//KharraHais	750			750	750			750				755
!Kheis	750			750	750			750				850
Tsantsabane	750			750	750			750				850
Kgatelopele	750			750	750			750				850
Siyanda District Municipality	750			750	750			750	750	100%		850
SolPlaatje	750			750	750			750				850
Dikgatlong	750			750	750			750				850
Magareng	750			750	750			750				850
Phokwane	750			750	750			750				850
FrancesBaard District Municipality	1,000			1,000	1,000			1,000	1	0%		1,300
	<b>25,600</b>			<b>25,600</b>	<b>25,600</b>			<b>25,600</b>	<b>6,919</b>	<b>27%</b>		<b>28,810</b>

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
<b>North West</b>												
Moretele	1,000			1,000	1,000			1,000				1,300
Madibeng	750			750	750			750				735
Rustenburg	750			750	750			750				735
Kgetlengrivier	750			750	750			750	750	100%		735
Moses Kotane	1,200			1,200	1,200			1,200	750	63%		1,300
Bojanala Platinum District Municipality									200			-
Ratlou	750			750	750			750	390	52%		735
Tswaing	750			750	750			750				735
Maikeng	750			750	750			750				735
Ditsobotla	750			750	750			750	592	79%		735
Ramotshere Molloa	1,000			1,000	1,000			1,000				1,300
Central District Municipality	750			750	750			750				1,300
Kagisano	750			750	750			750				500
Naledi	750			750	750			750				735
Mamusa	750			750	750			750				500
Greater Taung	750			750	750			750				735
Molopo	750			750	750			750	23	3%		735
Lekwa-Teemane	750			750	750			750				735
Bophirima District Municipality	750			750	750			750				735

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Ventersdorp	750			750	750			750	246	33%	735	
Potchefstroom	750			750	750			750	51	7%	400	
City of Matlosana	750			750	750			750	750	100%	400	
Maquassi Hills	750			750	750			750	571	76%	735	
Merafong City	750			750	750			750	34	5%	735	
Southern District Municipality	1,000			1,000	1,000			1,000			1,300	
	<b>19,200</b>			<b>19,200</b>	<b>19,200</b>			<b>19,200</b>	<b>4,357</b>	<b>23%</b>	<b>19,325</b>	
	<b>19,200</b>											
<b>Western Cape</b>												
Matzikama	750			750	750			750			735	
Cederberg	750			750	750			750	517	69%	735	
Bergivier	750			750	750			750	387	52%	735	
Saldanha Bay	750			750	750			750	750	100%	400	
Swartland	750			750	750			750	750	100%	735	
West Coast District Municipality	750			750	750			750	621	83%	735	
Witzenberg	1,200			1,200	1,200			1,200			1,300	
Drakenstein	750			750	750			750	2	0%	735	
Stellenbosch	750			750	750			750			400	
Breede Valley	750			750	750			750	370	49%	735	
Breede River												
Winelands	750			750	750			750	418	56%	735	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Cape Winelands District Municipality	750			750	750			750				735
Theewaterskloof	1,200			1,200	1,200			1,200	556		46%	1,300
Overstrand	750			750	750			750				400
Cape Agulhas	750			750	750			750				-
Swellendam	750			750	750			750				735
Overberg District Municipality	750			750	750			750	240		32%	735
Kannaland	1,600			1,600	1,600			1,600	479		30%	1,820
Hessequa	750			750	750			750				400
Mossel Bay	750			750	750			750	750		100%	400
George	750			750	750			750	224		30%	400
Oudtshoorn	750			750	750			750	30		4%	500
Bitou	750			750	750			750				400
Knysna	750			750	750			750	395		53%	500
Eden District Municipality	750			750	750			750	189		25%	500
Laingsburg	750			750	750			750	509		68%	735
Prince Albert	750			750	750			750				735
Beaufort West	750			750	750			750	391		52%	735
Central Karoo District Municipality	750			750	750			750				735
<b>SubTotal</b>	<b>23,500</b>			<b>23,500</b>	<b>23,500</b>			<b>23,500</b>	<b>7,578</b>		<b>32%</b>	<b>19,745</b>
<b>Total</b>	<b>212,000</b>			<b>212,000</b>	<b>212,000</b>			<b>212,000</b>	<b>55,599</b>		<b>26%</b>	<b>200,000</b>

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
<b>Municipal Infrastructure Grant</b>												
<b>Eastern Cape</b>												
Nelson Mandela	182,532			182,532	182,532			182,532	60,601		33%	156,016
Camdeboo	9,362			9,362	9,362			9,362	6,711		72%	8,169
Blue Crane Route	12,522			12,522	12,522			12,522	8,776		70%	10,866
Ikwezi	7,022			7,022	7,022			7,022	6,025		86%	6,823
Makana	20,213			20,213	20,213			20,213	12,592		62%	21,397
Ndlambe	18,664			18,664	18,664			18,664	16,025		86%	16,111
Sundays River Valley	14,793			14,793	14,793			14,793	10,734		73%	12,805
Baviaans	7,262			7,262	7,262			7,262	6,339		87%	6,376
Kouga	19,124			19,124	19,124			19,124	13,622		71%	16,503
Kou-kamma	10,752			10,752	10,752			10,752	8,087		75%	101,029
Cacadu District Municipality	7,117			7,117	7,117			7,117	7,047		99%	6,252
Mbhashe	27,280			27,280	27,280			27,280	27,279		100%	23,466
Mnquma	36,886			36,886	36,886			36,886	23,080		63%	31,667
Great Kei	9,888			9,888	9,888			9,888	9,419		95%	8,618
Amahlathi	19,027			19,027	19,027			19,027	17,050		90%	16,420
Buffalo City	193,192			193,192	193,192			193,192	125,449		65%	165,117
Nggqushwa	14,349			14,349	14,349			14,349	10,715		75%	12,426
Nkonkobe	18,037			18,037	18,037			18,037	17,135		95%	19,075
Nxuba	8,039			8,039	8,039			8,039	4,971		62%	7,039
Amatole District Municipality	267,167			267,167	267,167			267,167	207,157		78%	228,275
Inxuba Yethemba	9,066			9,066	9,066			9,066	6,479		71%	7,916

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000		
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality			
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%			
Tsolwana	8,007			8,007	8,007			8,007	5,291	66%	7,012		
Inkwanca	6,848			6,848	6,848			6,848	4,812	70%	6,022		
Lukhanji	22,017			22,017	22,017			22,017	18,182	83%	18,973		
Intsika Yethu	21,564			21,564	21,564			21,564	22,740	105%	18,586		
Emalahleni	15,978			15,978	15,978			15,978	20,872	131%	13,817		
Engcobo	17,977			17,977	17,977			17,977	10,091	56%	15,523		
Sakhisizwe	11,166			11,166	11,166			11,166	11,166	100%	9,709		
Chris Hani District Municipality	236,636			236,636	236,636			236,636	124,029	52%	202,209		
Elundini	18,680			18,680	18,680			18,680	16,325	87%	16,124		
Senqu	19,209			19,209	19,209			19,209	17,943	93%	16,575		
Maletswai	10,487			10,487	10,487			10,487	9,398	90%	9,129		
Gariep	8,255			8,255	8,255			8,255	8,255	100%	7,223		
Ukhahlamba District Municipality	119,694			119,694	119,694			119,694	61,262	51%	102,367		
Mbizana	24,482			24,482	24,482			24,482	15,754	64%	21,077		
Ntabankulu	16,350			16,350	16,350			16,350	11,708	72%	14,134		
Ngquza Hill	26,226			26,226	26,226			26,226	20,981	80%	22,567		
Port St Johns	16,840			16,840	16,840			16,840	16,840	100%	14,553		
Nyandereni	27,247			27,247	27,247			27,247	12,484	46%	23,440		
Mhlontlo	23,562			23,562	23,562			23,562	22,723	96%	20,293		
King Sabata Dalindyebo	38,479			38,479	38,479			38,479	40,889	106%	33,029		
O.R. Tambo District Municipality	570,955			570,955	570,955			570,955	243,590	43%	487,641		

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Umzimvubu	23,939			23,939	23,939			23,939	23,638	99%	20,614	
Matatiele	25,905			25,905	25,905			25,905	17,862	69%	22,331	
Alfred Nzo District Municipality	153,179			153,179	153,179			153,179	148,470	97%	130,918	
	<b>2,375,976</b>			<b>2,375,976</b>	<b>2,375,976</b>			<b>2,375,976</b>	<b>1,510,598</b>	<b>64%</b>	<b>2,136,232</b>	
<b>Free State</b>												
Letsemeng	15,141			15,141	15,141			15,141	8,930	59%	13,102	
Kopanong	16,122			16,122	16,122			16,122	12,251	76%	13,940	
Mohokare	12,913			12,913	12,913			12,913	8,785	68%	15,587	
Xhariep District Municipality	-			-	-			-	-			
Naledi	11,764			11,764	11,764			11,764	6,092	52%	10,219	
Mangaung	169,729			169,729	169,729			169,729	99,541	59%	145,086	
Mantsopa	18,934			18,934	18,934			18,934	10,325	55%	16,341	
Motheo District Municipality	-			-	-			-	-			
Masilonyana	25,211			25,211	25,211			25,211	25,211	100%	21,700	
Tokologo	14,845			14,845	14,845			14,845	9,619	65%	12,850	
Tswelopele	20,799			20,799	20,799			20,799	19,779	95%	17,933	
Matjhabeng	137,104			137,104	137,104			137,104	68,265	50%	139,340	
Nala	37,950			37,950	37,950			37,950	21,386	56%	37,776	
Lejweleputswa District Municipality	-			-	-			-	-			



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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Setsotho	52,351			52,351	52,351			52,351	18,209	35%	44,872	
Ditlhabeng	35,459			35,459	35,459			35,459	26,583	75%	30,450	
Nketoana	23,317			23,317	23,317			23,317	20,207	87%	20,083	
Maluti-a-Phofung	142,459			142,459	142,459			142,459	98,921	69%	123,340	
Phumelela	18,248			18,248	18,248			18,248	13,642	75%	14,218	
Thabo Mofutsanyana District Municipality	-			-	-			-	-		-	
Mochaka	32,144			32,144	32,144			32,144	32,144	100%	27,619	
Ngwathe	34,573			34,573	34,573			34,573	27,105	78%	42,245	
Metsimaholo	32,296			32,296	32,296			32,296	19,112	59%	27,749	
Mafube	17,712			17,712	17,712			17,712	14,365	81%	18,578	
Fezile Dabi District Municipality	-			-	-			-	-		-	
	<b>869,071</b>			<b>869,071</b>	<b>869,071</b>			<b>869,071</b>	<b>560,472</b>	<b>64%</b>	<b>793,028</b>	
<b>Gauteng</b>												
Ekurhuleni	501,395			501,395	501,395			501,395	125,349		428,253	
City of Johannesburg	556,450			556,450	556,450			556,450	165,266		545,257	
City of Tshwane	384,068			384,068	384,068			384,068	79,886		328,083	
Nokeng tsa Taamane	16,915			16,915	16,915			16,915	2,368	14%	14,617	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	% of available funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
Kungwini	30,242			30,242	30,242			30,242	30,242	100%	25,996	
Metsweding District Municipality	-			-	-			-	-			
Emfuleni	105,583			105,583	105,583			105,583	36,808	35%	90,319	
Midvaal	18,994			18,994	18,994			18,994	14,246	75%	16,392	
Lesedi	19,239			19,239	19,239			19,239	17,425	91%	16,602	
Sedibeng District Municipality	-			-	-			-	-			
Mogale City	61,226			61,226	61,226			61,226	55,429	91%	52,449	
Randfontein	25,180			25,180	25,180			25,180	17,240	68%	21,673	
Westonaria	45,051			45,051	45,051			45,051	32,453	72%	38,638	
Merafong City	50,833			50,833	50,833			50,833	40,593	80%	43,575	
West Rand District Municipality	6,086			6,086	6,086			6,086	-		6,517	
	<b>1,821,262</b>			<b>1,821,262</b>	<b>1,821,262</b>			<b>1,821,262</b>	<b>617,305</b>	<b>34%</b>	<b>1,628,371</b>	
<b>KwaZulu Natal</b>												
eThekweni	595,912			595,912	595,911			595,911	224,062	38%	508,950	
Vulamehlo	11,247			11,247	11,247			11,247	7,554	67%	9,778	
Umdoni	10,832			10,832	10,832			10,832	6,064	56%	198,821	
Umnzambe	20,499			20,499	20,499			20,499	16,098	79%	30,363	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
uMuziwabantu	12,578			12,578	12,578			12,578	7,066	56%	10,914	
Ezinqolweni	9,250			9,250	9,250			9,250	4,659	50%	8,073	
Hibiscus Coast Ugu District Municipality	21,102			21,102	21,102			21,102	12,213	58%	68,239	
uMshwathi	198,757			198,757	198,757			198,757	161,828	81%	169,869	
uMngeni	12,614			12,614	12,614			12,614	8,264	66%	10,945	
Mpofana	11,097			11,097	11,097			11,097	7,023	63%	9,650	
Irrpendle	8,039			8,039	8,039			8,039	3,875	48%	7,039	
Msunduzi	7,376			7,376	7,376			7,376	3,116	42%	6,473	
Mkhambathini	105,142			105,142	105,142			105,142	18,612	18%	89,943	
Richmond	8,528			8,528	8,528			8,528	6,789	80%	7,457	
uMgungundlovu District Municipality	11,224			11,224	11,224			11,224	11,224	100%	9,759	
Emnambithi-Ladysmith	71,381			71,381	71,381			71,381	69,599	98%	61,119	
Indaka	21,082			21,082	21,082			21,082	17,840	85%	18,175	
Umtshezi	13,944			13,944	13,944			13,944	13,579	97%	12,080	
Okhahlamba	8,739			8,739	8,739			8,739	8,739	100%	8,636	
mbabazane	15,924			15,924	15,924			15,924	11,486	72%	13,771	
Uthukela District Municipality	14,369			14,369	14,369			14,369	10,551	73%	12,443	
	125,334			125,334	125,334			125,334	81,285	65%	107,183	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjust- ments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department R'000	Amount received by municipal- ity R'000	Amount spent by municipal- ity R'000	% of available funds spent by municipal- ity %			
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000		
Endumeni	8,522			8,522	8,522				8,522	6,774	79%	7,452	
Nquthu	17,477			17,477	17,477				17,477	9,780	56%	15,097	
Msinga	18,277			18,277	18,277				18,277	12,464	68%	15,780	
Umvoti	12,249			12,249	12,249				12,249	9,320	76%	10,633	
Umkhanyakathi District Municipality	134,648			134,648	134,648				134,648	116,578	87%	115,135	
Newcastle	61,714			61,714	61,714				61,714	30,447	49%	59,865	
eMahlangueni	7,170			7,170	7,170				7,170	3,768	53%	6,297	
Dannhauser	12,752			12,752	12,752				12,752	8,076	63%	11,063	
Amajuba District Municipality	34,265			34,265	34,265				34,265	22,008	64%	29,430	
eDumbe	10,598			10,598	10,598				10,598	7,174	68%	9,224	
uPhongolo	13,963			13,963	13,963				13,963	11,221	80%	12,097	
Abaqulusi	17,440			17,440	17,440				17,440	12,368	71%	15,065	
Nongoma	17,351			17,351	17,351				17,351	18,860	109%	14,989	
Ulundi	18,300			18,300	18,300				18,300	17,025	93%	15,800	
Zululand District Municipality	188,824			188,824	188,824				188,824	163,508	87%	161,388	
Umkhanyakathi District Municipality	16,238			16,238	16,238				16,238	4,749	29%	22,807	
Jozini	19,784			19,784	19,784				19,784	17,471	88%	17,067	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality %		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
The Big Five False Bay	7,364			7,364	7,364			7,364	2,151	29%	6,463	
Hlabisa	14,676			14,676	14,676			14,676	12,692	86%	12,706	
Mtubatuba	7,159			7,159	7,159			7,159	4,896	68%	6,288	
Umkhanyakude District Municipality	157,005			157,005	157,005			157,005	33,552	21%	134,222	
Mfolozi	12,035			12,035	12,035			12,035	5,594	46%	10,451	
uMhathuze	59,369			59,369	59,369			59,369	32,947	55%	50,863	
Ntambanana	8,475			8,475	8,475			8,475	7,042	83%	7,411	
Umlalazi	18,528			18,528	18,528			18,528	17,250	93%	15,994	
Mthonjaneni	8,947			8,947	8,947			8,947	8,328	93%	7,814	
Nkandla	14,872			14,872	14,872			14,872	11,455	77%	12,873	
uThungulu District Municipality	133,809			133,809	133,809			133,809	64,490	48%	114,418	
Mandeni	17,587			17,587	17,587			17,587	13,211	75%	15,191	
KwaDukuza	24,092			24,092	24,092			24,092	6,101	25%	20,744	
Ndwedwe	16,790			16,790	16,790			16,790	15,913	95%	14,510	
Maphumulo	14,036			14,036	14,036			14,036	8,063	57%	12,159	
iLembe District Municipality	122,890			122,890	122,890			122,890	97,526	79%	105,095	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjust- ments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department R'000	Amount received by municipal- ity R'000	Amount spent by municipal- ity R'000	% of available funds spent by municipal- ity %		
							%					
Ingwe	13,776			13,776	13,776			13,776	8,452	61%	11,937	
Kwa Sani	6,557			6,557	6,557			6,557	6,026	92%	5,774	
Greater Kokstad	13,242			13,242	13,242			13,242	8,244	62%	11,481	
Ubuhlebezwe	14,474			14,474	14,474			14,474	9,967	69%	12,533	
Umnzikhulu	32,998			32,998	32,998			32,998	24,213	73%	28,349	
Sisonke District Municipality	113,585			113,585	113,585			113,585	82,149	72%	97,152	
	<b>2,756,808</b>			<b>2,756,808</b>	<b>2,756,807</b>			<b>2,756,807</b>	<b>1,663,379</b>	<b>60%</b>	<b>2,633,297</b>	
<b>Limpopo</b>												
Makhuduthamaga	28,401			28,401	28,401			28,401	28,401	100%	27,924	
Fetakomo	12,811			12,811	12,811			12,811	10,732	84%	11,113	
Greater Marble Hall	14,859			14,859	14,859			14,859	14,214	96%	12,862	
Elias Motsoaledi	24,143			24,143	24,143			24,143	21,998	91%	20,788	
Greater Tubatse	30,191			30,191	30,191			30,191	24,846	82%	25,952	
Greater Sekhukhune District Municipality	286,195			286,195	286,195			286,195	177,351	62%	244,521	
Greater Giyani	24,902			24,902	24,902			24,902	12,475	50%	21,436	
Greater Letaba	27,435			27,435	27,435			27,435	27,435	100%	23,599	
Greater Tzaneen	38,839			38,839	38,839			38,839	29,593	76%	33,336	
Ba-Phalaborwa	14,242			14,242	14,242			14,242	9,188	65%	12,335	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality			
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%			
Maruleng	20,682			20,682	20,682			20,682	10,784	52%	17,833		
Mopani District Municipality	218,855			218,855	218,855			218,855	94,183	43%	187,028		
Musina	10,010			10,010	10,010			10,010	7,862	79%	8,722		
Mutale	11,636			11,636	11,636			11,636	3,745	32%	10,110		
hulamela	50,964			50,964	50,964			50,964	53,678	105%	43,687		
Makhado	46,197			46,197	46,197			46,197	42,742	93%	39,618		
Vhembe District Municipality	246,342			246,342	246,342			246,342	193,682	79%	210,495		
Blouberg	21,182			21,182	21,182			21,182	8,481	40%	18,260		
Aganang	18,075			18,075	18,075			18,075	14,169	78%	15,608		
Molemole	16,392			16,392	16,392			16,392	16,565	101%	18,171		
Polokwane	151,829			151,829	151,829			151,829	56,581	37%	129,803		
Lepelle-Nkumpi	23,877			23,877	23,877			23,877	14,501	61%	20,561		
Capricorn District Municipality	144,602			144,602	144,602			144,602	59,530	41%	131,667		
Thabazimbi	28,892			28,892	28,892			28,892	24,332	84%	24,843		
Lephalale	29,855			29,855	29,855			29,855	7,942	27%	25,665		
Mookgopong	11,254			11,254	11,254			11,254	1,089	10%	9,784		
Modimolle	28,399			28,399	28,399			28,399	18,759	66%	27,760		
Bela Bela	12,903			12,903	12,903			12,903	12,903	100%	11,192		

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjust- ments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Depart- ment %	Amount received by municipal- ity R'000	Amount spent by municipal- ity R'000	% of available funds spent by municipal- ity %		
Mogalakwena	94,140			94,140	94,140			94,140	49,740	53%	80,549	
Waterberg District Municipality	-			-	-			-	-		-	
	<b>1,688,104</b>			<b>1,688,104</b>	<b>1,688,104</b>			<b>1,688,104</b>	<b>1,047,501</b>	<b>62%</b>	<b>1,465,222</b>	
<b>Mpumalanga</b>												
Albert Luthuli	52,939			52,939	52,939			52,939	29,335	55%	45,373	
Msukaligwa	27,675			27,675	27,675			27,675	8,955	32%	23,804	
Mkhondo	40,495			40,495	40,495			40,495	6,696	17%	34,749	
Pixley Ka Seme	22,096			22,096	22,096			22,096	7,543	34%	19,041	
Lekwa	29,830			29,830	29,830			29,830	14,477	49%	25,643	
Dipaleseng	14,867			14,867	14,867			14,867	4,599	31%	12,869	
Govan Mbeki	62,987			62,987	62,987			62,987	56,012	89%	83,442	
Gert Sibande District Municipality	-			-	-			-	-		-	
Delmas	17,062			17,062	17,062			17,062	16,088	94%	14,743	
Emalahleni	64,955			64,955	64,955			64,955	26,899	41%	83,778	
Steve Tshwete	25,739			25,739	25,739			25,739	20,603	80%	22,151	
Emakhazeni	10,918			10,918	10,918			10,918	2,886	26%	14,286	
Thembisile	74,088			74,088	74,088			74,088	46,232	62%	63,430	
Dr JS Moroka	75,933			75,933	75,933			75,933	26,283	35%	65,005	



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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Nkangala District Municipality	-			-	-			-	-			
Thaba Chweu	22,192			22,192	22,192			22,192	14,475		65%	19,122
Mbombela	127,087			127,087	127,087			127,087	46,966		37%	136,093
Umjindi	18,630			18,630	18,630			18,630	11,850		64%	16,082
Nkomazi	91,482			91,482	91,482			91,482	46,754		51%	78,280
Bushbuckridge	194,271			194,271	194,271			194,271	82,323		42%	166,039
Ehlanzeni District Municipality	5,443			5,443	5,443			5,443	5,443		100%	4,822
	<b>978,689</b>			<b>978,689</b>	<b>978,689</b>			<b>978,689</b>	<b>474,419</b>		<b>48%</b>	<b>928,752</b>
<b>Northern Cape</b>												
Moshaweng	34,196			34,196	34,196			34,196	23,655		69%	29,371
Ga-Segonyana	24,958			24,958	24,958			24,958	20,478		82%	21,484
Gamagara	7,332			8,832	7,332			7,332	5,536		76%	6,435
John Taolo Gaetsewe District Municipality	17,367			17,367	17,367			17,367	14,890		86%	15,003
Richtersveld	5,914			5,914	5,914			5,914	1,541		26%	5,225
Nama Khoi	9,979			9,979	9,979			9,979	1,948		20%	8,695
Kamiesberg	6,962			6,962	6,962			6,962	1,621		23%	9,245
Hantam	7,686			7,686	7,686			7,686	4,227		55%	6,737
Karoo Hoogland	6,753			6,753	6,753			6,753	3,036		45%	5,941

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjust- ments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department R'000	Amount received by municipal- ity R'000	Amount spent by municipal- ity R'000	% of available funds spent by municipal- ity %		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		R'000
Khai-Ma	6,301			6,301	6,301			6,301	6,000	95%	6,849	
Namakwa District Municipality	5,242			5,242	5,242			5,242	3,832	73%	4,651	
Ubuntu	7,889			7,889	7,889			7,889	4,971	63%	9,302	
Umsobomvu	9,782			9,782	9,782			9,782	2,865	29%	13,643	
Emthanjeni	9,570			9,570	9,570			9,570	3,794	40%	10,980	
Kareeberg	6,562			6,562	6,562			6,562	5,888	90%	5,778	
Renosterberg	6,793			6,793	6,793			6,793	1,213	18%	5,975	
Theribelhle	7,807			7,807	7,807			7,807	5,280	68%	8,573	
Siyathemba	7,026			7,026	7,026			7,026	2,797	40%	6,174	
Siyancuma	12,567			12,567	12,567			12,567	5,261	42%	11,989	
Pixley Ka Seme District Municipality	5,973			5,973	5,973			5,973	2,683	45%	5,275	
Mier	6,420			6,420	6,420			6,420	942	15%	5,657	
IKhaili Garib	12,996			12,996	12,996			12,996	4,538	35%	11,271	
IKhara Hais	14,923			14,923	14,923			14,923	5,342	36%	12,916	
Kheis	8,124			8,124	8,124			8,124	5,379	66%	7,111	
Tsantsabane	8,501			8,501	8,501			8,501	8,501	100%	7,434	
Kgatelopele	6,424			6,424	6,424			6,424	7,353	114%	5,660	
Siyanda District Municipality	6,913			6,913	6,913			6,913	1,793	26%	6,078	
Sol Plaatje	34,494			34,494	34,494			34,494	17,133	50%	39,463	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
												%
Dikgatlong	14,336			14,336	14,336			14,336	6,766	47%	12,415	
Magareng	8,978			8,978	8,978			8,978	6,292	70%	7,841	
Phokwane	18,072			18,072	18,072			18,072	17,781	98%	15,606	
Frances Baard District Municipality	6,446			6,446	6,446			6,446	7,360	114%	6,336	
	<b>353,286</b>			<b>353,286</b>	<b>353,286</b>			<b>353,286</b>	<b>210,696</b>	<b>60%</b>	<b>335,113</b>	
<b>North West</b>												
Moretele	71,266			71,266	71,266			71,266	39,261	55%	61,021	
Madibeng	136,309			136,309	136,309			136,309	19,275	14%	116,553	
Rustenburg	138,809			138,809	138,809			138,809	91,859	66%	118,687	
Kgetlengrivier	13,802			13,802	13,802			13,802	8,702	63%	11,959	
Moses Kotane	84,855			84,855	84,855			84,855	17,248	20%	72,623	
Bojanala Platinum District Municipality	-			-	-			-	-			
Ratlou	15,027			15,027	15,027			15,027	5,597	37%	13,005	
Tswaing	17,434			17,434	17,434			17,434	1,810	10%	15,060	
Mafikeng	29,417			29,417	29,417			29,417	21,097	72%	25,291	
Ditsobotla	21,113			21,113	21,113			21,113	8,173	39%	18,202	
Ramotshere Moiloa	18,781			18,781	18,781			18,781	4,340	23%	16,210	
Ngaka Modiri Molema District Municipality	139,238			139,238	139,238			139,238	74,848	54%	119,054	
Kagisano	13,614			13,614	13,614			13,614	10,521	77%	11,799	
Naledi	9,984			9,984	9,984			9,984	3,892	39%	12,403	

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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available R'000	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
Mamusa	11,473			11,473	11,473			11,473	7,859	68%	9,971	
Greater Taung	22,428			22,428	22,428			22,428	20,012	89%	19,324	
Molopo	6,850			6,850	6,850			6,850	1,170	17%	6,024	
Lekwa-Teemane	10,958			10,958	10,958			10,958	8,186	75%	9,531	
Dr. Ruth Segomotsi Mompoti District Municipality	76,149			76,149	76,149			76,149	72,824	96%	65,189	
Ventersdorp	16,668			16,668	16,668			16,668	11,450	69%	14,406	
Tlokwe	28,428			28,428	28,428			28,428	9,125	32%	24,447	
City of Matlosana	83,652			83,652	83,652			83,652	58,301	70%	71,596	
Maquassi Hills	23,626			23,626	23,626			23,626	7,753	33%	20,347	
Dr. Kenneth Kaunda District Municipality	-			-	-			-	-		-	
	<b>989,881</b>			<b>989,881</b>	<b>989,881</b>			<b>989,881</b>	<b>503,303</b>	<b>51%</b>	<b>852,702</b>	
<b>Western Cape</b>												
City of Cape Town	383,726			383,726	383,726			383,726	105,141		327,790	
Matzikama	10,809			10,809	10,809			10,809	7,912	73%	9,404	
Cederberg	8,725			8,725	8,725			8,725	4,115	47%	7,625	
Bergivier	8,087			8,087	8,087			8,087	1,942	24%	7,080	
Saldanha Bay	10,678			10,678	10,678			10,678	8,526	80%	9,292	
Swartland	9,955			9,955	9,955			9,955	4,413	44%	8,675	
West Coast District Municipality	5,788			5,788	5,788			5,788	4,095	71%	5,117	

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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES												
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000	% of funds spent by municipality		
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%		
Witzenberg	12,360			12,360	12,360			12,360	5,880	48%	10,728	
Drakenstein	24,045			24,045	24,045			24,045	8,123	34%	20,704	
Stellenbosch	17,423			17,423	17,423			17,423	9,913	57%	15,051	
Breede Valley	18,390			18,390	18,390			18,390	18,390	100%	15,877	
Langeberg	12,595			12,595	12,595			12,595	11,500	91%	10,929	
Cape Winelands District Municipality	5,593			5,593	5,593			5,593	5,257	94%	4,951	
Theewaterskloof	17,940			17,940	17,940			17,940	9,344	52%	15,492	
Overstrand	11,616			11,616	11,616			11,616	9,503	82%	10,093	
Cape Agulhas	7,049			7,049	7,049			7,049	5,174	73%	6,196	
Swellendam	7,625			7,625	7,625			7,625	2,270	30%	6,683	
Overberg District Municipality	-			-	-			-	-			
Kannaland	7,894			7,894	7,894			7,894	3,463	44%	6,915	
Hessequa	8,773			8,773	8,773			8,773	5,779	66%	8,487	
Mossel Bay	11,759			11,759	11,759			11,759	6,273	53%	10,215	
George	23,345			23,345	23,345			23,345	23,345	100%	20,107	
Oudtshoorn	11,998			11,998	11,998			11,998	8,806	73%	10,419	
Bitou	10,045			10,045	10,045			10,045	10,874	108%	8,751	
Krystna Eden District Municipality	16,573			16,573	16,573			16,573	8,425	51%	14,323	
Laingsburg	6,844			6,844	6,844			6,844	1,204	18%	6,018	
Prince Albert	5,617			5,617	5,617			5,617	4,955	88%	4,971	
	5,866			5,866	5,866			5,866	5,295	90%	5,184	

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ANNEXURE 1A STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION			TRANSFER			SPENT			2009/10 Division of Revenue Act R'000	
	Division of Revenue Act R'000	Roll Overs R'000	Adjustments R'000	Total Available	Actual Transfer R'000	Funds Withheld R'000	Re-allocations by National Treasury or National Department %	Amount received by municipality R'000	Amount spent by municipality R'000		% of funds spent by municipality
Beaufort West	7,233			7,233	7,233			7,233	4,788	66%	6,351
Central Karoo District Municipality	7,461			7,461	7,461			7,461	3,529	47%	6,546
	<b>695,812</b>			<b>695,812</b>	<b>695,812</b>			<b>695,812</b>	<b>308,234</b>	<b>44%</b>	<b>599,974</b>
<b>National Total</b>	<b>12,528,889</b>			<b>12,528,889</b>	<b>12,528,888</b>			<b>12,528,888</b>	<b>6,895,907</b>	<b>55%</b>	<b>11,372,691</b>
<b>Disaster relief</b>											
<b>KwaZulu Natal</b>											
KZN metro	214,398			214,398	214,398			214,398	214,398		
<b>Western Cape</b>											
Breede Valley				-							5,878
Breede River Winelands				-							6,481
Theewaterskloof				-							3,097
Overstrand				-							6,494
Hessequa				-							36,991
City of Cape Town				-							1,859
				-							60,800
<b>Sub Total</b>	<b>214,398</b>			<b>214,398</b>	<b>214,398</b>			<b>214,398</b>	<b>214,398</b>		<b>121,600</b>
<b>National Total</b>	<b>12,955,287</b>			<b>12,955,287</b>	<b>12,956,286</b>			<b>12,955,286</b>	<b>7,165,904</b>	<b>55%</b>	<b>11,633,491</b>
<b>Total</b>	<b>12,955,287</b>			<b>12,955,287</b>	<b>12,955,286</b>			<b>12,955,286</b>	<b>7,165,904</b>		<b>11,633,491</b>

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	
<b>Local Government Equitable Share</b>											
<b>Eastern Cape</b>											
Nelson Mandela	602,883			602,883	602,883	100%	602,883			466,835	
Camdeboo	29,339			29,339	29,339	100%	29,339			23,117	
Blue Crane Route	31,051	610		31,661	31,661	100%	31,661			24,308	
kwezi	11,553			11,553	11,553	100%	11,553			9,261	
Makana	53,620			53,620	53,620	100%	53,620			42,641	
Ndlambe	43,896			43,896	43,896	100%	43,896			35,697	
Sundays River Valley	25,710	477		26,187	26,187	100%	26,187			20,187	
Baviaans	12,094			12,094	12,094	100%	12,094			9,701	
Kouga	34,882			34,882	34,882	100%	34,882			27,670	
Kou-kamma	22,754			22,754	22,754	100%	22,754			18,224	
Cacadu District Municipality	69,387			69,387	69,387	100%	69,387			63,646	
Mbhashe	45,707	32,052		77,759	77,759	100%	77,759			63,590	
Minquma	112,592			112,592	112,592	100%	112,592			92,022	
Great Kei	24,084			24,084	24,084	100%	24,084			19,741	
Amahlathi	69,462			69,462	69,462	100%	69,462			57,030	
Buffalo City	508,895			508,895	508,895	100%	508,895			401,691	
Ngqushwa	47,261			47,261	47,261	100%	47,261			38,884	
Nkonkobe	72,656			72,656	72,656	100%	72,656			56,652	
Nxuba	16,313			16,313	16,313	100%	16,313			13,192	
Amatole District Municipality	481,040			481,040	481,040	100%	481,040			401,480	
rxuba Yethemba	34,250			34,250	34,250	100%	34,250			25,241	
Tsolwana	19,031			19,031	19,031	100%	19,031			15,629	
Inkwanca	13,503			13,503	13,503	100%	13,503			10,892	
Lukhanji	86,908			86,908	86,908	100%	86,908			70,964	

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES										
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
ntsika Yethu	69,276			69,276	69,276	100%	69,276			56,858
Emalahleni	51,330			51,330	51,330	100%	51,330			42,105
Engcobo	46,997			46,997	46,997	100%	46,997			38,441
Sakhiszwe	27,217			27,217	27,217	100%	27,217			21,685
Chris Hani District Municipality	281,530			281,530	281,530	100%	281,530			223,806
Elundini	50,021			50,021	50,021	100%	50,021			40,826
Senqu	66,875			66,875	66,875	100%	66,875			54,077
Maletswai	17,620			17,620	17,620	100%	17,620			14,328
Gariep	19,221			19,221	19,221	100%	19,221			15,617
Ukhahlamba District Municipality	125,943			125,943	125,943	100%	125,943			98,602
Mbizana	75,758			75,758	75,758	100%	75,758			62,101
Ntabankulu	41,957			41,957	41,957	100%	41,957			34,319
Ngquba Hill	73,505			73,505	73,505	100%	73,505			60,076
Port St Johns	44,714			44,714	44,714	100%	44,714			36,583
Nyandeni	88,682			88,682	88,682	100%	88,682			72,741
Mhlontlo	67,972			67,972	67,972	100%	67,972			55,686
King Sabata Dalindyebo	127,858			127,858	127,858	100%	127,858			100,940
O.R. Tambo District Municipality	406,208			406,208	406,208	100%	406,208			324,580
Umzimvubu	71,442			71,442	71,442	100%	71,442			58,456
Matatiele	71,817			71,817	71,817	100%	71,817			58,664
Alfred Nzo District Municipality	125,171			125,171	125,171	100%	125,171			98,802
	<b>4,419,985</b>	<b>33,139</b>	-	<b>4,453,124</b>	<b>4,453,124</b>	<b>100%</b>	<b>4,453,124</b>			<b>3,577,588</b>



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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Free State</b>											
Letsemeng	40,637			40,637	40,637	100%	40,637			40,637	32,575
Koparong	72,760	5,322		78,082	78,082	100%	78,082			78,082	53,031
Mohokare	40,862			40,862	40,862	100%	40,862			40,862	32,769
Xhariep District Municipality	13,372			13,372	13,372	100%	13,372			13,372	11,500
Naledi	29,882			29,882	29,882	100%	29,882			29,882	21,761
Mangaung	494,273			494,273	494,273	100%	494,273			494,273	394,637
Mantsopa	53,916	1,224		55,140	55,140	100%	55,140			55,140	41,967
Motheo District Municipality	152,764			152,764	152,764	100%	152,764			152,764	142,320
Masilonyana	66,189			66,189	66,189	100%	66,189			66,189	53,046
Tokologo	34,525			34,525	34,525	100%	34,525			34,525	27,729
Tswelopele	48,822			48,822	48,822	100%	48,822			48,822	38,187
Majithabeng	358,900			358,900	358,900	100%	358,900			358,900	284,476
Nala	111,999			111,999	111,999	100%	111,999			111,999	88,292
Lejweputswa District Municipality	90,922			90,922	90,922	100%	90,922			90,922	83,578
Setsoto	133,874			133,874	133,874	100%	133,874			133,874	107,565
Dihlabeng	103,057			103,057	103,057	100%	103,057			103,057	78,996
Nketoana	62,145			62,145	62,145	100%	62,145			62,145	49,943
Maluti-a-Phofung	267,069			267,069	267,068	100%	267,068			267,068	208,608
Phumelela	45,118			45,118	45,117	100%	45,117			45,117	34,578
Thabo Mofutsanyana District Municipality	59,868			59,868	59,868	100%	59,868			59,868	53,418
Moghaka	135,789			135,789	135,789	100%	135,789			135,789	105,109
Ngwathe	126,766	17,200		143,966	143,966	100%	143,966			143,966	84,474
Metsimaholo	79,048			79,048	79,048	100%	79,048			79,048	62,784

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000	
Matube	61,766			61,766	61,766	100%	61,766			49,407	
Fezile Dabi District Municipality	122,988			122,988	122,988	100%	122,988			116,084	
	<b>2,807,311</b>	<b>23,746</b>		<b>2,831,057</b>	<b>2,831,055</b>	<b>100%</b>	<b>2,831,055</b>			<b>2,256,834</b>	
<b>Gauteng</b>											
Ekurhuleni	1,471,409			1,471,409	1,453,010	99%	1,453,010			1,126,439	
City of Johannesburg	1,704,648			1,704,648	1,704,378	100%	1,704,378			1,270,052	
City of Tshwane	717,978			717,978	717,978	100%	717,978			528,547	
Nokeng tsa Taamane	28,495			28,495	28,495	100%	28,495			22,891	
Kungwini	65,336			65,336	65,336	100%	65,336			51,631	
Metsweding District Municipality	26,015			26,015	26,015	100%	26,015			23,617	
Ermfuleni	498,815			498,815	498,815	100%	498,815			398,256	
Midvaal	37,448			37,448	37,448	100%	37,448			28,958	
Lesedi	48,093			48,093	48,093	100%	48,093			38,296	
Sedibeng District Municipality	213,221			213,221	213,221	100%	213,221			201,394	
Mogale City	173,321			173,321	173,321	100%	173,321			135,814	
Randfontein	73,559			73,559	73,559	100%	73,559			54,951	
Westonaria	79,143			79,143	79,143	100%	79,143			57,943	
Merafong City	147,257			147,257	147,257	100%	147,257			112,795	
West Rand District Municipality	160,459			160,459	160,459	100%	160,459			139,372	
	<b>5,445,197</b>	<b>-</b>	<b>-</b>	<b>5,445,197</b>	<b>5,426,528</b>	<b>100%</b>	<b>5,426,528</b>	<b>18,669</b>		<b>4,190,956</b>	

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>KwaZulu Natal</b>											
eThekweni	1,414,534	136,328		1,550,862	1,550,863	100%	1,550,863			990,666	
Vulamehlo	25,632			25,632	25,632	100%	25,632			18,876	
Umdoni	20,802			20,802	20,803	100%	20,803			17,094	
Umnzambe	60,966			60,966	60,967	100%	60,967			49,991	
uMuziwabantu	31,301			31,301	31,301	100%	31,301			23,880	
Ezingqolweni	18,112			18,112	18,112	100%	18,112			14,831	
Hibiscus Coast	70,295			70,295	70,295	100%	70,295			56,245	
Ugu District Municipality	199,841			199,841	199,841	100%	199,841			155,268	
uMshwathi	41,165			41,165	41,165	100%	41,165			29,627	
uMngeni	26,617			26,617	26,617	100%	26,617			20,872	
Mpofana	16,695			16,695	16,695	100%	16,695			13,559	
mpendle	16,386			16,386	17,044	104%	17,044			13,468	
Msunduzi	267,211			267,211	267,211	100%	267,211			206,178	
Mkhambathini	20,601			20,601	20,601	100%	20,601			16,866	
Richmond	21,684			21,684	21,684	100%	21,684			17,757	
uMgungundlovu District Municipality	258,183			258,183	258,183	100%	258,183			208,963	
Ennambithi-Ladysmith	83,304			83,304	83,304	100%	83,304			67,439	
ndaka	44,140			44,140	44,140	100%	44,140			36,197	
Umtshezi	21,569			21,569	21,569	100%	21,569			17,277	
Okhahlamba	44,542			44,542	44,542	100%	44,542			36,498	
mbabazane	47,956			47,956	47,956	100%	47,956			38,423	
Uthukela District Municipality	198,196			198,196	198,196	100%	198,196			159,195	

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Endumeni	19,788			19,788	19,788	100%	19,788			13,855	
Nquthu	47,451			47,451	47,451	100%	47,451			35,720	
Msinga	46,328			46,328	46,328	100%	46,328			37,307	
Umvoti	30,040			30,040	30,040	100%	30,040			24,565	
Umkhanyathi District Municipality	132,014			132,014	132,014	100%	132,014			105,793	
Newcastle	225,777			225,777	225,777	100%	225,777			182,684	
eMadlangeni	9,622			9,622	9,622	100%	9,622			7,833	
Dannhauser	34,578			34,578	34,578	100%	34,578			25,975	
Amajuba District Municipality	78,331			78,331	78,331	100%	78,331			63,611	
eDumbe	26,395			26,395	26,395	100%	26,395			21,497	
uPhongolo	43,874			43,874	43,874	100%	43,874			35,934	
Abaqulusi	57,815			57,815	57,815	100%	57,815			47,176	
Nongoma	49,419			49,419	49,419	100%	49,419			40,424	
Ulundi	56,601			56,601	56,601	100%	56,601			46,240	
Zululand District Municipality	198,670	17,050		215,720	215,721	100%	215,721			141,997	
Umhlabuyalingana	35,750			35,750	35,750	100%	35,750			29,185	
Jozini	48,546	5,611		54,157	54,157	100%	54,157			34,030	
The Big Five False Bay	9,747			9,747	9,747	100%	9,747			7,938	
Hlabisa	43,730			43,730	43,730	100%	43,730			27,695	
Mtubatuba	7,844	4,465		12,309	12,309	100%	12,309			10,013	
Umkhanyakude District Municipality	133,129			133,129	133,128	100%	133,128			105,881	
Mfolozi	31,241			31,241	31,241	100%	31,241			25,615	
uMhlathuze	145,629			145,629	145,629	100%	145,629			115,127	
Ntambanana	14,750			14,750	14,750	100%	14,750			12,196	

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	
Umlalazi	58,565			58,565	58,564	100%	58,564			47,880	
Mthonjaneni	18,193			18,193	18,193	100%	18,193			14,800	
Nkandla	34,332			34,332	34,332	100%	34,332			28,005	
uThungulu District Municipality	259,978			259,978	259,978	100%	259,978			216,528	
Mandeni	49,629			49,629	49,629	100%	49,629			40,482	
KwaDukuza	57,882			57,882	57,882	100%	57,882			34,859	
Ndwedwe	36,501	6,942		43,443	43,443	100%	43,443			32,686	
Maphumulo	33,488			33,488	33,488	100%	33,488			27,395	
iLembe District Municipality	178,694			178,694	178,694	100%	178,694			145,775	
Ingwe	35,213			35,213	35,213	100%	35,213			28,844	
Kwa Sani	8,754			8,754	8,754	100%	8,754			7,103	
Greater Kokstad	36,196			36,196	36,196	100%	36,196			29,669	
Ubuhlebezwe	35,479	6,872		42,351	42,352	100%	42,352			22,141	
Umzimkhulu	59,411			59,411	59,411	100%	59,411			48,684	
Sisonke District Municipality	156,284			156,284	156,284	100%	156,284			120,176	
	<b>5,535,400</b>	<b>177,268</b>		<b>5,712,668</b>	<b>5,713,329</b>	<b>100%</b>	<b>5,713,329</b>			<b>4,252,488</b>	
<b>Limpopo</b>											
Makhuduthamaga	111,894			111,894	111,893	100%	111,893			83,786	
Fetakgomo	33,103			33,103	33,103	100%	33,103			27,154	
Greater Marble Hall	52,272			52,272	52,272	100%	52,272			42,475	
Elias Mtsosaledi	100,148			100,148	100,149	100%	100,149			82,494	
Greater Tubatse	94,525			94,525	94,525	100%	94,525			77,561	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
Greater Sekhukhune District Municipality	274,264			274,264	274,264	100%	274,264			219,940
Greater Giyani	100,047			100,047	100,047	100%	100,047			81,429
Greater Letaba	100,445			100,445	100,445	100%	100,445			82,637
Greater Tzaneen	154,949			154,949	154,949	100%	154,949			127,103
Ba-Phalaborwa	47,605			47,605	47,605	100%	47,605			39,033
Maruleng	39,323			39,323	39,323	100%	39,323			32,311
Mopani District Municipality	363,483			363,483	363,483	100%	363,483			292,113
Musina	24,045			24,045	24,045	100%	24,045			19,589
Mutale	29,975			29,975	29,975	100%	29,975			24,577
Thulamela	202,015			202,015	202,015	100%	202,015			165,836
Makhado	185,483			185,483	185,483	100%	185,483			144,863
Vhembe District Municipality	371,246			371,246	371,246	100%	371,246			296,093
Blouberg	60,017			60,017	60,017	100%	60,017			49,268
Aganang	55,215			55,215	55,215	100%	55,215			43,928
Molemole	61,380			61,380	61,380	100%	61,380			42,699
Polokwane	303,562	4,297		307,859	307,859	100%	307,859			246,638
Lepelle-Nkumpi	93,674			93,674	93,674	100%	93,674			76,925
Capricorn District Municipality	316,939			316,939	316,939	100%	316,939			258,677
Thabazimbi	48,295			48,295	48,295	100%	48,295			32,912
Lephalale	72,053			72,053	72,053	100%	72,053			57,543
Mookgopong	18,371			18,371	18,371	100%	18,371			14,784
Modimolle	44,945			44,945	44,945	100%	44,945			35,918
Bela Bela	35,685			35,685	35,685	100%	35,685			27,669

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000	
Mogalakwena	193,964			193,964	193,964	100%	193,964			156,270	
Waterberg District Municipality	85,215			85,215	85,215	100%	85,215			78,598	
	<b>3,674,137</b>	<b>4,297</b>		<b>3,678,434</b>	<b>3,678,434</b>	<b>100%</b>	<b>3,678,434</b>			<b>2,960,823</b>	
<b>Mpumalanga</b>											
Albert Luthuli	119,231			119,231	119,231	100%	119,231			96,984	
Msukaligwa	82,968			82,968	82,968	100%	82,968			66,184	
Mkhondo	80,829			80,829	80,829	100%	80,829			51,318	
Pixley Ka Seme	59,207	7,483		66,690	66,690	100%	66,690			53,537	
Lekwa	62,872			62,872	62,872	100%	62,872			50,103	
Dipaleseng	35,349			35,349	35,349	100%	35,349			28,301	
Govan Mbeki	156,732			156,732	156,732	100%	156,732			124,187	
Gert Sibande District Municipality	238,148			238,148	238,148	100%	238,148			226,184	
Delmas	40,266			40,266	40,266	100%	40,266			32,211	
Emalahleni	146,796			146,796	146,796	100%	146,796			112,388	
Steve Tshwete	70,395			70,395	70,395	100%	70,395			54,393	
Emakhazeni	28,324			28,324	28,324	100%	28,324			22,658	
Thembisile	172,932			172,932	172,932	100%	172,932			139,974	
Dr JS Moroka	180,529			180,529	180,529	100%	180,529			146,274	
Nkangala District Municipality	282,304			282,304	282,304	100%	282,304			267,939	
Thaba Chweu	59,553	3,120		62,673	62,673	100%	62,673			44,892	
Mbombela	247,674	48,254		295,928	295,929	100%	295,929			150,152	
Umjindi	36,584			36,584	36,584	100%	36,584			29,393	
Nkomazi	196,588	47,381		243,969	196,588	81%	196,588			157,899	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	%	R'000	
Bushbuckridge	339,796			339,796	387,177	114%	387,177			227,994	
Ehlanzeni District Municipality	166,230			166,230	166,230	100%	166,230			153,478	
	<b>2,803,307</b>	<b>106,238</b>		<b>2,909,545</b>	<b>2,909,546</b>	<b>100%</b>	<b>2,909,546</b>			<b>2,236,443</b>	
<b>Norther Cape</b>											
Moshaweng	47,483			47,483	47,483	100%	47,483			38,468	
Ga-Segonyana	48,470			48,470	48,470	100%	48,470			39,086	
Gamagara	16,224			16,224	16,224	100%	16,224			12,904	
John Taolo Gaetsewe District Municipality	48,852			48,852	48,852	100%	48,852			39,023	
Richtersveld	9,197			9,197	9,197	100%	9,197			7,387	
Nama Khoi	27,222			27,222	27,222	100%	27,222			21,765	
Kamiesberg	9,425			9,425	9,425	100%	9,425			7,554	
Hantam	15,680	1,755		17,435	17,435	100%	17,435			10,793	
Karoo Hoogland	10,139	2,008		12,147	12,147	100%	12,147			6,137	
Khai-Ma	9,566			9,566	9,566	100%	9,566			7,683	
Namakwa District Municipality	29,291			29,291	29,291	100%	29,291			27,076	
Ubuntu	13,986	2,751		16,737	16,737	100%	16,737			8,445	
Umsobomvu	23,637			23,637	23,637	100%	23,637			18,948	
Emthanjeni	28,011			28,011	28,011	100%	28,011			22,342	
Kareeberg	9,050			9,050	9,050	100%	9,050			7,228	
Renosterberg	11,249			11,249	11,249	100%	11,249			9,037	
Thembelihle	10,815			10,815	10,815	100%	10,815			8,685	
Siyathemba	15,440			15,440	15,440	100%	15,440			12,346	



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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	%	R'000	
Siyancuma	25,818			25,818	25,818	100%	25,818			20,680	
Pixley Ka Seme District Municipality	25,666			25,666	25,666	100%	25,666			22,980	
Mier	6,650			6,650	6,650	100%	6,650			5,335	
!Kai! Garib	35,787			35,787	35,787	100%	35,787			28,695	
//Khara Hais	40,532	4,881		45,413	45,413	100%	45,413			26,978	
!Kheis	11,788			11,788	11,788	100%	11,788			9,475	
Tsantsabane	18,204			18,204	18,204	100%	18,204			14,558	
Kgatelopele	11,591			11,591	11,591	100%	11,591			9,288	
Siyanda District Municipality	43,532			43,532	43,532	100%	43,532			39,576	
Sol Plaatje	130,958			130,958	130,958	100%	130,958			85,952	
Dikgatlong	34,478			34,478	34,478	100%	34,478			27,638	
Magareng	22,648			22,648	22,648	100%	22,648			18,187	
Phokwane	50,647			50,647	50,646	100%	50,646			40,701	
Frances Baard District Municipality	76,378			76,378	76,378	100%	76,378			67,327	
	<b>918,414</b>	<b>11,395</b>		<b>929,809</b>	<b>929,808</b>	<b>100%</b>	<b>929,808</b>			<b>722,277</b>	
<b>North West</b>											
Moretele	115,673			115,673	115,673	100%	115,673			93,695	
Madibeng	217,230			217,230	217,230	100%	217,230			174,241	
Rustenburg	206,740			206,740	206,740	100%	206,740			164,274	
Kgetlengrivier	32,605			32,605	32,605	100%	32,605			25,418	
Moses Kotane	179,214	7,188		186,402	186,402	100%	186,402			137,959	

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ANNEXURE 1B STATEMENT OF UNCONDITIONAL GRANTS AND TRANSFERS TO MUNICIPALITIES											
NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	
Bojanala Platinum District Municipality	224,696			224,696	224,696	100%	224,696			206,385	
Ratlou	49,310			49,310	49,310	100%	49,310			36,470	
Tswaing	48,094			48,094	48,094	100%	48,094			39,424	
Mafikeng	96,350	6,076		102,426	102,427	100%	102,427			73,056	
Ditsobotla	61,003			61,003	61,003	100%	61,003			49,887	
Ramotshere Moiboa	60,151			60,151	60,151	100%	60,151			49,390	
Ngaka Modiri Molema District Municipality	315,958			315,958	315,958	100%	315,958			259,788	
Kagisano	42,848	6,626		49,474	49,474	100%	49,474			28,639	
Naledi	26,405			26,405	26,405	100%	26,405			19,323	
Mamusa	24,380			24,380	24,380	100%	24,380			19,877	
Greater Taung	72,436			72,436	72,437	100%	72,437			59,522	
Molopo	8,606			8,606	8,606	100%	8,606			7,038	
Lekwa-Teemane	21,761			21,761	21,761	100%	21,761			17,733	
Dr. Ruth Segomotsi Mompati District Municipality	165,396			165,396	165,396	100%	165,396			132,663	
Ventersdorp	37,669			37,669	37,669	100%	37,669			25,903	
Tlokwe	69,095	13,740		82,835	82,835	100%	82,835			40,272	
City of Matlosana	283,801			283,801	283,801	100%	283,801			226,270	
Maquassi Hills	58,942			58,942	58,942	100%	58,942			47,194	
Dr. Kenneth Kaunda District Municipality	147,927			147,927	147,927	100%	147,927			138,103	
	<b>2,566,290</b>	<b>33,630</b>		<b>2,599,920</b>	<b>2,599,922</b>	<b>100%</b>	<b>2,599,922</b>			<b>2,072,524</b>	

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NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER				2009/10		
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available Funds Transferred	Amount Received by Municipality	Amount spent by municipality	% of available funds spent by municipality	Total Available	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	
<b>Western Cape</b>											
City of Cape Town	861,811			861,811	861,811	100%	861,811			628,632	
Matzikama	31,337			31,337	31,336	100%	31,336			17,346	
Cederberg	21,423			21,423	21,423	100%	21,423			17,157	
Bergrivier	20,959			20,959	20,959	100%	20,959			12,567	
Saldanha Bay	26,840			26,840	26,840	100%	26,840			21,342	
Swartland	20,979			20,979	20,979	100%	20,979			16,039	
West Coast District Municipality	68,704			68,704	68,704	100%	68,704			64,043	
Witzenberg	36,683			36,683	36,683	100%	36,683			29,111	
Drakenstein	59,707			59,707	59,707	100%	59,707			45,596	
Stellenbosch	34,272			34,272	34,272	100%	34,272			26,316	
Breede Valley	53,333			53,333	53,333	100%	53,333			41,482	
Langeberg	41,769			41,769	41,769	100%	41,769			33,363	
Cape Winelands District Municipality	195,500			195,500	195,500	100%	195,500			185,987	
Theewaterskloof	43,655			43,655	43,655	100%	43,655			34,884	
Overstrand	26,920	1,147		28,067	28,067	100%	28,067			21,305	
Cape Agulhas	13,494			13,494	13,494	100%	13,494			10,527	
Swellendam	15,267			15,267	15,267	100%	15,267			12,151	
Overberg District Municipality	40,309			40,309	40,309	100%	40,309			37,187	
Kannaland	15,563			15,563	15,563	100%	15,563			12,176	
Hessequa	21,258			21,258	21,258	100%	21,258			16,489	
Mossel Bay	34,233			34,233	34,233	100%	34,233			26,678	
George	59,340			59,340	59,340	100%	59,340			43,527	

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Oudtshoorn	35,403	35,403	35,403	100%	35,403	35,403	26,695
Bitou	17,536	17,536	17,536	100%	17,536	17,536	14,309
Knysna	22,279	22,279	22,279	100%	22,279	22,279	19,283
Eden District Municipality	126,111	126,111	126,111	100%	126,111	126,111	118,011
Laingsburg	6,862	6,862	6,863	100%	6,863	6,863	5,530
Prince Albert	7,956	7,956	7,956	100%	7,956	7,956	6,389
Beaufort West	22,401	22,401	22,401	100%	22,401	22,401	17,913
Central Karoo District Municipality	15,756	15,756	15,756	100%	15,756	15,756	13,496
	<b>1,997,660</b>	<b>1,147</b>	<b>1,998,807</b>	<b>100%</b>	<b>1,998,807</b>	<b>1,998,807</b>	<b>1,575,531</b>
<b>Total of unconditional grants</b>	<b>30,167,701</b>	<b>390,860</b>	<b>30,558,561</b>		<b>30,540,553</b>	<b>18,669</b>	<b>23,845,464</b>
<b>Vehicle licences</b>							
<b>Gauteng</b>							
City of Tshwane	-	121	121		121		11
	-	121	121	100%	121		11
	<b>30,167,701</b>	<b>390,860</b>	<b>30,558,682</b>		<b>30,540,674</b>	<b>18,669</b>	<b>23,845,475</b>

ANNEXURE 1C STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS							
DEPARTMENT/AGENCY/ ACCOUNT	TRANSFER ALLOCATION			Total Available	TRANSFER		2009/10 Appropriation Act
	Adjusted Appropriation	Roll Overs	Adjustments		Actual Transfer	% of Available Funds Transferred	
	R'000	R'000	R'000		R'000	%	R'000
South African Local Government Association	24,625		24,500	49,125	49,125	100%	23,302
Municipal Demarcation Board	37,187			37,187	37,187	100%	34,557
Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic Communities	21,401		3,000	24,401	24,401	100%	20,250
	<b>83,213</b>		<b>27,500</b>	<b>110,713</b>			<b>78,109</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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ANNEXURE 1E									
STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS									
NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION					EXPENDITURE			
	Adjusted Appropriation Act	Roll overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	2009/10		
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	Appropriation Act
<b>Transfers</b>									
South African Cities Network	5,104			5,104	5,104	100%			4,815
United Cities and Local Governments of Africa	4,000			4,000	2,364	59%			4,500
<b>Total</b>	<b>9 104</b>			<b>9 104</b>	<b>7 468</b>	<b>82%</b>			<b>9 315</b>

ANNEXURE 1FD									
STATEMENT OF TRANSFERS TO FOREIGN GOVERNMENT AND INTERNATIONAL ORGANISATIONS									
NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION					EXPENDITURE			
	Adjusted Appropriation Act	Roll overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	2009/10		
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	Appropriation Act
<b>Transfers</b>									
Commonwealth Local Government Forum	489			489	119	24%			
<b>Total</b>	<b>489</b>			<b>489</b>	<b>119</b>	<b>24%</b>			

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ANNEXURE 1F									
STATEMENT OF TRANSFERS TO HOUSEHOLDS									
HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2009/10		R'000
	Adjust-ments on Act	Roll Overs	Actual Transfer	Total Available	Actual Transfer	Available funds Trans-ferred	% of	Appro- priation Act	
	R'000	R'000	R'000	R'000	R'000		%		
Subsidies									
Community Work Programme	286,840			286,840	235,813		82%		
<b>Total</b>	<b>286 840</b>			<b>286 840</b>	<b>235 813</b>		<b>82%</b>		

ANNEXURE 1G						
STATEMENT OF AID ASSISTANCE RECEIVED						
NAME OF DONOR	PURPOSE	OPENING		EXPENDITURE		CLOSING
		BALANCE R'000	REVENUE R'000	EXPENDITURE R'000	BALANCE R'000	
<b>Received in cash</b>						
African Renaissance Danish	Decentralization of Local Government in the DRC Ethnic training on the senior officials and political office-bearers in Local Government as part of the roll-out of the Local Government anti-corruption strategy	10,259	-	-	10,259	
European Union	Masibambani project	1,185	1,850	2,729	306	
European Union	Start-Up Expanding and Strengthening public participation in Local Government	15,654	1,446	1,446	14,208	
European Union	Phase 1 Expanding and Strengthening public participation in Local Government	(51)	-	-	(51)	
European Union	Result Area five of the Local Economic Development Programme	4,905		5,863	(958)	
European Union	Piloting Sebenza Nathi Initiative		1,583	190	1,393	
			11,349		11,349	

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2011

		5		5	
Netherlands	Sectorial budget support	444		444	
UNDP	White Paper on Disaster Management				
DFID	Community Work Programme: ECSSP	32,401	15,000	15,000	
SubTotal			29,782	51,965	
Received in kind					
GTZ	German Technical Co-operation Contribution on Strengthening Local Government Programme (SLGP)			19,718	(19,718)
USAID	Local Government Support Programme (LGSP)			4,534	(4,534)
<b>SubTotal</b>				<b>24,252</b>	<b>(24,252)</b>
<b>Total</b>		<b>32,401</b>	<b>29,782</b>	<b>34,480</b>	<b>27,703</b>

**ANNEXURE 1H****STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE AND REMISSIONS, REFUNDS AND PAYMENTS MADE AS AN ACT OF GRACE****NATURE OF GIFT, DONATION OR SPONSORSHIP**

(Group major categories but list material items including name of organisation)

	2010/11	2009/10
	R'000	R'000
<b>Paid in cash</b>		
Ms SC Hughes/ Monetary gift for preparing and presenting at a conference/Democracy Development Programme, University of Kwa-Zulu-Natal	2	
<b>SubTotal</b>	<b>2</b>	
<b>Made in kind</b>		
Major Assets	27	196
Minor Assets	<b>27</b>	237
<b>Total</b>	<b>29</b>	<b>433</b>

DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS  
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ANNEXURE 3A STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2011 – LOCAL									
Guarantor institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2010	Guarantees draw downs during the year	Guarantees repayments/ cancelled/ reduced/ released during the year	Revaluations	Closing balance 31 March 2011	Guaranteed interest for year ended 31 March 2011	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
	Housing Employees	77	63	-	27	-	36	-	-
ABSA Bank	Employees	46	13	-	2	-	11	-	-
Standard Bank	Employees	-	-	173	-	-	173	-	-
People's Bank	SubTotal	123	76	173	29	-	220	-	-
	Other								
	<b>Total</b>	<b>123</b>	<b>76</b>	<b>173</b>	<b>29</b>	<b>-</b>	<b>220</b>	<b>-</b>	<b>-</b>



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ANNEXURE 3B STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2011						
Nature of Liability	Opening balance 1 April 2010	Liabilities unincurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilities recoverable (Provide details hereunder) during the year	Closing Balance 31 March 2011	
	R'000	R'000	R'000	R'000	R'000	R'000
Claims against the department						
Blackmoon Advertising & Research (Pty) Ltd vs Cogta	133				133	
PCU International vs Cogta	4,095				4,095	
DML Facilitators vs Minister for Cogta	169				169	
<b>SubTotal</b>	<b>4,397</b>				<b>4,397</b>	
<b>Total</b>	<b>4,397</b>				<b>4,397</b>	

ANNEXURE 4 CLAIMES RECOVERABLE						
Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2011 R'000	31/03/2010 R'000	31/03/2011 R'000	31/03/2010 R'000	31/03/2011 R'000	31/03/2010 R'000
Department						
Department of Agriculture		12				12
Camdeboo Municipality		35				35
National Treasury				53		53
Dept of Rural Dev&Land Reform			12	12	12	12
Provincial Legislation Eastern Cape				417		417
Amahlati Municipality				365		365
Jozini Municipality				5,800		5,800
Gamagara Municipality				597		597
Umvoti Municipality				30		30
Emadlangeni Municipality				1,904		1,904

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Kouga Municipality				62					
Dr Kenneth Kaunda Dist Municipality	35,197			-					62
The Presidency			12	-					35,197
Department of Tourism			65	12					-
Department of Public Works			19	65					-
Department of Labour			11	19					-
Dept of International Relations and Cooperations			300	11					-
Government Printing Works			34	300					-
Government Communication Information Services			1,775	34					-
	35,244		2,228	1,775					-
				2,228					44,484
				9,240					

ANNEXURE 5 INTER-GOVERNMENT PAYABLES						
Government Entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2011	31/03/2010	31/03/2011	31/03/2010	31/03/2011	31/03/2010
	R'000	R'000	R'000	R'000	R'000	R'000
<b>DEPARTMENTS</b>						
<b>Current</b>						
Department of Justice & Constitutional Development		176				
Department of Public Works(Property Management)			914		914	176
GCIS			10,686		91,387	-
Department of Water Affairs and Forestry	80,701		296		296	
Presidency			51		51	
Special Investigation Unit			105		105	
<b>SubTotal</b>			2,000		2,000	
<b>Total</b>		176	14,052		94,753	176
		176	14,052		94,753	176

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2011

<b>ANNEXURE 6</b>						
<b>INVENTORY</b>						
<b>INVENTORY</b>	<b>Note</b>	<b>Quantity</b>	<b>2010/11</b>	<b>Quantity</b>	<b>2009/10</b>	
			<b>R'000</b>		<b>R'000</b>	
Opening balance		70,546	252	75,485		384
Add/(Less): Adjustments to prior year balance						
Add: Additions/Purchases - Cash		102,391	821	77,254		767
Add: Additions - Non-cash		5,132	11	1,534		11
(Less): Disposals		(148)	(27)			
(Less): Issues		(88,461)	(670)	(87,046)		(909)
Add/(Less): Adjustments		(4,720)	3			
<b>Closing balance</b>		<b>84,740</b>	<b>390</b>	<b>67,227</b>		<b>253</b>

# chapter four

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## HUMAN RESOURCE OVERSIGHT

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TABLE 1.1 - Main Service for Service Delivery Improvement and Standards

Key Services	Service Beneficiary	Current Standard		Desired Standard		
		2009/10		01/04/ 2010-31/03/2011	01/04/2011-31/03/2012	01/04/2012-31/03/2013
Provide support and capacity building on audit processes to provincial departments and municipalities to implement the Clean Audit programme.	- 114 Provincial Departments - 283 Local Municipalities	Quantity:	- Currently Provinces and municipalities are not developing credible Audit Remedial Plans.	- 100% of municipalities with issues have Audit Remedial plans in place	- Maintain the standard	- Maintain the standard
			89% of municipalities have functional audit committees (2008/09)	209 municipalities have own and 59 are sharing audit committees. Functionality not assessed as focus has been on the establishment phase.	- 95% of municipalities have functional audit committees in place.	- 100% of municipalities have functional audit committees in place.
			- 77% submit AFS on time with 0% withdrawals (2007/08).	- 85% submit AFS on time with 0% withdrawals.	- 95% submit AFS on time with 0% withdrawals	- 95% submit AFS on time with 0% withdrawals
		Quality: Consultation	- Monthly Provincial CFO's Forum meetings	Provincial Coordinating Forums established. In some provinces CFO's and Municipal Managers invited to make presentations to the Forums on a case by case basis.	- Provincial Coordinating Committee meetings with CFO's and Municipal Managers on quarterly basis.	- Maintain the standard
			- Ad-hoc one on specific Municipalities.	- Scheduled one on one meeting with specific municipalities on issues affecting their audits	- Maintain the standard	- Maintain the standard

Key Services	Service Beneficiary	Current Standard		Desired Standard		
		2009/10		01/04/ 2010-31/03/2011	01/04/2011-31/03/2012	01/04/2012-31/03/2013
			- Quarterly Provincial Audit Steering Committee Meetings.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Municipal finance monitoring and support strategic workshop annually.	- Host the annual Municipal fiancé monitoring and support strategic workshops in April 2010	Host the annual Municipal fiancé monitoring and support strategic workshops in April 2011	Host the annual Municipal fiancé monitoring and support strategic workshops in April 2012
		Access	- Written enquiries/ requests.	- To hold annual review of the operation clean audit by 2011	- To hold annual review of the operation clean audit by 2012.	have functional
			- Provincial visits to municipalities.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Monthly district meetings.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Deployment of technical experts to municipalities to provide hands-on support.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Access for Provinces through PCC and Technical MINMEC (Quarterly)	- Maintain the standard	Annual review summit	- Maintain the standard
		Courtesy	- 70 % of the written enquiries responded to within 14 days.	- 85 % of the written enquiries responded to within 14 days	- 95 % of the written enquiries responded to within 14 days	- 100 % of the written enquiries responded to within 14 days

Key Services	Service Beneficiary	Current Standard		Desired Standard		
		2009/10		01/04/ 2010-31/03/2011	01/04/2011-31/03/2012	01/04/2012-31/03/2013
		Courtesy	- Assist municipalities and provinces with the development of audit remedial plans.	- 70% of Municipalities and provinces that received qualified audits developing audit remedial plans	- 85% of Municipalities and provinces that received qualified audits developing audit remedial plans	- 100% of Municipalities and provinces that received qualified audits developing audit remedial plans
		Open & Transparency	- Avail Auditor-General reports.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Stakeholder mobilization	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Media campaigns and launches.			
			- Quarterly review meetings	- Maintain the standard	- Maintain the standard	- Maintain the standard
				- Maintain the standard	- Maintain the standard	- Maintain the standard
				- Conduct Annual Ethics campaign	- Maintain the standard	- Maintain the standard
					- Annual review summit	- Maintain the standard
		Information				
			- Issues Circulars / Directives.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- National Programme of Action on municipal and provincial finance.	- Maintain the standard	- Maintain the standard	- Maintain the standard
		Redress	- Pro-active Door to door municipal visits with Auditor-General.	- Maintain the standard	- Maintain the standard	- Maintain the standard



Key Services	Service Beneficiary	Current Standard		Desired Standard		
		2009/10		01/04/ 2010-31/03/2011	01/04/2011-31/03/2012	01/04/2012-31/03/2013
		Redress	- Written communication from municipalities and provinces to the National Department.	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Written responses/ assistance / advice on areas of concern	- Maintain the standard	- Maintain the standard	- Maintain the standard
		Value for Money	- Fragmented implementation of programmes resulting in duplication of funding by CoGTA, provinces and municipalities.	Coordination of programme implementation through the national steering committee	- Maintained standard	- Maintained standard
			- Annual evaluation of programmes	- Maintain the standard	- Maintain the standard	- Maintain the standard
			- Defined strategy and programme deliverables costed.	- Maintain the standard	- Review of the integrated logical framework/ strategy/ programme for operation clean audit	- Maintain the standard

Key Services	Service Beneficiary	Current Standard		Desired Standard		
		2009/10		01/04/ 2010-31/03/2011	01/04/2011-31/03/2012	01/04/2012-31/03/2013
		Time:	- Comprehensive Comparative Analysis of all municipalities and provincial departments audit reports 3 months after tabling of reports	- Comprehensive Comparative Analysis of all municipalities and provincial departments audit reports 2 months after tabling of reports	- Comprehensive Comparative Analysis of all municipalities and provincial departments audit reports 1 months after tabling of reports	- Maintain the standard
		Cost: Human Resources:	1 Director	1 Programme Head (DDG)	- Maintain the standard	- Maintain the standard
			1 Assistant Director	1 Project Manager (CD)		
			1 Admin officer	1 Project Coordinator (D)		
				4 Provincial Coordinators (DD)		
				1 Project Administrator (ASD)		

TABLE 2.1 - Personnel costs by Programme

Programme	Total Voted Expenditure (R'000)	Compensation of Employees Expenditure (R'000)	Training Expenditure (R'000)	Professional and Special Services (R'000)	Compensation of Employees as percent of Total Expenditure	Average Compensation of Employees Cost per Employee (R'000)	Employment
Prog 1: Administration	169,539	72,158	703	7,595	42.6	156	447
Prog 2: Policy, Research & Knowledge Management	35,433	13,517	24	1,287	38.1	29	447
Prog 3: Governance & Inter-governmental Relations	43,908,036	64,237	117	227,056	0.1	138	447
Prog 4: National Disaster Management Centre	283,092	7,122	412	10,647	2.5	15	447
Prog 5: Traditional Affairs	61,817	17,267	57	1,703	27.9	37	447
Total as on Financial Systems (BAS)	44,457,917	174,301	1,313	248,288	0.4	376	447

TABLE 2.2 - Personnel costs by Salary band

Salary Bands	Compensation of Employees Cost (R'000)	Percentage of Total Personnel Cost for Department	Average Compensation Cost per Employee (R)	Total Personnel Cost for Department including Goods and Transfers (R'000)	Number of Employees
Lower skilled (Levels 1-2)	581	0.3	0	184,263	0
Skilled (Levels 3-5)	9,529	5.2	158,817	184,263	60
Highly skilled production (Levels 6-8)	19,257	10.5	202,705	184,263	95
Highly skilled supervision (Levels 9-12)	44,281	24	413,841	184,263	107
Senior management (Levels 13-16)	73,265	39.8	823,202	184,263	89
Contract (Levels 1-2)	84	0	84,000	184,263	1
Contract (Levels 3-5)	2,212	1.2	122,889	184,263	18
Contract (Levels 6-8)	2,323	1.3	387,167	184,263	6
Contract (Levels 9-12)	7,354	4	525,286	184,263	14
Contract (Levels 13-16)	17,628	9.6	309,263	184,263	57
Periodical Remuneration	277	0.2	55,400	184,263	5
Abnormal Appointment	916	0.5	24,757	184,263	37
Total	177,707	96.4	363,409	184,263	489

TABLE 2.3 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Programme

Programme	Salaries (R'000)	Salaries as % of Personnel Cost	Overtime (R'000)	Overtime as % of Personnel Cost	HOA (R'000)	HOA as % of Personnel Cost	Medical Ass. (R'000)	Medical Ass. as % of Personnel Cost	Total Personnel Cost per Programme (R'000)
Program 1 Administration	45,219	69%	1,476	2%	1,223	2%	1,931	3%	65,491
Program 2 Policy, Research & Knowledge Management	8,645	37.60%	121	1%	486	4%	380	3%	12,029
Program 3 Governance & Intergovernmental Relations	40,918	15%	78	0	1,207	2%	1,482	3%	57,509
Program 4 National Disaster Management Centre	4,628	64.00%	172	3%	190	3%	231	4%	6,394
Program 5 Traditional Affairs	11,352	30%	0	0	0	0	507	3%	15,461
<b>Total</b>	<b>110,762</b>	<b>71%</b>	<b>1,847</b>	<b>1%</b>	<b>3106</b>	<b>2%</b>	<b>4531</b>	<b>3%</b>	<b>156,884</b>

TABLE 2.4 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Salary Band

Salary bands	Salaries (R'000)	Salaries as % of Personnel Cost	Overtime (R'000)	Overtime as % of Personnel Cost	HOA (R'000)	HOA as % of Personnel Cost	Medical Ass. (R'000)	Medical Ass. as % of Personnel Cost	Total Personnel Cost per Salary Band (R'000)
Lower skilled (Levels 1-2)	359	61.8	42	7.2	34	5.9	64	11	581
Skilled (Levels 3-5)	6,151	64.4	349	3.7	505	5.3	986	10.3	9,546
Highly skilled production (Levels 6-8)	13,394	69	665	3.4	604	3.1	1,296	6.7	19,407
Highly skilled supervision (Levels 9-12)	34,420	76.1	440	1	563	1.2	1,131	2.5	45,235
Senior management (Levels 13-16)	60,914	79.7	0	0	1,635	2.1	929	1.2	76,450
Contract (Levels 1-2)	84	100	0	0	0	0	0	0	84
Contract (Levels 3-5)	2,079	93.6	33	1.5	9	0.4	30	1.4	2,222
Contract (Levels 6-8)	2,242	95.9	5	0.2	0	0	0	0	2,338
Contract (Levels 9-12)	6,889	92.1	13	0.2	78	1	0	0	7,478
Contract (Levels 13-16)	16,454	89.4	0	0	102	0.6	74	0.4	18,413
Periodical Remuneration	0	0	0	0	0	0	0	0	461
Abnormal Appointment	231	11.3	0	0	0	0	0	0	2,049
<b>Total</b>	<b>143,217</b>	<b>77.7</b>	<b>1,547</b>	<b>0.8</b>	<b>3,530</b>	<b>1.9</b>	<b>4,510</b>	<b>2.4</b>	<b>184,264</b>

TABLE 3.1 - Employment and Vacancies by Programme at end of period

Programme	Number of Posts	Number of Posts Filled	% Vacancy Rate	Number of Posts Filled Additional to the Establishment
Program 1.1 Ministry, Permanent	28	22	21.4	7
Program 1.2 Office of the DG, Permanent	24	10	58.3	1
Program 1.3 Office of the COO, Permanent	21	14	33.3	7
Program 1.4 Office of the CFO, Permanent	101	82	18.8	8
Program 1.5 Communication, Permanent	21	14	33.3	3
Program 1.6 Legislative review, Permanent	9	5	44.4	0
Program 2 Policy, Research & Knowledge Management, Permanent	52	39	25	4
Program 3 Governance & Intergovernmental Relations, Permanent	44	34	22.7	5
Program 4 National Disaster Management Centre, Permanent	32	13	59.4	4
Program 5 Provincial and Municipal Government Systems, Permanent	71	50	29.6	27
Programme 6 Infrastructure & Economic Development	42	29	31	22
Programme 7 Traditional Affairs	74	40	45.9	7
<b>Total</b>	<b>519</b>	<b>352</b>	<b>32.2</b>	<b>95</b>

TABLE 3.2 - Employment and Vacancies by Salary Band at end of period (Including Prog: 7)

Salary Band	Number of Posts	Number of Posts Filled	% Vacancy Rate	Number of Posts Filled Additional to the Establishment
Skilled (Levels 3-5), Permanent	72	61	15.3	0
Highly skilled production (Levels 6-8), Permanent	122	95	22.1	0
Highly skilled supervision (Levels 9-12), Permanent	166	107	35.5	0
Senior management (Levels 13-16), Permanent	155	89	42.6	57
Contract (Levels 1-2)	0	0	0	0
Contract (Levels 3-5)	0	0	0	18
Contract (Levels 6-8)	0	0	0	6
Contract (Levels 9-12)	0	0	0	14
Contract (Levels 13-16)	4	0	0	0
<b>Total</b>	<b>519</b>	<b>352</b>	<b>32.2</b>	<b>95</b>

TABLE 3.3 - Employment and Vacancies by Critical Occupation at end of period

Critical Occupations	Number of Posts	Number of Posts Filled	% Vacancy Rate	Number of Posts Filled Additional to the Establishment
Senior managers, Permanent	159	89	44%	57
Total	159	89	44%	57

TABLE 3.4 - SMS post information as on 31 March 2011

SMS Level	Total Number of Funded SMS Posts per Level	Total Number of SMS Posts Filled per Level	% of SMS posts Filled per Level	Total number of SMS posts Vacant per level	% of SMS posts Vacant per Level
Director-General/Head of Department	2	2	0%	0	100%
Salary level 16, but not HOD	0	0	0	0	0
Salary level 15	9	7	63%	2	38%
Salary level 14	42	24	64%	18	36%
Salary 13	106	56	74%	50	26%
Total	159	89	70%	70	30%

TABLE 3.5 - Advertising and filling of SMS posts as on 31 March 2011

SMS Level	Advertising		Filling of posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level	Number of	Number of
			vacancies per level	vacancies per level
			filled 6 months after becoming vacant	not filled in 6 months but filled in 12 months
Director-General/Head of Department	2	2	2	0
Salary level 16, but not HOD	0	0	0	0
Salary level 15	9	9	4	3
Salary level 14	42	42	4	20
Salary 13	106	106	0	56
Total	159	159	10	79

TABLE 3.6 - Reasons for not having complied with the filling of vacant funded SMS posts-

Advertised within 6 months and filled within 12 months of becoming vacant					
Reasons for vacancies not advertised within 6 months					
The Department underwent a major restructuring process due to changes in strategic direction and mandate.					
Reasons for vacancies not filled within 12 months					
Administrative challenges.					
Salary Band	Number of Posts	Number of Jobs Evaluated	% of Posts Evaluated	Number of Posts Upgraded	% of Upgraded Posts Evaluated
Contract (Levels 3-5)	0	0	0	0	0
Contract (Levels 6-8)	0	0	0	0	0
Contract (Levels 9-12)	0	0	0	0	0
Contract (Band A)	0	0	0	0	0
Contract (Band B)	0	0	0	0	0
Contract (Band C)	0	0	0	0	0
Contract (Band D)	0	0	0	0	0
Skilled (Levels 3-5)	50	0	0	0	0
Highly skilled production (Levels 6-8)	144	0	0	0	0
Highly skilled supervision (Levels 9-12)	166	0	0	0	0
Senior Management Service Band A	106	63	59.4	0	0
Senior Management Service Band B	42	15	35.7	0	0
Senior Management Service Band C	9	0	0	0	0
Senior Management Service Band D	2	0	0	0	0
<b>Total</b>	<b>519</b>	<b>78</b>	<b>15</b>	<b>0</b>	<b>0</b>

TABLE 4.2 - Profile of employees whose positions were upgraded due to their posts being upgraded

Beneficiaries	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
Employees with a Disability	0	0	0	0	0



TABLE 4.3 - Employees whose salary level exceed the grade determined by Job Evaluation [i.t.o PSR I.V.C.3]

Occupation	Number of Employees	Job Evaluation Level	Remuneration Level	Reason for Deviation	No of Employees in Dept
Senior Manager	1	11	13	Buy offer	447
Executive Manager	1	14	15	Buy offer	447
Chief of Staff	1	14	15	Buy offer	447
Chief Operating Officer	1	15	16	Buy offer	447
Total	4				
Percentage of Total Employment	0.9				447

TABLE 4.4 - Profile of employees whose salary level exceeded the grade determined by job evaluation [i.t.o. PSR I.V.C.3]

Beneficiaries	African	Asian	Coloured	White	Total
Female	3	0	0	0	3
Male	1	0	0	0	1
Total	4	0	0	0	4
Employees with a Disability	0	0	0	0	0

TABLE 5.1 - Annual Turnover Rates by Salary Band

Salary Band	Employment at Beginning of Period (April 2010)	Appointments	Terminations	Turnover Rate
Skilled (Levels 3-5), Permanent	64	1	4	6.3
Highly skilled production (Levels 6-8), Permanent	95	4	11	11.6
Highly skilled supervision (Levels 9-12), Permanent	109	3	4	3.7
Senior Management Service Band A, Permanent	58	31	10	17.2
Senior Management Service Band B, Permanent	24	17	3	12.5
Senior Management Service Band C, Permanent	4	4	1	25
Senior Management Service Band D, Permanent	3	1	0	0
Contract (Levels 1-2)	1	0	0	0
Contract (Levels 3-5)	5	16	0	0
Contract (Levels 6-8)	8	0	1	12.5
Contract (Levels 9-12)	20	5	5	25
Contract (Band A)	8	2	5	62.5
Contract (Band B)	8	0	3	37.5
Contract (Band C)	1	0	0	0
Contract (Band D)	2	0	0	0
Total	410	84	47	11.5

TABLE 5.2 - Annual Turnover Rates by Critical Occupation

Occupation	Employment at Beginning of Period (April 2010)	Appointments	Terminations	Turnover Rate
Senior managers, Permanent	80	55	22	27.5
<b>Total</b>	<b>80</b>	<b>55</b>	<b>22</b>	<b>27.5</b>

TABLE 5.3 - Reasons why staff are leaving the department

Termination Type	Number	Percentage of Total Resignations	Percentage of Total Employment	Total	Total Employment
Resignation, Permanent	13	27.7	3.2	47	410
Expiry of contract	12	25.5	2.9	47	410
Dismissal-misconduct, Permanent	1	2.1	0.2	47	410
Retirement, Permanent	1	2.1	0.2	47	410
Transfers to other departments	20	42.6	4.9	47	410
<b>Total</b>	<b>47</b>	<b>100</b>	<b>11.5</b>	<b>47</b>	<b>410</b>

<b>Resignations as % of Employment</b>	<b>7.3</b>
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TABLE 5.4 - Granting of Employee Initiated Severance Packages

Category	No of applications received	No of applications referred to the MPSA	No of applications supported by MPSA	No of Packages approved by department
Lower Skilled (Salary Level 1-2)	0	0	0	0
Skilled (Salary Level 3-5)	0	0	0	0
Highly Skilled Production (Salary Level 6-8)	0	0	0	0
Highly Skilled Production (Salary Level 9-12)	0	0	0	0
Senior Management (Salary Level 13 and higher)	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

TABLE 5.5 - Promotions by Critical Occupation

Occupation	Employment at Beginning of Period (April 2010)	Promotions to another Salary Level	Salary Level Promotions as a % of Employment	Progressions to another Notch within Salary Level	Notch progressions as a % of Employment
Senior managers	80	15	18.8	35	43.8
Total	80	15	18.8	35	43.8

TABLE 5.6 - Promotions by Salary Band

Salary Band	Employment at Beginning of Period (April 2010)	Promotions to another Salary Level	Salary Level Promotions as a % of Employment	Progressions to another Notch within Salary Level	Notch progressions as a % of Employment
Skilled (Levels 3-5), Permanent	64	0	0	59	92.2
Highly skilled production (Levels 6-8), Permanent	95	1	1.1	77	81.1
Highly skilled supervision (Levels 9-12), Permanent	109	1	0.9	98	89.9
Senior management (Levels 13-16), Permanent	89	15	16.9	46	51.7
Contract (Levels 1-2)	1	0	0	0	0
Contract (Levels 3-5)	5	0	0	3	60
Contract (Levels 6-8)	8	0	0	6	75
Contract (Levels 9-12)	20	0	0	10	50
Contract (Levels 13-16)	19	0	0	0	0
Total	410	17	4.1	299	72.9

TABLE 6.1 - Total number of Employees (incl. Employees with disabilities) per Occupational Category (SASCO)

Occupational Categories	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Legislators, senior officials and managers, Permanent	113	6	4	123	11	109	6	3	118	16	268
Professionals, Permanent	0	0	0	0	0	0	0	0	0	0	0
Technicians and associate professionals, Permanent	0	0	0	0	0	0	0	0	0	0	0
Clerks, Permanent	41	4	0	45	1	97	2	0	99	14	159
Service and sales workers, Permanent	0	0	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers, Permanent	0	0	0	0	0	0	0	0	0	0	0
Elementary occupations, Permanent	11	0	0	11	0	9	0	0	9	0	20
Other, Permanent	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>165</b>	<b>10</b>	<b>4</b>	<b>179</b>	<b>12</b>	<b>215</b>	<b>8</b>	<b>3</b>	<b>226</b>	<b>30</b>	<b>447</b>

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	1	0	0	1	1	1	0	0	1	0	3

M, A - Male, African

M, T B - Male, Total Black

F, C - Female, Coloured

F, W - Female, White

M, C - Male, Coloured

M, W - Male, White

F, I - Female, Indian

M, I - Male, Indian

F, A - Female, African

F, T B - Female, Total Black

TABLE 6.2 - Total number of Employees (incl. Employees with disabilities) per Occupational Bands

Occupational Bands	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Top Management, Permanent	7	2	0	9	0	2	0	0	2	0	11
Senior Management, Permanent	32	0	0	32	2	28	1	2	31	10	75
Professionally qualified and experienced specialists and mid-management, Permanent	41	2	2	45	5	50	1	1	52	5	107
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	21	4	0	25	1	52	2	0	54	13	93
Semi-skilled and discretionary decision making, Permanent	12	0	0	12	0	7	0	0	7	0	19
Unskilled and defined decision making, Permanent	10	0	0	10	0	8	0	0	8	0	18
Contract (Top Management)	0	0	0	0	0	1	0	0	1	0	1
Contract (Senior Management)	29	2	2	33	4	18	3	0	21	1	59
Contract (Professionally qualified)	4	0	0	4	0	11	1	0	12	0	16
Contract (Skilled technical)	1	0	0	1	0	6	0	0	6	1	8
Contract (Semi-skilled)	7	0	0	7	0	31	0	0	31	0	38
Contract (Unskilled)	1	0	0	1	0	1	0	0	1	0	2
<b>Total</b>	<b>165</b>	<b>10</b>	<b>4</b>	<b>179</b>	<b>12</b>	<b>215</b>	<b>8</b>	<b>3</b>	<b>226</b>	<b>30</b>	<b>447</b>

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	1	0	0	1	1	1	0	0	1	0	3

M, A - Male, African

M, C - Male, Coloured

M, I - Male, Indian

M, T B - Male, Total Black

M, W - Male, White

F, A - Female, African

F, C - Female, Coloured

F, I - Female, Indian

F, T B - Female, Total Black

F, W - Female, White

TABLE 6.3 - Recruitment

Occupational Bands	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Top Management, Permanent	3	1	0	4	0	1	0	0	1	0	5
Senior Management, Permanent	17	0	0	17	0	29	0	1	30	1	48
Professionally qualified and experienced specialists and mid-management, Permanent	2	0	0	2	0	0	0	0	0	0	2
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	0	0	0	0	0	5	0	0	5	0	5
Semi-skilled and discretionary decision making, Permanent	1	0	0	1	0	0	0	0	0	0	1
Contract (Senior Management)	0	0	0	0	0	0	1	0	1	0	1
Contract (Professionally qualified)	3	0	0	3	0	3	0	0	3	0	6
Contract (Semi-skilled)	9	0	0	9	0	7	0	0	7	0	16
<b>Total</b>	<b>35</b>	<b>1</b>	<b>0</b>	<b>36</b>	<b>0</b>	<b>45</b>	<b>1</b>	<b>1</b>	<b>47</b>	<b>1</b>	<b>84</b>

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	0	0	0	0	0	0	0	0	0	0	0

M, A - Male, African

M, T B - Male, Total Black

F, C - Female, Coloured

F, W - Female, White

M, C - Male, Coloured

M, W - Male, White

F, I - Female, Indian

M, I - Male, Indian

F, A - Female, African

F, T B - Female, Total Black

TABLE 6.4 - Promotions

Occupational Bands	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Top Management, Permanent	2	1	0	3	0	0	0	0	0	0	3
Senior Management, Permanent	6	1	0	7	0	3	0	0	3	2	12
Professionally qualified and experienced specialists and mid-management, Permanent	0	0	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	0	0	0	0	0	1	0	0	1	0	1
Semi-skilled and discretionary decision making, Permanent	0	0	0	0	0	1	0	0	1	0	1
Contract (Senior Management)	0	0	0	0	0	0	0	0	0	0	0
Contract (Professionally qualified)	0	0	0	0	0	0	0	0	0	0	0
Contract (Skilled technical)	0	0	0	0	0	0	0	0	0	0	0
Contract (Semi-skilled)	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>8</b>	<b>2</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>17</b>

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	0	0	0	0	0	0	0	0	0	0	0

M, A - Male, African

M, T B - Male, Total Black

F, C - Female, Coloured

F, W - Female, White

M, C - Male, Coloured

M, W - Male, White

F, I - Female, Indian

M, I - Male, Indian

F, A - Female, African

F, T B - Female, Total Black

TABLE 6.5 - Terminations

Occupational Bands	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Top Management, Permanent	0	0	1	1	0	0	0	0	0	0	1
Senior Management, Permanent	4	1	1	6	1	7	0	0	7	0	14
Professionally qualified and experienced specialists and mid-management, Permanent	2	0	0	2	0	2	0	0	2	0	4
Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent	2	1	0	3	0	6	1	0	7	1	11
Semi-skilled and discretionary decision making, Permanent	2	0	0	2	0	1	1	0	2	0	4
Contract (Top Management)	0	0	0	0	0	0	0	0	0	0	0
Contract (Senior Management)	4	0	0	4	0	3	0	0	3	0	7
Contract (Professionally qualified)	1	0	0	1	0	4	0	0	4	0	5
Contract (Skilled technical)	0	0	0	0	0	1	0	0	1	0	1
Contract (Semi-skilled)	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>15</b>	<b>2</b>	<b>2</b>	<b>19</b>	<b>1</b>	<b>24</b>	<b>2</b>	<b>0</b>	<b>26</b>	<b>1</b>	<b>47</b>

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	0	0	0	0	0	1	0	0	1	0	1

M, A - Male, African

M, T B - Male, Total Black

F, C - Female, Coloured

F, W - Female, White

M, C - Male, Coloured

M, W - Male, White

F, I - Female, Indian

M, I - Male, Indian

F, A - Female, African

F, T B - Female, Total Black



TABLE 6.6 - Disciplinary Action

Occupational Bands	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Total	0	1	0	1	0	1	0	0	1	0	2

M, A - Male, African  
 M, T B - Male, Total Black  
 F, C - Female, Coloured  
 F, W - Female, White  
 M, C - Male, Coloured  
 M, W - Male, White  
 F, I - Female, Indian  
 M, I - Male, Indian  
 F, A - Female, African  
 F, T B - Female, Total Black

TABLE 6.7 - Skills Development

Occupational Categories	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Legislators, Senior Officials and Managers	28	4	0	32	5	29	3	0	32	8	77
Professionals	6	0	0	6	0	11	1	1	13	0	19
Technicians and Associate Professionals	1	0	0	1	0	5	0	2	7	0	8
Clerks	2	0	0	2	0	10	0	0	10	0	12
Service and Sales Workers	0	0	0	0	0	0	0	0	0	0	0
Skilled Agriculture and Fishery Workers	0	0	0	0	0	0	0	0	0	0	0
Craft and related Trades Workers	0	0	0	0	0	0	0	0	0	0	0
Plant and Machine Operators and Assemblers	0	0	0	0	0	0	0	0	0	0	0
Elementary Occupations	4	0	0	4	0	5	0	0	5	0	9
Total	41	4	0	45	5	31	4	3	67	8	125

	M, A	M, C	M, I	M, T B	M, W	F, A	F, C	F, I	F, T B	F, W	Total
Employees with disabilities	0	0	0	0	1	0	0	0	0	0	1

M, A - Male, African  
 M, T B - Male, Total Black  
 F, C - Female, Coloured  
 F, W - Female, White  
 M, C - Male, Coloured  
 M, W - Male, White  
 F, I - Female, Indian  
 M, I - Male, Indian  
 F, A - Female, African  
 F, T B - Female, Total Black

TABLE 7.1 - Signing of Performance Agreements by SMS Members as on 30 September 2008

SMS Level	Total number of funded SMS posts per level	Total number of SMS members per level	Total number of signed performance agreements per level	Signed performance agreements as % of Total number of SMS members per level
Director-General / Head of Department	2	2	1	50%
Salary level 16, but not HOD	0	0	0	0
Salary level 15	9	7	7	100%
Salary level 14	42	24	24	100%
Salary 13	106	56	56	100%
<b>Total</b>	<b>159</b>	<b>89</b>	<b>88</b>	<b>99%</b>

TABLE 7.2 - Reasons for not having concluded Performance Agreements for all SMS Members as on 30 September 2008

	2010
The Director-General: Department of Traditional Affairs resumed duty after 30 September 2010	

TABLE 7.3 - Disciplinary steps taken against SMS Members for not having concluded Performance Agreements as on 30 September 2008

	2010
Not applicable, SMS members complied.	

TABLE 7.4 - Performance Rewards by Race, Gender and Disability

Demographics	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
African, Female	174	218	45.9	1,073	10,735
African, Male	121	171	38.6	772	11,697
Asian, Female	1	3	66.7	44	21,972
Asian, Male	4	5	40	42	20,814
Coloured, Female	7	7	42.9	22	7,476
Coloured, Male	9	10	40	62	15,555
Total Blacks, Female	182	228	46.1	1,140	10,855
Total Blacks, Male	134	186	38.7	876	12,165
White, Female	32	31	77.4	416	17,314
White, Male	13	13	53.8	162	23,172
<b>Total</b>	<b>361</b>	<b>458</b>	<b>45.4</b>	<b>2,593</b>	<b>12,468</b>

TABLE 7.5 - Performance Rewards by Salary Band for Personnel below Senior Management Service

Salary Band	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Skilled (Levels 3-5)	43	62	69.4	192	4,465
Highly skilled production (Levels 6-8)	110	90	122.2	423	3,845
Highly skilled supervision (Levels 9-12)	111	107	103.7	924	8,324
Contract (Levels 1-2)		0	0	0	0
Contract (Levels 3-5)	3	20	15	24	8,000
Contract (Levels 6-8)	4	8	50	38	9,500
Contract (Levels 9-12)	6	21	28.6	93	15,500
<b>Total</b>	<b>277</b>	<b>308</b>	<b>89.9</b>	<b>1,694</b>	<b>6,116</b>

TABLE 7.6 - Performance Rewards by Critical Occupation

Critical Occupations	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)
Senior managers	84	119	70.6	649	7,726
<b>Total</b>	<b>84</b>	<b>119</b>	<b>70.6</b>	<b>649</b>	<b>7,726</b>

TABLE 7.7 - Performance Related Rewards (Cash Bonus) by Salary Band for Senior Management Service

SMS Band	Number of Beneficiaries	Total Employment	Percentage of Total Employment	Cost (R'000)	Average Cost per Beneficiary (R)	% of SMS Wage Bill	Personnel Cost SMS (R'000)
Band A	57	84	67.9	550	965	1.1	48,356
Band B	24	49	49	217	904	0.7	31,600
Band C	3	11	27.3	134	4,467	1.8	7,368
Band D	0	6	0	0	0	0	0
<b>Total</b>	<b>84</b>	<b>150</b>	<b>56</b>	<b>901</b>	<b>1072.6</b>	<b>1</b>	<b>87,234</b>

TABLE 8.1 - Foreign Workers by Salary Band

Salary Band	Employment at Beginning Period	Percentage of Total	Employment at End of Period	Percentage of Total	Change in Employment	Percentage of Total	Total Employment at Beginning of Period	Total Employment at End of Period	Total Change in Employment
Senior management (Levels 13-16)	1	50	1	50	0	0	2	2	0
Contract (Levels 13-16)	1	50	1	50	0	0	2	2	0
<b>Total</b>	<b>2</b>	<b>100</b>	<b>2</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>

TABLE 8.2 - Foreign Workers by Major Occupation

Major Occupation	Employment at Beginning Period	Percentage of Total	Employment at End of Period	Percentage of Total	Change in Employment	Percentage of Total	Total Employment at Beginning of Period	Total Employment at End of Period	Total Change in Employment
Professionals and managers	2	100	2	100	0	0	2	2	0
<b>Total</b>	<b>2</b>	<b>100</b>	<b>2</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>

Salary Band	Total Days Taken	Average days per Employee	Number of Employees who took leave
Skilled (Levels 3-5)	1359	21	66
Highly skilled production (Levels 6-8)	1745	18	99
Highly skilled supervision (Levels 9-12)	2013	19	108
Senior management (Levels 13-16)	1802	17	104
Contract (Levels 1-2)	7	7	1
Contract (Levels 3-5)	158	8	19
Contract (Levels 6-8)	150	14	11
Contract (Levels 9-12)	237	11	22
Contract (Levels 13-16)	239	9	26
<b>Total</b>	<b>7710</b>	<b>17</b>	<b>456</b>

TABLE 9.4 - Capped Leave for Jan 2010 to Dec 2010

	Total days of capped leave taken	Average number of days taken per employee	Average capped leave per employee as at 31 December 2010	Number of Employees who took Capped leave	Total number of capped leave available at 31 December 2010	Number of Employees as at 31 December 2010
Skilled (Levels 3-5)	6	3	39	2	702	18
Highly skilled production (Levels 6-8)	15	8	26	2	615	24
Highly skilled supervision (Levels 9-12)	7	2	35	3	1434	41
Senior management (Levels 13-16)	18	6	40	3	1438	36
<b>Total</b>	<b>46</b>	<b>5</b>	<b>35</b>	<b>10</b>	<b>4189</b>	<b>119</b>

TABLE 9.5 - Leave Payouts

Reason	Total Amount (R'000)	Number of Employees	Average Payment per Employee (R)
Capped leave payouts on termination of service for 2010/11	19	5	3800
Current leave payout on termination of service for 2010/11	3	9	333
<b>Total</b>	<b>22</b>	<b>14</b>	<b>1571</b>

TABLE 10.1 - Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
All employees	Health Education and Promotion VCT

TABLE 10.2 - Details of Health Promotion and HIV/AIDS Programmes [tick Yes/No and provide required information]

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	√		Mr Thomas Van Staden: Executive Manager: HCM
2. Does the department have a dedicated unit or have you designated specific staff members to promote health and well being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	√		4 Staff members, 1x Manager - Employee Health and Wellness, 1 x Deputy Manager- Employee Health and Wellness, 1 x Deputy Manager - Occupational Health and Safety and 1x Employee Wellness Officer. Annual operational budget of R 200 000.00
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of the programme.	√		EAP programme provides confidential counselling and referrals. Health Promotion elements includes health talks awareness campaign and information talks.
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.		√	
5. Has the department reviewed the employment policies and practices of your department to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.		√	
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.		√	
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved.	√		In the VCT campaign held, 120 employees tested.
8. Has the department developed measures/ indicators to monitor & evaluate the impact of your health promotion programme? If so, list these measures/indicators.		√	

TABLE 11.1 - Collective Agreements

Subject Matter	Date
None	

TABLE 11.2 - Misconduct and Discipline Hearings Finalised

Outcomes of disciplinary hearings	Number	Percentage of Total	Total
Dismissal	1	50%	1
Matter dismissed	1	50%	1
Total	2	100%	2

TABLE 11.3 - Types of Misconduct Addressed and Disciplinary Hearings

Type of misconduct	Number	Percentage of Total	Total
Dishonesty/fraud	1	50%	1
Irregular expenditure	1	50%	1
Total	2	100%	2

TABLE 11.4 - Grievances Lodged

Number of grievances addressed	Number	Percentage of Total	Total
2	2	100%	2
Total	2	100%	2

TABLE 11.5 - Disputes Lodged

Number of disputes addressed	Number	% of Total
Upheld	1	100%
Dismissed	0	0
Total	1	100%

TABLE 11.6 - Strike Actions

Strike Actions	—
Total number of person working days lost	15
Total cost(R'000) of working days lost	R 8 175.60
Amount (R'000) recovered as a result of no work no pay	R 8 175.60

TABLE 11.7 - Precautionary Suspensions

Precautionary Suspensions		—
Number of people suspended		1
Number of people whose suspension exceeded 30 days		1
Average number of days suspended		365
Cost (R'000) of suspensions		R 802 815.00

TABLE 12.1 - Training Needs identified

Occupational Categories	Gender	Employment	Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	0	0	185	0	185
	Male	0	0	110	0	110
Professionals	Female	0	0	75	51	126
	Male	0	0	65	60	125
Technicians and associate professionals	Female	0	0	90	25	115
	Male	0	0	75	20	95
Clerks	Female	0	0	25	65	90
	Male	0	0	20	55	75
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	0	0	6	0	6
	Male	0	0	7	0	7
Gender sub Totals	Female	0	0	381	141	522
	Male	0	0	277	135	412
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>658</b>	<b>276</b>	<b>934</b>



TABLE 12.2 - Training Provided

Occupational Categories	Gender	Employment	Learner-ships	Skills Pro-grammes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	0	0	35	5	40
	Male	0	0	26	11	37
Professionals	Female	0	0	6	7	13
	Male	0	0	4	2	6
Technicians and associate professionals	Female	0	0	7	0	7
	Male	0	0	1	0	1
Clerks	Female	0	0	10	0	10
	Male	0	0	2	0	2
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	0	0	5	0	5
	Male	0	0	4	0	4
Gender sub Totals	Female	0	0	63	12	75
	Male	0	0	37	13	50
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>100</b>	<b>25</b>	<b>125</b>

TABLE 13.1 - Injury on Duty

Nature of injury on duty	Number	% of Total
Required basic medical attention only	0	0
Temporary Total Disablement	0	0
Permanent Disablement	0	0
Fatal	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>





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**Botshelo Wa Rakate**

Head of Communication: Communications and Marketing  
87 Hamilton Street, Arcadia  
Private Bag X804, Pretoria, 0001

Tel: +27 12 334 5806

Fax: +27 12 334 0703

Cell: +27 74 1026 544

Email: [botshelor@cogta.gov.za](mailto:botshelor@cogta.gov.za)

Website: <http://www.cogta.gov.za>

[www.cogta.gov.za](http://www.cogta.gov.za)

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