

No. 727

19 September 2014

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF ECONOMIC
DEVELOPMENT, ENVIRONMENT & TOURISM**

As set out in the Schedule

TSHILILO MICHAEL MASUTHA, MP
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES

DEPARTMENT OF
ECONOMIC DEVELOPMENT, ENVIRONMENT & TOURISM
"FORM D"

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:

(Section 15 of the Promotion of Access to Information Act, 2000

(Act 2 of 2000))

[Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i) :	
<ul style="list-style-type: none"> • Departmental Strategic plans. • Departmental Annual Performance plan. • Service Delivery Improvement plan. • Annual reports. • Employment Equity reports. • Published research reports. • Approved organizational structures. • Departmental File plans. • Budgets. • Departmental Acts, Regulations, Policies and Procedure manuals. • Citizens' report. • Promotion of Access to Information manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700</p> <p>Tel. No. : 015 293 8592 Fax no. : 086 218 3054 E-mail address : Ramadishamf@ledet.gov.za or visit our website www.limpopo.gov.za</p>
<p>HEAD OFFICE</p> <p>20 Hans Van Rensburg, Polokwane, 0700, Private Bag X 9484, Polokwane, 0700 (Switchboard) Tel: +27 293 8300 Website: www.ledet.gov.za</p>	

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<p>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i) :</p> <ul style="list-style-type: none"> • Copies of Speeches by the MEC. • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. • Journals and magazines • News Letters. • Promotional material. • Departmental Media statements. • Applicable Biodiversity fee structure for permits, registers, microchips and services. • Service delivery charter. • Batho-pele principles pamphlets. 	
<p>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii) :</p>	
<ul style="list-style-type: none"> • Tender documents. 	<p>Records can be purchased at the Cashier's office, Office no. G2, Ground floor -Gani House. Department of Economic Development, Environment and Tourism- 90 Bok street Polokwane.</p>
<p>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii) :</p>	
<ul style="list-style-type: none"> • Departmental Strategic plans. • Departmental Annual Performance plan. • Service Delivery Improvement plan. • Annual reports. • Employment Equity reports. • Published research reports. • Approved organizational structures. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700 Tel. No. : 015 293 8592 Fax no. : 086 218 3054 E-mail address : Ramadishamf@ledet.gov.za or visit our website www.limpopo.gov.za</p>

<ul style="list-style-type: none"> • Departmental File plans. • Budgets. • Departmental Acts, Regulations, Policies and Procedure manuals. • Citizens' report. • Promotion of Access to Information manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. • Copies of Speeches by the MEC. • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. • Journals and magazines • News Letters. • Promotional material. • Departmental Media statements. • Applicable Biodiversity fee structure for permits, registers, microchips and services. • Service delivery charter. • Batho-pele principles pamphlets. 	
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii) :	
<ul style="list-style-type: none"> • Journals and magazines • News Letters. • Promotional material. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700</p> <p>Tel. No. : 015 293 8592 Fax no. : 086 218 3054 E-mail address : Ramadishamf@ledet.gov.za or visit our website www.limpopo.gov.za</p>