

**DEPARTMENT OF JUSTICE AND CORRECTIONAL SERVICES
DEPARTEMENT VAN JUSTISIE EN KORREKTIEWE DIENSTE**

No. 723

19 September 2014

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**MPUMALANGA PROVINCIAL GOVERNMENT: DEPARTMENT OF
CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

As set out in the Schedule



**TSHILILO MICHAEL MASUTHA, MP
MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**

**MPUMALANGA PROVINCIAL
DEPARTMENT OF CO-OPERATIVE
GOVERNANCE AND TRADITIONAL
AFFAIRS**

“FORM D”

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH
RECORDS:**

SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000

ACT NO.2 OF 2000(“PAIA”)

(REGULATIONS 5A)

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF PAIA	MANNER OF ACCESS TO RECORDS (SECTION 15(1)(b) OF PAIA
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i) OF PAIA	
Approved Organisational Structure for Management Detailed Implementation Plan Departmental Annual Performance Plan Departmental Report 5 year Local Government Strategic Plan Departmental Policies Departmental Service Standards Municipalities Integrated Development Planning Documents Section 47 Performance Report MEC Speeches Media releases Local Government Turn-around Strategy	The records may be inspected at the Department, on request, in writing, addressed to: The Head of Department/ Information Officer, Mpumalanga Department of Co-operative Governance and Traditional Affairs Private Bag x 11304 NELSPRUIT 1200

<p>Departmental Circulars</p> <p>Information Manual</p> <p>Departmental Tender Documents</p> <p>Departmental News Letter</p> <p>Departmental Event Calendar</p>	
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii) OF PAIA	
<p>Approved Organisational Structure for Management</p> <p>Detailed Implementation Plan</p> <p>Departmental Annual Performance Plan</p> <p>Departmental Annual Report</p> <p>5 year Strategic Plan</p> <p>Departmental Policies</p> <p>Departmental Service Standards</p> <p>Municipalities Integrated Development Planning Documents</p> <p>Section 47 Performance Report</p> <p>MEC Speeches</p> <p>Media releases</p> <p>Local Government Turn-around Strategy</p> <p>Departmental Service Standards</p> <p>Information Manual</p> <p>Departmental Tender Documents</p> <p>Departmental Event Calendar</p>	<p>Records may be purchased from the Department:</p> <p>The Head of Department/ Information Officer, Mpumalanga Department of Co-operative Governance and Traditional Affairs Private Bag x 11304 NELSPRUIT 1200</p>
FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii) OF PAIA	
<p>Departmental Circulars</p> <p>Departmental News Letters</p> <p>Departmental vacancies</p> <p>Departmental contact details</p>	<p>The records may be freely obtainable from the Department, on request from:</p> <p>The Head of Department/ Information Officer, Mpumalanga Department of Co-operative Governance and Traditional Affairs Private Bag x 11304 NELSPRUIT 1200</p>