

No. 590

1 August 2014

**PROMOTION OF ACCESS TO INFORMATION ACT, 2000****DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL TREASURY**

As set out in the Schedule

**TSHILOLO MICHAEL MASUTHA, MP****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



## REPUBLIC OF SOUTH AFRICA

## FORM D

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**  
 (Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))  
 [Regulation 5A]

## ENGLISH

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Acts and Regulations governing the department's mandate</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Strategic plan.</li> <li>• Newsletters.</li> <li>• Batho-Pele principle pamphlets</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> </ul>	<p><b>Head of Department</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></b></p> <p><b>Deputy Information Officer</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></b></p> <p><b>Fax Number : (015)- 295 7010</b></p> <p><b><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></b></p>

<ul style="list-style-type: none"> <li>• Budget and expenditure review</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	
<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
None	None
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)</b>	
<ul style="list-style-type: none"> <li>• Organisational Structure</li> <li>• Departmental contact numbers</li> <li>• Application Forms for employment and services</li> <li>• Departmental Policies</li> <li>• Procedure /Process Manuals</li> <li>• Citizen's report.</li> <li>• Service standards.</li> <li>• Service delivery charter.</li> <li>• Annual report</li> <li>• Budget speech</li> <li>• Citizen guide</li> <li>• Budget statements</li> <li>• Adjustments estimate of payment and receipts</li> <li>• Departmental Events Calendar</li> </ul>	<p><b>Head of Department</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:io@treasury.limpopo.gov.za">io@treasury.limpopo.gov.za</a></b></p> <p><b>Deputy Information Officer</b>  <b>Tel: 015-298 7000</b>  <b>E-mail: <a href="mailto:dio@treasury.limpopo.gov.za">dio@treasury.limpopo.gov.za</a></b></p> <p><b>Fax Number : (015)- 295 7010</b></p> <p><b><a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></b></p>

**AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)**

- Organisational Structure
- Departmental contact numbers
- Application Forms for employment and services
- Departmental Policies
- Acts and Regulations governing the department's mandate
- Procedure /Process Manuals
- Citizen's report.
- Service standards.
- Service delivery charter.
- Strategic plan.
- Newsletters.
- Batho-Pele principle pamphlets
- Annual report
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- Citizen guide
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- Adjustments estimate of payment and receipts
- Departmental Events Calendar

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