

**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT
DEPARTEMENT VAN JUSTISIE EN STAATKUNDIGE ONTWIKKELING**

No. 841

8 November 2013

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**NORTHERN CAPE PROVINCE: DEPARTMENT OF TRANSPORT,
SAFETY AND LIAISON**

As set out in the Schedule



JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT



REPUBLIC OF SOUTH AFRICA

NORTHERN CAPE DEPARTMENT OF TRANSPORT, SAFETY AND LIAISON

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
 (Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000))
 [Regulation 5A]

| DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000 | MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a)) |
|---|--|
| FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i): | |
| <ul style="list-style-type: none"> • Departmental Strategic Plans. • Departmental Annual Performance plan. • Service Delivery Improvement plan. • Annual reports. • Employment Equity reports. • Published research reports. • Approved organizational structures. • Departmental file plans. • Budgets. • Departmental Acts, Regulations, Policies and Procedure Manuals. • Promotion of Access to Information Manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. • Copies of Speeches by the MEC. • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. • Journals and magazines. • Tender Bulletins. • News Letters. • Promotional material. • Departmental Media statements. | <p>The records may be inspected at the Departmental on request, addressed to the Office of the Deputy Information Officer; Mr. Vuyani Mabe, Department of Transport, Safety and Liaison, Environment and Tourism, PO Box 1368 Kimberley 8300 Tel. No: 053 8391789 Fax no: 086 5434197 053 8391786 E-mail address: vmabe@ncpg.gov.za www.ncpg.gov.za</p> |
| FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii): | |
| <ul style="list-style-type: none"> • Tender Bullets. | <p>Records can be purchased at the Cashiers office, Ground Floor Southey Chambers, Southey Street, Kimberley8300 Department of Transport Safety and Liaison.</p> |

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)

- Service Delivery Improvement plan.
- Annual reports.
- Employment Equity reports.
- Approved organizational structures.
- Budgets.
- Departmental Acts, Regulations, Policies and Procedures manuals.
- Promotion of Access to Information manual.
- Service Standards.
- Statement of Commitment.
- Departmental Events Calendar.
- Copies of Speeches by the MEC.
- Circulars of advertised posts and services.
- Departmental forms.
- Staff Contact Details Directory.
- Journals and magazines.
- Tender Bulletins.
- News Letters.
- Promotional material.
- Departmental Media statements.

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 Tel no: 053 8391789
 Fax no: 086 5434197
 053 8391786
 E-mail address: vmabe@ncpg.gov.za
www.ncpg.gov.za

AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)

- News Letters
- Promotional material.

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