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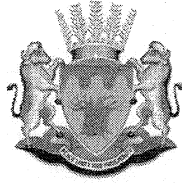
PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO PROVINCIAL GOVERNMENT: OFFICE OF THE PREMIER

As set out in the Schedule

**JEFFREY THAMSANQA RADEBE, MP****MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**ACCESS TO RECORDS HELD BY OFFICE OF THE PREMIER
SECTION 15 (1) (a)**

**Automatic Disclosures
SCHEDULE**

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1) (a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 2000	MANNER OF ACCESS TO RECORDS
1. FOR INSPECTION IN TERMS OF SECTION 15(1)(a) (i)	
1.1. Departmental Strategic, Annual Performance & Operational Plans 1.2. Departmental HRM, ICT, Financial, Records, Telecommunication, Risk Management Policies 1.3. Service Delivery Improvement Plans 1.4. Quarterly reports 1.5. Annual Reports 1.6. HR & Employment Equity Plans 1.7. Departmental File Plans 1.8. Citizens' Reports 1.9. Promotion of Access to Information Pamphlets & Brochures 1.10. Premier's Budget Speeches 1.11. Service Delivery Standards 1.12. Circulars of advertised posts 1.13. Public Service Application Forms (Z83 1.14. Library material (Legal & Communication Services) 1.15. State of the Province Address 1.16. Labour Relations Agreements	The records may be inspected at the Office of the Deputy Information Officer as follows: Office of the Premier 40 Hans Van Rensburg Street (Mowaneng Building) Office No. 22 POLOKWANE, 0699 Tel. No. 015 287 6312 Fax. No. 015 291 4046 Email address: paia@premier.limpopo.gov.za
2. FOR PURCHASING IN TERMS OF SECTION 15(a) (ii)	
2.1. Bid Documents	The Bid Documents can be purchased at Office of the Premier: 40 Hans van Rensburg Street) Revenue & Budget Sub-Division, Office No. 10 - Ground Floor (Bodenstein Building)

3. FOR COPYING IN TERMS OF SECTION 15(a) (ii)	
<p>3.1. Departmental Strategic, Annual Performance & Operational Plans</p> <p>3.2. Departmental HRM, ICT, Financial, Records, Telecommunication, Risk Management Policies</p> <p>3.3. Service Delivery Improvement Plans</p> <p>3.4. Quarterly reports</p> <p>3.5. Annual Reports</p> <p>3.6. HR & Employment Equity Plans</p> <p>3.7. Departmental File Plans</p> <p>3.8. Citizens' Reports</p> <p>3.9. Promotion of Access to Information Pamphlets</p> <p>3.10. Premier's Budget Speeches</p> <p>3.11. Service Delivery Standards</p> <p>3.12. Circulars of advertised posts</p> <p>3.13. Public Service Application Forms (Z83)</p> <p>3.14. Library material (Legal & Communication Services)</p> <p>3.15. State of the Province Address</p> <p>3.16. Labour Relations Agreements</p>	<p>The records may be accessed for copying at the Office of the Deputy Information Officer as follows:</p> <p>Office of the Premier 40 Hans Van Rensburg Street (Mowaneng Building) Office No. 22 (Ground Floor) POLOKWANE, 0699 Tel. No. 015 287 6312 Fax. No. 015 291 4046 Email address: paia@premier.limpopo.gov.za</p>
4. FREE OF CHARGE IN TERMS OF SECTION 15(a)(iii)	
<p>4.1. State of the Province Address</p> <p>4.2. Public Service Application for Employment Forms (Z83)</p> <p>4.3. Promotion of Access to Information Pamphlets & Brochures</p>	<p>The records may be accessed free of charge at the Office of the Deputy Information Officer as follows:</p> <p>Office of the Premier 40 Hans Van Rensburg Street (Mowaneng Building) Office No. 22 (Ground Floor) POLOKWANE, 0699 Tel. No. 015 287 6312 Fax. No. 015 291 4046 Email address: paia@premier.limpopo.gov.za</p>