

CALL FOR NOMINATIONS OF CANDIDATES TO SERVE ON THE BOARD OF THE SOUTH AFRICAN LIBRARY FOR THE BLIND (SALB), GRAHAMSTOWN

1 October 2013 to 30 September 2016

In accordance with section 6(1) of the South African Library for the Blind Act, 1998 (Act No. 91 of 1998), the Minister of Arts and Culture is in the process of reconstituting the Board of the South African Library for the Blind (SALB), a public entity and associated institution of the Department of Arts and Culture, for the term **1 October 2013 to 30 September 2016**. The Board is reconstituted every three years.

Nominations of suitable candidates to be considered for appointment to the Board of the SALB by the Minister are hereby invited. A Chairperson and six to eight members will be appointed in their personal capacities to serve on a part-time basis. (Please note: This is not an advertisement for a post). Board members will be remunerated as determined by the Minister of Arts and Culture, in concurrence with the Minister of Finance. In addition to this remuneration, reasonable travel and subsistence expenses for attendance of Board meetings will be paid by the SALB. The Board convenes at least 4 times per year, usually in Grahamstown.

The core functions of the SALB Board will be the formulation of policies, the approval of the budget and financial statements, to advise on the appointment of senior staff, and to advise the Minister about matters concerning the SALB in accordance with the South African Library for the Blind Act, 1998 (Act No. 91 of 1998).

Nominees should represent stakeholders who have the necessary skills to assist the SALB in achieving its goals. Nominees must have knowledge of library and information services, expertise in matters affecting blind and print-handicapped readers in general, knowledge of the production of braille and audio material for the blind and print-handicapped reader, knowledge of applicable technologies used by the target group, expertise in managerial, financial (with specific reference to the Public Finance Management Act), auditing and related compliance legislation, as well as human resource matters, and knowledge of marketing, liaison, fund-raising and the application of Information Communication Technology.

Nominations to serve on the SALB Board must be submitted to the Department of Arts and Culture on the **official nomination form** (*available on request*).

The nomination form must be fully completed and signed by both the nominator and nominee.

The nomination form includes the following **Annexures**:

- **A:** A motivation for the nomination containing the full names and contact details of the nominator, which explains the nominee's suitability for appointment in terms of the criteria stated above. (*A template is provided*).
- **B:** An abbreviated CV of the nominee, providing information on the nominee under all of the following headings (*a template is provided*):
 - (a) Title and full names
 - (b) ID number
 - (c) Citizenship
 - (d) *Full* contact details
 - (e) Current occupation & name of employer
 - (f) Academic qualifications
 - (g) Relevant experience
 - (h) Fields of expertise
 - (i) Memberships
 - (j) Past and present service on Boards
 - (k) Disability
 - (l) Gender
 - (m) Race
 - (n) Details of three references

The closing date for nominations is **22 February 2013**.

Further information, incl. a copy of the **official nomination form**, its **Annexures**, and relevant **legislation**, may be obtained in electronic or paper format from:

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