

PETROLEUM PRODUCTS ACT, 1977**AMENDMENT OF REGULATIONS REGARDING PETROLEUM PRODUCTS
MANUFACTURING LICENCES**

The Minister of Energy has under section 12C, read with sections 2A, 2C, 2E and 2F of the Petroleum Products Act, 1977 (Act No. 120 of 1977), made the regulations in the Schedule.

SCHEDULE**Definition**

1. In these regulations "the Regulations" means the regulations published under Government Notice No. R. 288 of 27 March 2006.

Amendment of regulation 11 of the Regulations

2. Regulation 11 (4) of the Regulations is hereby amended by the substitution for paragraph (a) of the following paragraph:

“(a) remains the property of the Department of Energy”.

Substitution of Annexure A to the Regulations

3. Annexure A to this Schedule is hereby substituted for Annexure A to the Regulations.

Substitution of Annexure B to the Regulations

4. Annexure B to this Schedule is hereby substituted for Annexure B to the Regulations.

ANNEXURE A: FORMS



energy

Department:
Energy
REPUBLIC OF SOUTH AFRICA

DE 30

APPLICATION FORM FOR A MANUFACTURING LICENCE

PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS MANUFACTURING LICENCE
REGULATIONS 2006

INSTRUCTIONS

1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.
2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A ☒.

OFFICIAL USE ONLY

MANUFACTURING LICENCE NUMBER

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SECTION 1: APPLICANT'S DETAILS

REGISTERED
NAME
IN FULL

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TRADE
NAME
IN FULL

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POSTAL
ADDRESS OF
REGISTERED
OFFICE

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REGISTERED
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BUSINESS
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MOBILE PHONE
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E-MAIL
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ENTER DETAILS OF CONTACT PERSON

TITLE

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FAMILY NAME

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FIRST NAME

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IDENTITY NO.

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SECTION 2: APPLICANT'S BUSINESS DETAILSIndicate by cross ☒ type of entity or specify in "other"☐ LIMITED LIABILITY COMPANY☐ CLOSE CORPORATION☐ SOLE TRADER☐ INDIVIDUAL☐ PARTNERSHIP☐ BODY CORPORATE☐ TRUST☐ OTHERIF OTHER
(SPECIFY)

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REGISTRATION
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PLEASE INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN
PERCENTAGE

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ERF OR STAND OR LOT NUMBER AND TITLE OF PROPERTY AS IT APPEARS ON THE TITLE DEED
OF THE PROPERTY.

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PHYSICAL ADDRESS (where Manufacturing activities are/will be carried out)

STREET NAME1

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STREET NAME2

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POSTALCODE

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☐ EASTERN CAPE ☐ FREE STATE ☐ GAUTENG ☐ KWAZULU-NATAL

☐ LIMPOPO ☐ MPUMALANGA ☐ NORTHERN CAPE ☐ NORTH WEST

☐ WESTERN CAPE

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[illegible][illegible]

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR A MANUFACTURING LICENCE

1. In the case of an application made by an applicant who does not qualify in terms of section 2D of the Act, a motivation for the manufacturing activity.
2. A certified copy of the title deed of the property on which the manufacturing facility is located or is proposed to be located and where applicable, the written permission of the owner of the property on which the manufacturing facility is located or is proposed to be located.
3. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.
4. A declaration by the applicant stating that the applicant is in compliance with the Charter or a statement of its plans to meet the requirements of the Charter.
5. In the case of an application made by an applicant who does not qualify in terms of section 2D of the Act, certified copies of-
 - a. the land use zoning certificate issued by a competent authority, authorising the manufacturing activity on the property.
 - and
 - b. the Record of Decision of the environmental authorities in accordance with the Environmental Conservation Act, 1989 (Act No. 73 of 1989), as amended or the National Environmental Management Act, 1998 (Act No. 107 of 1998), as amended, permitting manufacturing operations on the property.
6. A declaration by the applicant stating that the applicant is in compliance with the Act, the referred Regulations and all other national, provincial and local government laws applicable for the operation of the activity concerned, including but not limited to laws relating to labour, safety, hazardous substances, security, health and environment.
7. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.

DECLARATION

I (full names).....hereby declare
that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 27 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)
..... (year)

.....
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at (place) on thisday of(month).....(year).

COMMISSIONER OF OATHS

Name: _____

Address: _____

Capacity: _____

NOTE: If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><u>Gauteng</u> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><u>Physical Address</u> Corner Paul Kruger & Visagie Visagie Street, 192 Pretoria 0001</p>	<p><u>Western Cape</u> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><u>Physical Address</u> 34 The Terraces Building Riebeeck & Bree Street Cape Town 8001</p>	<p><u>Kwazulu- Natal</u> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><u>Physical Address</u> Durban Bay House (3rd floor) Anton Lembede street, 333 Durban 4000</p>
<p><u>Eastern Cape</u> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><u>Physical Address</u> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><u>Free State</u> Private Bag X3658 Welkom 9463 (057) 391 1300</p> <p><u>Physical Address</u> The Strip Building Stateway & Bok Street, 314 Welkom 9460</p>	<p><u>Mpumalanga</u> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><u>Physical Address</u> Province Building Cnr Paul Kruger & Botha Avenue Witbank 1035</p>
<p><u>North West</u> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><u>Physical Address</u> Vaal University of Technology Building Cnr Voortrekker & Margareta Prinsloo street Klerksdorp 2570</p>	<p><u>Northern Cape</u> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><u>Physical Address</u> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><u>Limpopo</u> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><u>Physical Address</u> Broll Building Dorp Street 101 Polokwane 0699</p>

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

1. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non - South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

DECLARATION

I (full names).....hereby declare
that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to regulation 34 (retail licence), regulation 25 (wholesale licence) and regulation 27 (manufacturing licence) regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)

.....(year)

.....
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at (place) on thisday of(month).....(year).

COMMISSIONER OF OATHS

Name: _____

Address: _____

Capacity: _____

NOTE: If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><u>Gauteng</u> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><u>Physical Address</u> Corner Paul Kruger & Visagie Visagie Street, 192 Pretoria 0001</p>	<p><u>Western Cape</u> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><u>Physical Address</u> 34 The Terraces Building Riebeeck & Bree Street Cape Town 8001</p>	<p><u>Kwazulu- Natal</u> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><u>Physical Address</u> Durban Bay House (3rd floor) Anton Lembede street, 333 Durban 4000</p>
<p><u>Eastern Cape</u> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><u>Physical Address</u> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><u>Free State</u> Private Bag X3658 Welkom 9463 (057) 391 1300</p> <p><u>Physical Address</u> The Strip Building Stateway & Bok Street, 314 Welkom 9460</p>	<p><u>Mpumalanga</u> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><u>Physical Address</u> Province Building Cnr Paul Kruger & Botha Avenue Witbank 1035</p>
<p><u>North West</u> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><u>Physical Address</u> Vaal University of Technology Building Cnr Voortrekker & Margareta Prinsloo street Klerksdorp 2570</p>	<p><u>Northern Cape</u> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><u>Physical Address</u> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><u>Limpopo</u> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><u>Physical Address</u> Broll Building Dorp Street 101 Polokwane 0699</p>

MOBILE
PHONE
NUMBER

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**SECTION 3: COMPLETE IF THERE HAS BEEN A CHANGE OF DESIGNATED PERSON OF THE ENTITY
(IN CASE OF INDIVIDUAL, ENTER APPLICANT'S DETAILS)**

TITLE

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FAMILY NAME

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FIRST NAME

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IDENTITY NO.

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**SECTION 4: INFORMATION TO BE COMPLETED IN RESPECT OF VOLUMES (LITRES) PURCHASED
OUTSIDE THE REPUBLIC OF SOUTH AFRICA IN THE LAST CALENDAR YEAR**

PETROL

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ILLUMINATING
PARAFFIN

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AVIATION
GASOLINE

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LIQUIFIED
PETROLEUM
GAS

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JET FUEL

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BIOFUELS

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VOLUMES
(LITRES) SOLD
OUTSIDE THE
REPUBLIC OF
CALENDAR

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SOUTH AFRICA IN LAST
YEAR

PETROL

DIESEL

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ILLUMINATING
PARAFFIN

1	1	1	1	1	1	1	1	1	1	1	1
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AVIATION
GASOLINE

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LIQUIFIED
PETROLEUM
GAS

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

JET FUEL

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

BIOFUELS

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

INDICATE NUMBER OF EMPLOYEES BY RACE, GENDER AND DISABILITY

BLACK EMPLOYEES:

MALE

1	1	1	1
---	---	---	---

FEMALE

1	1	1	1
---	---	---	---

DISABLED

1	1	1	1
---	---	---	---

COLOURED EMPLOYEES:

MALE

1	1	1	1
---	---	---	---

FEMALE

1	1	1	1
---	---	---	---

DISABLED

1	1	1	1
---	---	---	---

INDIAN EMPLOYEES: MALE

┐	┐	┐	┐
---	---	---	---

 FEMALE

┐	┐	┐	┐
---	---	---	---

 DISABLED

┐	┐	┐	┐
---	---	---	---

WHITE EMPLOYEES: MALE

┐	┐	┐	┐
---	---	---	---

 FEMALE

┐	┐	┐	┐
---	---	---	---

 DISABLED

┐	┐	┐	┐
---	---	---	---

TOTAL NUMBER OF EMPLOYEES

┐	┐	┐	┐	┐	┐
---	---	---	---	---	---

INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN
PERCENTAGE

┐	┐	┐	┐	%
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**DOCUMENTS TO BE ATTACHED WITH THE SUBMISSION OF THE MANUFACTURING ANNUAL
INFORMATION**

1. A declaration by the licensee that the ownership of the licensed activity has not changed.
2. The volumes of each petroleum product manufactured.
3. The volumes of each petroleum product sold, within the Republic of South Africa, to- a. licensed wholesalers, and b. licensed retailers.
4. The volumes of each petroleum product purchased from licensed wholesalers.
5. Progress and an updated plan in the respect of complying with the objectives of the Charter.
6. A report on the training and the number and title of the qualifications obtained by learners employed by the licensee.

DECLARATION

I (full names).....hereby declare
that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 27 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)
..... (year)

.....
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at (place) on thisday of(month).....(year).

COMMISSIONER OF OATHS

Name: _____

Address: _____

Capacity: _____

NOTE: If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><u>Gauteng</u> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><u>Physical Address</u> Corner Paul Kruger & Visagie Visagie Street, 192 Pretoria 0001</p>	<p><u>Western Cape</u> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><u>Physical Address</u> 34 The Terraces Building Riebeek & Bree Streets Cape Town 8001</p>	<p><u>Kwazulu- Natal</u> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><u>Physical Address</u> Durban Bay House (3rd floor) Anton Lembede street, 333 Durban 4000</p>
<p><u>Eastern Cape</u> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><u>Physical Address</u> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><u>Free State</u> Private Bag X 3658 Welkom 9463 (057) 391 1300</p> <p><u>Physical Address</u> The Strip Building Stateway & Bok Street, 314 Welkom 9460</p>	<p><u>Mpumalanga</u> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><u>Physical Address</u> Province Building Cnr Paul Kruger & Botha Avenue Witbank 1035</p>
<p><u>North West</u> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><u>Physical Address</u> Vaal University of Technology Building Cnr Voortrekker & Margareta Prinsloo street Klerksdorp 2570</p>	<p><u>Northern Cape</u> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><u>Physical Address</u> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><u>Limpopo</u> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><u>Physical Address</u> Broll Building Dorp Street 101 Polokwane 0699</p>

ANNEXURE B: LICENCE FEES

Manufacturing licence fee for a manufacturing facility in respect of which section 2D of the Act is applicable	R 1000
Manufacturing licence fee for a manufacturing facility in respect of which section 2D of the Act is not applicable in respect of petroleum products manufactured from any hydrocarbon including petroleum, crude oil, natural gas, natural gas liquids, or coal or any combination thereof	R 10 000
Annual manufacturing licence fee in respect of petroleum products manufactured from any hydrocarbon including petroleum, crude oil, natural gas, natural gas liquids, or coal or any combination thereof	R 5000
Annual manufacturing licence fee in respect of petroleum products manufactured from other raw materials	R 500
Duplicate licence fee	R 500
Amendment licence fee	R 500
Temporary fee	R 500

Payment must be deposited into the following relevant regional account closest to the region where the application is lodged –

Bank: Nedbank

Account holder: Department of Energy

Include your reference number, which will be provided by the Controller, on the deposit slip.

Account Holder Name	Account Number	Branch code	Branch Name
Department of Energy - GP	1454 117 761	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - KZN	1454 117 788	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NW	1454 117 796	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - WC	1454 117 818	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - MP	1454 117 826	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - FS	1454 117 834	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - EC	1454 117 842	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - LP	1454 117 850	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NC	1454 117 869	14 54 05	Corporate Client Services, Johannesburg