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PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF
CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS &
TRADITIONAL AFFAIRS**

As set out in the Schedule



JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
**CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS**

PAIA MANUAL SECTION 15 OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. Website) <u>(SECTION 15(1)(b))</u>
For inspection in terms of <u>Section 15(1)(a)(i)</u>	
Section 14 manual made available in terms of the Promotion of Access to Information Act 2 of 2000	Website: www.coghsta.limpopo.gov.za Departmental library
For purchasing in terms of Section 15(1)(a)(ii)	
Photographs	Website: www.coghsta.limpopo.gov.za Communication Strategic Business Unit (SBU)
Tender Bulletins	Purchased within the Finance Unit at 28 Market Street, Polokwane-Department of Cooperative Governance, Human Settlement and Traditional Affairs.
For Copying in terms of Section 15(1)(a)(ii)	
Agendas and minutes of management	Website: www.coghsta.limpopo.gov.za Strategic Management Unit Corporate Records Management Unit
Speeches	Website: www.coghsta.limpopo.gov.za Communication SBU, Library
Departmental Circulars	Website: www.coghsta.limpopo.gov.za Corporate Records Management Unit
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Policies, Acts and Regulations	Website: www.coghsta.limpopo.gov.za
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Forms	Website: www.coghsta.limpopo.gov.za Corporate Records Management Unit
Financial Records: Account Statements (telephone, cell-phones)	Finance SBU
Departmental Structure	Website: www.coghsta.limpopo.gov.za Human Resource Planning Unit
Registers	Corporate Records Management Unit
Maps	Website: www.coghsta.limpopo.gov.za Corporate Records Management Unit
Information Brochures	Reception Communication SBU