
GOVERNMENT NOTICE GOEWERMENTSKENNISGEWING

DEPARTMENT OF POLICE DEPARTEMENT VAN POLISIE

No. 1028

7 December 2012

DIRECTIONS BY THE NATIONAL HEAD OF THE DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI) WITHIN THE SOUTH AFRICAN POLICE SERVICE IN TERMS OF SECTION 34 (3)(a) OF THE PREVENTION AND COMBATING OF CORRUPT ACTIVITIES ACT, 2004

I, Anwa Dramat, in my capacity as the National Head of the Directorate for Priority Crime Investigation (DPCI) within the South African Police Service hereby, in terms of section 34(3)(b) of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004), publish the directions contemplated in section 34(3)(a) in the Schedule.

SCHEDULE

The manner in which a designated member of the Directorate for Priority Crime Investigation (DPCI) takes down a report contemplated in section 34(1) of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No.12 of 2004), hereinafter referred to as "the Act", must be as follows:

- 1) Any designated member of the Directorate for Priority Crime Investigation (DPCI) who receives a report from a person as contemplated in section 34 (1) of the Act must —
 - a) take down the report in the format of the form contained in Annexure A;
 - b) as soon as possible register the report on the system as used by the Directorate for Priority Crime Investigation (DPCI); and
 - c) forthwith provide the person who made the report with an acknowledgement of receipt reflecting the relevant reference number, in the format of the form contained in Annexure B which will serve as a unique reference number for future enquiries and official purposes.
- 2) After the report has been taken down as contemplated in paragraph 1(a), it must without delay be submitted to a Central Reporting Office within the Directorate for Priority Crime Investigation (DPCI), Pretoria.
- 3) The responsibilities of the Central Reporting Office include the following:
 - a) To ensure that only members designated by the National Head of the Directorate for Priority Crime Investigation (DPCI), are responsible to deal with reports that have been taken down as contemplated in paragraph 1.
 - b) To promote the confidentiality and integrity of the reporting system.
- 4) The Central Reporting Office must ensure that a designated member of the Directorate

for Priority Crime Investigation (DPCI), contacts the person who made the report and takes down a complete affidavit, where appropriate, which could serve as a basis for a police investigation into the report.

- 5) A list of designated reporting points of the Directorate for Priority Crime Investigation (DPCI) national and provincial offices, with the related contact particulars and guidelines, will be published periodically on the SA Police Service website and communicated through other appropriate media.

NATIONAL HEAD: DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)



Annexure A

TAKING DOWN OF REPORT CONTEMPLATED IN SECTION 34(3)(a) OF THE PREVENTION AND COMBATING OF CORRUPT ACTIVITIES ACT, 2004

**TO: CENTRAL REPORTING OFFICE: DIRECTORATE FOR PRIORITY CRIME INVESTIGATION
(DPCI)**

I, _____
(Full Names and Surname)

[illegible]

stationed at

Tel.No	Cellular No
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Email Address

a designated member of the Directorate for Priority Crime Investigation (DPCI) in the South African Police Service have received the following report (*report attached where applicable*)

from a person holding a position of authority as contemplated in section 34(4) of the Act,

(Full Names and Surname of person making the report)

[illegible]

with the following contact particulars:

Residential Address

(Address)

(Suburb)

(Town/City)

(Country)

Tel.No(Private)	Cellular No
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Email (Private)

Work Address	(Employer)
	(Address)
	(Suburb)
	(Town/City)
	(Country)

Tel.No (Work) Fax No

Email (Work)

Preferred Communication Method(s)	Acknowledgement of Receipt Contact by DPCI
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Description of the alleged offence – Tick the applicable offence(s)			Tick
Part 1	Sec 3	General Offence of Corruption	
Part 2	Sec 4	Offences in respect of Corrupt Activities relating to Public Officers	
	Sec 5	Offences in respect of Corrupt Activities relating to Foreign Public Officials	
	Sec 6	Offences in respect of Corrupt Activities relating to Agents	
	Sec 7	Offences in respect of Corrupt Activities relating to members of Legislative Authority	
	Sec 8	Offences in respect of Corrupt Activities relating to Judicial Officers	
	Sec 9	Offences in respect of Corrupt Activities relating to members of Prosecuting Authority	
Part 3	Sec 10	Offences of receiving or offering of unauthorised gratification by or to party to an employment relationship	
Part 4	Sec 11	Offences in respect of Corrupt Activities relating to witnesses and evidential material during certain proceedings	
	Sec 12	Offences in respect of Corrupt Activities relating to Contracts	
	Sec 13	Offences in respect of Corrupt Activities relating to procuring and withdrawal of tenders	
	Sec 14	Offences in respect of Corrupt Activities relating to Auctions	
	Sec 15	Offences in respect of Corrupt Activities relating to Sporting Events	
	Sec 16	Offences in respect of Corrupt Activities relating to Gambling Games or Games of Chance	
Part 6	Sec 20	Other offences relating to corrupt activities - Accessory to or after offence as contemplated in Part 1, 2, 3 or 4. or section 21	
	Sec 21	Other offences relating to corrupt activities - Attempt, conspiracy and inducing another person to commit offence in terms of this Act	
Chap 7	Sec 34 (1)(b)	Theft, fraud, extortion, forgery or uttering of a forged document involving an amount of R 100,000-00 or more.	

2. How did the suspicion or knowledge of the alleged offence(s) come to your attention?

3. Full Names, Identity number or Date of Birth and contact details of person(s) allegedly involved in offence(s), as well as his/her/their position held and the role that he/she/they played in the commission of such offence(s)

4. What is the real or potential impact, losses or consequences of such alleged offence(s)?

5. Does documentation or evidence in support of the allegations exist and where/from whom can such documentation or evidence be obtained? Indicate what information was provided with the report?

6. Was the matter reported to any other person or authority and if so to whom, when and what reference number was provided?

7. What is the nature and extent of the gratification or benefit involved? Any information to the reporter's knowledge about the standard of living of the person(s) allegedly involved.

8. Name and contact details of possible witnesses to the alleged offence(s):

Signed _____ on _____ day
at _____ this _____ of _____ 20 _____

SIGNATURE OF THE DESIGNATED MEMBER
DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)

**Unique reporting
reference number**

To be inserted by the designated DPCI members to whom the report is made. A corresponding number must appear on the acknowledgement of receipt (Annexure B).



Unique reference Number

1,

(Full Names and Surname)

Rank

PERSAL
Number

[illegible]**stationed at**

Tel.No

Cellular No

Email Address

acknowledge receipt from

(Full Names and Surname of the person who made the report)

The following documentation was received with the report:

Signed _____ on _____ day _____
at _____ this _____ of _____ 20____

SIGNATURE OF THE DESIGNATED MEMBER
DIRECTORATE FOR PRIORITY CRIME INVESTIGATION (DPCI)