No. R. 687 31 August 2012

PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF PROVINCIAL TREASURY

As set out in the Schedule

JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT



REPUBLIC OF SOUTH AFRICA

FORM D

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS: (Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2 of 2000)) [Regulation 5A]

ENGLISH

DESCRIPTION OF CATEGORY OF RECORDS MANNER OF ACCESS TO RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF **ACCESS TO INFORMATION ACT, 2000**

(e.g. website)(SECTION 15(1)(a))

FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):

- Organisational Structure
- Departmental contact numbers
- Application Forms for employment and services
- **Departmental Policies**
- governing Acts and Regulations the department's mandate
- Procedure /Process Manuals
- · Citizen's report.
- Service standards.
- Service delivery charter.
- Strategic plan.
- Newsletters.
- Batho-Pele principle pamphlets
- Annual report
- **Budget speech**
- Citizen guide

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- Budget statements
- Budget and expenditure review
- Adjustments estimate of payment and receipts
- Departmental Events Calendar

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):

None

None

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)

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AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)

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