

No. R. 649

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Companies and Intellectual
Property Commission
a member of the dti group

**GUIDANCE NOTE 3 OF 2011
COMPANIES ACT 71 OF 2008
CHANGES TO EXTERNAL COMPANY DETAIL**

This guidance note is issued in terms of Regulation 4 of the Companies Regulation, 2011 and is applicable to external companies (foreign companies registered within Republic).

The following forms must be used to file changes to external company detail:

- Directors – CoR39
- Registered or postal address within Republic – CoR21.1
- Person authorised to accept service of documents on behalf of external company – CoR21.2

When filing the indicated documents all requirements as stated on the form or practice note for such form must be complied with.

Yours faithfully,

Adv Rory W Voller
Deputy Commissioner: CIPC
Date: 8/5/2011

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