

<b>HIV and AIDS (Life Skills Education) Grant</b>	
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>The education component of the equitable share formula as explained in Annexure W1 of the 2012 Division of Revenue Bill is used to allocate the grant amongst provinces</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>To enable the Department of Basic Education (DBE) to provide overall guidance, to ensure congruency, coherence and alignment with the government's National Strategic Plan for HIV and Aids, STIs and TB, 2012-2016 and the DBE's Draft Integrated Strategy on HIV, STIs and TB, 2012-2016. This enables DBE to exercise an oversight role in the implementation of the HIV and Aids Life Skills Education Programme in schools</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>Allocated and transferred R188 million to provinces</li> <li>Of the total available R196.3 million (including provincial roll-overs), R171.5 million (87.3 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>749 master trainers, 11 046 Life Orientation educators and 10 053 educators trained in the integration of life skills in the curriculum</li> <li>Functional peer education programmes (25 492); teenage pregnancy (9262); drugs and substance use (26 795 learners; and 7100 educators) trained to mentor peer education in primary schools</li> <li>10 558 School Based Support Teams established; 10 230 School Management Teams trained to develop policy implementation plans and 163 069 vulnerable learners identified and referred for services</li> <li>121 327 sets of Learning and Teaching Support Material delivered to 24 628 schools</li> <li>Advocacy reached 117 151 learners and educators as well as 13 268 members of the school communities</li> <li>5 988 schools reached through monitoring and support visits and 303 meetings held</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>The grant will be reviewed on an ongoing basis to respond to the nature and trends in the HIV and TB epidemics</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R209 million, 2013/14: R220 million and 2014/15: R233 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Four instalments: 5 April 2012, 31 July 2012, 31 October 2012 and 31 January 2013</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>Monitor implementation of the programme and provide support to provinces</li> <li>Agree on outputs and targets with provincial departments in line with grant objectives and national imperatives for 2013/14 by 28 September 2012</li> <li>Provide evidence-based guidance for the development of business plans based on monitoring and findings from international and national research</li> <li>Identify risks and challenges impacting on provincial implementation</li> <li>Develop risk management strategies to address the risks</li> <li>Ensure synergy with national strategies and processes aimed at reducing HIV and the related chronic illnesses such as TB infection in the country</li> <li>Develop partnerships with key stakeholders</li> <li>Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> </ul> <p><b>Responsibilities of provincial departments</b></p> <ul style="list-style-type: none"> <li>Agree with the DBE on outputs and targets to ensure effective implementation of the programme</li> <li>Monitor implementation of the programme and provide support to districts and schools</li> <li>Submit monthly, quarterly and annual performance reports to DBE in line with the Division of Revenue Act (DoRA) and Public Finance Management Act (PFMA)</li> <li>Identify risks and challenges impacting on implementation</li> <li>Develop risk management strategies and implementation plans to address the risks</li> <li>Ensure synergy with national strategies and processes aimed at reducing HIV infection and all other related issues</li> <li>Evaluate and submit a provincial evaluation report on the performance of conditional grant to the DBE annually by 31 May 2012</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>Communication and meeting with provinces to inform targets for the next financial year by 28 September 2012</li> <li>Provinces submit draft business plans to DBE for evaluation by 28 November 2012</li> <li>The DBE evaluates provincial business plans from 7 December 2012</li> <li>Comments sent to provinces to amend the plans by 7 January 2013</li> <li>Provinces submit amended, signed plans to DBE by 28 February 2013</li> <li>DBE secures the Director-General's approval of provincial business plans by 29 March 2013</li> </ul>

<b>National School Nutrition Programme Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Basic Education (Vote 15)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To enhance learning capacity and improve access to education</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To provide nutritious meals to targeted learners</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Enhanced learning capacity and improved access to education</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Nutritious meals served to learners</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 1: Improved quality of basic education</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Output indicators</li> <li>• Inputs</li> <li>• Key activities</li> <li>• Risk Management Plan</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Develop national and provincial business plans</li> <li>• The budget allocation must be distributed in terms of the following weightings for both secondary and primary schools; <ul style="list-style-type: none"> <li>– school feeding (inclusive of cooking utensils): minimum of 96 per cent</li> <li>– administration: maximum of 3.5 per cent</li> <li>– nutrition education and food production activities: minimum of 0.5 per cent</li> </ul> </li> <li>• Minimum feeding requirements: <ul style="list-style-type: none"> <li>– provide nutritious meals to all learners in quintile 1 to 3 primary and secondary schools (as per gazetted national quintiles) as well as identified special schools on all school days</li> <li>– cost per meal per learner in primary schools as well as identified special schools at an average of R2.56 and in secondary schools at an average R3.46, inclusive of cooking fuel and honorarium</li> <li>– honorarium of a minimum of R720 per person per month, in line with a food handler to learner ratio of 1:200. A ratio of 1:120 is recommended for schools where learner enrolment is 250 or fewer</li> <li>– comply with recommended food specifications and approved menu</li> <li>– fresh fruit/vegetables should be served daily and vary between green and yellow/red on a weekly basis</li> <li>– a variety of protein food should be served per week in line with approved menu options. Soya should not be served more than twice a week</li> <li>– pilchard should be served at least once a week. High quality protein products can replace pilchard in areas where it is not socially acceptable. In areas where fresh milk/maas is unavailable, only whole powdered milk may be used</li> <li>– provinces should promote sustainable food production and nutrition education</li> <li>– meals should be served to learners by 10:00</li> </ul> </li> <li>• Provinces that are transferring funds to schools are required to reconcile expenditure by schools against budget transfers on a quarterly basis</li> <li>• The 10 May 2012 budget transfer (as per payment schedule) is for cooking facilities, equipment and utensils for quintile 1-3 primary schools as per equipment specifications provided by the Department</li> <li>• Provincial business plans will be approved in line with the above minimum requirements and available resources. The following variations may be approved by the Transferring National Officer based on achievements and/or critical challenges in each province: <ul style="list-style-type: none"> <li>– feeding days reduced to a minimum of 195 days</li> <li>– feeding cost below the above stated minimum requirements, which provide meals with maximum nutritional value as per menu specifications</li> <li>– number of learners that exceed the gazetted quintiles</li> <li>– serving of processed vegetables or fruit in remote areas</li> <li>– feeding time beyond 10:00 under special provincial circumstances such as provisioning of school breakfast and circumstances beyond control</li> <li>– Quintile 1 to 3 schools that do not feed all learners (Gauteng and Western Cape). Letters from schools requesting a deviation from whole school feeding must be provided to the provincial office for record keeping</li> </ul> </li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The distribution formula is poverty based in accordance with the poverty distribution table used in the National Norms and Standards for School Funding as gazetted by the Minister of Education on 6 November 2009</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• The National School Nutrition Programme (NSNP) is a government programme for poverty alleviation, specifically initiated to uphold the rights of children to basic food and education. The conditional grant framework enables the Department of Basic Education (DBE) to play an oversight role in the implementation of all NSNP activities in schools</li> </ul>

<b>National School Nutrition Programme Grant</b>	
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• Allocated and transferred R3 663.3 million to provinces</li> <li>• Of the total available of R3 707.6 million (including provincial roll-overs), R3 526.3 million (95.2 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• The programme was successfully extended to Quintile 3 secondary schools for the first time in April 2011</li> <li>• Meals were provided to 6 536 744 learners in 17 315 Quintile 1 to 3 public primary schools and 1 745 183 learners in 3 500 Quintile 1 to 2 public secondary schools, thus reaching a total of 8 281 927 learners in 20 815 schools nationally</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• It is envisaged that, given the levels of poverty in the country and the impact of various health conditions such as HIV and AIDS, diabetes and debilitating chronic conditions, the need for such a grant will persist for at least another 10 years. The programme ensures learners from the poorest communities have decent opportunities to learn</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R4 906 million, 2013/14: R5 179 million and 2014/15: R5 474 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• The payment schedule will be in line with respective provincial procurement models as follows: <ul style="list-style-type: none"> <li>– provinces that transfer funds directly to all schools (Eastern Cape, Free State, North West and Northern Cape):</li> <li>– five instalments: (10 April 2012, 10 May 2012, 14 June 2012, 13 September 2012 and 06 December 2012)</li> <li>– provinces that procure from service providers on behalf of schools:</li> <li>– five instalments: (10 April 2012, 10 May 2012, 17 August 2012, 26 October 2012 and 10 January 2013)</li> </ul> </li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Develop and submit approved national business plans to National Treasury</li> <li>• Evaluate, approve and submit provincial business plans to National Treasury</li> <li>• Manage, monitor and support programme implementation in provinces</li> <li>• Ensure compliance with reporting requirements and NSNP guidelines</li> <li>• Consolidate and submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> <li>• Evaluate performance of the conditional grant and submit an evaluation report to National Treasury annually by 31 July</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Develop and submit approved business plans to DBE</li> <li>• Monitor and provide support to districts/regions/Area Project Officers (APOs) and schools</li> <li>• Manage and implement the programme in line with the Division of Revenue Act (DoRA) and the Public Finance Management Act (PFMA)</li> <li>• Implement their monitoring and evaluation plans</li> <li>• Provide human resource capacity at all relevant levels</li> <li>• Evaluate the performance of the conditional grant annually and submit evaluation reports to the DBE by 31 May</li> <li>• Submit approved quarterly financial and performance reports to DBE after the end of each quarter</li> <li>• Provinces that are transferring funds to schools are required to reconcile expenditure by schools against budget transfers on a quarterly basis. Reports on actual expenditure should be submitted a month after the quarter being reported upon</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Planning meeting by 30 July 2012</li> <li>• Consultation with district officials, provincial treasuries, provincial finance sections and National Treasury</li> <li>• Provinces submit first draft business plans to DBE by 31 October 2012</li> <li>• Inter-provincial meeting held in October 2012 to consult provinces on the 2013/14 conditional grant framework</li> <li>• DBE evaluates first draft business plans and sends comments to provinces by 22 November 2012</li> <li>• Provinces submit final business plans to DBE by 25 January 2013</li> <li>• Director-General approves national and provincial business plans by 1 April 2013</li> </ul>

<b>School Infrastructure Backlogs Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Basic Education (Vote 15)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• The eradication of inappropriate education structures and backlogs in basic services</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• Eradication of inappropriate school infrastructure</li> <li>• Provision of water, sanitation and electricity to schools</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Improved access to enabling learning and teaching environments</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Eradication and replacement of 395 mud schools</li> <li>• 1 307 schools provided with water</li> <li>• 536 schools provided with sanitation</li> <li>• 1 434 schools provided with electricity</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 1: Improved quality of basic education</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Outcome indicators</li> <li>• Output indicators</li> <li>• Inputs</li> <li>• Key activities</li> <li>• Procurement plan</li> <li>• Monitoring and evaluation plan</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• This is a grant-in-kind administered by the national Department of Basic Education (DBE) that may be transferred to a province through the Education Infrastructure Grant if the province is able to demonstrate, through a proven track record, that it has the capacity to implement the projects</li> <li>• DBE must submit a Programme Implementation Plan which includes detailed project plans, procurement plans and procurement strategies, projected cash flow schedules and plans detailing the monitoring and evaluation of project implementation of projects funded through this grant to National Treasury for sign off before requesting the first drawings on this grant</li> <li>• Provincial departments must appoint Programme Planning and Monitoring Teams (PPMTs) that will assist the DBE plan and oversee the implementation of projects</li> <li>• The DBE must submit monthly project cash flow reports to National Treasury 7 days after the end of each month that show how actual payments and cash flow reconcile with the projected cash flow schedule and explain any deviations from the original projected cash flow</li> <li>• Provincial departments of education must report on the progress of projects funded through this grant in their annual report and describe how the schools have been considered in their future planning</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The grant allocation is based on the distribution of inappropriate structures, schools without access to water, sanitation and electricity across provinces</li> <li>• Final allocations will be based on the finalised project implementation plan of the DBE as approved by the National Steering Committee (NSC)</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• This is a specific purpose grant to deal with backlogs in education infrastructure which does not follow the equitable share distribution and will be administered by the national department to achieve maximum impact in the shortest time possible</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Backlogs should be dealt with by 2014/15</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R2 315 million, 2013/14: R5 189 million and 2014/15: R5 500 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Payments will be made according to invoices as per the projected cash flow schedules of projects approved by NSC</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• DBE will convene and chair meetings of the NSC during which projects assessed for funding through this grant will be approved to ensure that the funding from the grants is directed to projects that are aligned with respective grant objectives</li> <li>• The DBE must agree in writing with the provinces on projects that the DBE will administer on behalf of the province</li> <li>• Develop a Sector Procurement Strategy and procurement strategy for this grant in terms of the practice guide prescribed by the Infrastructure Delivery Management Toolkit. The department will develop a procurement strategy for this grant that will lead to the quickest possible achievement of the grant objectives which may require the clustering of projects across provincial boundaries</li> <li>• Submit approved project list with business plan to National Treasury</li> <li>• Manage, monitor and support programme implementation in provinces</li> <li>• Ensure compliance with reporting requirements and adherence to projected cash flow schedules</li> </ul>

<b>School Infrastructure Backlogs Grant</b>	
	<ul style="list-style-type: none"> <li>• Consolidate and submit quarterly reports to National Treasury and National Council of Provinces (NCOP) within 45 days after the end of each quarter</li> <li>• Conduct site visits to selected projects to assess performance</li> <li>• Create the necessary organisational structures and build capacity within the department to oversee and monitor the implementation of the grant</li> <li>• In consultation with National Treasury convene the NSC that will approve Project Implementation Plans. The DBE must ensure this committee meets at least once a month, is provided with sufficiently detailed reports to assess project implementation and projected cash flow schedules reconciled at the end of the month preceding the monthly meeting</li> </ul>
	<p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Establish PPMTs that will provide support to the DBE when implementing projects funded by this grant</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Submission of business plans for 2013/14 projects by 28 September 2012 by DBE to National Treasury</li> <li>• Submission of implementation plans for 2013/14 projects by 8 February 2013 by DBE to National Treasury</li> </ul>

<b>Technical Secondary Schools Recapitalisation Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Basic Education (Vote 15)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To improve conditions of technical schools and modernise them to meet the teaching requirements of learners in the technical fields and increase the number of suitably qualified and technically skilled graduates from these schools</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To recapitalise up to 200 technical schools to improve their capacity to contribute to skills development and training in the country</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Implementation of the Skills Development Strategy III supported by training young people in relevant technical skills within the schooling system</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 35 new workshops to be built to support the technical subject offerings</li> <li>• 125 existing workshops refurbished, upgraded and re-designed to comply with safety laws and regulations and minimum industry standards</li> <li>• Equipment bought, delivered and installed at 128 workshops</li> <li>• 445 technical schools teachers trained in practical skills of the subject content delivery</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 1: Improved quality of basic education</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Outcome indicators</li> <li>• Output indicators</li> <li>• Inputs</li> <li>• Key activities</li> <li>• Risk management plan</li> <li>• Annual budget and resource allocation</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Three year provincial recapitalisation plans for technical schools must be submitted to and be approved by the Department of Basic Education (DBE)</li> <li>• Detailed procurement plans must accompany the business plans and these procurement plans should be approved by the Provincial Department of Education</li> <li>• Technical schools should develop detailed yearly (operational) business plans that must demonstrate how the approved funding would be spent</li> <li>• Deviations of between 2 per cent and 5 per cent from category allocations in business plans must be authorised by the Director-General: DBE</li> <li>• Should the entire recapitalisation process not be completed within the stipulated timeframe, an additional six (6) months will be added to complete the project. If the funds are not completely utilized, they must be redirected to other schools within the same province</li> <li>• Recapitalisation business plans will be assessed against: <ul style="list-style-type: none"> <li>– contribution of technical schools to provincial growth plans</li> <li>– record of student enrolment and growth</li> <li>– access, equity and redress</li> <li>– poverty index: rural and urban mix</li> <li>– the provincial capacity to implement the grant</li> </ul> </li> <li>• Recapitalisation funds and implementation (procurement, delivery and payment) to be managed at provincial level unless in the event where provinces have assurance that the schools have the capacity, systems and controls to receive the funds directly for procurement and payment purposes and the DBE must be informed in this regard</li> <li>• Building of new workshops, refurbishment of existing workshops and procurement of technical subjects equipment, tools and machinery to comply with the department's minimum specifications for technology subjects requirements as contained in the grant implementation guide and other relevant regulations</li> <li>• Implementation of the grant to be prioritised in the following order: (1) Building of new workshops, (2) Refurbishment, re-designing and upgrading of existing workshops, (3) Buying, delivering, installing of equipment, machinery and tools and training of end-users by the suppliers, and (4) Training of technical subjects teachers on new trends, practical skills and developments in their subjects</li> <li>• The withdrawal of a participating school and inclusion of a new school is dependent on the complete recapitalisation of the withdrawn school and submission of a valid needs assessment of the new school. This must be approved by the head of the provincial department and the DBE must be informed of the action</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The distribution of funds is based on the needs identified through the outcome of the capacity audit conducted in 2009 and a valid needs assessment made by the province for a new school</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• Technical schools are not proportionally distributed across the provinces</li> </ul>

<b>Technical Secondary Schools Recapitalisation Grant</b>	
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>Allocated R80 million and transferred R64.5 million to provinces, and R60.6 million (75.7 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>10 of 26 new workshops built to support the technical subject offerings</li> <li>106 of 144 existing workshops refurbished, upgraded and re-designed to comply with safety laws and regulations and minimum industry standards</li> <li>Equipment, machinery and tools bought, delivered and installed at 36 workshops</li> <li>364 of 474 technical schools teachers trained in subject content delivery and new practical teaching methodologies</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>It is envisaged that the projects will be completed in three years (2012/13-2014/15)</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R209 million, 2013/14: R221 million and 2014/15: R233 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Three (3) instalments (31 May 2012, 29 October 2012 and 28 January 2013)</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>Develop and submit approved national business plans to National Treasury</li> <li>Evaluate, approve and submit provincial business plans to National Treasury</li> <li>Provide the administrative services for the grant, manage, coordinate, monitor and support programme implementation</li> <li>Develop and distribute planning, implementation, monitoring and evaluation guidelines and or templates</li> <li>Ensure compliance with reporting requirements by providing consolidated monthly, quarterly and annual and other monitoring or diagnostic reports and reviews</li> <li>Evaluate the performance of the conditional grant and submit an evaluation report to National Treasury by 31 July 2012</li> <li>Establish and strengthen partnerships with relevant stakeholders</li> </ul>
	<p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>Develop and submit approved business plans and procurement plans/schedules to DBE</li> <li>Assist schools in developing recapitalisation plans</li> <li>Provide all relevant data required by the DBE such as supplier records, memoranda of understanding between schools and departments etc</li> <li>Manage and implement the programme in line with the Division of Revenue Act (DoRA) and the Public Finance Management Act (PFMA)</li> <li>Monitor and provide support to districts/regions and schools</li> <li>Provide human resource capacity at all relevant levels</li> <li>Evaluate the performance of the grant and submit evaluation reports to DBE by 31 May 2013</li> <li>Establish and strengthen partnerships with relevant stakeholders</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>The first draft of the consolidated provincial business plans to be submitted to DBE for appraisal by 10 January 2013</li> <li>The DBE team will meet to evaluate the consolidated business plans by 28 January 2013</li> <li>The comments on the business plans will be sent to provinces for amendments by 11 February 2013</li> <li>Provinces will be required to submit the provincially approved amended business plans to DBE by 8 March 2013</li> <li>DBE will approve the final business plans by 20 March 2013</li> <li>Director-General of DBE approves business plans to be submitted to the National Treasury by 29 March 2013</li> </ul>

## COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS GRANT

<b>Provincial Disaster Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Cooperative Governance and Traditional Affairs (Vote 3)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>To pro-actively respond to immediate needs after a disaster has occurred</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>To provide for the immediate release of funds for disaster response</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>Immediate consequences of disasters are alleviated</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>The disbursement of this grant is contingent on disasters occurring and therefore no outputs can be specified in advance</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>Outcome 12: An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>This grant uses the National Disaster Management Centre (NDMC) Provincial Disaster Grant Template which will include the following: <ul style="list-style-type: none"> <li>copy of the classification letter in terms of the Disaster Management Act</li> <li>copy of declaration of disaster in terms of the Disaster Management Act</li> <li>number of people affected</li> <li>items to be purchased</li> <li>support received from NGOs and business</li> <li>funds required for disaster response</li> <li>the Provincial Disaster Management Centre (PDMC) and the provincial sector department must indicate funds spent or contributed towards dealing with the disaster</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>This grant may only be used to fund the following expenditure as per written request for funding from the PDMCs: <ul style="list-style-type: none"> <li>temporary structures and/or shelters that can be fully assembled within three months which may be required to ensure continued services as a result of damage caused by a declared disaster to critical infrastructure that provinces are responsible for providing and maintaining</li> <li>large scale humanitarian and other relief required that the national Departments of Social Development, Health, Agriculture Forestry and Fisheries are not responsible for providing</li> <li>temporary repairs to roads to ensure that communities are not cut off from services</li> </ul> </li> <li>Provinces must authorise expenditure on this grant through an adjustments budget if the expenditure occurs prior to the tabling of the province's adjustment budget or through a finance bill following the tabling of the annual report of the province for 2012/13</li> <li>Funds can only be released after a disaster has been declared in terms of the Disaster Management Act</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>The grant is allocated based on the location of the declared disasters and an assessment of immediate needs</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>This grant caters for responses to unforeseen disasters</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>New grant</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>This grant is expected to continue over the medium term but will be subject to review</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R180 million, 2013/14: R190 million and 2014/15: R201 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Transfers are made subject to approval by National Treasury</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>Strengthen their operations and organizational capacity required to prevent and mitigate the impact of disasters</li> <li>Advise PDMCs about the existence of the grant and how grant funding must be applied for</li> <li>Perform assessments of disasters and verification of applications for funding as per the requirements of the Disaster Management Act</li> <li>Seek approval from National Treasury for disbursement of funds to provinces and provide written advice on the timing of disbursements to provinces and transfer these funds to provinces within five days of drawing the funds from the National Revenue Fund</li> <li>Notify the relevant provincial treasury of a transfer at least one day before transfer and transfer the funds no later than five days after notification</li> <li>Notify the relevant PDMC of a transfer and reason for transfer within one day of the transfer of funds to provinces</li> <li>Build relationships and establish the necessary communication channels with relevant national departments to ensure the country has a coordinated disaster response approach</li> <li>Provide a performance report to National Treasury within 45 days after the end of the quarter during which funds are spent</li> <li>Provide National Treasury and the relevant provincial treasury with written notification of the transfer within 14 days of a transfer of this grant</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>Provide a performance report within 30 days after the end of the quarter during which funds are spent to the NDMC and relevant PDMC</li> <li>Initiate requests for disaster funding when appropriate</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>

## HEALTH GRANTS

<b>Comprehensive HIV and Aids Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote 16)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• The implementation of the National Strategic Plan 2012 – 2016 and the National Operational Plan for Comprehensive Care, Management and Treatment of HIV and Aids and Sexually Transmitted Infections (STIs)</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To enable the health sector to develop an effective response to HIV and Aids including universal access to HIV Counselling and Testing (HCT)</li> <li>• To support the implementation of the National Operational Plan for comprehensive HIV and Aids treatment and care</li> <li>• To subsidise in-part funding for the antiretroviral treatment programme</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Improved coordination and collaboration in the implementation of comprehensive HIV and Aids grant between national, provincial and local government</li> <li>• Improved quality of HIV and Aids services including access to: <ul style="list-style-type: none"> <li>– HIV Counselling and Testing (HCT)</li> <li>– Antiretroviral Treatment (ART)</li> <li>– Home and Community-based Care (HCBC)</li> <li>– Prevention of TB in HIV positive people and Prevention of Mother-to-Child-Transmission (PMTCT)</li> <li>– Medical Male Circumcision (MMC)</li> </ul> </li> <li>• Improved health workers' capacity at the three levels of care to ensure quality service delivery to South Africans</li> <li>• Reduced HIV incidence and prevalence</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Number of fixed public health facilities offering ART services</li> <li>• Number of new patients that started on ART</li> <li>• Total number of patients on ART remaining in care</li> <li>• Number of beneficiaries served by home-based caregivers</li> <li>• Number of active home-based carers receiving stipends</li> <li>• Number of male and female condoms distributed</li> <li>• Number of High Transmission Areas (HTA) intervention sites</li> <li>• Number of Antenatal Care (ANC) clients initiated on life-long ART</li> <li>• Number of babies Polymerase Chain Reaction (PCR) tested at 6 weeks</li> <li>• Number of HIV positive clients screened for TB</li> <li>• Number of HIV positive patients that started on IPT</li> <li>• Number of active lay counsellors on stipends</li> <li>• Number of clients pre-test counselled on HIV testing (including antenatal)</li> <li>• Number of clients tested for HIV (including antenatal)</li> <li>• Number of health facilities offering MMC services</li> <li>• Medical Male Circumcision performed</li> <li>• Sexual assault cases offered ARV prophylaxis</li> <li>• Step Down Care (SDC) facilities/units</li> <li>• Doctors and professional nurses trained on HIV/AIDS, STIs, TB and chronic diseases</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Outcome indicators</li> <li>• Output indicators</li> <li>• Inputs</li> <li>• Key activities</li> <li>• Risk management plans</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• The following priority areas must be supported through the grant: 1. ART related interventions; 2. Home Community Based Care (HCBC); 3. Condom distribution and High Transmission Area (HTA) interventions; 4. Post Exposure Prophylaxis (PEP); 5. Prevention of Mother to Child Transmission (PMTCT); 6. Programme Management Strengthening (PMS); 7. Regional Training Centres (RTC); 8. Step Down Care (SDC); 9. HIV Counselling and Testing (HCT); 10. Medical Male Circumcision (MMC); 11. TB/HIV</li> <li>• Provinces must submit monthly financial reports (IYM) and the monthly break-down report per sub-programme to the National Department of Health by the 15th of the following month using standard formats as determined by the national department. An electronic version and/or a faxed hard copy signed by the provincial grant receiving manager, chief financial officer and the Head of Department must be submitted</li> <li>• Provinces must indicate all sources of funding for the programme in their business plans</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• Allocations are based on antenatal HIV prevalence, estimated share of Aids cases, populations post-demarcation</li> </ul>

<b>Comprehensive HIV and Aids Grant</b>	
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>HIV and Aids is a key national priority and requires a coordinated response for the country as a whole and this is most effectively achieved through a conditional grant</li> </ul>
<b>Past performance</b>	<b>2010/11 audited financial performance</b> <ul style="list-style-type: none"> <li>Allocated and transferred R6 051.8 million to provinces</li> <li>Of the total available R6 128.4 million (including provincial roll-overs), R5 999.5 million (97.9 per cent) was spent</li> </ul>
	<b>2010/11 service delivery performance</b> <ul style="list-style-type: none"> <li>9 599 Lay counsellors trained and providing services at service points</li> <li>100 per cent facilities were providing HCT services</li> <li>6 253 647 people received counselling and 94 per cent were tested for HIV, 991,876 pregnant women were tested for HIV</li> <li>1 108 596 patients who had access to HCBC services by the end of March 2011</li> <li>2 271 health facilities offering ART services</li> <li>1 417 272 patients were on ART</li> <li>328 intervention high transmission sites in operation</li> <li>88.3 per cent of new-born babies received Nevirapine</li> <li>99.9 per cent of PHC facilities offer PMTCT services</li> <li>140 000 Medical Male Circumcision performed</li> <li>492 198 460 male condoms distributed</li> <li>5 054 500 female condoms distributed</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>Ongoing in line with National Strategic Plan on HIV and Aids</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R8 763 million, 2013/14: R10 534 million and 2014/15: R12 211 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Monthly instalments based on the approved payment schedule</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<b>Responsibilities of the national department</b> <ul style="list-style-type: none"> <li>Visit provinces twice a year to monitor implementation and provide support</li> <li>Submit quarterly performance reports to National Treasury within 45 days after the end of the quarter</li> <li>Meet with National Treasury to review performance of the grant</li> </ul>
	<b>Responsibilities of the provincial departments</b> <ul style="list-style-type: none"> <li>Quarterly performance output reports to be submitted within 30 days following the reporting period using standard formats as determined by the national department. Submit an electronic version and/or faxed hard copy signed by the provincial grant receiving manager and the chief financial officer</li> <li>Clearly indicate measurable objectives and performance targets as agreed with the national department in provincial departmental plans for 2013/14 and over the MTEF</li> <li>Submit risk management plans with final business plans</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>National and Provincial Departments of Health to sign and certify, provincial business plans by 28 February 2013</li> </ul>

<b>Health Infrastructure Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote 16)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To enable provinces to plan, manage, maintain and transform health infrastructure in line with National policy objectives</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To supplement provincial funding of health infrastructure to address backlogs, accelerate the provision of health facilities and ensure proper life cycle maintenance of provincial health infrastructure</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Improved accessibility to and quality of health services</li> <li>• Quality, modernised and well maintained health infrastructure</li> <li>• Improved organisational capacity in provinces for infrastructure asset management planning and implementation</li> <li>• Improved rates of employment and skills development in the delivery of infrastructure</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Number of health facilities, planned, designed, constructed, maintained and operationalised</li> <li>• Number of work opportunities created</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• This grant uses User Asset Management Plan (U-AMP), which includes the following information:               <ul style="list-style-type: none"> <li>– immovable assets requirements</li> <li>– acquisition plan</li> <li>– refurbishment plan</li> <li>– repairs and maintenance</li> <li>– project list</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Subject to the written approval of the national Department of Health (DoH) and review before the 2013/14 financial year, provinces may use a combined maximum of R10 million from this grant, the Hospital Revitalisation Grant and the Nursing Colleges and Schools Grant for the appointment of public servants to their infrastructure units. These appointments, including the formal qualifications and relevant work experience of the public servants, must be in line with the functional organisational structures and job descriptions of the Infrastructure Delivery Management System Capacitation Framework for the health sector</li> <li>• Provinces must report all infrastructure expenditure partially or fully funded by this grant through Project and Asset Segment in the Standard Chart of Accounts</li> <li>• Provinces must maintain up to date databases of all contracts that are fully or partially funded by this grant that is compliant with the Register of Projects and i-Tender system. Non-compliance with this requirement may result in the withholding of this grant</li> <li>• Provincial Departments of Health must submit tabled U-AMPs with prioritised project lists for signed-off by HOD for the 2012 MTEF by end of February 2012 to DoH. The flow of the first instalment of this grant is dependent upon receipt by the DoH of a satisfactory project list that meets the requirements</li> <li>• The flow of the third quarter transfer is dependent upon receipt by DoH of the draft 2013/14 U-AMPs including the initial list of prioritised projects as captured in the Infrastructure Programme Management Plan (IPMP). Changes to the MTEF prioritised list of projects must be approved by DoH</li> <li>• Provinces must adhere to the Infrastructure Alignment Model in terms of programme implementation and in year reporting</li> <li>• The provinces must put in place a Provincial Progress Review Committee as approved by the National Health Council for monitoring and oversight the performance of all infrastructure grants</li> <li>• The National Department may in consultation with the affected province adjust project budgetary allocations of poor performing projects (both physical and financial), in favour of other prioritised projects within the province</li> <li>• To improve and strengthen infrastructure delivery the National Department must enter into an intergovernmental protocol agreement (in terms of section 35 of the Intergovernmental Relations Act) with provinces where there is unsatisfactorily progress on actual (physical) and financial performance, to allow for the acceleration of service delivery</li> <li>• Provinces must submit to DoH monthly reports for all projects funded in the 2012/13 financial year in this grant through the Infrastructure Reporting Model (IRM)</li> <li>• Relevantly qualified representatives from the provincial departments have to be involved with the Procurement of Professional Services and Contractors by its implementing agent, through representation on the Specification Committee/ Evaluation Committees as well as the Bid Adjudication Committees of the Implementing Agent. Heads of Provincial Departments of Health must accept the final award or reject it with documented reasons. Any disputes arising from such actions should be mediated by the provincial treasury. Subject to the written approval of the national Department of Health, provinces may apply existing policies, procedures and provisions for delegations for accepting or rejecting final awards. The national department must respond to requests from provinces to apply existing policies, procedures and provisions for delegations within 14 days after which provinces may assume the application is approved, unless it is rejected by the national department at a later date</li> </ul>

<b>Health Infrastructure Grant</b>	
	<ul style="list-style-type: none"> <li>In instances where the capacity of the provincial Public Works Department is deemed insufficient, provincial Health Departments should engage alternative Implementing Agents, provided that supply chain and contracting processes are followed and that the Implementing Agent is registered with a professional body</li> <li>Before completion of a project, a building maintenance plan has to be developed over the life span of the building by the Implementing Agent and the provincial Health Department has to ring fence appropriate funds from the Provincial Equitable Share for the maintenance of the facilities in line with the requirements as stated in the life cycle maintenance plans</li> <li>Provinces must submit a separate costed motivation for their capacity building plan to DoH for approval in support of infrastructure delivery</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>Allocations for 2012/13 are based on historical division within the previous Infrastructure Grant for Provinces</li> <li>Allocation criteria for 2013/14 will change as a new allocation criteria will be developed during 2012/13 and therefore the allocations for 2013/14 and 2014/15 will be subject to revision</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>Infrastructure funding is protected through conditional grants to ensure that national priorities are addressed and best planning practices are complied with</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>New grant</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>The future of this grant will be determined by changes to health financing that will be developed through the implementation of the National Health Insurance</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R1 621 million, 2013/14: R1 721 million and 2014/15: R1 836 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Quarterly instalments as per approved payment schedule</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>Provide guidelines and monitor the development and approval of provincial U-AMPs including project list and procurement strategies</li> <li>Perform on-site monitoring of the implementation of projects and adherence to the project list and procurement strategy</li> <li>Support and oversee provincial progress review meetings in all provinces</li> <li>Convene and chair quarterly National Progress Review meetings</li> <li>Receive project lists from provinces by 28 February 2012 and publish the project list in a gazette within 28 days after the 2012 Division of Revenue Act comes into effect</li> <li>Submit quarterly performance reports to National Treasury and National Council of Provinces within 45 days after the end of each quarter</li> <li>Provide Project Management Support Unit (PMSU) support as contemplated within the Infrastructure Unit Support System (IUSS) program</li> <li>Initiation, signing and participation in implementation of the aforementioned project related protocol/s</li> <li>Respond to applications from provinces to apply existing policies, procedures and delegations for the approval of final awards on tenders within 14 days of receiving such requests from provinces</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>Ensure that the provincial Infrastructure Projects Progress Review committees sit every month to oversee, monitor and report on the full physical and financial development cycle of all health infrastructure projects implemented by the province that comply with Infrastructure Delivery Improvement Programme (IDIP) guidelines</li> <li>Submit monthly performance reports, drawn from the infrastructure reporting model, to the DoH</li> <li>Submit quarterly reports to the DoH and Provincial Treasury within 30 days after the end of each quarter</li> <li>Ensure that all health infrastructure projects are aligned and lead to best practice infrastructure planning and project implementation and effective and efficient management and sustainability of the province's health assets</li> <li>Submit approved list of projects in the required format to DoH for approval by the 28 February 2012</li> <li>Create enabling environment for acceptance of PMSU interventions, and signing and adherence to the implementation of aforementioned implementing protocol conditions</li> <li>Appointment of Resident Engineers to improve the delivery capacity of the provincial infrastructure unit</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>Provinces must submit U-AMPs, including the project cash flows signed off by the head of the provincial department of health, with project lists for 2013/14 to DoH by 28 February 2013 for approval</li> </ul>

<b>Health Professions Training and Development Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote 16)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To contribute to the implementation of the National Human Resource Plan for Health through the clinical teaching and training of health professionals, in designated public health facilities in South Africa</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• Support provinces to fund service costs associated with training of health science trainees on the public service platform</li> <li>• Co-funding of the National Human Resource Plan for Health in expanding undergraduate medical education for 2012 and beyond (2025)</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Progressive realisation of the National Human Resource Plan for Health</li> <li>• Clinical teaching and training capacity established in designated developmental provinces (Northern Cape, North West, Limpopo, Mpumalanga, Eastern Cape)</li> <li>• Provision of community service health professionals on the public service platform</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• All provinces must measure performance against the National Human Resource Plan for Health by monitoring the following categories of trainees on the health platform by their category, province and training institution: undergraduate health sciences trainees, postgraduate health sciences trainees (excluding registrars), registrars, community services health professionals and other health science trainees supervised on the public health service platform as per statutory requirements</li> <li>• Provinces receiving a developmental portion (Northern Cape, North West, Limpopo, Mpumalanga and Eastern Cape) must also indicate the specific clinical teaching and clinical training personnel capacity established on the public health service platform by reporting on the number of health professionals recruited and retained for this function</li> <li>• Clinical teaching and training capacity established as required on the public service platform in earmarked provinces (Northern Cape, North West, Limpopo, Mpumalanga, Eastern Cape)</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Outcome indicators</li> <li>• Output indicators</li> <li>• Inputs</li> <li>• Key activities</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• A provincial business plan must have been submitted in the approved format by 28 February 2012</li> <li>• Provinces to submit quarterly performance reports 30 days after the end of each quarter</li> <li>• The service platform and accessing thereof for training need to be developed after consultation with the appropriate Institutes for Higher Education</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• Until further technical work is completed, allocations will be progressively recalibrated based on a uniform weighted cost per trainee per category, the historical approach derived from trainee distribution and funding towards approved developmental functions</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• Provinces give effect to the national human resource strategy by training health science trainees on the public health service platform. This responsibility is for a national purpose. The service costs related to this function is influenced by the number of health science trainees and the nature of the health science programmes provided in each province. Coordination of the number of health science trainees to be trained and health trainee student programmes happens at a national level</li> <li>• The clinical teaching and training capacity required differs across the various provinces</li> <li>• The number and type of students trained for a national purpose differs across provinces</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• Allocated and transferred R1 865.4 million to provinces</li> <li>• Of the total available R1 914.1 million (including provincial roll-overs), R1 888.9 million (98.7 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• Provincial achievements in training and development by discipline: <ul style="list-style-type: none"> <li>– medical students and professional nurse students – 40 831</li> <li>– registrars – 2 458</li> <li>– specialists – 209</li> <li>– registrars/specialists involved in outreach services – 127</li> </ul> </li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• The grant will remain as long as health science trainees are trained on the public service health platform</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R2 076 million, 2013/14: R2 190 million and 2014/15: R2 322 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Monthly instalments</li> </ul>

<b>Health Professions Training and Development Grant</b>	
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Provide the guidelines, criteria and norms for the development, distribution and utilisation of the grant as well as approval of the provincial business plans</li> <li>• National Department of Health (NDOH ) to provide annual support visit to the provinces</li> <li>• Monitor implementation and provide two support visits to provinces</li> <li>• Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Submit monthly financial reports to the NDOH</li> <li>• Quarterly reporting by provinces on the quarterly achievements against the outputs and targets as demonstrated in the business plan using the prescribed format must be submitted to NDOH within 30 days after the end of each quarter</li> <li>• Annual evaluation performance report to contain details of outputs of this grant must be submitted to NDOH by end of May 2013</li> <li>• The training platform and accessing thereof need to be developed after consultation with the appropriate Institutes for Higher Education</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Business plans signed by the Provincial Head of Department and approved by the NDOH as per developed format by 28 February 2013</li> </ul>

<b>Hospital Revitalisation Grant</b>	
<b>Transferring department</b>	• Health (Vote 16)
<b>Strategic goal</b>	• To enable provinces to plan, manage, modernise, rationalise and transform health infrastructure in line with national policy objectives
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To provide funding to enable provinces to plan, manage, modernise, rationalise and transform health infrastructure, health technology, monitoring and evaluation of the health facilities in line with national policy objectives</li> <li>• To supplement expenditure on health infrastructure delivered through public-private partnerships</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Improved accessibility and service delivery in health</li> <li>• Provision of quality and modernised health infrastructure</li> </ul>
<b>Outputs</b>	• Number of hospitals upgraded, rebuilt and fully commissioned
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	• Outcome 2: A long and healthy life for all South Africans
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• This grant uses a Project Implementation Plan (PIP), which includes the following: <ul style="list-style-type: none"> <li>– outcome indicators</li> <li>– output indicators</li> <li>– inputs</li> <li>– key activities</li> <li>– project cash flow</li> <li>– prioritization mechanism and its application</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Subject to the written approval of the National Department of Health and review before the 2013/14 financial year, provinces may use a combined maximum of R10 million from this grant, the Health Infrastructure Grant and the Nursing Colleges and Schools Grant for the appointment of public servants to their infrastructure units. These appointments, including the formal qualifications and relevant work experience of the public servants, must be in line with the functional organisational structures and job descriptions of the Infrastructure Delivery Management System Capacitation Framework for the health sector</li> <li>• Provinces must report all infrastructure expenditure partially or fully funded by this grant through Project and Asset Segment in the Standard Chart of Accounts</li> <li>• Provinces must maintain up to date databases of all contracts that are fully or partially funded by this grant that is compliant with the Register of Projects and i-Tender system. Non-compliance with this requirement may result in the withholding of this grant</li> <li>• Provinces must implement projects in line with the PIPs, as guided by the Project Implementation Manual (PIM) for 2012/13 that has been approved by the national Department of Health (DoH) for the 2012/13 financial year</li> <li>• With the exception of funding for costs incurred for planning, all new projects commencing construction in 2012/13 must have business cases and Initial Project Implementation Plans (IPIPs) approved before funds can be released for such projects</li> <li>• All the new projects should follow Peer Review stages as per prescribed formats incorporated in the PIM 2012/13</li> <li>• Provinces must submit draft 2013/14 User Asset Management Plans (U-AMPs) including the initial list of prioritised projects as captured in the Infrastructure Programme Management Plan (IPMP) to DoH by 28 September 2012. The monthly instalment following this deadline is dependent on receipt of this information</li> <li>• Provincial health departments must strengthen grant management by appointing a complete Revitalisation Team as guided by DoH and ensure the core infrastructure management structure approved by National Health Council (NHC) for such grants is in place</li> <li>• Provinces must put in place a Provincial Progress Review Committee as approved by the NHC for monitoring and oversight of performance of all infrastructure grants</li> <li>• The DoH can in consultation with the affected province adjust project budgetary allocations of poor performing projects (both physical and financial), in favour of other prioritised projects within the province</li> <li>• To improve and strengthen infrastructure delivery the DoH may enter into an intergovernmental protocol agreement (in terms of section 35 of the Intergovernmental Relations Act) with provinces where there is unsatisfactorily progress on financial and non-financial performance, to allow for the acceleration of service delivery</li> <li>• Provinces must submit to DoH monthly reports for all projects funded in the 2012/13 financial year in this grant through the Infrastructure Reporting Model (IRM). The Health Technology, Organisational Development and Quality Assurance components reports should be submitted separately on a prescribed format</li> </ul>

<b>Hospital Revitalisation Grant</b>	
	<ul style="list-style-type: none"> <li>• Relevantly qualified representatives from the provincial departments must be involved in the Procurement of Professional Services and Contractors through representation on the Specification and/or Evaluation Committees as well as the Bid Adjudication Committees when decisions are made about awards of projects funded from this grant. Heads of Provincial Departments of Health must document reasons for accepting or rejecting proposals and any disputes arising from such actions must be mediated by the provincial treasury. Subject to the written approval of the national Department of Health, provinces may apply existing policies, procedures and provisions for delegations for accepting or rejecting final awards. The national department must respond to requests from provinces to apply existing policies, procedures and provisions for delegations within 14 days after which provinces may assume the application is approved, unless it is rejected by the national department at a later date</li> <li>• In instances where the capacity of the provincial Public Works Department is deemed insufficient, provincial Health Departments should engage alternative Implementing Agents, provided that supply chain and contracting processes are followed and that the Implementing Agent is registered with a professional body</li> <li>• Before completion of a project, a building maintenance plan that covers the life span of the building must be provided by the Implementing Agent and the provincial Health Department must provide written assurance that resources will be ring fenced from the provincial equitable share for the maintenance of the facilities in line with the requirements as stated in the life cycle maintenance plans</li> <li>• Provinces must submit a separate costed motivation for their capacity building plan to DoH for approval in support of infrastructure delivery</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• Allocation criteria are project based and may include budgets on infrastructure, health technology, organisational development and quality improvement</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• This grant funds large projects requiring substantial capital investment. Their size, complexity and national strategic importance is suited to dedicated and closely managed funding</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial performance</b></p> <ul style="list-style-type: none"> <li>• Allocated R4 020.7 million and transferred R3 568.1 million to provinces</li> <li>• Of the total available R4 301.6 million (including provincial roll-overs), R3 262.2 million (75.8 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• Four additional hospitals were completed</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Consideration will be given to merging this grant with the Health Infrastructure Grant to create a consolidated source of health infrastructure funding once the necessary conditions are in place. The grant is expected to continue past the end of the 2012 MTEF due to the scale of need for ongoing infrastructure spending in health and oversight of this spending</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R4 104 million, 2013/14: R4 184 million and 2014/15: R4 556 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Monthly instalments as per approved payment schedule</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Provide guidelines and monitor the development and approval of the provincial infrastructure plan, business case, project brief, design and Initial Project Implementation Plans (PIPs)</li> <li>• Conducting peer reviews per project at stages highlighted in the Comprehensive Progress Report format as prescribed in the 2012/13 PIM</li> <li>• Perform on-site monitoring of the implementation of projects</li> <li>• Support and oversee provincial progress review meetings in all provinces</li> <li>• Convene and chair quarterly National Progress Review meetings</li> <li>• Approve all plans funded under the grant before the first transfer</li> <li>• Submit quarterly performance reports to National Treasury and National Council of Provinces (NCOP) within 45 days after the end of each quarter</li> <li>• Receive final annual PIPs for 2012 signed off by the Head of Department by end of February 2012. Provide Project Management Support Unit (PMSU) support as contemplated within the Infrastructure Unit Systems Support (IUSS)</li> <li>• Initiation, signing and participation in implementation of the aforementioned project related protocol/s</li> <li>• Respond to applications from provinces to apply existing policies, procedures and delegations for the approval of final awards on tenders within 14 days of receiving such requests from provinces</li> </ul>

<b>Hospital Revitalisation Grant</b>	
	<p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Convene Infrastructure Projects Progress Review committees to oversee, monitor and report on the full physical and financial development cycle of all health infrastructure projects</li> <li>• Report as per prescribed comprehensive reporting format required within the 2012/13 PIM and the Infrastructure Reporting Model</li> <li>• Provincial departments must participate in the national Progress Review committee meetings and report on project implementation of all health projects</li> <li>• Provinces submit their final PIPs including project based cash flow to DoH covering all four components of the Hospital Revitalisation Grant by 28 February 2013</li> <li>• Submit monthly performance and financial reports to DoH within 15 days after the end of each month</li> <li>• Submit quarterly performance reports to the National Treasury within 30 days after the end of each quarter</li> <li>• Convene and chair the Provincial Progress Review Meetings</li> <li>• Ensure that all health infrastructure projects are aligned and lead to best practice infrastructure planning and project implementation and effective and efficient management and sustainability of the province's health assets</li> <li>• Create an enabling environment for acceptance of PMSU interventions and signing and adherence to the aforementioned implementing protocol conditions</li> <li>• Appoint Resident Engineers to improve the delivery capacity of the provincial infrastructure unit</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Business cases and Initial Project Implementation Plan for new projects potentially starting construction in 2013/14 will be approved by DoH and communicated to provinces by 29 June 2012</li> <li>• Provinces to submit Project Cost Template per Contract together with the PIP covering all components of Revitalisation</li> <li>• Provinces final signed 2013/14 annual PIPs must be submitted to DoH by 28 February 2013</li> </ul>

<b>National Health Insurance Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote 16)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• Develop frameworks and models that can be used to roll out the National Health Insurance (NHI) pilots in districts and central hospitals critical to achieving the phased implementation of NHI</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• Test innovations necessary for implementing National Health Insurance</li> <li>• To undertake health system strengthening initiatives and support selected pilot districts in implementing identified service delivery interventions</li> <li>• To strengthen the resource management of selected central hospitals</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Strengthened district health system</li> <li>• Improved access to quality health services</li> <li>• Strengthened efficiencies of the public health sector and improved health systems performance</li> <li>• Improved management of health systems and services at a district level</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• A framework that: <ul style="list-style-type: none"> <li>- enhances managerial autonomy, delegation of functions and accountability in districts and health facilities</li> <li>- provides for a scalable model, including the required institutional arrangements, for a district health authority (DHA) as the contracting agency</li> <li>- tests the linkage between health service management and administration and how it relates to the functions and responsibilities of DHAs</li> <li>- provides models for contracting private providers that include innovative arrangements for harnessing private sector resources at a primary health care level</li> <li>- provides for a rational referral system based on a re-engineered primary health care platform with a particular focus in rural and previously disadvantaged areas</li> <li>- provides a model for revenue collection and management model for identified central hospitals</li> </ul> </li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• Outcome indicators</li> <li>• Output indicators</li> <li>• Key activities</li> <li>• Monitoring and evaluation plan</li> <li>• Cash flow requirements</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• For the purpose of district interventions, funding from this grant to provinces will be on the basis of the National Department of Health approving a business plan for each of the selected pilot districts</li> <li>• The grant must be used to achieve the objectives of the following components as is relevant to the specific district: <ul style="list-style-type: none"> <li>- health systems strengthening and performance improvement</li> <li>- development of a model for a DHA as a contracting agent and that will create linkages between health service provision arrangements within selected pilot districts</li> <li>- enhanced service packages at a primary health care level and improved referral systems</li> <li>- innovative models for contracting with private providers at the district health system level</li> </ul> </li> <li>• The ten pilot districts selected for 2012/13 are as follows: <ul style="list-style-type: none"> <li>- OR Tambo (Eastern Cape)</li> <li>- Thabo Mofutsanyane (Free State)</li> <li>- Tshwane (Gauteng)</li> <li>- uMzinyathi (KwaZulu-Natal)</li> <li>- uMgungundlovu (KwaZulu-Natal)</li> <li>- Vhembe (Limpopo)</li> <li>- Gert Sibande (Mpumalanga)</li> <li>- Pixley ka Seme (Northern Cape)</li> <li>- Dr K Kaunda (North West)</li> <li>- Eden (Western Cape)</li> </ul> </li> <li>• The selected districts must comply with stipulated provisions relating to monitoring and evaluation of progress in relation to agreed upon performance indicators</li> <li>• For the purpose of central hospitals, funding from this grant will be on the basis that National Department of Health approving a business plan for each of the selected central hospitals which should be submitted by 31 March 2012</li> <li>• Selected hospitals must demonstrate that they have the required management capacity</li> <li>• The selected central hospitals must comply with stipulated provisions relating to monitoring and evaluation of progress in relation to agreed upon performance indicators</li> <li>• Changes to business plans for either kind of intervention must first be approved by the National Department of Health</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The selection of the pilot districts considers demography, population epidemiology, managerial</li> </ul>

<b>National Health Insurance Grant</b>	
	<p>capacity at district and facility level, and overall district health system performance</p> <ul style="list-style-type: none"> <li>• Allocations consider the estimated cost of the roll-out of key interventions with a focus on financial management district health services planning, monitoring and evaluation and support systems</li> <li>• Allocations consider improved measures for infrastructure management, quality health services and reengineering of PHC</li> <li>• Allocations are made for selected central hospitals to implement revenue collection and management models</li> </ul>
<b>Reason not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• The implementation of NHI will be undertaken through a phased approach over a 14 year period. A conditional grant enables effective roll-out of the NHI pilots and allows the Department's direct oversight over the pilot sites</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial performance</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Subject to policy developments that will be finalised as part of the implementation of the National Health Insurance</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R150 million, 2013/14: R350 million and 2014/15: R500 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Quarterly instalments</li> </ul>
<b>Responsibilities of the national transferring officer and receiving officer</b>	<p><b>Responsibilities of the national department of health</b></p> <ul style="list-style-type: none"> <li>• Provide the guidelines, criteria and norms for the development, distribution and utilisation of the grant as well as approval of the description of the interventions in the relevant business plans</li> <li>• Provide the guidelines, criteria and norms for innovative arrangements of engaging public and private sector providers</li> <li>• Monitor implementation and provide support to provinces, selected pilot districts and selected central hospitals including visits to provinces and selected district and central hospitals</li> <li>• Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> <li>• Facilitate a partnership with the provinces in the selection of the pilot districts</li> <li>• Determine within the NHI policy, the interventions that will be implemented in each of the selected pilot Districts</li> <li>• Include in the evaluation of the grant required by the 2012 Division of Revenue Act the lessons learnt, including failures experienced and how these lessons will inform the design of future interventions</li> </ul> <p><b>Responsibilities of the provincial departments of health</b></p> <ul style="list-style-type: none"> <li>• Submit monthly financial reports to the National Department of Health (NDOH)</li> <li>• Quarterly reporting by provinces, selected pilot districts and selected central hospitals on the quarterly achievements against the outputs and targets as stipulated in the business plan using the prescribed format must be submitted to NDOH within 30 days after the end of each quarter</li> <li>• Annual Evaluation Performance Report containing details of outputs of this grant must be submitted to NDOH by end of May 2013</li> <li>• Each Province must demonstrate scalability of the interventions and frameworks developed from the interventions to other districts in the province</li> </ul>
<b>Process for approval of 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• The NDOH in consultation with the provincial departments of health will consider the expansion of the NHI pilot interventions based on preliminary costed plans by 31 July 2012</li> <li>• Provinces to submit first draft plans for selected pilot sites by end of August 2012</li> <li>• Provinces to submit second draft business plan for selected pilot by 14 December 2012</li> <li>• Provinces to submit final business plans for selected pilot districts by 29 March 2013</li> <li>• The NDOH will communicate to provinces in writing additional pilot Districts by 1 October 2012 that will be funded through the grant in 2013/14</li> <li>• Provinces must submit the business plans for selected central hospitals on the Revenue Collection and Management model by 15 February 2013</li> </ul>

<b>National Tertiary Services Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote 16)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To enable provinces to plan, modernise, rationalise and transform the tertiary hospital service delivery platform in line with a national tertiary services plan</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• Ensure provision of tertiary health services for all South African citizens</li> <li>• To compensate tertiary facilities for the costs associated with provision of these services including cross border patients</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Modernised and transformed tertiary services that allows for improved access and equity to address the burden of disease</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Provision of designated central and national tertiary services (T1, T2 and T3) in 22 hospitals/complexes as agreed between the province and the national Department of Health (DoH)</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• This grant uses a Service Level Agreement (SLA) which is signed by each province and contains the following: <ul style="list-style-type: none"> <li>– national guidelines on definitions of tertiary services that may be funded by the grant</li> <li>– designated tertiary services funded by the grant, by facility in each province</li> <li>– target of inpatient separations, inpatient days, day patient separations, outpatient first visits, outpatient follow up visits per facility per year</li> <li>– monitoring and reporting</li> <li>– validation and revision of data</li> <li>– deviations or changes to tertiary services</li> <li>– referral responsibilities</li> <li>– business plan</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Completion of SLA in the prescribed format signed by each provincial department or receiving officer, and the transferring national officer by 28 February 2012</li> <li>• The grant must contribute a maximum of 85 per cent of each tertiary hospital/complex budget</li> <li>• Within 28 days of the 2012 Division of Revenue Act taking effect, provinces must gazette allocations to individual hospitals/complexes as per the SLA and these must be hospital/complex specific</li> <li>• Institutions receiving the grant must report on expenditure and patient activity monthly, in the prescribed format, to the provincial department</li> <li>• Provinces must maintain a separate budget for each of the 22 benefiting hospitals/complexes</li> <li>• Institutional budget letters, in the approved format, must be provided by the province to the NDoH by 1 February 2013</li> <li>• Provinces must inform NDOH of each benefiting hospital/complex equitable share allocation by 30 April 2012</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• Based on historical allocation, spending patterns and motivations from facilities</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• There are significant cross boundary flows associated with tertiary services due to their specialised nature. Tertiary hospitals are a national asset requiring collective agreement and governance</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• Allocated and transferred R7 398 million to provinces</li> <li>• Of the total available R7 475.8 million (including provincial roll-overs), R7 425.9 million (99.3 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• Provincial tertiary services performance was measured against the Service Level Agreements (SLAs) and the total patient activity rendered is as follows: <ul style="list-style-type: none"> <li>– 597 992 inpatient separations</li> <li>– 3 339 551 inpatient days</li> <li>– 211 029 day patient separations</li> <li>– 898 139 outpatient first visits</li> <li>– 2 637 771 outpatient follow up visits</li> </ul> </li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Support for tertiary services will continue because of the need for sustaining and modernising tertiary services</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R8 878 million, 2013/14: R9 620 million and 2014/15: R10 168 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Monthly instalments as per approved payment schedule</li> </ul>

<b>National Tertiary Services Grant</b>	
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Revise and assess framework for SLAs prior to transfer of funds</li> <li>• Establish and maintain a national tertiary services plan</li> <li>• Monitor expenditure and patient activity and provide on-site support to facilities and provinces</li> <li>• Conduct two (2) support visits to each province and hospitals/complexes</li> <li>• Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> <li>• Establish a national strategic forum to discuss strategic matters related to the grant, including the development of a national tertiary services plan</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Submit quarterly reports to DoH which must include the following:               <ul style="list-style-type: none"> <li>– cost of compensation of employees by group of staff category (Medical, Nursing, Allied and Other)</li> <li>– cost of goods and services</li> <li>– cost of capital</li> <li>– cost of Modernisation of Tertiary Services (MTS) where applicable</li> <li>– cost of Quality Improvement Plans (QIPs)</li> <li>– patient utilization data (inpatient separations, inpatient days, day case separations, outpatient first visits, outpatient follow up visits) as per the prescribed format</li> </ul> </li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Completion of SLA, in the prescribed format, signed by each receiving officer, and the transferring national officer by 28 February 2013</li> <li>• Provision of institutional budget letters, in the approved format, must be provided by the province to the DoH by 1 February 2013</li> </ul>

<b>Nursing Colleges and Schools Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Health (Vote I6)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• To enable provinces to plan, manage, maintain and transform health infrastructure in line with national policy objectives</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To supplement provincial funding of health infrastructure to accelerate the provision of health facilities including office furniture and related equipment and to ensure proper maintenance of provincial health infrastructure for nursing colleges and schools</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• Quality, modernised and well maintained nursing colleges and schools</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Number of nursing colleges and schools, planned, designed, constructed, operationalised and maintained</li> <li>• Number of work opportunities created</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 2: A long and healthy life for all South Africans</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• This grant uses User Asset Management Plans (U-AMPs), which includes the following information: <ul style="list-style-type: none"> <li>– immovable assets requirements</li> <li>– acquisition plan</li> <li>– refurbishment plan</li> <li>– repairs and maintenance</li> <li>– project list</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Subject to the written approval of the National Department of Health and review before the 2013/14 financial year, provinces may use a combined maximum of R10 million from this grant, the Hospital Revitalisation Grant and the Health Infrastructure Grant for the appointment of public servants to their infrastructure units. These appointments, including the formal qualifications and relevant work experience of the public servants, must be in line with the functional organisational structures and job descriptions of the Infrastructure Delivery Management System Capacitation Framework for the health sector</li> <li>• Provinces must report all infrastructure expenditure partially or fully funded by this grant through Project and Asset Segment in the Standard Chart of Accounts</li> <li>• Provinces must maintain up to date databases of all contracts that are fully or partially funded by this grant that is compliant with the Register of Projects and i-Tender system. Non-compliance with this requirement may result in the withholding of this grant</li> <li>• Provincial Departments of Health must submit tabled U-AMPs with prioritised project lists signed-off by the Head of Department (HoD) for the 2012 MTEF by end of February 2012 to the national Department of Health (DoH). The flow of the first instalment of this grant is dependent upon receipt by the DoH of this project list and satisfaction that the list meets the requirements</li> <li>• The flow of the third quarter transfers is dependent upon receipt by DoH of the draft 2013/14 U-AMPs including the initial list of prioritised projects as captured in the Infrastructure Programme Management Plan (IPMP). Changes to the MTEF prioritised list of projects must be approved by DoH</li> <li>• Provinces must adhere to the Infrastructure Alignment Model in terms of programme implementation and in year reporting</li> <li>• The provinces must put in place a Provincial Progress Review Committee as approved by the National Health Council for monitoring and oversight of the performance of all health infrastructure grants</li> <li>• The national department can in consultation with the affected province adjust project budgetary allocations of poor performing projects, in favour of other prioritised projects within the province</li> <li>• To improve and strengthen infrastructure delivery the national department may enter into an intergovernmental protocol agreement (in terms of section 35 of the Intergovernmental Relations Act) with provinces where there is unsatisfactorily progress on actual (physical) and financial performance, to allow for the acceleration of service delivery</li> <li>• Provinces must submit to DoH monthly reports for all projects funded in the 2012/13 financial year in this grant through the Infrastructure Reporting Model (IRM)</li> <li>• Relevantly qualified representatives from the provincial departments have to be involved with the Procurement of Professional Services and Contractors by its implementing agent, through representation on the Specification Committee/Evaluation Committees as well as the Bid Adjudication Committees of the Implementing Agent. HoDs of Health must accept the final award or reject it with documented reasons. Any disputes arising from such actions should be mediated by the provincial treasury. Subject to the written approval of the national Department of Health, provinces may apply existing policies, procedures and provisions for delegations for accepting or rejecting final awards. The national department must respond to requests from provinces to apply existing policies, procedures and provisions for delegations within 14 days after which provinces may assume the application is approved, unless it is rejected by the national department at a later date</li> </ul>

<b>Nursing Colleges and Schools Grant</b>	
	<ul style="list-style-type: none"> <li>• In instances where the capacity of the provincial Public Works Department is deemed insufficient, provincial Health Departments should engage alternative Implementing Agents, provided that supply chain and contracting processes are followed and that the Implementing Agent is registered with a professional body</li> <li>• Before completion of a project, a building maintenance plan has to be developed over the life span of the building by the Implementing Agent and the Provincial Health Department has to ring fence appropriate funds from the equitable share for the maintenance of the facilities in line with the requirements as stated in the life cycle maintenance plans</li> <li>• Provinces must submit separate costed motivation for capacity building plan to DoH for approval in support of infrastructure delivery</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• Allocation criteria are project based per province</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• Infrastructure funding is protected through conditional grants to ensure that national priorities are addressed and best planning practices are complied with</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Consideration will be given to merging this grant with the Hospital Revitalisation Grant to create a consolidated source of health infrastructure funding once the necessary conditions are in place. The grant is expected to continue past the end of the 2012 MTEF due to the scale of need for ongoing infrastructure spending in health and national oversight of this spending</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R100 million, 2013/14: R150 million and 2014/15: R200 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Instalments as per approved payment schedule</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Provide guidelines and monitor the development and approval of provincial U-AMPs including project list and procurement strategies</li> <li>• Perform on-site monitoring of the implementation of projects and approved adherence to the project list and procurement strategy</li> <li>• Support and oversee provincial progress review meetings in all provinces</li> <li>• Convene and chair quarterly National Progress Review meetings after assessment and approval</li> <li>• Receive project lists from provinces by 28 February 2012 and publish the project list in a gazette within 28 days after the 2012 Division of Revenue Act comes into effect</li> <li>• Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> <li>• Provide Project Management Support Unit (PMSU) support as contemplated within the Infrastructure Unit Systems Support (IUSS) program</li> <li>• Initiation, signing and participation in implementation of the aforementioned project related protocol/s</li> <li>• Respond to applications from provinces to apply existing policies, procedures and delegations for the approval of final awards on tenders within 14 days of receiving such requests from provinces</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Ensure that the provincial Infrastructure Projects Progress Review committee sits every month to oversee, monitor and report on the full physical and financial development cycle of all health infrastructure projects implemented by the province that comply with Infrastructure Delivery Improvement Programme (IDIP) guidelines</li> <li>• Submit monthly performance reports, drawn from the infrastructure reporting model, to the DoH</li> <li>• Submit quarterly reports to DoH and Provincial Treasury within 30 days after the end of each quarter</li> <li>• Ensure that all health infrastructure projects are aligned and lead to best practice infrastructure planning and project implementation and effective and efficient management and sustainability of the provinces health assets</li> <li>• Submit an approved list of projects in the required format to DoH for approval by 28 February 2013</li> <li>• Create enabling environment for acceptance of PMSU interventions, and signing and adherence to the implementing of aforementioned implementing protocol conditions</li> <li>• Appoint Resident Engineers to improve the delivery capacity of the provincial infrastructure unit</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Provinces must submit IPIPs and U-AMPs, including the project cash flows signed off by the head of the provincial department of health, with project lists for 2013/14 to DoH by 28 February 2013 for approval</li> </ul>

## HIGHER EDUCATION AND TRAINING GRANT

<b>Further Education and Training Colleges Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>• Department of Higher Education and Training (Vote 17)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>• The successful transfer of the Further Education and Training (FET) college function to the Department of Higher Education and Training (DHET)</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>• To ensure the successful transfer of the FET college function to the DHET</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>• FET Colleges offer approved programmes in support of Skills Development according to the Norms and Standards for Funding FET colleges</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Enrolment of National Curriculum Vocational (NCV) programmes as set out in college enrolment target planning</li> <li>• Enrolment in approved Report 191 Programmes as set out in college enrolment target planning</li> <li>• Expanding Information Communication and Technology (ICT) for teaching and learning utilising connectivity norms</li> <li>• Continue Implementing Management Information System (MIS) systems for the delivery of transversal MIS services</li> <li>• Implementation of the Funding Norms for FET colleges</li> <li>• Upgrading, alteration, refurbishment and modernisation of classrooms, workshops and laboratories. Maintenance and repairs of equipment to support the delivery of approved programmes</li> <li>• Infrastructure development</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>• Outcome 5: A skilled and capable workforce to support an inclusive growth path</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>• This grant uses a Provincial Implementation Protocol which is signed by the Minister and the MECs of the provincial Departments of Education</li> <li>• Provincial Implementation Protocol signed by the Director-General and the heads of provincial Departments of Education</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• The funding of some of outputs of this grant will depend on the priority set for each college within available funding</li> <li>• The national enrolment plan linked to funding norms will be used as a guideline for allocating the grant to each college. Any upward deviation from these enrolments must be funded by the college or entity causing such deviation</li> <li>• On receipt of a conditional grant transfer for colleges, the provincial Education Departments must transfer the relevant portion of the funds to the respective colleges within 14 days of receipt thereof. The date and proof of transfer to a college must be confirmed with the DHET within 2 days thereafter</li> <li>• A portion of the grant per province calculated on the basis of 5.5 per cent of the total compensation of employees is to be withheld pending the finalisation of the labour negotiations in the Education Labour Relations Council (ELRC) and General Public Service Sector Bargaining Council (GPSSBC)</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The basis for the budget allocation is the allocation for the FET colleges as per programme 5 in PED's as set out in the 2011 MTEF</li> <li>• Allocations to each FET college must be informed by the funding norms for FET colleges</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• To prepare for the shifting of the FET College function to an exclusive national competence</li> </ul>
<b>Past performance</b>	<p><b>2010/11 Audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• Allocated and transferred R3 804 million to provinces, and R3 570.7 million (93.9 per cent) was spent</li> </ul> <p><b>2010/11 Service delivery performance</b></p> <ul style="list-style-type: none"> <li>• 4 279 college lecturing and management staff trained for the delivery of NCV and Report 191 programmes offered</li> <li>• 21 new classrooms built and 99 upgraded</li> <li>• 6 new workshops built and 26 upgraded</li> <li>• 8 laboratories upgraded</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• The projected life will be determined by the legislative process that needs to take place to give effect to the shifting of the FET college function to the DHET</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R4 757 million, 2013/14: R5 318 million and 2014/15: R5 618 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Eleven monthly instalments based on the programme allocation to each college less 5.5 per cent of the total personnel costs per annum. The balance to be paid as soon as labour agreement for 2012 is signed</li> </ul>

<b>Further Education and Training Colleges Grant</b>	
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Convene the Heads of Education Committees (HEDCOM) Sub-committee Meetings to oversee the implementation of the Grant</li> <li>• Provide framework for the development of college Operational and Strategic Plans</li> <li>• Monitor the grant according to approved college operational plans and budgets</li> <li>• Consolidate and submit Quarterly Performance Reports to National Treasury 45 days after the end of the quarter being reported on</li> <li>• To monitor the utilisation of the grant against the set outcomes and to take appropriate action if cases of non-compliance are discovered</li> <li>• Calculate the programme based funding per college based on the Funding Norms for FET Colleges each year and recommend the transfer of this to the relevant FET college</li> <li>• Establish provincial level institutional support to FET Colleges</li> <li>• Evaluate the performance of the conditional grant for the 2011/12 financial year and submit an evaluation report to National Treasury by 31 July 2012</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Transfer grant allocations to colleges within 14 days after transfer of funds by Provincial Treasury and confirm the following to DHET in writing within 2 days after the transfer is being made:               <ul style="list-style-type: none"> <li>– whether or not the transfer was received by the colleges; and</li> <li>– the date of the transfer and the amount transferred to colleges</li> </ul> </li> <li>• Support the process of giving effect to the Provincial Implementation Protocol with the DHET</li> <li>• Ensure provincial officials who are currently supporting FET college functions to continue such support</li> <li>• Submit to DHET the consolidated monthly financial report not later than the 15 days after the end of each month</li> <li>• Submit to DHET the consolidated quarterly report within 30 days after the end of each quarter</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• The currently signed Implementation Protocols between the Minister and MECs, as well as the Director-General and HEDs will remain in effect until such time that amendments to the FET Act and the Constitution are made to effect the transfer of functions</li> </ul>

## HUMAN SETTLEMENTS GRANT

<b>Human Settlements Development Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Human Settlements (Vote 31)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>The creation of sustainable human settlements that enables an improved quality of household life</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>To provide funding for the creation of sustainable human settlements</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>The facilitation and provision of access to basic infrastructure, top structures and basic social and economic amenities that contribute to the creation of sustainable human settlements</li> <li>Improved rates of employment and skills development in the delivery of infrastructure</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>Number of residential units delivered in each housing programme</li> <li>Number of serviced sites delivered in each housing programme</li> <li>Number of finance linked subsidies approved and disbursed</li> <li>Number of households in informal settlements provided with access to services/upgraded services</li> <li>Number of hectares of well located land acquired and/or released</li> <li>Number of work opportunities created</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>Outcome 8: Sustainable human settlements and improved quality of household life</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>Outcome indicators</li> <li>Outputs</li> <li>Cash flow (payment schedule)</li> <li>Quarterly reporting</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>Funds for this grant will only be released upon sign off by the national department of provincial business plans consistent with Outcome 8 and the Housing Code, supported by project details per housing programme (that indicate the readiness of projects for implementation) and compliance certificates</li> <li>Transfers to provinces will be contingent on their performance based on approved business plans as assessed in reports submitted through the Housing Subsidy System (HSS) for project and programme administration</li> <li>Provinces may, if a proven need exists, utilise up to 5 per cent of the provincial allocation for the Operational Capital Budget Programme (OPSCAP) to support the implementation of the approved national provincial housing and accredited municipal programmes and priorities</li> <li>The Minister of Human Settlements may identify and approve a project as a priority project upon pronouncement by the President, Cabinet, the Minister and/or Human Settlements MinMec</li> <li>A national priority project will satisfy one or more of the following conditions: <ul style="list-style-type: none"> <li>the project promotes a national development interest including poverty eradication,</li> <li>sustainable development and/or dignity of communities and citizens</li> <li>the project promotes the targets and outputs contained in Outcome 8</li> <li>the project promotes good practices in human settlement development</li> <li>the approval of the project will result in the alleviation of an emergency and/or a life threatening situation</li> </ul> </li> <li>To expedite the completion of the high impact projects, the provincial departments of human settlements must allocate the stipulated amounts from the provincial grant allocation per project as indicated below: <ul style="list-style-type: none"> <li>Eastern Cape; Duncan Village: R103.5 million</li> <li>Gauteng; Khutsong Resettlement project: R90.5 million</li> <li>Gauteng; Doornkop: R172.4 million</li> <li>Gauteng; Diepsloot: R86.2 million</li> <li>Gauteng; Sweet Waters: R43.1 million</li> <li>KwaZulu-Natal; Cornubia: R113.8 million</li> <li>Limpopo; Lephalale: R274.9 million (part of which could, in consultation with the municipality and the national department, be used for installing bulk infrastructure that supports human settlements)</li> <li>Western Cape; Drommedaris: R59.1 million</li> </ul> </li> <li>Provinces must make budget allocations consistent with provincial backlogs to the Informal Upgrading Support Programme to improve capacity to upgrade informal settlements</li> <li>The targets per province and municipality accredited to level one and two accreditation must be consistent with the outputs and targets contained in the Delivery Agreements between the Minister, MECs and the Mayors</li> <li>Where targets are revised and/or budget shifted a revised business plan must be submitted to the national Department within 30 days after the tabling of the national Adjustment Budget</li> <li>Funds have been added to this grant for the repair of infrastructure damaged by floods in January and February 2011. Provisional allocations have been made for 2013/14 for the same purpose in the provinces listed below. Should the cost of repairing the affected infrastructure exceed the amounts earmarked below provinces may not fund this shortfall out of their remaining allocation of this conditional grant. The following amounts per province must be used for the repair of</li> </ul>

<b>Human Settlements Development Grant</b>	
	<p>infrastructure damaged by the natural disaster declared in Government Gazette 33949 and as assessed by the National Disaster Management Centre:</p> <ul style="list-style-type: none"> <li>- Eastern Cape: R93 million</li> <li>- Free State: R72 million</li> <li>- Gauteng: R0.05 million</li> <li>- KwaZulu-Natal: R51 million</li> <li>- Limpopo: R35 million</li> <li>- Mpumalanga: R0.59 million</li> <li>- Northern Cape: R17 million</li> <li>- North West: R26 million</li> </ul> <ul style="list-style-type: none"> <li>• In the event that metropolitan municipalities receive level 2 accreditation by July 2013 the affected provinces will be required to allocate funds to these municipalities based on the sector allocation formula used for the Human Settlements Development Grant. The affected provinces therefore should make provision to be able to transfer the following amounts directly to the stated municipalities once the municipalities receive Level 2 accreditation: <ul style="list-style-type: none"> <li>- Mangaung 2013/14: R188 million and 2014/15: R200.6 million</li> <li>- Buffalo City 2013/14: R230.4 million and 2014/15: R245.9 million</li> <li>- Nelson Mandela 2013/14: R206.9 million and 2014/15: R220.8 million</li> <li>- Cape Town 2013/14: R733.4 million and 2014/15: R782.8 million</li> <li>- Johannesburg 2013/14: R1 314 million and 2014/15: R1 403 million</li> <li>- Tshwane 2013/14: R788.6 million and 2014/15: R841.7 million</li> <li>- Ekurhuleni 2013/14: R933.8 million and 2014/15: R996.6 million</li> <li>- eThekweni 2013/14: R878.4 million and 2014/15: R937.6 million</li> </ul> </li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>• The grant is apportioned into a 80/20 split as follows: <ul style="list-style-type: none"> <li>- 80 per cent is allocated to provinces in terms of the sector approved formula</li> <li>- 20 per cent is allocated by the national department to supplement the funding of social and rental housing, informal settlement upgrading, land and national priority programmes</li> <li>- the provincial allocations to municipalities accredited to level one and level two accreditation will be made on the basis of the sector approved formula that is consistent with the Accreditation Framework</li> <li>- an interim allocation basis will consider the current approved projects budgets running in the municipalities accredited to levels one and two</li> </ul> </li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>• A conditional grant enables the national department to provide effective oversight, ensure compliance with the housing code and direct portions of the grant to accredited municipalities</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>• Allocated and transferred R15 041.8 million to provinces</li> <li>• Of the total available of R15 249.4 million (including provincial roll-overs), R14 692 million (96.3 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• 121 879 housing units completed</li> <li>• 63 546 serviced sites completed</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• It is a long term grant of which the exact life span cannot be stipulated as government has an obligation to assist the poor with the provision of human settlements</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R15 726 million, 2013/14: R16 984 million and 2014/15: R17 808 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Monthly instalments as per the approved payment schedule</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>• Approve provincial business plans and ensure that business plans are aligned with the Housing Code and Outcome 8</li> <li>• Monitor the provincial performance on grant, financial and non-financial, and control systems related to the human settlements conditional grant</li> <li>• Provide support to provinces and accredited municipalities with regards to human settlement delivery as may be required</li> <li>• Undertake structured and other visits as is necessary to provinces and municipalities</li> <li>• Facilitate regular interaction between national, provincial departments of human settlements and accredited municipalities</li> <li>• Submit an annual evaluation report for 2011/12 to National Treasury by 27 July 2012</li> <li>• Evaluate the audited provincial annual reports for submission to National Treasury by 14 December 2012</li> <li>• Submit quarterly performance reports to National Treasury within 45 days after the end of each quarter</li> <li>• Provide systems (Housing Subsidy System) that support the administration of the human settlement delivery process</li> <li>• Comply with the responsibilities of the national transferring officer outlined in the Division of Revenue Act (DoRA)</li> </ul>

<b>Human Settlements Development Grant</b>	
	<p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>• Submit 2011/12 annual evaluation reports to the national department by 31 May 2012</li> <li>• Submit 2011/12 audited annual reports to the national department by 28 September 2012</li> <li>• Support accredited municipalities in carrying out delegated functions as per the Accreditation Framework</li> <li>• Utilise the Housing Subsidy System (HSS) for the administration of all the human settlement delivery processes</li> <li>• Ensure effective and efficient utilization of the HSS by municipalities</li> <li>• Comply with the responsibilities of the receiving officer outlined in the DoRA</li> <li>• Comply with the terms and conditions of the national performance agreements and provincial and local delivery agreements</li> <li>• Submit quarterly reports on funds allocated and utilised on programmes and projects in respect of OPSCAP</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• First draft provincial business plans to be submitted to the national department by 13 September 2012</li> <li>• Submit final provincial business plans, project lists including cash flow projections and compliance certificates to the national department by 15 February 2013</li> <li>• Submit approved 2013/14 provincial and national plan to National Treasury by 29 March 2013</li> </ul>

## PUBLIC WORKS GRANTS

<b>Devolution of Property Rate Funds Grant</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Public Works (Vote 7)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>To enable provincial accounting officers to be fully accountable for their expenditure and payment of provincial property rates</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>To facilitate the transfer of the property rates expenditure responsibility to provinces</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>Provinces take full responsibility for property rates with respect to property owned and deemed to be owned by provincial departments</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>Payment of property rates for provincially-owned and deemed to be owned properties as per the verified invoices submitted by municipalities</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>Outcome 12: An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>Provinces must limit payments to invoices submitted by municipalities for property rates</li> <li>Provinces must ensure that sufficient provision is made within their baselines to accommodate future commitments pertaining to provincially-owned properties and properties deemed to be provincially-owned</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>Funds are allocated per province based on the determination/calculations submitted by the national Department of Public Works (DPW)</li> <li>The determinations/calculations are assessed against: <ul style="list-style-type: none"> <li>property lists extracted from the national department's assets register of properties which were paid during 2005/06 financial year</li> <li>inputs by the provinces and the national departments as well as inflationary adjustments</li> </ul> </li> </ul>
<b>Reason not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>To ensure an effective transition of the function from national to provincial government</li> <li>To ensure that by the time the funds are included in the equitable share, budget requirements for property rates per province are relatively stable and predictable</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>Allocated and transferred R1 865.2 million to provinces</li> <li>Of the total available R1 985.7 million (including provincial roll-overs), R1 618.8 million (81.5 per cent) was spent</li> </ul> <p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>Payments made for provincially-owned properties</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>This grant enables provinces to take responsibility for property rates of properties transferred to them and therefore will remain in place until the transfer of properties to provinces is complete and claims on property rates have stabilised for at least one financial year</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R1 919 million, 2013/14: R2 052 million and 2014/15: R2 168 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Three instalments (29 June 2012, 28 September 2012 and 7 January 2013)</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department</b></p> <ul style="list-style-type: none"> <li>DPW shall be responsible for payment of outstanding property rates arrears for properties devolved to the provinces prior to 1 April 2008</li> <li>Oversee the transfer of the function and skills development of for the provincial receiving officers</li> <li>Monitor expenditure and performance of provinces monthly and quarterly</li> <li>DPW shall be responsible for applying for the vesting of properties into the name of National Government through the national Department of Rural Development and Land Reform (RDLR)</li> <li>Monitor and evaluate the devolution process</li> <li>Submit quarterly performance reports within 45 days after the end of each quarter to National Treasury</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>Provinces must validate payment claims and accounts from municipalities in line with Treasury Regulations</li> <li>Submit quarterly performance reports to DPW within 30 days after the end of each quarter</li> <li>Provincial departments are responsible for applying for the vesting of properties into the name of provincial government through RDLR</li> <li>Provincial departments are responsible for requesting any additional funding from National Treasury through DPW</li> <li>Provincial departments are responsible for requesting roll overs from National Treasury through Provincial Treasuries</li> </ul>
<b>Process for approval of 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>

<b>Expanded Public Works Programme Integrated Grant for Provinces</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Public Works (Vote 7)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>To provide Expanded Public Works Programme (EPWP) funding to expand job creation efforts in specific focus areas, where labour intensive delivery methods can be maximised</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>To incentivise provincial departments to expand work creation efforts through the use of labour intensive delivery methods in the following identified focus areas, in compliance with the EPWP guidelines: <ul style="list-style-type: none"> <li>road maintenance and the maintenance of buildings</li> <li>low traffic volume roads and rural roads</li> <li>other economic and social infrastructure</li> <li>tourism and cultural industries</li> <li>sustainable land based livelihoods</li> </ul> </li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>Improved quality of life of poor people and increased social stability through engaging the previously unemployed in paid and productive activities</li> <li>Reduced levels of poverty</li> <li>Contribute towards increased levels of employment</li> <li>Improved opportunities for sustainable work through experience and learning gained</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>Increased number of people employed and receiving income through the EPWP</li> <li>Increased average duration of the work opportunities created</li> <li>Increased income per EPWP beneficiary</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>Outcome 4: Decent employment through inclusive economic growth</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>The grant uses a National Implementation Plan which outlines the following: <ul style="list-style-type: none"> <li>planned EPWP projects per sector and per province ( including the project budgets, planned outputs and FTE targets)</li> <li>coordinating and/or governance structures that will support implementation</li> </ul> </li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>Eligible provincial departments must submit a final EPWP Project List to the national Department of Public Works (DPW) by 30 March 2012</li> <li>EPWP projects must comply with the project selection criteria determined in the 2012 EPWP Grant Manual, the EPWP Guidelines set by DPW and the Ministerial Determination updated annually on 1 November each year</li> <li>Eligible provincial departments must sign a funding agreement with their final EPWP Project List attached, with the DPW before the first grant disbursement</li> <li>Provincial departments must report quarterly on all EPWP projects via DPW's EPWP reporting system</li> <li>Reports must be loaded on the EPWP reporting system within 22 days after the end of every quarter in order for progress to be assessed</li> <li>Provincial departments must maintain beneficiary and payroll records as specified in the Audit Requirements in the 2012 EPWP Grant Manual</li> <li>The EPWP grant cannot be used for departmental personnel costs; however, a maximum of 5 per cent of the grant can be used to fund contract based capacity required to manage data capturing and on-site management costs related to the use of labour intensive methods</li> <li>The EPWP grant can only be utilised for EPWP purposes, for the projects approved in each provincial department's EPWP Project List</li> <li>To receive the first planned grant disbursement, eligible provincial departments must: <ul style="list-style-type: none"> <li>submit a final EPWP Project List by 30 March 2012</li> <li>sign a grant agreement with DPW before the first grant disbursement</li> </ul> </li> <li>Subsequent grant disbursements are conditional upon eligible provincial departments: <ul style="list-style-type: none"> <li>reporting on EPWP performance quarterly within the required timeframes</li> <li>implementing their approved EPWP Project List as planned towards the agreed job creation targets</li> </ul> </li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>To be eligible for an EPWP grant allocation in 2012/13, a provincial department must have reported EPWP performance (in either the infrastructure or environment and culture sector) by 22 October 2011</li> <li>The EPWP grant allocations are based on EPWP performance in the past 18 months, the potential of provincial departments to create work with their baseline budgets, the need for EPWP work in an area indicated by levels of unemployment, poverty and service backlogs and a capacity allocation to support provincial departments to meet the EPWP reporting requirements</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>This grant is intended to fund expansion in specific focus areas as well as incentivise increased EPWP performance. The grant is based on performance, the potential to expand and the need for EPWP work in key geographic regions</li> </ul>
<b>Past performance</b>	<p><b>2010/11 audited financial outcomes</b></p> <ul style="list-style-type: none"> <li>Payments on the EPWP infrastructure incentive grant was made to the following provinces in the 2010/11 financial year:</li> </ul>

<b>Expanded Public Works Programme Integrated Grant for Provinces</b>	
	<ul style="list-style-type: none"> <li>- Eastern Cape: R25.1 million</li> <li>- Free State: R2.4 million</li> <li>- Gauteng: R2.5 million</li> <li>- KwaZulu-Natal: R135.6 million</li> <li>- Limpopo: R6.8 million</li> <li>- Mpumalanga: R8.3 million</li> <li>- Western Cape: R1.7 million</li> </ul> <ul style="list-style-type: none"> <li>• A total of R182.4 million was disbursed to eligible provincial departments</li> </ul>
	<p><b>2010/11 service delivery performance</b></p> <ul style="list-style-type: none"> <li>• 131 734 work opportunities were reported by provincial departments in the infrastructure sector and validated by the EPWP system</li> <li>• 43 609 full time equivalent jobs were reported by provincial departments in the infrastructure sector and validated by the EPWP system</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>• Grant continues until the end of 2014/15 financial year subject to review</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>• 2012/13: R293 million, 2013/14: R362 million and 2014/15: R383 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>• Three instalments per annum (22 May 2012, 22 August 2012 and 15 November 2012) <ul style="list-style-type: none"> <li>- 40 per cent of the allocation will be disbursed on 22 May 2012 which accommodates the incentive reward for full-time equivalent (FTE) performance in quarter four of 2011/12, as well as the first disbursement of the new EPWP grant for 2012/13</li> <li>- A further two (2) payments of 30 per cent each are planned for 22 August 2012 and 15 November 2012</li> </ul> </li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department of public works</b></p> <ul style="list-style-type: none"> <li>• Determine eligibility and set grant allocations and FTE targets for eligible provincial departments</li> <li>• Publish on the EPWP website all documents relevant for provincial departments to understand and implement the grant, including a Grant Manual, the relevant EPWP Guidelines and the Ministerial Determination</li> <li>• Support provincial departments, in the manner agreed to in the funding agreement, to identify suitable EPWP projects, develop EPWP Project Lists in accordance with the EPWP project selection criteria, apply the EPWP project selection criteria and EPWP guidelines to project design, report using the EPWP reporting system</li> <li>• Consolidate all EPWP projects funded by the grant into a National Implementation Plan for the grant, and submit to the National Treasury by 15 May 2012 (for provinces)</li> <li>• Monitor the performance and spending of provincial departments and assess progress towards implementing their EPWP Project Lists</li> <li>• Disburse the grant to eligible provinces</li> <li>• Report to National Treasury on a quarterly basis, progress against FTE targets and spending against the grant allocation</li> <li>• Conduct data quality assessments on a continuous basis, to support good governance and identify areas for administrative improvement</li> <li>• Manage the EPWP coordinating structures to support implementation, identify blockages and facilitate innovative solutions</li> <li>• Support the sector to collect the required data, align monitoring and reporting frameworks and to report on key outputs on the EPWP Web Based System</li> </ul> <p><b>Responsibilities of the eligible provincial departments</b></p> <ul style="list-style-type: none"> <li>• Develop and submit an EPWP Project List to the National Department of Public Works (DPW) by 30 March 2012</li> <li>• Sign the standard funding agreement with DPW agreeing to comply with the conditions of the grant before receiving any grant disbursement</li> <li>• Agree on the areas requiring technical support from DPW upon signing the grant agreement</li> <li>• Report on all EPWP projects into the EPWP reporting system and update progress quarterly in accordance with the reporting requirements and timelines stipulated in the grant agreement</li> <li>• Provincial departments must maintain beneficiary and payroll records as specified in the Audit Requirements in the 2012 EPWP Grant Manual, and make these available to DPW for data quality assessment tests</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>• Provincial departments must report on performance of EPWP projects for the 2011/12 financial year by 22 April 2012; or report on second quarter 2012/13 performance by 22 October 2012 to be eligible for a grant allocation</li> <li>• Provincial departments must submit draft 2013 EPWP Project lists to DPW by the end of February 2013</li> <li>• Eligible provincial departments must sign the standard funding agreement with an approved 2013 EPWP Project List by the end of April 2013</li> </ul>

<b>Social Sector Expanded Public Works Programme Incentive Grant for Provinces</b>	
<b>Transferring department</b>	<ul style="list-style-type: none"> <li>Public Works (Vote 7)</li> </ul>
<b>Strategic goal</b>	<ul style="list-style-type: none"> <li>To increase job creation through the expansion of Social Sector Expanded Public Works Programme (EPWP) programmes</li> </ul>
<b>Grant purpose</b>	<ul style="list-style-type: none"> <li>To incentivise provincial social sector departments identified in the 2012 Social Sector EPWP Log-frame to increase job creation by focusing on the strengthening and expansion of social service programmes that have employment potential</li> </ul>
<b>Outcome statements</b>	<ul style="list-style-type: none"> <li>Improved service delivery to communities by expanding the reach and quality of social services</li> <li>Improved quality of life of unemployed people through employment creation and increased income</li> <li>Reduced levels of poverty</li> <li>Contribute towards decreased levels of unemployment</li> <li>Improved opportunities for sustainable work through experience and learning gained</li> <li>Strengthened capacity of non-government delivery partners through increased access to funds for training, wages and administration</li> </ul>
<b>Outputs</b>	<ul style="list-style-type: none"> <li>Increased number of people employed and receiving income through the EPWP</li> <li>Increased duration of the work opportunities created</li> <li>Increased number of households and beneficiaries to which services are provided</li> <li>Increased income per EPWP beneficiary</li> </ul>
<b>Priority outcome(s) of government that this grant primarily contributes to</b>	<ul style="list-style-type: none"> <li>Outcome 4: Decent employment through inclusive economic growth</li> <li>Outcome 5: A skilled and capable workforce to support an inclusive growth path</li> </ul>
<b>Details contained in the business plan</b>	<ul style="list-style-type: none"> <li>Outcome indicators</li> <li>Output indicators</li> <li>Inputs</li> <li>Key activities</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>Provincial departments must submit to the national Department of Public Works (DPW) signed-off EPWP targets and budgets for the 2012/13 financial year as part of the EPWP annual log frame planning process by 26 April 2012</li> <li>Provincial departments must submit to DPW signed-off implementation plans on how to achieve these EPWP targets by 26 April 2012</li> <li>Provincial departments must report both conditional grant and equitable share EPWP expenditure on the monthly In-Year-Monitoring (IYM) tool in accordance with section 32 of the Public Finance Management Act</li> <li>Provincial departments must sign an incentive agreement with DPW by 26 April 2012 to comply with the conditions and obligations of the grant</li> <li>Reports must be loaded on the EPWP Web-based Reporting System within 22 days after the end of every quarter</li> <li>Provincial departments must adhere to the Audit Requirements stipulated in the EPWP Incentive Manual</li> <li>The Incentive Grant allocation must be used to expand job creation programmes in the Social Sector</li> <li>The Incentive Grant allocation must be used to fund the following priority areas: <ul style="list-style-type: none"> <li>to provide stipends to unpaid volunteers at R63.18 per day and further adjustments as per the Ministerial Determination for EPWP workers and the prescripts of the Department of Labour</li> <li>to expand Social Sector EPWP programmes as identified in the EPWP Social Sector Log-frame</li> <li>to create additional work opportunities</li> </ul> </li> <li>A minimum of 80 per cent of the incentive allocation must be used to pay stipends or wages</li> </ul>
<b>Allocation criteria</b>	<ul style="list-style-type: none"> <li>To be eligible for an incentive allocation in 2012/13, a provincial department must have: <ul style="list-style-type: none"> <li>reported EPWP performance by 22 April 2011 for an incentive allocation to be calculated based on 2010/11 performance</li> <li>must have met at least 45 per cent of their Full Time Equivalent (FTE) target for the 2010/11 financial year</li> </ul> </li> <li>Each provincial department's performance is assessed against a set of EPWP performance indicators to determine the size of the incentive allocations for those years. These are: <ul style="list-style-type: none"> <li>targeted number of FTEs per provincial department</li> <li>beneficiary profile consisting of 2 per cent persons with disabilities</li> <li>beneficiary profile consisting of 40 per cent youth</li> <li>beneficiary profile consisting of 55 per cent female beneficiaries</li> <li>10 per cent of days worked spent in training</li> <li>average duration of 100-day work opportunities</li> <li>average Minimum Daily Wage of R63.18 per person's day of work</li> </ul> </li> </ul>

<b>Social Sector Expanded Public Works Programme Incentive Grant for Provinces</b>	
	<ul style="list-style-type: none"> <li>Incentive allocations to each provincial department are based on their past performance score [per cent] x the number of FTEs created x FTE Reward [R63.18 per day x 230 days]. These allocations are adjusted due to a shortfall in the total allocation for all the provincial departments, but are in line with the Ministerial Determination for EPWP workers</li> <li>Provincial grant allocations for the two outer years are indicative and will be revised based on the performance of each province</li> </ul>
<b>Reasons not incorporated in equitable share</b>	<ul style="list-style-type: none"> <li>The incentive allocation is based on the performance of programmes in a prior financial year and use of the allocation is specifically earmarked for EPWP programme expansion</li> </ul>
<b>Past performance</b>	<b>2010/11 audited financial outcomes</b> <ul style="list-style-type: none"> <li>New grant</li> </ul> <b>2010/11 service delivery performance</b> <ul style="list-style-type: none"> <li>New grant</li> </ul>
<b>Projected life</b>	<ul style="list-style-type: none"> <li>Ongoing subject to review</li> </ul>
<b>MTEF allocations</b>	<ul style="list-style-type: none"> <li>2012/13: R 217 million, 2013/14: R 258 million and 2014/15: R273 million</li> </ul>
<b>Payment schedule</b>	<ul style="list-style-type: none"> <li>Four instalments (25 May 2012, 13 July 2012, 12 October 2012 and 11 January 2013)</li> </ul>
<b>Responsibilities of the transferring national officer and receiving officer</b>	<p><b>Responsibilities of the national department of public works</b></p> <ul style="list-style-type: none"> <li>Determine the eligibility of provincial departments, set job creation targets and performance measures and calculate incentive allocations</li> <li>Draft an Incentive Manual that will provide provincial departments with standard information on the rules of the incentive programme, its application, monitoring and evaluation information and audit regulations</li> <li>Draft an Incentive Agreement outlining the requirements of the Incentive Grant and ensure that each provincial department signs the agreement by 26 April 2012</li> <li>Reach agreement with national sector departments on their roles in ensuring effective implementation of the Incentive Grant by 26 April 2012</li> <li>Support provincial departments to develop plans to meet job creation targets</li> <li>Support the sector to collect the required data, align monitoring and reporting frameworks and to report on key outputs on the EPWP Web Based System</li> <li>Monitor the performance of provincial departments and the use of the incentive grant against the conditions in the framework and report to National Treasury on quarterly progress</li> <li>Audit the final performance of provincial departments after the end of the financial year</li> </ul> <p><b>Responsibilities of the provincial departments</b></p> <ul style="list-style-type: none"> <li>Identify the employment and expansion potential of departmental Social Sector EPWP programmes and develop plans for maximising job creation and service delivery expansion</li> <li>Submit and obtain approval for the required programme expansion plans to DPW to show how targets will be achieved</li> <li>Sign the standard Incentive Agreement with DPW agreeing to comply with the conditions and obligations of the incentive grant before receiving any incentive payment</li> <li>Report EPWP performance onto the EPWP Web Based System and update progress quarterly in accordance with the reporting requirements in the Incentive Agreement</li> <li>Provide data on the use of the incentive grant on a quarterly basis in the format and manner prescribed by DPW</li> <li>Maintain beneficiary and payroll records as specified in the Audit Requirements of the EPWP</li> </ul>
<b>Process for approval of the 2013/14 business plans</b>	<ul style="list-style-type: none"> <li>Provincial departments report performance on Social Sector EPWP programmes for the 2011/12 financial year by 26 April 2012</li> <li>Performance in 2011/12 will determine the targets and incentive allocations for 2013/14</li> <li>Provincial departments participate in the planning exercise in January each year and submit their business plans and targets to DPW during this process in the format required</li> <li>DPW to distribute the Incentive Agreement in March every year</li> <li>Provincial departments sign the Incentive Agreement with DPW by 26 April 2013 and agree to comply with the conditions and obligations of the incentive grant</li> </ul>

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