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## BOARD NOTICES

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### BOARD NOTICE 180 OF 2011

#### NATIONAL COUNCIL OF SOCIETIES FOR THE PREVENTION OF CRUELTY TO ANIMALS

#### RULES

##### **1 NEW RULE TO BE NUMBERED 6.25**

All persons wishing to adopt an animal from a Society shall do so in person and shall personally complete the necessary application forms, adoption and sterilisation contracts, after providing satisfactory proof of his/her identity.

##### **2 NEW RULE TO BE NUMBERED 6.26**

- a) No Society shall utilise the services of any outside facility, organisation or business unless they have regularly inspected same and satisfied themselves that the welfare of any animal given into their care, for any purpose whatsoever, shall not be compromised and that the animal(s) concerned will be humanely and compassionately handled.
- b) A record of all such approved facilities, organisations and businesses shall be kept by the Society together with copies of all reports compiled on the inspections conducted. During the period that their services are employed, inspections shall be conducted at least every 6 months.

##### **3 NEW RULE TO BE NUMBERED 6.27**

In the case of an animal being adopted into the jurisdiction of another SPCA, the adoption application form and all relevant paperwork will be sent to the Society which is requested to do pre-home and post-home checks before the check is undertaken. Under no circumstances will an SPCA do a pre-home check solely by receiving a phone call which gives an address.

##### **4 AMENDMENT TO RULE 2.6**

No Society, its employees, members of the Governing Body or other members shall make any statement or do anything, whether intentionally or negligently, that will or is likely to have the effect of undermining or frustrating the aims, objects or policies of the Council. For the purposes of this rule, the expression "the effect of undermining or frustrating the aims, objects or policies of the Council" shall mean –

- a) Publicly criticising any other Society or the SPCA movement in general; or
- b) Conducting, or failing to conduct, activities in such a manner as to contravene any requirement of the operations manual; or
- c) Becoming involved in or associated with the activities of any other organisation, the objects of which are not entirely in accord with those of the movement, as expressed in these Rules or in the operations manual.

**5 DELETE RULE 2.9 WHICH READS**

No statistics or publicity may be given or generated by a Society which is intended to create a negative image or give a negative impression of the SPCA movement.

**6 AMENDMENT TO RULE 3.6**

A Society shall keep accurate, complete and legible records of every animal handled by it so that such records give a full account of the circumstances under which the animal came to be handled, the activities undertaken by the Society in relation to the animal and result thereof. All such records shall be adequately referenced, kept together and shall not be distributed among different files i.e. Admittance form, adoption/euthanase/owner claim form, application for adoption, sterilisation contract (if necessary) medical record if applicable and pre and post home checks. Such records shall be made available to the Board on request to facilitate the compilation of accurate and comprehensive records of the activities of member Societies.

**7 AMENDMENT TO RULE 6.15**

Societies may not use the Internet for posting "found" notices and may not authorise, support or become involved with any other party which does so, whether this is on behalf of a Society or with their knowledge.