

Dictionary of Education Concepts and Terms

Cross reference: None

Reference code: 10209

Lower secondary level of education

Definition: Generally designed to continue the basic programmes of the primary level but the teaching is typically more subject-focused, requiring more specialised teachers for each subject area.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: Corresponds with ISCED Level 2. The end of this level often coincides with the end of compulsory education. In South Africa this level of education refers to Grades 8 and 9.

Cross reference: None

Reference code: 10210

Macro data

Definition: Observation data gained by a purposeful aggregation of statistical micro data.

Source: Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: None

Reference code: 10211

Mainstreaming

Definition: Integration of learners with disabilities into the ordinary school without changes in curriculum, organisation or teaching strategies.

Source: Adapted from UNESCO, 2005, Guidelines for Inclusion: Ensuring Access to Education for All

Note: Contrast with inclusive education. Mainstreaming and inclusion are often used interchangeably, but the latter involves purposeful adaptation of the ordinary school environment whereas the former does not.

Cross reference: Barriers to learning, inclusive education

Reference code: 10212

Marital status

Definition: Personal status of an individual in relation to the marriage laws or customs of a country.

Source: Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: None

Reference code: 10214

Master list of institutions

Definition: A register of all education institutions and all education offices.

Source: Department of Basic Education

Note: Includes open and closed schools.

Cross reference: Education institution, education office, institution status

Reference code: 10215

Master teacher

Definition: A classroom teacher who has been upgraded from a position of Senior Teacher with the added responsibility of facilitating professional development activities and providing support to the school management team if and when required.

Source: Derived from ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10216

Metadata

Definition: Information on the underlying concepts, definitions and classifications used, the methodology of data collection and processing, and indicators or measures of accuracy of the statistical information.

Dictionary of Education Concepts and Terms

Source: Association for Development of Education in Africa's (ADEA) Working Group on Education Management and Policy Support (WGMPS), 2009, Education Management Information System Norms and Standards for SADC Region)

Note: Metadata are data that describe other data, and data become metadata when they are used in this way. This happens under particular circumstances and for particular purposes, as no data are always metadata. The set of circumstances and purposes (or perspective) for which some data are used as metadata is called the context. So, metadata are data about data in some context.

Cross reference: Data

Reference code: 10220

Methodological soundness

Definition: The application of international, national, or peer-agreed standards, guidelines, and practices to produce statistical outputs.

Source: Adapted from Statistics South Africa, 2008, South African Statistical Quality Assessment Framework (SASQAF)

Note: One of the dimensions of SASQAF.

Cross reference: Accessibility of data, accuracy of data, coherence of data, interpretability of data, relevance of data, timeliness of data

Reference code: 10221

Micro data

Definition: Observation data collected on an individual object or statistical unit.

Source: Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: Data

Reference code: 10223

Mild to moderate intellectual disability

Definition: Learners with an intellectual disability have significantly lower than average intellectual ability and deficits in social and adaptive functioning, that is, limitations in such areas as communication, social, daily living or movement skills. Learners with mild to moderate intellectual disability are academically functioning on level below 75% of that of their peers.

Source: Department of Basic Education

Note: None

Cross reference: Moderate to severe/profound intellectual disability

Reference code: 10225

Misconduct

Definition: A deed or behaviour of an educator or learner that does not comply with their respective code of conduct.

Examples include damage to property, smoking, gambling, substance abuse, graffiti, pornographic material, vandalism, disruption of teaching and lessons, use of alcohol, verbal abuse, truancy, forgery of parents' signatures, gangsterism, carrying of dangerous weapons, bullying, disregarding instructions of authority, racism, etc

Source: Mothata, S et al., 2000, A Dictionary of South African Education and Training

Note: None

Cross reference: None

Reference code: 10226

Moderate to severe/profound intellectual disability

Definition: Learners with moderate to severe/profound intellectual disability are academically functioning on a level below 50% of that of their peers. Some identifiable causes include: hereditary factors; chromosome abnormalities, such as in Down Syndrome; brain damage before or at birth; brain damage after birth due to illness or accident; malnutrition or other deprivation in early childhood.

Source: Department of Basic Education

Note: None

Cross reference: Mild to moderate intellectual disability

Dictionary of Education Concepts and Terms

Reference code: 10227

Monitoring

Definition: The systematic collection and recording of information in order to track progress towards the achievement of the objectives of an intervention and identify the need for corrective action.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10228

Mortality statistics

Definition: The statistics collected on deaths amongst educators and learners.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10229

Mother tongue

Definition: The language which a learner has acquired in early years and which normally has become his or her natural instrument of thought and communication.

Source: Department of Basic Education

Note: None

Cross reference: Home language, primary language, indigenous language

Reference code: 10230

Multi-grade class

Definition: A class where learners in more than one grade are taught in the same classroom at the same time.

Source: Department of Basic Education

Note: Learners in multi-grade classes may be taught by more than one educator.

Cross reference: None

Reference code: 10231

Multilingualism

Definition: Ability to speak more than two languages; proficiency in many languages.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10232

Multiple disability

Definition: Any combination of two or more types of disabilities.

Source: Department of Basic Education

Note: Compare multiple barriers to learning.

Cross reference: None

Reference code: 10233

Multipurpose classroom

Definition: A room designed or used for several purposes.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10452

*Dictionary of Education Concepts and Terms***National Certificate (Vocational)**

Definition: A qualification at levels 2, 3 or 4 on the National Qualifications Framework (NQF) awarded to students who comply with the national policy requirements for the NC (V).

Source: RSA, 2003, National Policy on the Conduct, Administration and Management of the Assessment on the National Certificate (Vocational)

Note: None

Cross reference: National Senior Certificate (NSC)

Reference code: 10236

National education data

Definition: Data collected processed by the Department of Basic Education.

Examples: Maths and Science Survey, Data Quality Audit.

Source: Department of Basic Education

Note: This data is not collected and processed by the PED.

Cross reference: Data consolidation, data integration, national level data, provincial education data

Reference code: 10234

National EMIS number

Definition: A nationally unique number that identifies an education institution.

Source: Department of Basic Education

Note: The National EMIS Number is allocated to the institution as soon as the possibility of it is conceived. The institution is recorded on the Master List of Institutions when it is allocated a National EMIS Number. The National EMIS Number must not be reused. When an institution moves from one province to another because of demarcation, it must be closed in the first province and opened in the new province, with a new National EMIS Number. When a new institution is opened on premises previously used, it must be allocated a new National EMIS Number. Each campus for an FET College and each site for an ABET Centre must have its own National EMIS Number. Synonym: Institution ID (deprecated).

Cross reference: None

Reference code: 10235

National level data

Definition: Data that is consolidated at the national level.

Examples: SNAP, Annual School Survey.

Source: Department of Basic Education

Note: None

Cross reference: Data consolidation, data integration, national education data

Reference code: 10237

National Qualifications Framework (NQF)

Definition: A comprehensive system for the classification, registration, publication and articulation of quality- assured national qualifications.

Source: RSA, 2008, National Qualifications Framework Act

Note: None

Cross reference: None

Reference code: 10238

National Qualifications Framework (NQF) levels

Definition: A series of levels of learning achievement arranged in ascending order from one to ten, with each level described by a statement of learning achievement known as a level descriptor.

Source: RSA, 2008, National Qualifications Framework Act

Note: Level 1: General Education

Levels 2-4: FET

Levels 5-10: Higher Education

Cross reference: None

Reference code: 10239

*Dictionary of Education Concepts and Terms***National School Nutrition Programme**

Definition: A national programme managed by the Department of Basic Education, targeted at poor communities, whose objectives are to contribute to enhanced learning capacity through school feeding; promote and support the implementation of food production initiatives in schools; and strengthen nutrition education for school communities.

Source: Department of Basic Education, 2009, National School Nutrition Programme 2008 Annual Report.

Note: None

Cross reference: None

Reference code: 10241

National Senior Certificate (NSC)

Definition: The NSC is a 130 credit certificate at Level 4 on the National Qualifications Framework (NQF). The NSC is to be awarded for the achievement of the exit level learning outcomes stipulated in the National Curriculum Statement (NCS) Grades 10-12 (General).

Source: Department of Education, 2005, The National Senior Certificate: A Qualification at Level 4 of the National Qualifications Framework (NQF)

Note: The NSC is equivalent to the successful completion of Grade 12 of the school system.

Cross reference: National Certificate (Vocational) (NC (V))

Reference code: 10240

Nature of appointment

Definition: Describes the manner in which a staff member is appointed.

Examples: temporary appointment, appointment on contract, abnormal appointment, permanent appointment, probation, substitute appointment.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10242

Net enrolment rate (NER)

Definition: Enrolment of the official age-group for a given level of education expressed as a percentage of the corresponding population.

Source: UNESCO Institute of Statistics, undated, Education Indicators Technical Guidelines

Note: None

Cross reference: Age specific enrolment ratio (ASER), gross enrolment rate (GER), net intake rate (NIR), total primary net enrolment rate (TNER)

Reference code: 10243

Net intake rate (NIR)

Definition: New entrants in the first grade of primary education that are of official primary school-entrance age, expressed as a percentage of the population of the same age.

Source: UNESCO Institute of Statistics, undated, Education Indicators Technical Guidelines

Note: None

Cross reference: Net enrolment rate (NER), net intake rate (NIR)

Reference code: 10244

New entrant

Definition: A learner who is enrolled in a grade during the current reference period but who was not enrolled in that grade in the previous reference year.

Source: Adapted from OECD, 2004, OECD Handbook for Internationally Comparative Education Statistics: Concepts, Standards, Definitions and Classifications

Note: None

Cross reference: None

Reference code: 10245

*Dictionary of Education Concepts and Terms***Nil response**

Definition: A numeric response the value of which is zero.

Source: Statistics South Africa

Note: None

Cross reference: Non-response, null response

Reference code: 10246

No fee school

Definition: A school defined as a 'no fee school' in Section 1 of the South African Schools Act.

Source: RSA, 2006, Amended National Norms and Standards for School Funding

Note: 'A 'No fee school' may not levy compulsory school fees.

Cross reference: Quintile

Reference code: 10247

Nodal area school

Definition: A school located in a presidential nodal area.

Source: Department of Basic Education

Note: None

Cross reference: Presidential nodal area

Reference code: 10248

Non-compliant dataset

Definition: A dataset that does not conform to requirements as prescribed by the Department of Basic Education.

Source: Department of Basic Education

Note: None

Cross reference: Complete dataset, compliant dataset, dataset

Reference code: 10249

Non-educator staff

Definition: Persons employed at a school who are not educators.

Source: Department of Basic Education

Note: Refers to the following categories: support staff, administrative staff, hostel staff, professional non-teaching staff. Such staff members may be remunerated by the state, SGB or any other source.

Cross reference: Educator, educator staff

Reference code: 10250

Non-formal education

Definition: Any organised and sustained educational activity that does not correspond exactly to formal education.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: Non-formal education may take place both within and outside educational institutions, and may cater for persons of all ages. Depending on country contexts, it may cover educational programmes to impart adult literacy, basic education for out-of-school children, life-skills, work-skills and general culture. Non-formal education programmes do not necessarily follow the 'ladder' system, may have varying durations, and may or may not confer certification of the learning achieved.

Cross reference: Formal education, informal learning

Reference code: 10251

Non-official language

Definition: A language that, though relatively widely used, lacks official status.

Source: Adapted from OECD, 2007, Glossary of Statistical Terms

Note: None

Dictionary of Education Concepts and Terms

Cross reference: None

Reference code: 10453

Non-response

Definition: Failure to obtain a measurement on one or more study variables for one or more key elements selected for a survey.

Source: OECD, 2007, Glossary of Statistical Terms

Note: Also referred to as null response, where no response is provided by the respondent.

Cross reference: Item response rate, nil response, response rate

Reference code: 10252

Null response

Definition: See non-response.

Source: None

Note: None

Cross reference: None

Reference code: 10474

Nutrition centre

Definition: Space used to prepare food for learners in terms of National School Nutrition Programme.

Source: Department of Education, 2007, National Assessment Report (public schools) National Education Infrastructure Management System (NEIMS)

Note: None

Cross reference: None

Reference code: 10454

Office-based educator

Definition: A person assigned to work in an office of a national or provincial department of education and who is employed in terms of the EEA.

Source: Department of Basic Education

Note: An office-based educator does not work in an education institution.

Cross reference: Educator, school-based educator

Reference code: 10254

Official institution name

Definition: The current official registered name of an education institution.

Source: Department of Basic Education

Note: The National EMIS Number is the official identifier for an institution, because a school may decide to change its name. In the past some survey forms have given the instruction that a school name should not include the word 'school'. This kind of instruction should be avoided, as it creates incorrect names such as 'Lesedi for Girls', as opposed to 'Lesedi School for Girls'.

Cross reference: None

Reference code: 10253

Official language

Definition: The official languages of the Republic of South Africa are Sepedi, Sesotho, Setswana, siSwati, Tshivenda, Xitsonga, Afrikaans, English, isiNdebele, isiXhosa and isiZulu.

Source: RSA, 1996 Constitution of the Republic of South Africa

Note: None

Cross reference: None

Reference code: 10455

Open dataset

Definition: A dataset which is still being updated, corrected or modified.

Source: Department of Basic Education

Note: None

Cross reference: None

Dictionary of Education Concepts and Terms

Reference code: 10255

Operational data

Definition: See administrative data.

Source: None

Note: Synonym is administrative data.

Cross reference: Administrative data

Reference code: 10456

Ordinary school

Definition: A school that is not a special school.

Source: Department of Basic Education

Note: An ordinary school could be both a public school and an independent school.

Cross reference: Focus school, school, special school

Reference code: 10256

Orphan

Definition: A learner who has one or both parents deceased.

Source: Department of Basic Education

Note: A single orphan has one parent deceased and a double orphan has both parents deceased.

Cross reference: None

Reference code: 10257

Outcome

Definition: The intended (or unintended) results of a policy or programme intervention.

Source: Department of Basic Education

Note: Outcomes are specified in terms of the effect the intervention is expected to have on beneficiaries, such as to raise the quality of teachers, or improve the retention of learners in the system.

Cross reference: None

Reference code: 10259

Outlier

Definition: A data value that lies in the tail of the statistical distribution of a set of data values. It refers to data that does not fit the central tendency shown by the remaining data.

Source: OECD, 2007, Glossary of Statistical Terms

Note: An alternative way of determining an outlier is by predetermining the parameters for the variable.

Cross reference: None

Reference code: 10260

Out-of-school children

Definition: Children in the official school age group who are not enrolled in school.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: None

Cross reference: None

Reference code: 10258

Output

Definition: The final products, goods and services produced for delivery; 'what we produce or deliver'.

Source: Adapted from The Presidency, 2007, Policy Framework for the Government-wide M&E System

Note: None

Cross reference: None

Reference code: 10261

Ownership of building

Definition: Whether a building in which an educational institution is housed, is privately or publicly owned.

Dictionary of Education Concepts and Terms

Source: Department of Basic Education
Note: None
Cross reference: Ownership of institution, ownership of land
Reference code: 10420

Ownership of institution

Definition: Whether an institution is publicly or privately owned.
Source: Department of Basic Education
Note: None
Cross reference: Ownership of building, ownership of land
Reference code: 10262

Ownership of land

Definition: Whether the land on which an institution is located is publicly or privately owned.
Source: Department of Basic Education
Note: None
Cross reference: Ownership of institution, ownership of building
Reference code: 10263

Parallel medium of instruction

Definition: Teaching that occurs in two or more languages of instruction in separate classes in the same grade.
Source: Department of Basic Education
Note: None
Cross reference: Dual medium of instruction, parallel medium school, single medium of instruction, single medium school
Reference code: 10264

Parallel medium school

Definition: A school that practises parallel medium of instruction in all grades.
Source: Department of Basic Education
Note: None
Cross reference: Dual medium of instruction, parallel medium of instruction, single medium of instruction, single medium school
Reference code: 10265

Parent

Definition: The (a) biological or adoptive parent or legal guardian of a learner, (b) the person legally entitled to custody of a learner, or (c) the person who undertakes to fulfil the obligations of a person referred to in (a) and (b) towards the learner's education at the institution.
Source: RSA, 1996, South African Schools Act
Note: A status that is important for determining dependency exemptions.
Cross reference: In loco parentis, parent learner
Reference code: 10266

Parent learner

Definition: A learner who has a dependent child.
Source: Department of Basic Education
Note: None
Cross reference: None
Reference code: 10267

Part time staff member

Definition: A staff member appointed to work fewer hours than a full time staff member.
Source: Department of Basic Education
Note: None

Dictionary of Education Concepts and Terms

Cross reference: Full time staff member, permanent staff, temporary staff

Reference code: 10269

Partial exemption from payment of school fees

Definition: The financial concession granted to a parent in terms of which he or she is liable for the payment of only a portion of the school fees.

Source: RSA, 2006, Regulations for the exemption of parents from the payment of school fees

Note: None

Cross reference: Automatic exemption from payment of school fees, conditional exemption from payment of school fees, fee exemption, total exemption from payment of school fees

Reference code: 10457

Partial sightedness/low vision

Definition: Impairment of visual functioning even after treatment, such as an operation or standard refractive correction (has been given glasses or lenses) and has a visual acuity of less than 6/18 to light perception, or a visual field of less than 10° from the point of fixation (i.e. 20° across) but who uses, or is potentially able to use, vision for the planning or execution of a task.

Source: Department of Basic Education

Note: None

Cross reference: Blindness

Reference code: 10268

Performance appraisal

Definition: Assessment against a set of pre-determined criteria of the efficiency and effectiveness with which an individual fulfils an agreed set of tasks.

Source: OECD, 2007, Glossary of Statistical Terms

Note: None

Cross reference: None

Reference code: 10419

Period register

Definition: An official document in which the attendance of learners in an instructional period is recorded.

Source: Department of Basic Education, 2010, Policy on Learner Attendance

Note: None

Cross reference: None

Reference code: 10270

Permanent staff

Definition: Staff employed on a permanent contract.

Source: Department of Basic Education

Note: None

Cross reference: Full time staff, part time staff, temporary staff

Reference code: 10271

PERSAL component number

Definition: The number used by PERSAL to identify institutions and offices in the organogram.

Source: Department of Basic Education

Note: None

Cross reference: Education institution, education office, PERSAL pay point number

Reference code: 10272

PERSAL pay point number

Definition: The number used by PERSAL to identify the site of payment for employees.

Dictionary of Education Concepts and Terms

Source: Department of Basic Education

Note: None

Cross reference: PERSAL component number

Reference code: 10273

Personnel category

Definition: Refers to the following: principal, deputy principal, HoD, educator, SNE educator and remedial educator.

Source: Department of Basic Education

Note: PERSAL refers to the following personnel ranks: principal, deputy principal, departmental head, teacher, teacher intern, education specialist, teaching and learning specialist and circuit manager.

Cross reference: None

Reference code: 10274

Persons with disabilities

Definition: People who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis.

Source: United Nations, 2007, Convention on the Rights of Persons with Disabilities, Article 1

Note: None

Cross reference: Barriers to learning, disability, inclusive education, learners with special education needs, mainstreaming, physical disability, primary disability

Reference code: 10275

Physical disability

Definition: A condition that substantially limits one or more basic physical activities, such as walking, climbing stairs, reaching, lifting, or carrying.

Source: Department of Basic Education

Note: Barriers to learning, disability, inclusive education learners with special education needs, persons with disabilities

Cross reference: None

Reference code: 10276

Platooning school

Definition: A school with its own learners, staff, principal and EMIS number which uses the building and infrastructure of a host school.

Source: Department of Basic Education

Note: None

Cross reference: Cluster schools, host school

Reference code: 10277

Population (statistical)

Definition: The total membership/universe of a defined class of people/objects/events under study.

Source: Statistics South Africa

Note: None

Cross reference: None

Reference code: 10278

Population group

Definition: A group with common characteristics (in terms of descent and history) particularly in relation to how they were classified before 1994.

Source: Statistics South Africa

Note: The following categories are provided: Black African, Coloured, Indian/Asian, White, Other. Information is collected to determine the extent to which equity is being addressed and redress has occurred.

Cross reference: None

Dictionary of Education Concepts and Terms

Reference code: 10279

Post

Definition: An approved position relating to a particular job description on the establishment for which financial provision exists.

Source: RSA, 1994, Adapted from Public Service Act

Note: None

Cross reference: None

Reference code: 10280

Post-matric

Definition: Instructional programme offered by a school to learners who have completed Grade 12.

Source: Department of Basic Education

Note: This usually applies in schools that offer programmes such as A Levels or O levels.

Cross reference: None

Reference code: 10281

Poverty Indicator

Definition: A group of criteria used to determine the level of poverty of a public school, according to the Norms and Standards for School Funding.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10282

Practical status of an institution

Definition: The operational status of an institution.

Examples: institution under construction, institution providing services, institution not providing services.

Source: Department of Basic Education

Note: None

Cross reference: Institution status, legal status of an institution, reporting status of an institution

Reference code: 10283

Preferred language of instruction

Definition: The preferred language of instruction as indicated on admission of a learner to a school.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10284

Pre-grade R

Definition: A programme of learning provided by a school or other education institution in a grade before Grade R.

Source: Department of Basic Education

Note: None

Cross reference: Pre-primary education

Reference code: 10285

Preliminary data

Definition: Released version of an information series before finalisation.

Source: Department of Basic Education

Note: Data may be preliminary due to (a) incomplete returns from sources (b) justifiably incomplete processing of data.

Cross reference: None

Reference code: 10458

*Dictionary of Education Concepts and Terms***Pre-primary education**

Definition: Initial stages of organised instruction designed primarily to introduce very young children to a school environment.

Source: UNESCO, 2006, International Standard Classification of Education ISCED 1997

Note: Corresponds with ISCED Level 0. In SA this refers to all education programmes before Grade 1.

Cross reference: Grade R, Pre-grade R

Reference code: 10286

Presidential nodal area

Definition: Severely impoverished areas in South Africa, identified during 2001 through the Integrated Sustainable Rural Development Programme (ISRDP) and Urban Renewal Programme (URP), whose underdevelopment is addressed in interventions by the Government of South Africa.

Source: Department of Basic Education

Note: None

Cross reference: Nodal area school

Reference code: 10287

Primary disability

Definition: The predominant impairment of a learner; the area in which the functional limitation is most severe.

Source: World Health Organisation, 2001, International Classification of Functioning, Disability and Health (ICF)

Note: None

Cross reference: Barriers to learning, inclusive education, learners with special education needs, mainstreaming, persons with disability, primary disability

Reference code: 10288

Primary level of education

Definition: Grade 1 to Grade 7 in the school system.

Source: Department of Basic Education

Note: Corresponds with ISCED Level 1. It excludes Grade R.

Cross reference: Foundation phase, primary school, secondary level of education, school, school level

Reference code: 10290

Primary school

Definition: A school that offers all or a selection of grades from Grade R to Grade 7

Source: Department of Basic Education

Note: Some schools do not yet offer Grade R since it is still being phased in. Institutions that offer only Grade R and that are registered with a PED as schools are also referred to as primary schools.

Cross reference: Combined school, primary level of education, school, secondary school

Reference code: 10292

Principal

Definition: An educator employed and appointed as a manager of a school responsible for providing school leadership and management.

Source: Adapted from RSA, 1998, Employment of Educators Act

Note: Synonyms: headmaster, headmistress (deprecated), rector (deprecated).

Cross reference: None

Reference code: 10294

Private Adult Basic Education and Training (ABET) Centre

Definition: A private centre registered in terms of section 27 of the ABET Act, 1998.

Source: RSA, 2000, Adult Basic Education and Training Act

Note: None

Cross reference: Adult Basic Education and Training (ABET), Adult Basic Education and Training (ABET) Centre, Public Adult Basic Education and Training (ABET) Centre

Dictionary of Education Concepts and Terms

Reference code: 10295

Private Further Education and Training (FET) College

Definition: An institution that is registered or provisionally registered as a private college under the Further Education and Training Colleges Act, 2006.

Source: RSA, 2006, Further Education and Training Colleges Act

Note: None

Cross reference: Further Education and Training (FET), Further Education and Training (FET) College, Further Education and Training (FET) College Council, Further Education and Training (FET) College Management Staff, Further Education and Training (FET) Lecturer, Public Further Education and Training (FET) College

Reference code: 10296

Private higher education institution

Definition: An institution registered or conditionally registered as a private higher education institution in terms of Chapter 7 of the Higher Education Act, 1997.

Source: RSA, 1997, Higher Education Act

Note: None

Cross reference: Higher Education Institution (HEI), Public Higher Education Institution (HEI), university

Reference code: 10297

Processes

Definition: Key activities aimed at achieving outputs.

Examples: management and leadership practices, time on task, teaching practices, use of books, participation in governance structures.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10298

Professional non-teaching staff

Definition: Staff members of a school who are registered with a professional body other than the South African Council for Educators (SACE).

Examples: paramedics, social workers, caregivers, therapists, psychologists.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10299

Promotion rate (PR)

Definition: Proportion of learners from a cohort who proceed from a given grade in a given school year to the next grade in the next school year.

Source: Adapted from UNESCO, undated Institute of Statistics Glossary

Note: The actual number of learners promoted is calculated by taking the number of learners enrolled in a grade and subtracting the number of learners repeating that grade. This gives the number of learners who were promoted from one grade to the next.

Cross reference: None

Reference code: 10300

Provincial education data

Definition: Data obtained through provincial specific surveys.

Source: Department of Basic Education

Note: None

Cross reference: Data consolidation, data integration, national education data, national level data

Reference code: 10301

Dictionary of Education Concepts and Terms

Provincial EMIS number

Definition: A number unique within a province that identifies an institution and was allocated to the institution at registration.

Source: Department of Basic Education

Note: This concept is included only for historical purposes.

Cross reference: None

Reference code: 10302

Psychiatric disorder

Definition: Psychiatric illness or diseases manifested primarily as abnormalities of thought, feeling and behaviour producing either distress or impairment of function. Examples:
Personality disorders: Extreme or significant deviations from the way in which the average individual in a given culture perceives, thinks, feels and, particularly, relates to others. Behaviour patterns tend to be stable and encompass multiple domains of behaviour and psychological functioning.
Adjustment disorders: Relate to a significantly more difficult adjustment to a life situation than would normally be expected considering the circumstances.
Mood disorders: Primary symptom is a disturbance in mood; inappropriate, exaggerated, or limited range of feelings. Examples: bipolar disorder, major depression disorder.
Anxiety disorders: Primary feature is abnormal or inappropriate anxiety. Examples: acute stress disorder, obsessive-compulsive disorder, phobias, post-traumatic stress disorder.
Psychotic disorders: Major symptoms are psychosis, delusions (false beliefs that significantly hinder a person's ability to function), hallucinations. Example: schizophrenia

Source: Department of Basic Education; World Health Organisation, 2007, International Classification of Diseases: Mental and Behavioural Disorders; Medical Dictionary Online at <http://www.online-medical-dictionary.org>

Note: These disorders must be diagnosed by a psychiatrist or psychologist. See also South African Society of Psychiatry (SASOP) at <http://www.sasop.co.za>

Cross reference: None

Reference code: 10303

Public Adult Basic Education and Training (ABET) Centre

Definition: A public education institution established in terms of the ABET Act which offers adult basic education and training programmes.

Source: RSA, 2000, Adult Basic Education and Training Act

Note: None

Cross reference: Adult Basic Education and Training (ABET), Adult Basic Education and Training (ABET) Centre, Private Adult Basic Education and Training (ABET) Centre

Reference code: 10304

Public Further Education and Training (FET) College

Definition: An institution that is established under the Further Education and Training Colleges Act.

Source: Adapted from RSA, 2006, Further Education and Training Colleges Act

Note: None

Cross reference: Further Education and Training (FET), Further Education and Training (FET) College, Further Education and Training (FET) College Council, Further Education and Training (FET) College Management Staff, Further Education and Training (FET) Lecturer, Private Further Education and Training (FET) College

Reference code: 10305

Public higher education institution

Definition: A higher education institution that is established, deemed to be established or declared as a public higher education institution under the Higher Education Act.

Source: RSA, 1997, Higher Education Act

Note: None

Cross reference: Higher education institution (HEI), private higher education institution (HEI), university

Reference code: 10306

Public school

Definition: A school contemplated in Chapter 3 of the South African Schools Act, 1996.

Source: RSA, 1996, South African Schools Act

Note: This refers to both an ordinary school and a special school.

Dictionary of Education Concepts and Terms

Cross reference: Independent school, school

Reference code: 10307

Public service staff

Definition: All personnel employed in education under the Public Service Act, 1994.

Source: RSA, 1994, Public Service Act

Note: None

Cross reference: None

Reference code: 10308

Publication

Definition: (1) The act of publishing; (2) document of which copies are available for public consumption.

Examples: book, periodical, magazine, journal and newspaper.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10459

Qualification

Definition: A qualification registered by the South African Qualifications Authority.

Source: RSA, 2001, General and Further Education and Training Quality Assurance Act

Note: None

Cross reference: Qualification band, qualification category, qualification type, relative education qualification value (REQV)

Reference code: 10309

Qualification band

Definition: One of three horizontal bands in which the National Qualifications Framework was organised under the South African Qualifications Act.

Source: Department of Basic Education

Note: The three bands were GET, FET and HE. The term 'band' is being phased out and replaced by the term 'sector' in terms of the NQF Act. The three sectors are General and Further Education and Training, Higher Education, and Trades and Occupations.

Cross reference: Qualification, qualification category, qualification type, relative education qualification value (REQV)

Reference code: 10310

Qualification category

Definition: Classification of qualifications according to the Relative Education Qualification Value (REQV) level.

Source: Department of Basic Education

Note: This definition has been arrived at in the context of the EMIS survey forms. Refer to the Criteria for the Recognition and Evaluation of Qualifications for Employment in Education Based on the Norms and Standards for Educators, 2000, *Government Gazette* No. 21565, 22 September 2000.

Cross reference: Qualification, qualification band, qualification type, relative education qualification value (REQV)

Reference code: 10311

Qualification type

Definition: Classification of qualifications according to professional and academic qualifications.

Source: Department of Basic Education

Note: This definition has been arrived at in the context of the EMIS survey forms. Refer to the Criteria for the Recognition and Evaluation of Qualifications for Employment in Education Based on the Norms and Standards for Educators, 2000, *Government Gazette* No. 21565, 22 September 2000.

Cross reference: Qualification, qualification band, qualification category, relative education qualification value (REQV)

Reference code: 10312

*Dictionary of Education Concepts and Terms***Qualified educator**

Definition: A person who is in possession of an approved and recognised professional teaching qualification for employment in public education.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10313

Questionnaire

Definition: A group or sequence of questions designed to elicit information from a subject or a sequence of subjects.

Source: OECD, 2007, Glossary of Statistical Terms

Note: None

Cross reference: None

Reference code: 10314

Quintile

Definition: One of five poverty-based categories to which public schools are allocated for purposes of non-personnel funding by PEDs. Quintile 1 schools are the poorest and Quintile 5 schools are the least poor.

Source: Department of Education, 1998, National Norms and Standards for School Funding; Department of Education (2006); Amended National Norms and Standards for School Funding; South African Schools Act, 1996, chapter 4.

Note: Since 1 January 2007 quintiles have been determined on the basis of national criteria. Schools in quintiles 1 and 2 are no fee schools.

Cross reference: No fee school, resource targeting list

Reference code: 10315

Reception Grade

Definition: See Grade R

Source: None

Note: None

Cross reference: Grade R

Reference code: 10484

Redress

Definition: Deliberate interventions to overcome disparities in educational opportunity and performance, generally inherited from South Africa's past history of racial, ethnic and gender discrimination.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10316

Re-entrant to a level of education

Definition: A learner who returns to a level of education following a period of absence of at least one year from studying at the same level.

Source: OECD, 2004, OECD Handbook for Internationally Comparative Education Statistics: Concepts, Standards, Definitions and Classifications

Note: A re-entrant will not have been enrolled at that level in the previous reference year, but will have been enrolled at that level; in some year prior to that.

Cross reference: Repeater

Reference code: 10317

Register of exempted learners

Definition: A list of learners who have been exempted entirely, partially or conditionally from compulsory education by the HoD.

Source: Department of Basic Education

Note: None

Dictionary of Education Concepts and Terms

Cross reference: None

Reference code: 10460

Relative education qualification value (REQV)

Definition: A relative value attached to an education qualification primarily for purposes of salary determination.

Source: Adapted from RSA, 1998, Employment of Educators Act 76 of 1998

Note: None

Cross reference: Qualification, qualification band, qualification category, qualification type

Reference code: 10319

Relevance of data

Definition: Reflects the degree to which data meets the real needs of clients.

Source: Adapted from Statistics South Africa, 2008, South African Statistical Quality Assessment Framework (SASQAF)

Note: None

Cross reference: Accessibility of data, accuracy of data, coherence of data, interpretability of data, methodological soundness, timeliness of data

Reference code: 10320

Remedial class

Definition: Refers to a class that learner who experience specific learning difficulties attend on a part time basis so that their curriculum support needs can be individually addressed and they can eventually return to the ordinary class.

Source: Department of Basic Education

Note: None

Cross reference: Special class

Reference code: 10479

Remedial educator

Definition: A person, who teaches, educates or trains special needs learners or who provides professional educational services, including professional therapy and educational psychological services, at any public school, departmental office or adult basic education centre and who is appointed in a post in terms of the Employment of Educators Act 76 of 1998.

Source: RSA, 1998, Employment of Educators Act

Note: None

Cross reference: None

Reference code: 10321

Remuneration source

Definition: The source of the remuneration for a particular staff member.

Example: school governing body, PED.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10322

Repeater

Definition: A learner who enrolls in the same grade or the same educational programme for a second or further time.

Source: Adapted from OECD, 2004, OECD Handbook for Internationally Comparative Education Statistics: Concepts, Standards, Definitions and Classifications

Note: None

Cross reference: Re-entrant to a level of education, repetition rate by grade

Reference code: 10323

Repetition rate by grade

Definition: Number of repeaters in a given grade in a given school year, expressed as a percentage of enrolment in the

Dictionary of Education Concepts and Terms

grade of the previous school year.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: None

Cross reference: Repeater

Reference code: 10324

Reporting status of an institution

Definition: An indication of whether an institution is expected to submit data in response to a survey.

Source: Department of Basic Education

Note: None

Cross reference: Institution status, legal status of an institution, practical status of an institution

Reference code: 10325

Representative Council of Learners (RCL)

Definition: Statutory council to represent learners' interests that must be elected by learners in grade 8 or higher in every public school every school year.

Source: RSA, 1996, South African Schools Act

Note: In terms of section 11(a) of SASA, a representative council of learners must be established at every public school enrolling learners in the 8th grade or higher. The RCL must elect learners who will form the learner component of the SGB.

Cross reference: None

Reference code: 10326

Resource targeting list

Definition: A list of schools in a province, with schools ranked according to poverty of the school community.

Source: RSA, 2006, Amended National Norms and Standards for School Funding

Note: Public schools are assessed and ranked in a resource targeting list according to criteria provided in the Norms and Standards. Schools must be sorted from poorest to least poor on this list.

Cross reference: Quintile

Reference code: 10327

Respondent

Definition: The person or organisation that responds to the questions in a survey or questionnaire.

Source: Adapted from Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: None

Reference code: 10328

Response rate

Definition: The number of respondents who respond to a questionnaire compared to the number of respondents provided with a questionnaire expressed as a percentage.

Source: Department of Basic Education

Note: Sometimes referred to as unit response rate.

Cross reference: Item response rate

Reference code: 10329

Return rate

Definition: The proportion of questionnaires received in response to a survey, whether completed or not, expressed as a percentage of the total questionnaires distributed.

Source: Department of Basic Education

Dictionary of Education Concepts and Terms

Note: The return rate is equal to, or more than, the response rate, because some questionnaires that are returned are incomplete, illegible or otherwise unusable. See response rate.

Cross reference: Response rate

Reference code: 10330

Rural area

Definition: Farms and traditional areas characterised by low population densities, low levels of economic activity and low levels of infrastructure.

Source: Adapted from Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: Urban area

Reference code: 10331

Sample

Definition: A subset of the population from which information can be obtained.

Source: Adapted from OECD, 2007, Glossary of Statistical Terms

Note: In the case of a representative sample, information from a sample can be used to infer about the whole population.

Cross reference: Sample size, sample survey

Reference code: 10332

Sample size

Definition: The number of sampling units to be included in the sample.

Source: OECD, 2007, Glossary of Statistical Terms

Note: In the case of a multi-stage sample the number refers to the number of units at the final stage in the sampling.

Cross reference: Sample, sample survey

Reference code: 10334

Sample survey

Definition: A survey conducted using a sampling method in which a portion only, and not the whole population is surveyed.

Source: Adapted from OECD, 2007, Glossary of Statistical Terms

Note: None

Cross reference: Sample, sample size

Reference code: 10333

School

Definition: An education institution which enrolls learners in one or more grades from Grade R to Grade 12.

Source: Department of Basic Education

Note: In terms of SASA a school is a juristic person. The term includes both ordinary and special schools.

Cross reference: School, independent school, public school, ordinary school, special school, focus school, primary school, secondary school, primary level of education, secondary level of education

Reference code: 10335

School - based educator

Definition: A person, who teaches, educates or trains learners at a school and is expected in terms of the law to be registered with the South African Council for Educators.

Source: Adapted from RSA, 1998, Employment of Educators Act

Note: None

Cross reference: Educator, office-based educator

Reference code: 10337

School activity

Definition: An official educational, cultural, recreational or social activity of the school within or outside the school premises.

Dictionary of Education Concepts and Terms

Source: RSA, 1996, South African Schools Act

Note: None

Cross reference: None

Reference code: 10336

School allocation

Definition: An amount allocated by the state to each public ordinary school in the country on an annual basis in order to finance non-personnel non-capital expenditure items.

Source: RSA, 2006, Amended National Norms and Standards for school funding

Note: None

Cross reference: None

Reference code: 10461

School calendar

Definition: The annual plan that allocates the total number of school days in a school year in a specific pattern, in accordance with the published regulations.

Source: Department of Education, 2000, National Policy for Designing School Calendars For Ordinary Public Schools in South Africa

Note: None

Cross reference: School term

Reference code: 10338

School day

Definition: A day in a school term on which learners enrolled at the school are scheduled to be taught.

Source: Adapted from Department of Education, 1995, Terms and Conditions of Employment of Educators

Note: None

Cross reference: None

Reference code: 10339

School fees

Definition: Any form of contribution of a monetary nature paid by a person or body in relation to the attendance or participation by a learner in any programme of a public school.

Source: RSA, 1996, South African Schools Act

Note: None

Cross reference: None

Reference code: 10340

School Governing Body (SGB)

Definition: A statutory body vested with the governance of a public school and it may perform only such functions and obligations and exercise such rights as prescribed by the South African Schools Act.

Source: Adapted from RSA, 1996, South African Schools Act 84 of 1996

Note: A SGB is represented by educators, learners, non-educators, parents, principal and other individuals.

Cross reference: None

Reference code: 10341

School level

Definition: The level at which a school functions.

Examples: primary level, secondary level.

Source: Department of Basic Education

Note: None

Cross reference: Primary level of education, secondary level of education

Reference code: 10342

*Dictionary of Education Concepts and Terms***School Management Team (SMT)**

Definition: The management team of a school comprising the Principal, Deputy Principal and Heads of Department whose defined role is to assist and support the Principal in the management of the school.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10343

School site

Definition: The physical location of a school.

Source: RSA, 2010, Regulations relating to the National Uniform Norms and Standards for School Infrastructure (Draft)

Note: The total space a school including covered areas, uncovered areas and sports facilities.

Cross reference: None

Reference code: 10344

School size

Definition: Refers to the minimum and maximum number of learners that a school can accommodate.

Source: RSA, 2010, Regulations relating to the National Uniform Norms and Standards for School Infrastructure (Draft)

Note: The minimum number of learners in a primary school is 135 with a maximum of 810 learners and in a secondary school the minimum number of learners is 200 with a maximum of 1000 learners.

Cross reference: None

Reference code: 10345

School specialisation

Definition: The provision of specialised curriculum programmes by a school.

Examples: art, agriculture, drama, music.

Source: Department of Basic Education

Note: None

Cross reference: Focus school, special school

Reference code: 10346

School term

Definition: A period of several weeks into which a school year is divided for tuition purposes and fixed as such by the HOD of a province.

Source: Adapted from RSA, 1996, South African Schools Act

Note: None

Cross reference: School calendar

Reference code: 10347

Second additional language

Definition: A non-compulsory language subject that may be taken by learners at that level.

Source: Adapted from Department of Education, 2002, Revised National Curriculum Statement Grades R-9 (Schools)

Note: None

Cross reference: Home language, first additional language

Reference code: 10348

Secondary level of education

Definition: Grade 8 to Grade 12 in the school system.

Source: Department of Basic Education

Note: Corresponds to ISCED Levels 2 and 3. Some schools offer fewer than the maximum number of grades at this level.

Dictionary of Education Concepts and Terms

Cross reference: Primary level of education, school, school level, secondary school, upper secondary level of education

Reference code: 10349

Secondary school

Definition: A school that offers all or a selection of grades from Grade 8 to Grade 12.

Source: Department of Basic Education

Note: None

Cross reference: Combined school, primary school, school, secondary level of education

Reference code: 10350

Secondment of educators

Definition: A procedure that permits an educator in the service of an education department to be placed at the disposal of another department of education, another government, any council, institution or body established by or under any law, or any other body or person for a particular service for a stated period on such conditions prescribed by or under any law, as may be determined by the Director-General or the Head of Department, as the case may be.

Source: Adapted from RSA, 1998, Employment of Educators Act

Note: None

Cross reference: None

Reference code: 10351

Section 14 school

Definition: A public school on private property in respect of which the MEC of the relevant province and the legal owner of the property have signed a legal agreement.

Source: Department of Basic Education

Note: Section 14 of SASA provides for public schools on private property, including farm land, church property, mine property and trust land. The term "farm school" applied to a public school on farm land is deprecated.

Cross reference: None

Reference code: 10352

Section 21 school

Definition: A public school to which an HOD has allocated any of the functions stipulated under section 21 of SASA.

Source: RSA, 1996, South African Schools Act 84 of 1996

Note: An HOD may allocate one or more functions under Section 21.

Cross reference: None

Reference code: 10353

Senior phase

Definition: The third phase of the school curriculum applicable in Grades 7, 8 and 9.

Source: Department of Basic Education

Note: None

Cross reference: Further education and training (FET) phase, foundation phase, intermediate phase

Reference code: 10355

Senior teacher

Definition: A Post Level 1 educator who has progressed to the applicable notch and has performed at the level of "good" in terms of the Integrated Quality Management System (IQMS).

Source: ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10356

Senior teaching and learning specialist

Definition: A general classroom educator who has demonstrated outstanding leadership and performance (measured in terms of IQMS) in a teaching phase, learning area or subject and has a REQV 16 qualification.

Dictionary of Education Concepts and Terms

Source: ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10357

Sexual abuse

Definition: Sexual harassment or sexual violence.

Source: Department of Basic Education, 2010, *Speak Out: Youth Report Sexual Abuse: A Handbook for Learners on How to Prevent Sexual Abuse in Public Schools*

Note: None

Cross reference: Sexual harassment, sexual violence

Reference code: 10358

Sexual harassment

Definition: Unwanted conduct of a sexual nature which may include unwelcome physical, verbal or non-verbal conduct, discrimination or offensive behaviour on the basis of gender or sexual orientation.

Examples: making rude jokes, sexual graffiti, circulating or displaying pornographic or otherwise offensive material, improper suggestions of a sexual nature, demand for sexual favours, public indecency.

Source: Adapted from Department of Education, 2008, *Guidelines for the Prevention and Management of Sexual Violence and Harassment in Public Schools*

Note: Not limited to situations where an unequal power relationship exists between the parties involved. Sexual harassment may be committed by and against a male or female person. Sexual attention constitutes sexual harassment if: (a) the behaviour is persisted in (although a single incident of harassment may constitute sexual harassment); (b) the recipient has made it clear that the behaviour is considered offensive; or (c) the perpetrator knows or should have known that the behaviour is regarded as unacceptable.

Cross reference: Sexual abuse, sexual violence

Reference code: 10359

Sexual violence

Definition: Any sexual act or attempted sexual act using intimidation, threat or physical force.

Source: Department of Education, 2008, *Guidelines for the Prevention and Management of Sexual Violence and Harassment in Public Schools*

Note: In schools this may include sexual harassment, assault, forced sex or rape, sexual abuse and sexualised touching of another's intimate parts or forcing any person to touch any person's intimate parts. Intimate parts include the mouth, primary genital area, groin, inner thighs, buttocks, breasts, as well as clothing covering these areas.

Cross reference: Sexual abuse, sexual harassment

Reference code: 10463

Signed-off data

Definition: See approved data.

Source: None

Note: None

Cross reference: None

Reference code: 10367

Single medium of instruction

Definition: The use of one medium of instruction by a teacher in a class.

Source: Department of Basic Education

Note: Medium of instruction refers to LOLT.

Cross reference: Dual medium of instruction, parallel medium of instruction, parallel medium school, single medium school

Reference code: 10368

Single medium school

Definition: A school that uses one medium of instruction for all learners in all grades.

Source: Department of Basic Education

Dictionary of Education Concepts and Terms

Note: Medium of instruction refers to LOLT.

Cross reference: Dual medium of instruction, parallel medium school, parallel medium of instruction, single medium of instruction

Reference code: 10369

Snap survey

Definition: Survey undertaken annually in ECD centres, schools, FET colleges, and ABET centres to collect information on the number of learners/students and staff at the institution.

Source: Department of Basic Education

Note: The Snap survey is a census.

Cross reference: Annual school survey (ASS), survey

Reference code: 10371

Social grant

Definition: Means a child support grant, a care dependency grant, a foster child grant, a disability grant, an older person's grant, a war veteran's grant and a grant-in aid.

Source: RSA, 2004, Social Assistance Act

Note: None

Cross reference: None

Reference code: 10372

South African Sign Language (SASL)

Definition: The home language of the deaf community of South Africa, recognised by the Constitution and accepted as the official language of instruction in the education of deaf learners.

Source: The Pan South African Language Board

Note: None

Cross reference: Deafness, hard of hearing, home language, standard language

Reference code: 10373

Special class

Definition: A class attended full time by learners who experience specific learning difficulties so that that their curriculum support needs can be individually addressed.

Source: Department of Basic Education

Note: Curriculum differentiation will be applied in such a class to ensure that learners acquire basic as well as functional skills, knowledge and attitudes that will enable them to progress to vocational pathways.

Cross reference: Curriculum differentiation, remedial class

Reference code: 10480

Special needs education

Definition: Specialised education provided in special or ordinary schools that addresses barriers to learning and development experienced by learners with specific or severe learning difficulties or disabilities.

Source: Department of Basic Education

Note: None

Cross reference: Barriers to education, disability, special school

Reference code: 10374

Special school

Definition: A school that caters for learners who have special education needs due to severe learning difficulties, physical disabilities or behavioural problems.

Source: Department of Basic Education

Note: None

Cross reference: Focus school, ordinary school, school, school specialisation, special needs education

Reference code: 10375

*Dictionary of Education Concepts and Terms***Specialised room**

Definition: A room equipped according to the requirements of the curriculum.

Examples: technical drawing room, music room, metalwork room.

Source: Adapted from Department of Education, 2007, National Assessment Report (public schools) National Education Infrastructure Management System (NEIMS)

Note: None

Cross reference: None

Reference code: 10464

Specific learning disability

Definition: A disorder in one or more of the central nervous system processes involved in perceiving, understanding and/or using concepts through verbal (spoken or written) language or nonverbal means.

Source: Department of Basic Education

Note: This disorder manifests itself with a deficit in one or more of the following areas: attention, reasoning, processing, memory, communication, reading, writing, spelling, calculation, coordination, social competence and emotional maturity.

Cross reference: None

Reference code: 10378

Staff type

Definition: Employee category within a department of education.

Examples: educator, professional non-teaching staff, administrative staff, support staff, hostel staff.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10379

Stakeholder

Definition: An organisation or body with a direct and continuing interest in the education institution, programme, phase or sector in question.

Source: RSA, 1996, National Education Policy Act

Note: None

Cross reference: None

Reference code: 10380

Standard language

Definition: A particular variety of a language that has been given either legal or quasi-legal status.

Source: Department of Basic Education

Note: As it is the form promoted in schools and the media it is usually considered by speakers of the language to be more 'correct' than other dialects. Synonyms: standard dialect, standardised dialect.

Cross reference: Language of learning and teaching, South African Sign Language (SASL)

Reference code: 10485

Statistical age norm

Definition: The age that a learner is expected to be in a particular grade or phase of education.

Source: Department of Basic Education

Note: The appropriate age for primary schooling is 7 to 13 years and for secondary schooling is 14 to 18 years. See age requirements for admission to an ordinary public school [Government Notice 1356 (2001)].

Cross reference: None

Reference code: 10025

Statistical unit

Definition: A unit about which statistics are tabulated, compiled or published.

Source: Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Dictionary of Education Concepts and Terms

Cross reference: None

Reference code: 10381

Statistics

Definition: Refers to both a field of study as well as numerical data. In the case of the latter, it is the science of collecting, analysing and interpreting such data.

Source: Adapted from OECD, 2007, Glossary of Statistical Terms

Note: None

Cross reference: None

Reference code: 10465

Student

Definition: A person who attends a FET college or a higher education institution.

Source: Department of Basic Education

Note: This is contextualised to education in South Africa. The term learner is used to refer to those who attend an ECD centre, school or ABET centre.

Cross reference: Learner

Reference code: 10383

Subject

Definition: A specific body of academic knowledge selected and organised as part of a curriculum.

Source: Department of Education 2008, National Curriculum Statement, Grade 10-12 (General)

Note: None

Cross reference: Curriculum, subject level

Reference code: 10384

Subject level

Definition: An indication of the degree of difficulty or complexity of a subject.

Source: Department of Basic Education

Note: None

Cross reference: Subject

Reference code: 10385

Substitute educator

Definition: A person appointed to an additional post to take the place of an educator in a substantive post who is not at school for a period of time.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10387

Summative assessment

Definition: Assessment that gives an overall picture of learners' progress at a given time, for example, at the end of a term or year, or on transfer to another school.

Source: Adapted from Department of Education, 2002, Revised National Curriculum Statement Grades R-9 (Schools)

Note: None

Cross reference: Examination, formative assessment

Reference code: 10466

Support needs assessment (SNA)

Definition: Process of determining the additional support provision that is needed for a learner at risk as identified by the Learner Profile or Diagnostic Profile.

Dictionary of Education Concepts and Terms

Source: Department of Basic Education
Note: The process is guided by the sections of the SNA form.
Cross reference: Barriers to learning, learner with special education needs, support package
Reference code: 10389

Support package

Definition: Package of support needed to address the barriers to learning identified for a learner or group of learners in a school.

Source: Department of Basic Education, 2009, Guidelines for Full-service/ Inclusive Schools 2009 Education White Paper 6 Special Needs Education Building an Inclusive Education and Training System.
Note: Packages vary from Level 1 to Level 5, in terms of intensity and variety. Each consists of a variety of resources which may be human, physical, or material, or a combination of these.
Cross reference: Barriers to learning, support needs assessment
Reference code: 10390

Support programmes

Definition: Structured interventions delivered at schools and in classrooms within specific time frames.

Source: Department of Basic Education
Note: None
Cross reference: None
Reference code: 10391

Support staff

Definition: Staff employed at a school to support the core functions of a school.
 Examples: laboratory assistant, cleaner, kitchen staff, gardener, caretaker, messenger.

Source: Department of Basic Education
Note: Excludes administrative staff, assistant teacher.
Cross reference: Administrative staff, assistant teacher
Reference code: 10392

Survey

Definition: A process which collects, examines, and reports data concerning variables of interest for a reference period.
Source: Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa
Note: Refers to both sample surveys and census surveys.
Cross reference: Annual school survey (ASS), census, snap survey
Reference code: 10393

Survival rate by grade

Definition: Percentage of a cohort of learners who are enrolled in the first grade of an education cycle in a given school year and are expected to reach a specified grade, regardless of repetition.
Source: Adapted from UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters
Note: None
Cross reference: Learner retention in school, transition rate
Reference code: 10394

Systemic evaluation

Definition: The assessment of the performance of the system by gathering and analysing information on learner achievement as well as the context in which teaching and learning takes place.
Source: Department of Basic Education
Note: None
Cross reference: None
Reference code: 10467

*Dictionary of Education Concepts and Terms***Teacher**

Definition: A school- based educator whose core responsibility is that of classroom teaching at a school.

Source: Adapted from ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10395

Teacher development centre

Definition: Education institution that provides opportunities for educators to develop and strengthen their knowledge, skills and values to improve the quality of education provided.

Source: Department of Basic Education

Note: None

Cross reference: Continuing Professional Teacher Education

Reference code: 10468

Teacher intern

Definition: Student in final year of four-year professional education qualification.

Source: ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10396

Teaching and learning specialist (TLS)

Definition: A general classroom teacher who has demonstrated outstanding leadership and performance (measured in terms of IQMS) in a teaching phase, learning area or subject and who has a REQV 15 qualification.

Source: ELRC, 2008, Collective Agreement 1 of 2008

Note: None

Cross reference: None

Reference code: 10397

Teaching level

Definition: The level at which an educator teaches.

Examples: primary level, secondary level.

Source: Department of Basic Education

Note: A teacher may teach at more than one level.

Cross reference: None

Reference code: 10398

Technical and vocational education and training (TVET)

Definition: See vocational education.

Source: None

Note: None

Cross reference: Vocational education

Reference code: 10399

Technical report

Definition: Presents information on the design, metadata, methodologies and processes followed in the generation of the main report.

Source: Department of Basic Education

Note: This definition is contextualised in information standards.

Cross reference: None

Reference code: 10400

*Dictionary of Education Concepts and Terms***Temporary education facility**

Definition: A facility that does not enrol learners itself, but that provides teaching for learners temporarily absent from their usual educational institution.

Example: church hall, municipal hall.

Source: Department of Basic Education

Note: None

Cross reference: None

Reference code: 10127

Temporary staff

Definition: Personnel employed on a contract for a limited period.

Source: Department of Basic Education

Note: None

Cross reference: Full time staff member, part time staff member, permanent staff

Reference code: 10401

Timeliness of data

Definition: The delay between the reference points to which the data pertains, and the date on which the data becomes available.

Source: Adapted from Statistics South Africa, 2008, South African Statistical Quality Assessment Framework (SASQAF)

Note: None

Cross reference: Accessibility of data, accuracy of data, coherence of data, interpretability of data, methodological soundness, relevance of data

Reference code: 10403

Total exemption from payment of school fees

Definition: Financial concession (a) granted to a parent in accordance with the calculation result contemplated in regulation 6 (3) of the Regulations for the Exemption of Parents from the Payment of School Fees or (b) available to a parent who qualifies for the automatic exemption contemplated in regulation 4 (3) of the same regulations.

Source: Adapted from RSA, 2006, Regulations for the Exemption of Parents from the Payment of School Fees

Note: None

Cross reference: Automatic exemption from payment of school fees, conditional exemption from payment of school fees, fee exemption, partial exemption from payment of school fees

Reference code: 10469

Total primary net enrolment rate (TNER)

Definition: Enrolment of children of the official primary school age group in either primary or secondary school, expressed as a percentage of the population in that age group.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: A similar term for this definition is adjusted net enrolment rate.

Cross reference: Net enrolment rate

Reference code: 10404

Transition rate (TR)

Definition: The number of learners admitted to the first grade of a higher level of education in a given year, expressed as a percentage of the number of learners enrolled in the final grade of the lower level of education in the previous year.

Source: UNESCO Institute of Statistics, undated, Education Indicators Technical Guidelines

Note: None

Cross reference: Learner retention in school, survival rate by grade

Reference code: 10405

Dictionary of Education Concepts and Terms

Unique identifiers

Definition: Refers to numbers such as the EMIS number, PERSAL number, exam centre number.

Source: Department of Basic Education

Note: Similar to index, primary and foreign keys in databases.

Cross reference: None

Reference code: 10410

Unique tracking number (UTN)

Definition: A nationally unique tracking number that identifies a learner.

Source: Department of Basic Education

Note: This number is linked to LURITS.

Cross reference: None

Reference code: 10407

University

Definition: Any institution that provides higher education on a full- time, part-time or distance basis which is established or deemed to be established as a public higher education institution under the Higher Education Act, No 101 of 1997, declared as a public higher education institution under the Higher Education Act, No 101 of 1997 Act, or registered or conditionally registered as a private higher education institution under the Higher Education Act, No 101 of 1997.

Source: RSA, 1997, Higher Education Act

Note: This is contextualised to South Africa. A registered private higher education institution may not use the term "university" in its title unless its use is approved by the registrar.

Cross reference: Academic staff, higher education institution (HEI), private higher education institution (HEI), public higher education institution (HEI)

Reference code: 10409

Upper secondary level of education

Definition: The final stage of secondary education in most countries.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: Corresponds to ISCED Level 3. Instruction is often organised even more strictly along subject lines and teachers typically need a higher or more subject-specific qualification than teachers in lower secondary education. In South Africa this level of education refers to Grades 10 to 12.

Cross reference: Secondary level of education

Reference code: 10411

Urban area

Definition: Formal cities and towns characterised by higher population densities, high levels of economic activities and high levels of infrastructure.

Source: Adapted from Statistics South Africa, 2009, Concepts and Definitions for Statistics South Africa

Note: None

Cross reference: Rural area

Reference code: 10412

Variables

Definition: A variable is a characteristic of a unit being measured that may assume more than one of a set of values.

Examples of variables: age, gender, population group, home language, disability. Examples of values: male, female, age groupings, White, Black African, deafness.

Source: Statistics South Africa

Note: None

Cross reference: None

Reference code: 10413

*Dictionary of Education Concepts and Terms***Vocational education**

Definition: Education which is mainly designed to acquire the practical skills, know-how and understanding necessary for direct entry into a particular occupation or trade (or class of occupations or trades).

Source: Adapted from UNESCO Institute of Statistics, 2007, Glossary

Note: Successful completion of such programmes normally leads to a labour-market relevant vocational qualification recognized by the competent authorities (e.g. Ministry of Education, employers' associations, etc.) in the country in which it is obtained. Vocational Education is also referred to as TVET.

Cross reference: Technical and vocational education and training (TVET)

Reference code: 10414

Work schedule

Definition: A year-long programme that shows how teaching, learning and assessment will be sequenced and placed in a particular grade.

Source: Department of Education, 2003 Revised National Curriculum Statement Grades R – 9. Teachers Guide for the Development of Learning Programmes

Note: It is a delivery tool, a means of working towards the achievement of the learning outcomes specified in the learning programme, and incorporates the assessment standards that will be achieved in that grade.

Cross reference: None

Reference code: 10470

Youth literacy rate

Definition: Number of literate persons aged 15 to 24, expressed as a percentage of the total population in that age group.

Source: UNESCO, 2008, EFA Global Monitoring Report 2009. Education for All: Overcoming Inequality: Why Governance Matters

Note: Proxy: a person is literate when he/she has attained at least Grade 7

Cross reference: Adult literacy rate, literacy

Reference code: 10416

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*Dictionary of Education Concepts and Terms***5. INDEX**

Term	Reference Code	Page number
Academic staff	10001	11
Access	10003	11
Accessibility of data	10004	11
Accuracy of data	10005	11
Acquired immune deficiency syndrome (AIDS)	10006	11
Additional language	10421	11
Address type	10007	12
Addressee	10008	12
Administrative data	10009	12
Administrative spaces	10010	12
Administrative staff	10011	12
Admission	10481	12
Admission register	10013	13
Adult Basic Education and Training (ABET)	10014	13
Adult Basic Education and Training (ABET) Centre	10015	13
Adult education	10016	13
Adult literacy programme	10018	13
Adult literacy rate	10017	13
Age	10019	14
Age of admission of a learner	10422	14
Age specific enrolment ratio (ASER)	10020	14
Aggregated data	10021	14
Alternative institution name	10022	14
Annual School Survey (ASS)	10023	14
Apparent intake rate (AIR)	10024	14
Approved dataset	10026	15
Archive	10027	15
Assault	10028	15
Assessment body	10030	15
Assessment standards	10031	15
Assistant teacher	10032	16
Attend	10033	16
Attention deficit disorder with/without hyperactivity (ADHD)	10035	16
Augmentative and alternative communication (AAC)	10036	16
Autistic spectrum disorders	10037	16
Automatic exemption from payment of school fees	10423	16
Barriers to learning	10038	17
Behavioural/conduct disorder (including severe behavioural problems)	10040	17
Bilingualism	10041	17
Blindness	10042	17
Boarding school	10043	17
Campus	10044	17
Catchment area	10045	18

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Cause of death	10046	18
Census	10047	18
Centre manager	10048	18
Cerebral palsy	10049	18
Certificate	10050	18
Child support grant (CSG)	10482	18
Circuit	10424	19
Circuit manager	10425	19
Circuit office	10426	19
Class	10051	19
Class register	10054	19
Class size	10055	19
Class teacher	10056	19
Classification	10052	20
Classroom	10053	20
Closed dataset	10057	20
Cluster schools	10060	20
Co-curricular activity	10427	20
Code switching	10061	20
Coherence of data	10062	20
College	10063	21
Combined school	10064	21
Complete dataset	10065	21
Completion rate (CR)	10066	21
Compliant dataset	10428	21
Compulsory education	10067	21
Computer room	10429	21
Conditional exemption from payment of school fees	10430	22
Condonation	10068	22
Continuing education	10069	22
Continuing professional teacher development (CPTD)	10070	22
Continuous assessment	10431	22
Core educational spaces	10071	22
Curriculum	10073	23
Curriculum adaptation	10475	23
Curriculum differentiation	10476	23
Daily attendance	10075	23
Dangerous object	10076	23
Data	10077	23
Data confidentiality	10079	24
Data consolidation	10080	24
Data credibility	10074	24
Data element	10081	24
Data integration	10082	24
Data integrity	10182	24
Data source	10083	25

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Data verification	10084	25
Database	10078	25
Dataset	10473	25
Deaf-blindness	10085	25
Deafness	10086	25
Degree	10087	25
Deputy Principal	10089	26
Diploma	10090	26
Disability	10091	26
Distance learning	10092	26
District	10433	26
District Based Support Teams (DBST)	10093	26
District manager	10434	27
District municipality	10094	27
District office	10435	27
Double shift schools	10095	27
Dropout rate by grade	10096	27
Dual medium of instruction	10097	27
Duration of appointment	10098	27
Early childhood development (ECD)	10099	28
Early Childhood Development (ECD) Centre	10100	28
Early childhood development (ECD) practitioner	10101	28
Education	10102	28
Education circuit	10103	28
Education circuit office	10436	28
Education district/region	10104	29
Education district office	10437	29
Education institution	10106	29
Education management	10107	29
Education Management Information System (EMIS)	10483	29
Education Management Information System (EMIS) Officer	10108	29
Education office	10110	30
Education sector	10438	30
Education specialist	10109	30
Education subsector	10386	30
Education support spaces	10388	30
Educational programme	10111	30
Educator	10112	31
Educator attendance register	10034	31
Educator staff	10113	31
Educator-school ratio (ESR)	10439	31
Effectiveness	10114	31
Efficiency	10115	31
Enrolled learner	10117	31
Enrolment	10118	32
Environmental access	10477	32

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Epilepsy	10119	32
Equity	10120	32
Evaluation	10121	32
Ex department of education	10122	32
Examination	10123	33
Examination centre	10124	33
Extra-curricular activity	10125	33
Fee exemption	10440	33
Financial statement	10129	33
First additional language	10130	33
Focus school	10441	33
Formal education	10131	34
Formally closed institution	10133	34
Formally opened institution	10132	34
Formative assessment	10442	34
Foundation phase	10134	34
Full service schools (FSS)	10135	34
Full time equivalence	10136	34
Full time equivalent (FTE) enrolment	10137	35
Full time staff member	10138	35
Funding type	10139	35
Further Education and Training (FET)	10140	35
Further Education and Training (FET) College	10142	35
Further Education and Training (FET) College Council	10143	35
Further Education and Training (FET) College lecturer	10128	36
Further Education and Training (FET) College management staff	10213	36
Further Education and Training (FET) phase	10141	36
Gender	10144	36
Gender parity index (GPI)	10145	36
General Education and Training (GET)	10146	36
Geographical coordinates	10148	37
Geographical waypoints	10443	37
Government sector	10354	37
Grade	10149	37
Grade R	10152	37
Grades approved	10150	37
Grades offered	10151	37
Graduate	10153	38
Gross enrolment rate (GER)	10154	38
Harassment	10444	38
Hard of hearing (mild to moderate hearing loss)	10155	38
Head of Department (HoD)	10157	38
Head-count enrolment	10156	38
Health professional	10158	39
Higher Education	10160	39
Higher Education Institution (HEI)	10161	39

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Highest level of education completed	10159	39
Historical data	10162	39
HIV/AIDS status	10163	39
Home education	10164	40
Home language	10165	40
Host school	10166	40
Hostel	10167	40
Hostel boarders	10168	40
Hostel staff	10169	40
Impact	10170	40
In loco parentis	10178	41
Inclusive education	10478	41
Independent school	10171	41
Indicator	10172	41
Indigenous language	10173	41
Individual support plan	10174	41
Informal learning	10175	41
Informal settlement	10176	42
Information	10177	42
Institution closure date	10058	42
Institution closure reason	10059	42
Institution name	10446	42
Institution status	10382	42
Instructional period	10180	43
Instructional time	10181	43
Intended instructional time	10183	43
Intermediate phase	10184	43
International Standard Classification of Education (ISCED)	10447	43
Interpretability of data	10185	43
Intervention school	10186	43
Item response rate	10187	44
Joint appointment	10188	44
Knowledge	10189	44
Language learning areas	10193	44
Language level	10190	44
Language of learning and teaching (LOLT)	10191	44
Language proficiency	10192	44
Learner	10196	45
Learner assessment	10029	45
Learner profile	10197	45
Learner retention in school	10201	45
Learner transfers from a school	10198	45
Learner transfers to a school	10199	45
Learner with special education needs	10200	46
Learner-classroom ratio (LCR)	10448	46
Learner-educator ratio (LER)	10202	46

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Learner-school ratio (LSR)	10418	46
Learning	10449	46
Learning area	10203	46
Learning outcome	10450	46
Learning programme	10204	47
Legal status of an institution	10205	47
Lesson plan	10451	47
Level of support needs	10206	47
Lifelong learning	10207	47
Literacy	10208	47
Local municipality	10209	47
Lower secondary level of education	10210	47
Macro data	10211	48
Mainstreaming	10212	48
Marital status	10214	48
Master list of institutions	10215	48
Master teacher	10216	48
Metadata	10220	48
Methodological soundness	10221	49
Micro data	10223	49
Mild to moderate intellectual disability	10225	49
Misconduct	10226	49
Moderate to severe/profound intellectual disability	10227	49
Monitoring	10228	50
Mortality statistics	10229	50
Mother tongue	10230	50
Multi-grade class	10231	50
Multilingualism	10232	50
Multiple disability	10233	50
Multipurpose classroom	10452	50
National Certificate (Vocational)	10236	51
National education data	10234	51
National EMIS number	10235	51
National level data	10237	51
National Qualifications Framework (NQF)	10238	51
National Qualifications Framework (NQF) levels	10239	51
National School Nutrition Programme	10241	51
National Senior Certificate (NSC)	10240	52
Nature of appointment	10242	52
Net enrolment rate (NER)	10243	52
Net intake rate (NIR)	10244	52
New entrant	10245	52
Nil response	10246	53
No fee school	10247	53
Nodal area school	10248	53
Non-compliant dataset	10249	53

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Non-educator staff	10250	53
Non-formal education	10251	53
Non-official language	10453	53
Non-response	10252	54
Null response	10474	54
Nutrition centre	10454	54
Office-based educator	10254	54
Official institution name	10253	54
Official language	10455	54
Open dataset	10255	54
Operational data	10456	55
Ordinary school	10256	55
Orphan	10257	55
Outcome	10259	55
Outlier	10260	55
Out-of-school children	10258	55
Output	10261	55
Ownership of building	10420	55
Ownership of institution	10262	56
Ownership of land	10263	56
Parallel medium of instruction	10264	56
Parallel medium school	10265	56
Parent	10266	56
Parent learner	10267	56
Part time staff member	10269	56
Partial exemption from payment of school fees	10457	57
Partial sightedness/low vision	10268	57
Performance appraisal	10419	57
Period register	10270	57
Permanent staff	10271	57
PERSAL component number	10272	57
PERSAL pay point number	10273	57
Personnel category	10274	58
Persons with disabilities	10275	58
Physical disability	10276	58
Platooning school	10277	58
Population (statistical)	10278	58
Population group	10279	58
Post	10280	59
Post-matric	10281	59
Poverty indicator	10282	59
Practical status of an institution	10283	59
Preferred language of instruction	10284	59
Pre-grade R	10285	59
Preliminary data	10458	59
Pre-primary education	10286	60

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Presidential nodal area	10287	60
Primary disability	10288	60
Primary level of education	10290	60
Primary school	10292	60
Principal	10294	60
Private Adult Basic Education and Training (ABET) Centre	10295	60
Private Further Education and Training (FET) College	10296	61
Private higher education institution	10297	61
Processes	10298	61
Professional non-teaching staff	10299	61
Promotion rate (PR)	10300	61
Provincial education data	10301	61
Provincial EMIS number	10302	62
Psychiatric disorder	10303	62
Public Adult Basic Education and Training (ABET) Centre	10304	62
Public Further Education and Training (FET) College	10305	62
Public higher education institution	10306	62
Public school	10307	62
Public service staff	10308	63
Publication	10459	63
Qualification	10309	63
Qualification band	10310	63
Qualification category	10311	63
Qualification type	10312	63
Qualified educator	10313	64
Questionnaire	10314	64
Quintile	10315	64
Reception Grade	10484	64
Redress	10316	64
Re-entrant to a level of education	10317	64
Register of exempted learners	10460	64
Relative education qualification value (REQV)	10319	65
Relevance of data	10320	65
Remedial class	10479	65
Remedial educator	10321	65
Remuneration source	10322	65
Repeater	10323	65
Repetition rate by grade	10324	65
Reporting status of an institution	10325	66
Representative Council of Learners (RCL)	10326	66
Resource targeting list	10327	66
Respondent	10328	66
Response rate	10329	66
Return rate	10330	66
Rural area	10331	67
Sample	10332	67

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Sample size	10334	67
Sample survey	10333	67
School	10335	67
School - based educator	10337	67
School activity	10336	67
School allocation	10461	68
School calendar	10338	68
School day	10339	68
School fees	10340	68
School Governing Body (SGB)	10341	68
School level	10342	68
School Management Team (SMT)	10343	69
School site	10344	69
School size	10345	69
School specialisation	10346	69
School term	10347	69
Second additional language	10348	69
Secondary level of education	10349	69
Secondary school	10350	70
Secondment of educators	10351	70
Section 14 school	10352	70
Section 21 school	10353	70
Senior phase	10355	70
Senior teacher	10356	70
Senior teaching and learning specialist	10357	70
Sexual abuse	10358	71
Sexual harassment	10359	71
Sexual violence	10463	71
Signed-off data	10367	71
Single medium of instruction	10368	71
Single medium school	10369	71
Snap survey	10371	72
Social grant	10372	72
South African Sign Language (SASL)	10373	72
Special class	10480	72
Special needs education	10374	72
Special school	10375	72
Specialised room	10464	73
Specific learning disability	10378	73
Staff type	10379	73
Stakeholder	10380	73
Standard language	10485	73
Statistical age norm	10025	73
Statistical unit	10381	73
Statistics	10465	74
Student	10383	74

Dictionary of Education Concepts and Terms

Term	Reference Code	Page number
Subject	10384	74
Subject level	10385	74
Substitute educator	10387	74
Summative assessment	10466	74
Support needs assessment (SNA)	10389	74
Support package	10390	75
Support programmes	10391	75
Support staff	10392	75
Survey	10393	75
Survival rate by grade	10394	75
Systemic evaluation	10467	75
Teacher	10395	76
Teacher development centre	10468	76
Teacher intern	10396	76
Teaching and learning specialist (TLS)	10397	76
Teaching level	10398	76
Technical and vocational education and training (TVET)	10399	76
Technical report	10400	76
Temporary education facility	10127	77
Temporary staff	10401	77
Timeliness of data	10403	77
Total exemption from payment of school fees	10469	77
Total primary net enrolment rate (TNER)	10404	77
Transition rate (TR)	10405	77
Unique identifiers	10410	78
Unique tracking number (UTN)	10407	78
University	10409	78
Upper secondary level of education	10411	78
Urban area	10412	78
Variables	10413	78
Vocational education	10414	79
Work schedule	10470	79
Youth literacy rate	10416	79

Dictionary of Education Concepts and Terms

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