

**BOARD NOTICE 97 OF 2011****SOUTH AFRICAN COUNCIL FOR THE ARCHITECTURAL PROFESSION (SACAP)****ANNUAL AND OTHER FEES FOR THE FINANCIAL YEAR: 1 April 2011 – 31 March 2012**

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The South African Council for the Architectural Profession has determined the following Annual and other fees for the financial year 1 April 2011 – 31 March 2012.

This includes the rules relating to the payment of fees and charges for registered persons in terms of **Section 12 (1) of the Architectural Profession Act, Act No. 44 of 2000** which are applicable to Registered Persons in terms of sections, 19 and 20 of the Act.

The relevant prescribed fees are set out in the Schedule hereto and come into effect on 6 April 2011.

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**SCHEDULE****Interpretation**

The South African Council for the Architectural Professions hereby prescribes its schedule of fees for 2010/2011.

1. The fees are effective from **06 April 2011**.
2. Persons registered with the Council in terms of the **Architectural Profession Act, Act No 44 of 2000** are required to pay the applicable Annual fee in April every year.
3. In terms of section 20(1) of the **Architectural Profession Act, Act No 44 of 2000**, the Council may suspend the registration of a registered person if he or she fails to pay the prescribed Annual fee or portion thereof, within 60 days from it becoming due or within such further period as the Council may allow, either before or after the expiry of the 60 days.
4. A registered person, whose registration had been cancelled due to non-compliance, is still liable for all the applicable fees.
5. A registered person, whose registration has been suspended in terms of clause 3 above, is liable to pay all outstanding arrears and a stipulated re-registration fee on application for re-registration.
6. The fees prescribed herein include 14 % Value Added Tax (VAT).
7. All fees are non – refundable.
8. Payments received in excess of the required amounts shall be credited to the registered person's account.
9. All payments must be made directly to the account of the SACAP, as indicated on the application form and/or invoice.
10. Registered persons must ensure that the correct reference details are recorded during payment transactions. SACAP will not be held responsible for any inconvenience caused due to incorrect referencing on the part of the Registered Person.
11. Council will not be offering any form of rebates and/or discounts to Registered Persons for the current financial year.

**Schedule of Annual and Registration Application Fees: 1 April 2011 – 31 March 2012**

<b>ANNUAL FEES (1 April 2011 – 31 March 2012)</b>	<b>Total inclusive of 14% VAT (R)</b>
Professional - <i>Section 12 (1) (c)</i>	2107
Candidate - <i>Section 12 (1) (c)</i>	900

<b>SCHEDULE OF OTHER FEES AND CHARGES (1 April 2011 – 31 March 2012)</b>		
<b>Registrations (Administration Fees)</b>	<b>Description</b>	<b>Total inclusive of 14% VAT (R)</b>
Candidates - <i>Section 12 (1) (b)</i>	Initial registration – once off	830
Professionals Re-Registration - <i>Section 12 (1) (c)</i>	Re-registration after removal for non-payment of Annual Fees	1,767
Candidate Re-Registration - <i>Section 12 (1) (c)</i>	Re-registration after removal for non-payment of Annual Fees	1,046
Upgrades	Successful passing of PPE and/or obtaining further academic qualifications	1,440
Application: Recognition of Foreign Qualifications	Registration of person who have International qualifications	6,270
Registration Appeal	<b>Appeal against:</b> <ul style="list-style-type: none"> <li>• Category of registration;</li> <li>• Registration declined;</li> <li>• Cancellation of registration; and</li> <li>• Period of internship</li> </ul>	1,531
<b>Registration - Special Dispensation</b>	Alternative registration method for persons practising without registration for more than 6 years	
<b>Step One: Application for Consideration</b>	Administration fee – non refundable	12,768
<b>Step Two: If Step One is successful</b>	Administration fee – non refundable	1,660
1. Applicant Registered as Candidate with full credit – no internship required		
2. Special Professional Practice Examination	Administration fee – non refundable	5,992
<b>Step Three: If Step Two is successful</b>	Administration fee – non refundable	11,500
<b>Special Dispensation (Total: Step One – Three)</b>		<b>31, 920</b>
<b>Registration - Letter of Good Standing</b>	Confirmation of Registration – required for tender or plan submissions etc	
Normal – 7 working days turnaround time	Confirmation of Registration	598
Normal - Additional charge per person	Confirmation of Registration	58
Urgent - 4 working days turnaround time	Confirmation of Registration	1,093
Urgent – Additional charge per person	Confirmation of Registration	104

<b>SCHEDULE OF OTHER FEES AND CHARGES (1 April 2011 – 31 March 2012)</b>		
<b>Registrations (Administration Fees)</b>	<b>Description</b>	<b>Total inclusive of 14% VAT (R)</b>
<b>Registration Certificates</b>		
Replacement of Registration Certificate - <i>Section 14 (c)</i>	Affidavit required	138
<b>Continuing Professional Development (CPD)</b>		
Renewal - <i>Section 22 (3) (a)</i>	Renewable every 5 years in terms of Renewal of Registration Policy (CPD)	457
Exemption - <i>Section 12 (1) (i)</i>	Exemption for 1 year based on special conditions (CPD)	1,005
Extension – <i>Section 12 (1) (i)</i>	Extension of period for compliance (CPD)	1,032
<b>Professional Practice Examination (PPE)</b>		
Application to write the PPE - <i>Section 12 (1) (e)</i>	Registration requirements in terms of the Practical Training and Examination policy	
Local venue	Written within South Africa	1,685
International venue	Written outside South Africa	3,511
Re-Mark (per paper)	Remark permitted - once per exam	579
<b>Voluntary Associations</b>		
Application fee for recognition – <i>Section (25)</i>	Valid for 5 years	5000

<b>DESCRIPTION</b>	<b>Total inclusive of 14% VAT (R)</b>
<b>Recognition of Prior Learning (RPL)</b>	<b>Administration Fees</b>
RPL Assessment – <i>Section 13 (1)</i>	6,270
Appeal - <i>Section 12 (1) (h)</i>	1,881

**Note: SACAP - Recognition of Prior Learning (RPL) – currently under review until further notice**