

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

No. R. 1239

31 December 2010

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF SPORTS,
ARTS AND CULTURE**

As set out in the Schedule

**JEFFREY THAMSANQA RADEBE, MP****MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

"FORM D"**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**

(Section 15 of the Promotion of Access to Information Act, 2000

(Act 2 of 2000))

[Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
<ul style="list-style-type: none"> ▪ Departmental Strategic Plans ▪ Departmental Annual Performance Plan ▪ Service Delivery Improvement Plan ▪ Annual Reports ▪ Employment Equity Reports ▪ Published research reports ▪ Approved organizational structures ▪ Departmental File plans ▪ Budgets ▪ Departmental acts, regulations, policies and procedure manuals ▪ Citizens' report ▪ Promotion of Access to Information Manual ▪ Service Standards ▪ Service Delivery Charter ▪ Statement of commitment ▪ Departmental Events Calendar ▪ Copies of speeches by the MEC ▪ Circulars of advertised posts and services ▪ Departmental forms ▪ Staff Contact Details Directory ▪ Journals and magazines ▪ Tender Bulletins ▪ News Letters ▪ Promotional material ▪ Departmental media statements 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Sport, Arts and Culture.....</p> <p>Private Bag x9549 Polokwane 0700 Tel. No. 015 284 4043 Fax: No.: 0865460880 e-mail address: Nkatingij@sac.limpopo visit our website www.limpopo.gov.za</p>
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
Tender Bulletins	<p>Records can be purchased at the Revenue Section Second floor Office No. 68 Department of Sport, Arts and Culture</p> <p>Polokwane</p>
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):	
▪ Service Delivery Improvement Plan	The records may be accessed on

<ul style="list-style-type: none"> ▪ Annual Reports ▪ Approved organizational structures ▪ Departmental File plans ▪ Budgets ▪ Departmental acts, regulations, policies and procedure manuals ▪ Citizens' report ▪ Promotion of Access to Information Manual ▪ Service Standards ▪ Service Delivery Charter ▪ Departmental Events Calendar ▪ Copies of speeches by the MEC ▪ Circulars of advertised posts and services ▪ Departmental forms ▪ Staff Contact Details Directory ▪ Journals and magazines ▪ Tender Bulletins ▪ News Letters ▪ Promotional material ▪ Departmental media statements 	<p>request addressed to the Office of the Deputy Information, Department of Sport, Arts and Culture Private Bag x9549, Polokwane 0700 Tel. No. 015 284 40 43 Fax: No.: 0865460880 e-mail address: Nkatingij@sac.limpopo.gov.za or visit our website www.limpopo.gov.za</p>
FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):	
<ul style="list-style-type: none"> ▪ Journals and magazines ▪ News Letters ▪ 	<p>The records may be accessed on request, addressed to the Office of the Deputy Information, Department of Sport, Arts and Culture..... Private Bag x 9549, Polokwane 0700 Tel. No. 015 284 4043 Fax: No.: 0865460880 Email address: Nkatingij@sac.limpopo.gov.za or visit our website www.limpopo.gov.za</p>

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Compiled by:
Deputy Information Officer
Jabu Nkatingi

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Date

Approved

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Head of Department
Tlhoale J.D.

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Date