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## GOVERNMENT NOTICES

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### DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

No. R. 1117

3 December 2010

#### **PROMOTION OF ACCESS TO INFORMATION ACT, 2000**

#### **DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

#### **LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF LOCAL GOVERNMENT AND HOUSING**

As set out in the Schedule



**JEFFREY THAMSANQA RADEBE, MP**

**MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. Website) (SECTION 15(1)(b))
<b>For inspection in terms of Section 15(1)(a)(i)</b>	
Section 14 manual made available in terms of the Promotion of Access to Information Act 2 of 2000	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Departmental library
<b>For purchasing in terms of Section 15(1)(a)(ii)</b>	
Photographs	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Communication Strategic Business Unit (SBU)
Tender Bulletins	Purchased within the Finance Unit at 28 Market Street, Polokwane-Department of Local Government and Housing
<b>For Copying in terms of Section 15(1)(a)(ii)</b>	
Agendas and minutes of management	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Strategic Management Unit Corporate Records Management Unit
Speeches	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Communication SBU, Library
Departmental Circulars	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Corporate Records Management Unit
Newsletters	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Communication SBU, Library
Budget and Strategic Plans	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Finance Communication SBU Library
Annual Performance Plan	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Departmental Library
Departmental Contact Details	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a>
Policies, Acts and Regulations	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a>
Service Standards and norms	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Service Excellence SBU
Forms	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Corporate Records Management Unit
Financial Records: Account Statements (telephone, cell-phones)	Finance SBU
Departmental Structure	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Human Resource Planning Unit
Registers	Corporate Records Management Unit
Maps	Website: <a href="http://www.limdlgh.gov.za">www.limdlgh.gov.za</a> Corporate Records Management Unit
Information Brochures	Reception Communication SBU