

No. R. 451

28 May 2010

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF ROADS AND TRANSPORT

As set out in the Schedule

**JEFFREY THAMSANQA RADEBE, MP****MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

DEPARTMENT OF ROADS AND TRANSPORT

ACCESS TO RECORDS HELD BY THE DEPARTMENT OF ROADS AND TRANSPORT (SECTION 14(1) (e))

Automatic Disclosures (Section 14(1) (e))

SCHEDULE

DESCRIPTION OF CATEGORIES OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1) OF THE PROMOTION ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS
1. FOR INSPECTION IN TERMS OF SECTION 15(1) (a) (i)	
<ul style="list-style-type: none"> • Departmental Strategic Plans • Departmental Annual Performance Plans • Service Delivery Improvement Plans • Annual Reports • Budgets • Budget Speeches • Speeches by MEC • Employment Equity Reports • Approved Organizational Structure • Departmental File Plans • Departmental Acts, Regulations, policies and Procedure Manuals • Citizens Report • Promotion of Access to Information Manual • Service Standards and Norms • Service Delivery Charter • Statement of commitment • Departmental Events Calender • Circulars for Advertised posts and services • Staff Contact details Directory • Tender Buletins • Newsletters 	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Roads and Transport, Private Bag x9490, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: lumadih@dtr.limpopo.gov.za</p>

<ul style="list-style-type: none"> • Departmental Media Statements • Promotional Material • Publications and magazines • Road Infrastructure Plans 	
2. FOR PURCHASING IN TERMS OF SECTION 15(1) (a) (ii)	
a. Tender document (Specification)	Records can be purchased at the Supply Chain Unit Third Floor Office No 41 Department of Roads & Transport
3. FOR COPYING IN TERMS OF SECTION 15(1) (a) (ii)	
<ul style="list-style-type: none"> • Departmental Strategic Plans • Departmental Annual Performance Plans • Service Delivery Improvement Plans • Annual Reports • Budgets • Budget Speeches • Speeches by MEC • Employment Equity Reports • Approved Organizational Structure • Departmental File Plans • Departmental Acts, Regulations, policies and Procedure Manuals • Citizens Report • Promotion of Access to Information Manual • Service Standards and Norms • Service Delivery Charter • Statement of commitment • Departmental Events Calender • Circulars for Advertised posts and services • Staff Contact details Directory • Tender Buletins • Newsletters • Departmental Media Statements • Promotional Material • Publications and magazines • Road Infrastructure Plans 	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Roads and Transport, Private Bag x9490, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: lumadih@dtr.limpopo.gov.za</p>

4. FREE OF CHARGE IN TERMS OF SECTION 15(1) (a) (iii)	
<ul style="list-style-type: none">• Annual Reports• Budgets• Budget Speeches• Road Infrastructure Plans• Service Standards and Norms• Publications and magazines• Newsletters• Departmental Strategic Plans• Promotional Material• Journals and magazines	<p>The records may be inspected at the Department on request addressed to the Office of the Deputy Information Officer, Department of Roads and Transport, Private Bag x9490, Polokwane 0700 Tel.No. 015 295 1000 Fax.No. 015 294 8000 e-mail address: lumadih@dtr.limpopo.gov.za</p>