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PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

SOUTH AFRICAN QUALIFICATION AUTHORITY

As set out in the Schedule

**JEFFREY THAMSANQA RADEBE, MP****MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS

Description of categories of records automatically available in terms of section 15(1) of the Promotion of Access to Information Act, 2000	Manner of access to records
Records automatically available for inspection in terms of section 15(1)(a)(i): Organisational policies and guidelines Financial records	Records are available from the SAQA offices: SAQA House 1067 Arcadia Street Hatfield Helpdesk no.: 086 010 3188
Records automatically available for purchasing in terms of section 15(1)(a)(ii): <i>Trends in Public Higher Education in South Africa 1992-2001</i> <i>Trends in Public Higher Education in South Africa 1995 - 2004</i>	Place an order. Order form is available from SAQA offices: SAQA House 1067 Arcadia Street Hatfield Helpdesk no.: 086 010 3188 and on the SAQA website http://www.saqo.org.za . CD costs R1300.00 and the book costs R3200.00.
Records automatically available for copying in terms of section 15(1)(a)(ii): Subject: General publications Categories: Legislation Annual reports SAQA Updates Bulletins Brochures Papers presented at workshops/conferences, etc.	Fees are charged as prescribed in the Regulations. The records are available from the SAQA offices: SAQA House 1067 Arcadia Street Hatfield Helpdesk no.: 086 010 3188

<p>Subject: Standards Setting and Development</p> <p>Categories:</p> <p>Regulations</p> <p>Criteria and guidelines documents</p> <p>Policy documents</p> <p>Government Gazette notices</p> <p>Registered qualifications and unit standards</p>	
<p>Subject: Quality Assurance and Development</p> <p>Categories:</p> <p>Regulations</p> <p>Criteria and guidelines documents</p> <p>Policy documents</p> <p>Government Gazette notices</p>	
<p>Subject: National Learners' Records Database (NLRD)</p> <p>Categories:</p> <p>Names of members of the Authority</p> <p>NSBs, SGBs and the names of their members</p> <p>Accredited ETQAs and the names of their managers</p> <p>Accredited Education and Training providers</p> <p>Registered qualifications and unit standards</p>	