

No. 946

12 October 2007

**SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)**

In accordance with Regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Task Team for

Sheriffs

convened by Organising Field 08, Law Military Science and Security, publishes the following Unit Standards for public comment.

This notice contains the titles, fields, sub-fields, NQF levels, credits, and purpose of the Unit Standards. The Unit Standards can be accessed via the SAQA web-site at www.saga.org.za. Copies may also be obtained from the Directorate for Standards Setting and Development at the SAQA offices, **Hatfield Forum West, 1067 Arcadia Street, Hatfield, Pretoria.**

Comment on the Unit Standards should reach SAQA at the address below and **no later than 12 November 2007**. All correspondence should be marked **Standards Setting – Task Team for Sheriffs** and addressed to

The Director: Standards Setting and Development
SAQA
Attention: Mr. D Mphuthing
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DR. S. BHIKHA
DIRECTOR: STANDARDS SETTING AND DEVELOPMENT



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:***Explain and implement the execution and enforcement process***

SAQA US ID	UNIT STANDARD TITLE		
252388	Explain and implement the execution and enforcement process		
ORIGINATOR		PROVIDER	
Task Team - Sheriffs			
FIELD		SUBFIELD	
8 - Law, Military Science and Security		Justice in Society	
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	10

SPECIFIC OUTCOME 1

Define the process of execution.

SPECIFIC OUTCOME 2

Distinguish between various warrants and court orders.

SPECIFIC OUTCOME 3

Explain and apply execution procedures and processes.

SPECIFIC OUTCOME 4

Complete a notice of attachment and inventory for a warrant of execution.

SPECIFIC OUTCOME 5

Explain the procedure of a sale in execution.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

None



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:*Explain and implement service in the civil justice system*

SAQA US ID	UNIT STANDARD TITLE		
252389	Explain and implement service in the civil justice system		
ORIGINATOR		PROVIDER	
Task Team - Sheriffs			
FIELD		SUBFIELD	
8 - Law, Military Science and Security		Justice in Society	
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	7

SPECIFIC OUTCOME 1

Define the process of service in the civil justice system.

SPECIFIC OUTCOME 2

Explain the different court processes.

SPECIFIC OUTCOME 3

Explain and perform manner of service in the civil justice system.

SPECIFIC OUTCOME 4

Submit a return of service/non-service.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

None



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

Demonstrate applied knowledge of financial administration in a sheriff's office

SAQA US ID	UNIT STANDARD TITLE		
252390	Demonstrate applied knowledge of financial administration in a sheriff's office		
ORIGINATOR		PROVIDER	
Task Team - Sheriffs			
FIELD	SUBFIELD		
8 - Law, Military Science and Security	Justice in Society		
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	7

SPECIFIC OUTCOME 1

Explain basic accounting practices.

SPECIFIC OUTCOME 2

Describe the requirements of trust and business accounts for sheriffs.

SPECIFIC OUTCOME 3

Calculate settlement figures and tariffs in terms of legislation.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

None



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:***Explain legal concepts in respect of sheriffing***

SAQA US ID	UNIT STANDARD TITLE		
252391	Explain legal concepts in respect of sheriffing		
ORIGINATOR	PROVIDER		
Task Team - Sheriffs			
FIELD	SUBFIELD		
8 - Law, Military Science and Security	Justice in Society		
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	7

SPECIFIC OUTCOME 1

Interpret legal concepts in relation to the sheriff's profession.

SPECIFIC OUTCOME 2

Interpret legal requirements in various legal prescripts that impact on the sheriff's profession.

SPECIFIC OUTCOME 3

Distinguish between legal documents used in civil and criminal proceedings.

QUALIFICATIONS UTILISING THIS UNIT STANDARD**None**